

Minutes of the Regular Board of Education Meeting  
October 26, 2015

The Webutuck Board of Education held their October 26, 2015 meeting at 7:00 p.m. in the Webutuck High School Library.

The following Board members were present:

Kristen Panzer, President

Cory Chinn

Christopher Mayville

Nikki Johnson

Richard Keller-Coffey

Bill McGhee arrived at 7:50 pm

Judy Moran

Also Present:

Raymond Castellani, Superintendent

Cynthia Hawthorne, Business Official

Therese Trotter, District Clerk

**1. CALL TO ORDER**

President Panzer called the business meeting of October 26, 2015 to order at 7:00 p.m.

**2. PRESENTATION**

**2.01. Eagle Scout Project -**

Mikey Ackerman spoke about his Eagle Scout Project which he chose to revitalize the nature trail behind Webutuck Elementary School. Mr. McKeever and the Cary Institute will be supporting Mr. Ackerman and his project. James LeGrand will be involved in his own Eagle Scout Project also.

**2.02. Students of the Month - Henry Pollinger**

Michelle Haviland (Sr.)

Ruo Nan Huang (Sr.)

David Andrighetti (grade 11)

Jordan Stevener (grade 11)

Charles "Mickey" Ackerman (grade 9)

Dylan Johnson (grade 8)

Garrett Ackerman (grade 6)

Duncan Lazarus (grade 5)

Yaritza Vega (grade 4)

Mr. Pollinger acknowledged each student and read the recommendation by their teacher. The Superintendent congratulated and acknowledged the hard work of the students and encouraged them to continue.

**2.03 Dutchess BOCES Superintendent – Richard Hooley**

Dr. Hooley introduced himself and spoke about his previous work history. He is very interested in learning what Webutuck needs. He noted that Webutuck has thirty-three (33) students that attend BOCES.

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**Audit Report – Victor Churchill**

Mr. Churchill noted the bound version he gave to the District. He reported that the key factors of the audit are that Webutuck has a clean report on their overall financial statements. Extra classroom activity accounts have a clean report also. The general fund balance is below state mandated 4%. Mr. Churchill explained that that is good and bad as far as from financial planning standpoint. Discussion ensued.

**3. PUBLIC COMMENT**

There were no comments from the public.

**4. SUPERINTENDENT'S REPORT**

Mr. Castellani introduced the three student representatives for the Board of Education for this year as Cassandra Whitehead, Cassandra Lopane, and Ernesto Sebastian. He welcomed the students and thanked them for their willingness to serve.

Ms. Whitehead reported on the extracurricular activities of Area All State 8, auditions for 42<sup>nd</sup> Street, the Blood Drive sponsored by the National Honor Society, Pep Rally and Community Day. She announced two new programs students are spearheading; Feeding the Children, Peer Tutoring.

Mr. Sebastian reported on the fall sports teams and sectional playoffs. He noted that November 12 will be the Sports Banquet for fall sports. Sports Update

Ms. Lopane reported on school academics. She noted that Financial Aid night for parents of juniors and seniors will be November 4.

Mr. Castellani reported that he attended the soccer game today which Webutuck one 1-0. Wednesday for championship game. The spectator bus is available if we have enough students sign up. The Foreign language program has been going for three weeks with success. Ms. McEnroe is starting a new lego club as well as the other clubs that are offered annually.

Mr. Castellani reminded Board members of the Joint Dinner on November 12 for Superintendents and Board members in Tarrytown. Anyone that is interested please let the office know.

The lacrosse merger with Millbrook Central School has been approved tonight.

Mr. Castellani reported that Mr. Keller Coffey arranged a meeting with President Panzer, Mr. Mayville, Mr. Castellani with the President of Dutchess Community College (DCC) regarding bringing a satellite of DCC out to this northeast section of Dutchess County. Mr. Castellani will meet with area superintendents to begin discussion on if there is a need. Mr. Keller Coffey would like to see a second meeting soon. Discussion ensued.

APPR Hardship Waiver was approved by NYSED.

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**4.01. Greenhouse**

Mr. Sauer reported that he was offered a greenhouse by a community member. He and Jerry Heiser went out to look at it to see what it looked like, if it could be moved and reassembled. Mr. Castellani needs to speak with architects and see what education law is. He will give a decision after finding out the information. Discussion ensued.

**4.02 Smart Schools Bond Act– Chris Chamuris**

Mr. Chamuris reported that Smart Schools Bond Act was approved in a state-wide referendum in the 2014 general election. Two (2) billion dollars in bonds are available to finance educational technology and infrastructure to improve teaching and learning opportunities for students. Webutuck was allotted \$504,541. There are four areas in which to develop a project: Learning-Technology Equipment, High Speed Broadband or wireless internet connectivity, High-tech security equipment, and Facilities to accommodate PK programs. School districts must consult with parents, teachers, students and community members and the leaders of the nonpublic schools in their communities. Mr. Chamuris reviewed each area and the criteria for a project. Lastly, Mr. Chamuris laid out the proposed timeline to identify and plan the project. Ms. Moran has several questions regarding the technology projects and network infrastructure. It was decided Ms. Moran will review her past notes from technology meetings and discuss her concerns with Mr. Chamuris. She will then bring them to the Board.

**5. CONSENSUS AGENDA VOTE**

A consent agenda is a single vote, which approves all asterisked items. Board policy (#008a) prohibits discussion of consent agenda items. Asterisked\* items can be pulled from the consent agenda for discussion by any one Board member. The amendment called for removing #7.04 Extra-curricular Appointments and #8.01 Committee on Special Education Monthly Report for further discussion.

Mr. Keller Coffey made and Ms. Moran seconded the motion.

Aye 7      Nay 0      The motion carried.

**6. DISTRICT CLERK'S REPORT**

**\*6.01. Approval of Minutes**

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED that the Board of Education approves the minutes from October 5, 2015 Board meeting as submitted.

Mr. Keller Coffey made and Ms. Moran seconded the motion.

Aye 7      Nay 0      The motion carried.

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**\*6.02. Approval of Financial Reports**

Extra Classroom Fund Quarterly Report ending September.

Treasurers Report for the month ending September.

Comprehensive Budget Status Report ending September .

Comprehensive Revenue Status Report ending September.

Claims Auditor Report Warrants #12-17

Warrants #12-17

Mr. Keller Coffey made and Ms. Moran seconded the motion.

Aye 7      Nay 0      The motion carried.

**6.03.** Delegations – There were no delegations.

**7. PERSONNEL**

**7.01. Support Staff Resignation:**

Upon the recommendation of the Superintendent, BE IT RESOLVED that the Board of Education accepts the following Support Staff Resignation:

NAME	POSITION	EFFECTIVE DATE
Melanie Kay	Food Service Helper (3hr)	October 30, 2015

Mr. Keller Coffey made and Ms. Moran seconded the motion.

Aye 7      Nay 0      The motion carried.

**\*7.02. Leave of Absence**

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED, that the Board of Education hereby approves the following paid/unpaid Leave of Absence for the purpose of FMLA:

NAME	POSITION	EFFECTIVE DATE
Karen Kleespies	Teacher	Approx. September 16, 2015 - December 8, 2016

Mr. Keller Coffey made and Ms. Moran seconded the motion.

Aye 7      Nay 0      The motion carried.

**\*7.03. Substitute Support Staff Appointment**

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED that the Board of Education hereby approves the following support staff appointment:

NAME	POSITION	EFFECTIVE	SALARY
Denise Hilton	Substitute Bus Driver	October 27, 2015	\$16.80/hr

Mr. Keller Coffey made and Ms. Moran seconded the motion.

Aye 7      Nay 0      The motion carried.

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**7.04. Extra-Curricular Appointments**

This item was removed from the consent agenda for discussion in executive session.

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED that the Board of Education approves the following Extra-Curricular Appointments for the 2015-2016 school year:

<b>NAME</b>	<b>POSITION for 2015-2016 School Year</b>	<b>STIPEND</b>
Tammy Nethercott	EBIS Yearbook Advisor	\$250
Jonathan Scarinzi	7th Grade advisor	\$250
Jamie Pelkey	Modified Volleyball Coach	\$2,208
Pete Iuele	Varsity Boys Basketball Coach	\$5,637
Jon Zenz	Varsity Girls Basketball Coach	\$5,637
Hannah Peters	JV Girls Basketball Coach	\$4,494
Heather Miles	Modified Girls Basketball Coach	\$2,208
Jim Jackson	Modified Boys Basketball	\$2,208
Michele Adrian	Varsity Cheerleading	\$2,603
Lauren Boldrin	Modified Volleyball Volunteer	No Stipend
Shelby Adrian	Modified Soccer Volunteer	No Stipend
Tara Morey	JV Boys Soccer Volunteer	No Stipend

**8. CURRICULUM AND INSTRUCTION**

**8.01. Committee on Special Education Monthly Report**

This item was removed from the consent agenda for further discussion.

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED, that the Webutuck Board of Education hereby accepts the Committee on Special Education report for October 2015, prepared by the Webutuck Central School District Committee on Pre-School Education and by the Webutuck Central School District Committee Special Education.

Ms. Moran made and Mr. Keller Coffey seconded the motion.

Mr. Keller Coffey questioned the increase in the number of students. Discussion ensued.

Aye    7            Nay    0            The motion carried.

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**9. BUSINESS and OPERATIONS**

**9.01. Approval of Donations**

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED that the Board of Education hereby accepts the following donations valued at five hundred dollars with gratitude:

<b>DONATIONS</b>	<b>ORGANIZATION</b>
School Supplies	Millbrook Rotary Club
School Supplies	Ancramdale Neighbors Helping Neighbors Assoc

**Supplies:**

Over 40 large and brand new backpacks, Plastic pocket folders, Two pocket folders, Several cartons of glue sticks, Several cartons of crayons, Several boxes of markers, Numerous boxes of marble composition books, Bar erasers, One inch masking tape, Hand sanitizer, Clear tape, Pencils, Index cards, Colored pencils, Sketchbook/Drawing Pads for Art, Pencil cap erasers, Pencil cases, Loose leaf paper, Highlighters, Dry erase markers, Black or Blue Pens, Scissors, Boxes of spiral notebooks, Subject dividers, Boxes of 3-ring binders, Pencil sharpeners.

Mr. Keller Coffey made and Ms. Moran seconded the motion with gratitude.

Mr. Keller Coffey questioned the large supplies and if it was solicited. Discussion ensued.

Aye 7      Nay 0      The motion carried.

**\*9.02. Acceptance of Audit**

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED, that the Board of Education hereby accepts the External Financial Audit for 2014-2015.

Mr. Keller Coffey made and Ms. Moran seconded the motion.

Aye 7      Nay 0      The motion carried.

**9.03. Acceptance of 2015 Dodge Grand Caravan SE**

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED that the Board of Education accepts the following lowest bid:

<b>VENDOR</b>	<b>VEHICLE #1</b>	<b>VEHICLE #2</b>
L.T. Begnal Motors Co., Inc.	\$19,800	\$19,800

Ms. Moran made and Mr. McGhee seconded the motion.

Ms. Moran questioned the bids and that 2016 caravans were not much more money than the 2015 but it was brand new caravan. She wondered if there was a difference in the warranty. Mr. McGhee stated the warranty would be the same. He stated that it won't be worth much at the end of their life with Webutuck because a lot of miles will be put on. Ms. Moran would like to check Consumer reports. Mr. Heiser supports this recommendation as does Mr. McGhee.

Aye 7      Nay 0      The motion carried.

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**10. BOARD OF EDUCATION**

**10.01. Reports**

NYSSBA Annual Conference – Board members thought it was very good. Mr. Mayville brought back information on solar heating if anyone was interested. Mr. McGhee was interested in the information. Ms. Moran reported that she had discussed with another attendee that a BOCES in central New York has created a data base of all state tests, data base of materials that teachers can use based on the new standards, common core modules questions and tests that are used to help students. Mr. Castellani requested the information from Ms. Moran so he could look into it and speak to our BOCES. Discussion ensued.

Transportation Committee has a survey going out online for parents to take so the District can get feedback. It will be advertised in a number of ways.

Mr. Castellani reported that he has meant with the fire department. – Mr. McGhee asked conducting a safety drill. Mr. Castellani is meeting with sheriffs next week to move ahead with a safety drill. Discussion ensued.

The dog in school was discussed. The dog is a certified therapy dog. Several board members thought it was a good idea. A board member recommended requesting a copy of the certification to be kept on file.

**PUBLIC COMMENT**

The were no comments from the public.

**EXECUTIVE SESSION**

Ms. Moran and Mrs. Johnson seconded a motion to adjourn to executive session at 8:40 pm for the purpose of negotiations.

Aye 7                      Nay 0                      The motion carried.

**RECONVENE PUBLIC SESSION**

Mrs. Johnson made and Mr. Mayville seconded a motion to adjourn the executive session and to reconvene the public session at 10:40 p.m.

Aye 7                      Nay 0                      The motion carried.

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Shelby Adrian	Modified Soccer Volunteer	No Stipend
Tara Morey	JV Boys Soccer Volunteer	No Stipend

Ms. Moran made and Mrs. Chin seconded the motion.

Aye 7          Nay 0          The motion carried.

**ADJOURNMENT**

There being no further business, Mrs. Chin made and Mr. McGhee seconded a motion to adjourn the meeting of October 26, 2015 at 10:41 pm.

Aye 7          Nay 0          The motion carried.

Respectfully submitted,

Therese M. Trotter  
District Clerk