

Minutes of the Regular Board of Education Meeting
January 22, 2013

The Webutuck Board of Education held their January 22, 2013 meeting at 7:30 p.m. in the Webutuck High School Library.

The following Board members were present:

William McGhee, President

Judy Moran

Kristen Panzer

John Perotti

Judy Westfall

Also Present:

James Gratto Jr., Superintendent

Therese Trotter, District Clerk

Kayla Kohl

Claire Markonic

Sheila Moran

Jon Zenz

Trini Stevens

Dale Culver

Absent:

Mary Grden, School Business Manager

Joanne Boyd

Robert Trotta

1. CALL TO ORDER

President McGhee called the business meeting of January 22, 2013 to order at **7:39** p.m.

2. PRESENTATION

Sheila Moran: School Lunch Program

Ms. Moran spoke about the new nutritional guideline that had not changed in the last fifteen years until just recently. She noted that many healthier items are offered and portion size has changed dramatically. Ms. Moran explained the process of what she receives from the government and how she incorporates that food into the breakfasts and lunches every day. Schools are entitled to receive entitlement foods or commodities, which is free food, from the government. She pairs the government food with purchased foods to make them more exciting and palatable and to stretch the food out which in turn helps to keep food costs down. She noted that the cafeteria now offers a salad bar everyday which is utilized mostly in EBIS and WHS. Ms. Moran presented trays of food that students in HS and EBIS receive for lunch and items that would appear on it. Ms. Moran discussed some of her future plans that she would like to implement going forward such as lunch for dinner program in the elementary building, grab and go lunch, offering tastings during parent/teacher conferences. Board members suggested offering sandwiches to students afterschool. Discussion ensued.

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3. PUBLIC COMMENT

There were no comments from the public.

4. STUDENT REPORT

There was no student report.

5. SUPERINTENDENT'S REPORT

A. WFFEE Donations - \$1200

Mr. Gratto stated that the District received a donation from an anonymous \$1200 donor for the purchase of 5 iPads to be placed in the life skills class and with particular teachers.

B. Charging admission at basketball games.

Mr. Gratto stated that previously the Board had discussed and decided that there would be no charging at basketball games. Recently, Mr. Gratto noticed that the Booster Club was charging at a recent game. The advisor of the Booster Club was concerned because that is a big fundraiser for them. She stated they fund the sports awards dinners throughout the year. Mr. Gratto stated that it would be brought back to the Board for conversation. Board members decided that there would be no charging for basketball games however it could be advertised as asking for donations. Other ideas for charging were discussed. It was decided to just promote donations for the remainder of the basketball year. Discussion ensued.

C. Update on principal search.

Mr. Gratto announced principal interviews will be January 30, beginning at 4:00 pm. There will be three groups consisting of administration, community and faculty/staff to interview six candidates. Mr. Gratto asked the Board when the best time for members to conduct interviews. He commented that twenty-three candidates have applied for the position. It was decided to hold the interviews on the next Board meeting night. Discussion ensued.

D. Special Board meeting on January 29, 2013.

Mr. Gratto discussed with Board members whether school safety was the only item they wanted on the January 29 special meeting. Board members were in agreement.

E. Mr. Gratto pointed out item 9A on the agenda should be removed from the Consent Agenda because the numerical wording needed to be corrected. The number should read two hundred and fifty.

He also commented that the Governor's Budget came out tonight and it is a little better than they thought it would be. The Finance Committee and Superintendent will move forward developing a school budget.

Mr. McGhee summarized an incident that happened over the weekend at the Millerton School Building regarding smoke coming out of the building. It was discovered that 911 did not have up-to-date contact information. President McGhee wanted to make sure fire departments and 911 had correct contact information.

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6. CONSENSUS AGENDA VOTE

Mrs. Panzer made and Mr. Perotti seconded the following motion to approve the Consent Agenda (as amended).

A consent agenda is a single vote, which approves all asterisked items. Board policy (#008a) prohibits discussion of consent agenda items. Asterisked* items can be pulled from the consent agenda for discussion by any one Board member.

The amendment called for removing 9A from the consent agenda to correct the numerical number.

Ayes 5 Nays 0 The motion carried.

7. DISTRICT CLERK'S REPORT

***A.** Approval of Minutes for January 7, 2013 meetings.

Mrs. Panzer made and Mr. Perotti seconded a motion to accept the minutes as submitted.

Ayes 5 Nays 0 The motion carried.

B. Delegations - none

8. PERSONNEL

***A. Substitute Support Staff Appointments**

Mrs. Panzer made and Mr. Perotti seconded the following motion:

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED that the Board of Education hereby approves the following substitute support staff appointments:

Charlene Pollinger	Substitute Monitor
Effective: January 9, 2013	Salary: \$11.29/hour

Ashley LeJeune	Substitute Monitor
Effective: January 23, 2013	Salary: \$11.29/hour

Carrie Russo	Substitute Monitor
Effective: January 23, 2013	Salary: \$11.29/hour

Craig Wickwire	Substitute Teacher Aide/Assistant
Effective: January 10, 2013	Salary: \$11.96/hour

Ayes 5 Nays 0 The motion carried.

***B. Substitute Instructional Appointment**

Mrs. Panzer made and Mr. Perotti seconded the following motion:

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED that the Board of Education hereby approves the following substitute instructional appointment:

Amber Corns	Substitute Teacher
Effective: January 23, 2012	Salary: \$90/day

Ayes 5 Nays 0 The motion carried.

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***C. Extra-Curricular Appointment for the 2012-2013 School Year**

Mrs. Panzer made and Mr. Perotti seconded the following motion:

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED, that the Board of Education hereby approves the following extra-curricular appointment for the 2012-2013 school year:

Jay Bradley		Play Instrumental Director	<u>Stipend</u>
Ayes 5	Nays 0	The motion carried.	\$1,803

9. BUSINESS AND OPERATIONS

A. Acceptance of Harlem Valley Chamber of Commerce Donation

This item was removed from the consent agenda for wording revision.

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED that the Board of Education accepts the generous donation of two hundred and fifty dollars (\$250.00) from the Harlem Valley Chamber of Commerce to be used to help offset the cost for college tours for Webutuck students.

It was noted that a typographical error was found. The written amount and numerical amount (\$250) were revised to be the same. President McGhee accepted the donation with appreciation.

Mrs. Panzer made and Mr. Perotti seconded as amended with appreciation.

Ayes 5 Nays 0 The motion carried.

***B. Acceptance of the Community Foundations of the Hudson Valley Donation**

Mrs. Panzer made and Mr. Perotti seconded the following motion:

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED that the Board of Education accepts the donation from the Field Trip Fund at Community Foundations of the Hudson Valley in the amount of \$1086.00 from a grant awarded to Webutuck Jr./Sr. High School.

President McGhee noted the donation and stated the District accepts the donation with appreciation.

Ayes 5 Nays 0 The motion carried.

C. Committee on Special Education Monthly Reports

Ms. Moran made and Mrs. Panzer seconded the following motion:

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED, that the Webutuck Board of Education hereby accepts the Committee on Special Education report for December 2012, prepared by the Webutuck Central School District Committee on Pre-School Education and by the Webutuck Central School District Committee Special Education.

Ayes 5 Nays 0 The motion carried.

10. BOARD OF EDUCATION

A. Approval of Establishment of Audit Committee

Mrs. Panzer made and Mrs. Westfall seconded the following motion:

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED that the Board of Education approves the establishment of an Audit Committee to advise the Board of Education on issues relating to the District's external and internal audit functions; and WHEREAS, the role of an audit committee shall be advisory and any recommendations it provides to the Board shall not be substituted for any required review and acceptance by the Board of Education; and BE IT FURTHER RESOLVED, the District's Audit Committee shall be comprised of at least three members who are appointed to serve on the Committee on an annual basis; employees of the school district are prohibited from serving on the Committee.

Mrs. Moran explained that this is a Board Audit Committee and will consist of the Finance Committee members.

Ayes 5 Nays 0 The motion carried.

B. Committee Reports

1. Negotiations Committee

Ms. Moran reported the District is in ongoing negotiations with CSEA and WTA unions. She noted that they are making headway with both unions.

2. Policy Committee

Ms. Moran stated they are moving through the 6000 series.

Ms. Moran suggested that members formulate a request for teachers and staff to use to notify us about any maintenance problems that they see needs to be fixed. They can forward the request to the District Office. Discussion ensued.

Ms. Moran questioned about the Amenia building and what are we doing with mowing season coming up. Mr. Gratto had spoken to the Town Hall and Mr. McGhee did also; both got different answers on when the rooms in the Town Hall were to be finished. Discussion ensued.

Ms. Moran questioned if we had found out about the process of outside fundraisers happening in the building. Mr. Gratto will check on it and report to the Board.

12. PUBLIC COMMENT

There were no comments from the public.

13. EXECUTIVE SESSION

Mr. Perotti made and Mrs. Panzer seconded a motion to adjourn to executive session at 9:16 pm for the purpose of discussing the employment history of a particular person or persons.

Ayes 5 Nays 0 The motion carried.

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RECONVENE PUBLIC SESSION

Mr. Perotti made and Mr. McGhee seconded a motion to adjourn the executive session and to reconvene the public session at 10:27 pm.

Ayes 5 Nays 0 The motion carried.

ADJOURNMENT

There being no further business, Mr. Perotti made and Mrs. Panzer seconded a motion to adjourn the meeting of January 22, 2013 at 10:28 pm.

Ayes 5 Nays 0 The motion carried.

Respectfully submitted,

Therese M. Trotter
District Clerk