

Minutes of the Regular Board of Education Meeting  
January 7, 2013

The Webutuck Board of Education held their January 7, 2013 meeting at 7:30 p.m. in the Webutuck High School Library.

The following Board members were present:

William McGhee, President  
Joanne Boyd  
Judy Moran  
Kristen Panzer  
John Perotti  
Robert Trotta  
Judy Westfall

Also Present:

James Gratto Jr., Superintendent  
Therese Trotter, District Clerk  
Claire Markonic  
Kenneth Sauer  
Katie McEnroe  
Marty Markonic  
Jon Zenz  
Al Barros  
Mike Smith  
John Morrissey  
John Eboli  
Laura Calabrese  
Casey Swift  
Kristen Lazarus  
Trini Stevens  
Ella Stevens  
Sara Chrianza  
John Morrison

**1. CALL TO ORDER**

President McGhee called the Business meeting of January 7, 2013 to order at 7:33 p.m.

**2. PRESENTATION**

Principals' Report: K Sauer. K. McEnroe

1. K-6 Social Studies Program  
K-8 Math Program

The presentation on the above topics will be on the agenda for a future meeting.

Minutes of the Regular Board of Education Meeting  
January 7, 2013

2. Dignity for All Students Act

Mr. Sauer stated he has been certified as the Dignity Act Coordinator. Webutuck District is in compliance with the Dignity Act. Mr. Sauer explained the difference between harassment and bullying. He related an experience and how he would deal with the student. He emphasized the importance of documenting all incidents big or small whether the incident happens in school or through social media outside of school. Mr. Sauer would like speakers to come in to the school to speak to the students on the topic. Discussion ensued.

Mrs. McEnroe explained that the elementary building has been using the Responsive Classroom Program with Grades K, 1, 2, and 3 for many years. It incorporates an acronym CARES which stands for Cooperation, Assertion, Responsibility, Empathy, and Self control. All staff reinforces CARES with all students. This year every assembly focuses on one of those principles as a topic. She explained how the program helps build a community within the school using the same language, discipline procedures and behavior guide. The elementary staff will establish a night in the spring where parents will go to each classroom and learn an activity or technique that can be practiced at home that will help students with social and academic skills. Discussion ensued.

3. Board Goal #2: Public Relations

Mr. Gratto commented about the #2 Board Goal on positive public relations. He mentioned our new website and teacher web pages.

C. Benken: Senior Class Trip - The senior class trip presentation will be on the next agenda.

**3. PUBLIC COMMENT**

The following topics were commented on by the public:

- Board meetings broadcast
- Millerton News in attendance at meetings
- Harassment Policy

**4. STUDENT REPORT**

Claire Markonic – Ms. Markonic reported on Spirit Week culminating with a pep rally on Friday. Sophomores are hosting a semi-formal winter ball this Saturday and Middle School dance on Friday. Ms. Markonic noted Mock Trial practice has begun as well as play rehearsal and college deadlines are approaching. She also mentioned Student Council spoke to her about fundraisers that were not approved through them but taking place in the school. Ski Club is going well. Discussion ensued

Minutes of the Regular Board of Education Meeting  
January 7, 2013

**5. SUPERINTENDENT'S REPORT**

**A. School Safety and Village Police Car Parking at School**

Mr. Gratto reported that a number of school safety procedures have taken place throughout this year and he mentioned other measures that been taking place. Community member questioned the protocol of letting people into the building, procedures after school lets out during sports' practices, and armed personnel in schools. It was discussed and decided that a Board meeting will take place on January 29<sup>th</sup> involving parents along with the District's Safety Consultant (that advises the District in keeping up with safety mandates and procedures). The topic will be school safety. Village Police Car was removed from the discussion topic. Discussion ensued.

Mrs. Boyd commented that she went to the recent DCSBA meeting. There was a discussion on school safety and Arlington having armed guards in their schools. She commented that she found it interesting that Webutuck had many safety measures in place already that she thought bigger districts would have had also. Discussion ensued.

**B. Policy Committee meeting will be on January 14, 2013 at 4:45 pm**

**C. Update on NYS Power Authority**

Mr. Gratto reported that the Power Authority had not received revised the solar panel quotes and they prefer to wait until they receive them. Their presentation is moved to the February 4<sup>th</sup> Board meeting.

**D. 2013-2014 Budget Update**

Mr. Gratto reported the Governor's proposal is scheduled to come out January 21<sup>st</sup>. After receiving the State's proposal the District will move forward with budget development.

**E.** Mr. Gratto reported on agenda items under Personnel; the ERS Mandatory Work Day Reporting and the Non-Resident Tuition Rates are both determined by the State of New York.

**6. CONSENSUS AGENDA VOTE**

Mr. Perotti made and Mrs. Panzer seconded the following motion to approve the Consent Agenda (as amended).

A consent agenda is a single vote, which approves all asterisked items. Board policy (#008a) prohibits discussion of consent agenda items. Asterisked\* items can be pulled from the consent agenda for discussion by any one Board member.

The amendment called for removing 10A and 9E from the consent agenda.

Mrs. Panzer requested it be noted in the minutes the Board thanked Sally Chamberlain for her years of service at Webutuck.

Ayes 7      Nays 0      The motion carried.

Minutes of the Regular Board of Education Meeting  
January 7, 2013

**7. DISTRICT CLERK'S REPORT**

**\*A. Approval of Minutes for December 3, 10 and 17, 2012 and January 2, 2013**  
Board meetings.

Mr. Perotti made and Mrs. Panzer seconded a motion to accept the minutes as submitted.

Ayes 7      Nays 0      The motion carried.

**B. Delegations - None**

**8. PERSONNEL**

**\*A. Support Staff Resignation**

Mr. Perotti made and Mrs. Panzer seconded the following motion:

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED that the Board of Education hereby accepts the following support staff resignation:

Dawn Klingner      Bus Driver

Effective: December 31, 2012

Ayes 7      Nays 0      The motion carried.

**\*B. Substitute Support Staff Appointment**

Mr. Perotti made and Mrs. Panzer seconded the following motion:

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED that the Board of Education hereby approves the following substitute support staff appointment:

Dawn Klingner      Substitute Bus Driver

Effective: January 8, 2013      Salary: \$16.80/hour

Ayes 7      Nays 0      The motion carried.

**\*C. Support Staff Appointment**

Mr. Perotti made and Mrs. Panzer seconded the following motion:

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED that the Board of Education hereby approves the following support staff appointment:

Lynn Spadaccini      School Monitor

Effective: January 8, 2013      Salary: \$11.35/hr., Step 1 per CSEA

Ayes 7      Nays 0      The motion carried.

**9. BUSINESS AND OPERATIONS**

**\*A. Acceptance of the Community Foundations of the Hudson Valley Donation**

Mr. Perotti made and Mrs. Panzer seconded the following motion:

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED that the Board of Education accepts the generous donation from the Community Foundations of the Hudson Valley for \$132.00 to be used for field trips.

Ayes 7      Nays 0      The motion carried.

Minutes of the Regular Board of Education Meeting  
January 7, 2013

**\*B. Approval of ERS Mandatory Work Day Reporting**

Mr. Perotti made and Mrs. Panzer seconded the following motion:  
Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED that the Board of Education hereby establishes the following as standard work days for its employees and will report the following days worked to the New York State and Local Employees' Retirement System based on the time keeping system records or the record of activities maintained and submitted by these officials to the clerk of this body:

<b>Name</b>	<b>Title</b>	<b>Term</b>	<b>Standard Work Day</b>
Emma Jaromin	Tax Collector	7/1/12 – 6/30/13	Varies
Valerie Burdick	Treasurer	7/1/12 – 6/30/13	6 hours per day
Therese Trotter	District Clerk	7/1/12 – 6/30/13	6 hours per day

**\*C. Revision of 2012-2013 Non-Resident Tuition Rates**

Mr. Perotti made and Mrs. Panzer seconded the following motion:  
Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED, that the Board of Education hereby approves the revised Non-Resident Tuition Rate consistent with Policy #507b for the 2012-2013 school year. They are as follows:

Full-Day K-6 Tuition \$8,963  
Grades 7-12 Tuition \$12,766  
Ayes 7 Nays 0 The motion carried.

**\*D. Approval of Surplus Vehicle Bids**

Mr. Perotti made and Mrs. Panzer seconded the following motion:  
Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED, that the Board of Education hereby awards the acceptable highest bid for surplus vehicles as follows:

<b>VEHICLE</b>	<b>AMOUNT</b>	<b>VENDORS</b>
2004 Freestar Van #04	\$ 525.00	P & B Auto
1999 Bus #87 (min. bid \$3,000)	\$3,600.00	Mathies & Sons Inc.
Ayes 7 Nays 0 The motion carried.		

Minutes of the Regular Board of Education Meeting  
January 7, 2013

**E. Approval of Miscellaneous Surplus Equipment Bid**

This item was removed from the consent agenda.

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED, that the Board of Education hereby awards the acceptable highest bid for miscellaneous surplus equipment as follows:

ITEMS	AMOUNT	VENDORS
Lot #1 Goals	\$100.00	Robert Eastman
Lot #2 Nets	no bids	N/A
Lot #3 Mats	no bids	N/A
Lot #4 Washer	\$ 3.00	James Kilmer
Lot #5 Athletic Uniforms	no bids	N/A
Lot #6 Misc. Health Office items	no bids	N/A

Mr. Trotta questioned the condition of the goal posts. Discussion ensued.

Mr. Trotta made and Mrs. Panzer seconded the above motion.

Ayes 7      Nays 0      The motion carried.

**\*F. Acceptance of Waste Oil Bid**

Mr. Perotti made and Mrs. Panzer seconded the following motion:

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED, that the Board of Education hereby awards the acceptable highest bid for Waste Oil as follows:

\$.70 per gallon (no minimum pickup)      Wes Auto Body Works

Ayes 7      Nays 0      The motion carried.

**10. BOARD OF EDUCATION**

**A. Second Reading and Adoption of Policy #5280 Athletic Program**

This item was removed from the consent agenda.

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED that the Board of Education hereby approves the second reading and adoption of Policy #5280 Athletic Program.

Mrs. Boyd revised the wording in the Policy. Board members were in agreement.

Mrs. Boyd made and Mrs. Panzer seconded the amended Policy.

Ayes 7      Nays 0      The motion carried.

**B. Discussion of Excellence in Tenure Policy**

This Policy discussion was removed until all Committee members are able to review the Tenure Policy. Discussion ensued.

**C. Administrative Appointment**

BE IT RESOLVED that the Board of Education hereby extends the employment of James A. Gratto, Jr. Superintendent of Schools, commencing on July 1, 2014 to June 30, 2015 with no change in terms and conditions until negotiated.

Mrs. Boyd made and Mrs. Panzer seconded the above motion:

Mrs. Panzer requested further discussion in Executive Session.

**D. The principal position will be discussed in Executive Session**

Minutes of the Regular Board of Education Meeting  
January 7, 2013

Mrs. Boyd reported information from the DCSBA meeting on the negotiation between the County and civil service employees.

Ms. Moran spoke about Mr. Trotta wanting to purchase Law Books. Discussion ensued. Mrs. Moran made and Mrs. Boyd seconded the following resolution:  
BE IT RESOLVED that the Board of Education hereby approves the purchase of the WestLaw Books at a cost not to exceed \$300.00

Mr. Trotta spoke about how few times salad is offered when he looked at the school menu. He was not happy with the offerings in the vending machines. President McGhee stated that the school lunch manager will come to a February meeting and give a presentation on food service. Discussion ensued.

**12. PUBLIC COMMENT**

The following topics were commented on by the public:

-principal job posted

**13. EXECUTIVE SESSION**

Mr. Trotta made and Mrs. Panzer seconded a motion to adjourn to executive session at 9:15 pm for the purpose of discussing the employment history of a particular person or persons.

Ayes 7      Nays 0      The motion carried.

**RECONVENE PUBLIC SESSION**

Mr. McGhee made and Mrs. Boyd seconded a motion to adjourn the executive session and to reconvene the public session at 10:14 pm.

Ayes 7      Nays 0      The motion carried.

**Approval of Interim Principal**

Ms. Moran made and Mrs. Westfall seconded the following motion:

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED that the Board of Education hereby agrees to employ Interim Principal, David Paciencia, effective January 9, 2013 through February 6, 2013 at a rate of \$500 per day to work every other day with no benefits.

Ayes 7      Nays 0      The motion carried.

**Administrative Appointment**

Mr. Trotta made and Mrs. Boyd seconded the following motion:

BE IT RESOLVED that the Board of Education hereby extends the employment of James A. Gratto, Jr. Superintendent of Schools, commencing on July 1, 2014 to June 30, 2015 with no change in terms and conditions until negotiated.

Ayes 7      Nays 0      The motion carried.

**ADJOURNMENT**

There being no further business, Mr. Perotti made and Ms. Moran seconded a motion to adjourn the meeting of January 7, 2012 at 10:15 pm.

Ayes 7      Nays 0      The motion carried.

Minutes of the Regular Board of Education Meeting  
January 7, 2013

Respectfully submitted,

Therese M. Trotter  
District Clerk