

Minutes of the Regular Board of Education Meeting
September 17, 2012

The Webutuck Board of Education held their September 17, 2012 meeting at 7:30 p.m. in the Webutuck High School Library.

The following Board members were present:

William McGhee, President

Judy Moran

Kristen Panzer

John Perotti

Robert Trotta

Judy Westfall

Also Present:

James Gratto Jr., Superintendent

Mary Grden, School Business Manager

Therese Trotter, District Clerk

Kayla Kohl

Claire Markonic

Al Barros

Trini Stevens

Laura Calabrese

Mig McDonald

Jennifer Parks

Absent:

Joanne Boyd

1. CALL TO ORDER

President McGhee called the business meeting of September 17, 2012 to order at 7:33 p.m.

Mr. Gratto introduced the two new Student Representatives for the Board of Education for this year. They will alternate attending Board meetings. The Board of Education members welcomed them.

2. PRINCIPALS' REPORT

Summer School Report:

Kenneth Sauer, High School Principal

Mr. Sauer spoke on the Summer Review/Credit Recovery Program and the results on the Regents exams students took. He stated that he felt the District should continue with the summer sessions and that it was worthwhile especially for the 26 students that passed their Regents. Board members had questions about the results on different Regents.

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Jay Curtis, Intermediate Principal

Mr. Curtis spoke on the summer ESL program run at WES. He explained several of the student activities that took place such as creating a Moai from Easter Island and then coming up with a way to move it across the field; students created sun prints which exposed them to different aspects of photography, and lastly, students used a chemical reaction to propel a rocket. Mr. Curtis stated that the students created a strong bond by participating in the program.

Mr. Curtis commented that 12 to 15 students participated in the Summer Writing Institute and it went well. The students learned about writing and producing a play, and editing a student created movie. Students built scenes and props and created their costumes.

Katy McEnroe, Elementary Principal

Ms. McEnroe spoke about the Special Education Summer Program. It was a four week program and they focused on solving problems. They were involved in hands-on activities which helped them learn about the world around them. They explored science concepts while integrating math, reading and writing. Ms. McEnroe felt it was a successful program.

Mr. Gratto reported the programs ran within the amount budgeted.

3. PUBLIC COMMENT

There were no comments from the public.

4. STUDENT REPORT

Kayla Kohl

Claire Markonic

Both students were introduced at the beginning of the meeting and welcomed by the Board.

5. CONSENSUS AGENDA VOTE

Mr. Perotti made and Mrs. Westfall seconded the following motion to approve the Consent Agenda (as amended).

A consent agenda is a single vote, which approves all asterisked items. Board policy (#008a) prohibits discussion of consent agenda items. Asterisked* items can be pulled from the consent agenda for discussion by any one Board member.

Mrs. Panzer called for removing 7F for further discussion.

Ayes 6 Nays 0 The motion carried

6. DISTRICT CLERK'S REPORT

*A. Approval of Minutes for September 4, 2012 Board meeting.

Mr. Perotti made and Mrs. Westfall seconded a motion to accept the minutes as submitted.

Ayes 6 Nays 0 The motion carried.

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***B. Acceptance of Financial Reports as submitted:**

Mr. Perotti made and Mrs. Westfall seconded a motion to accept the Financial Reports as submitted.

Treasurers Report for the month ending July.

Comprehensive Budget Status Report ending July.

Comprehensive Revenue Status Report ending July.

Warrants 1-11

Ayes 6 Nays 0 The motion carried.

C. Delegations - None

7. PERSONNEL

***A. Substitute Instructional Appointments**

Mr. Perotti made and Mrs. Westfall seconded the following motion:

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED that the Board of Education hereby approves the following substitute instructional appointments:

Timothy McEnroe Substitute Teacher
Effective: September 18, 2012 Salary: \$85/day

Deborah Field Substitute Teacher
Effective: September 18, 2012 Salary: \$90/day

Ayes 6 Nays 0 The motion carried.

***B. Support Staff Amendment**

Mr. Perotti made and Mrs. Westfall seconded the following motion:

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED that the Board of Education hereby approves the following support staff amendment:

Lisa Cancel Typist (180 day)
Effective: September 17, 2012 Salary: \$12.92/hr, Step 1 per CSEA

Ayes 6 Nays 0 The motion carried.

***C. Support Staff Resignation**

Mr. Perotti made and Mrs. Westfall seconded the following motion:

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED that the Board of Education hereby accepts the following support staff resignation:

Robert McGhee Bus Driver
Effective: September 7, 2012

Ayes 6 Nays 0 The motion carried.

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***D. Extra-Curricular Appointment for the 2012-2013 School Year**

Mr. Perotti made and Mrs. Westfall seconded the following motion:
Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED,
the Board of Education hereby approves the following 2012-2013 extra-curricular
appointments, contingent upon meeting coursework/certifications consistent with the
NYSED coaching sequence requirement:

Mari-Ann Hoke	Modified Soccer	<u>Stipend</u>
Ayes 6	Nays 0	\$2,125
The motion carried.		

***E. Leave of Absence**

Mr. Perotti made and Mrs. Westfall seconded the following motion:
Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED, that the
Board of Education hereby approves the following unpaid Leave of Absence:

Kathleen Sullivan	Health Aide
Effective: October 29, 2012 – January 1, 2013	
Ayes 6	Nays 0
The motion carried.	

F. Extra-Curricular Appointments for the 2012-2013 School Year

This item was pulled from the consent agenda.
Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED, that the
Board of Education hereby approves the following extra-curricular appointments for
the 2012-2013 school year:

Kim Mundell	Co-Advisor Class of 2013	<u>Stipend</u>
Cheryl Benken	Co-Advisor Class of 2013	\$ 120
		\$ 120

8. SUPERINTENDENT'S REPORT

A. Sign Proposals

Mr. Gratto asked members to decide what sign proposal they would like and the style.
Ms. Markonic stated that the student body should vote on the design. Board members
were in agreement with the idea. Mr. Gratto will see that vote takes place. Discussion
ensued.

9. CURRICULUM AND INSTRUCTION

A. On-Line Grading

The Mid-Hudson Region Information Center (MHRIC) is guiding us with offering the
on-line grading service to our parents and students.

B. Report on Staff Development Activities of September 4 and 5, 2012.

Mr. Gratto reported on the September 4 and 5 Superintendent's Conference Days. All
training that took place on those days was mandatory. He stated that the general feeling
from the employees was that it was productive however there were a lot of meetings.
The faculty and staff were not as pressed for time going into the school year because it
was the first time there were two conference days before the start of school. Mr. Gratto
recommended having the same two days before the start of school next year.

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C. Instructional Council Goals for 2012-2013.

Mr. Gratto stated the Instructional Council Goals line up with the Board Goals. They held their first meeting and they are on board with RTTT and Regents changes that will be happening in 2014. The Instructional Council will present to the Board quarterly.

Mr. Trotta requested SATs statistics from last year and how many took SAT preps. He suggested having a goal for increasing number of students going to college. Discussion ensued.

10. BUSINESS AND OPERATIONS

***A. Committee on Special Education Monthly Reports**

Mr. Perotti made and Mrs. Westfall seconded the following motion:

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED, that the Webutuck Board of Education hereby accepts the Committee on Special Education report for August 2012, prepared by the Webutuck Central School District Committee on Pre-School Education and by the Webutuck Central School District Committee Special Education.

Ayes 6 Nays 0 The motion carried.

B. Approval of Donations

Ms. Moran made and Mrs. Panzer seconded the following motion:

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED, that the Webutuck Board of Education hereby accepts the generous donations from the following organization/ individual:

Millbrook Rotary Club	10 Calculators and School Supplies
Maureen Rooney and Community	Backpacks and School Supplies
Ancramdale Neighbors (ANHNA)	School Supplies

Ayes 6 Nays 0 The motion carried.

C. Mary Grden updated the Board on refunding the building bonds from early 2000.

The bonds go out for official sale tomorrow. The approximate savings over ten years will be \$300,008 after fees. This equates to \$24,000 savings in the first year and an annual savings going forward. Ms. Grden went over the process of refunding bonds. She stated the ten year savings may increase to \$339,000. Discussion ensued

11. BOARD OF EDUCATION

A. Mr. Trotta pointed out students can check off if they want their scores sent to the District.

12. PUBLIC COMMENT

There were no comments from the public.

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13. EXECUTIVE SESSION

Mr. Trotta made and Mr. Perotti seconded a motion to adjourn to executive session at 8:34 pm for the purpose of discussing the employment history of a particular person or persons.

Ayes 6 Nays 0 The motion carried.

RECONVENE PUBLIC SESSION

Mr. Perotti made and Mrs. Westfall seconded a motion to adjourn the executive session and to reconvene the public session at 9:18 pm.

Ayes 6 Nays 0 The motion carried.

Extra-Curricular Appointments for the 2012-2013 School Year

Mrs. Panzer made and Mr. Trotta seconded the following motion:

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED, that the Board of Education hereby approves the following extra-curricular appointments for the 2012-2013 school year:

		<u>Stipend</u>
Kim Mundell	Co-Advisor Class of 2013	\$ 120
Cheryl Benken	Co-Advisor Class of 2013	\$ 120
Ayes 6	Nays 0	The motion carried.

ADJOURNMENT

There being no further business, Mr. Perotti made and Ms. Moran seconded a motion to adjourn the meeting of September 17, 2012 at 9:18 pm.

Ayes 6 Nays 0 The motion carried.

Respectfully submitted,

Therese M. Trotter
District Clerk