

Minutes of the Regular Board of Education Meeting
August 20, 2012

The Webutuck Board of Education held their August 20, 2012 meeting at 7:30 p.m. in the Webutuck High School Library.

The following Board members were present:

William McGhee, President

Judy Moran

Kristen Panzer

John Perotti

Robert Trotta

Judy Westfall

Also Present:

James Gratto Jr., Superintendent

Mary Grden, School Business Manager

Therese Trotter, District Clerk

Katy McEnroe, WES Principal

Kenneth Sauer, WHS Principal

Andrea Saylor

Jessica Murphy

Christine Ford

Harrison Ford

Jon Zenz

Absent:

Joanne Boyd

1. CALL TO ORDER

President McGhee called the business meeting of August 20, 2012 to order at 7:31 p.m. Mr. Gratto introduced Andrea Saylor the new Special Education teacher being appointed tonight. Ms. Saylor summarized her past experience for the Board. The Board thanked her and welcomed her to Webutuck School District

2. PRINCIPALS' REPORT: Dignity For All Students Act

Katy McEnroe, Elementary Principal – Responsive Classroom

Mrs. McEnroe explained that the program has used at the primary level for many years. It is a character education program that is based on the developmental needs of students. It teaches students how to be self responsible based on the acronym CARES which stands for cooperation, assertion, respect, empathy and self control. Students are taught how to get along with others, to think about their actions, and how to solve situations with different strategies. The first six weeks of school are important in the Responsive Classroom Program. They learn how to live in a school community, how to be a part of a family community and that common areas have common rules i.e. in hall ways and cafeteria. Mrs. McEnroe explained how Responsive Classroom supports Dignity for All Students. Discussion ensued.

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***E. Extra-Curricular Appointments for the 2012-2013 School Year**

Mr. Perotti made and Mr. Trotta seconded the following motion:

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED, the Board of Education hereby approves the following 2012-2013 extra-curricular appointments, contingent upon meeting coursework/certifications consistent with the NYSED coaching sequence requirements:

		<u>Stipend</u>
Brendan Sheehan	Modified Boys' Soccer	\$2,125
Hannah Peters	Modified Field Hockey	\$2,125
Shawn Hosier	Cross Country	\$2,505
Ayes 6	Nays 0	The motion carried.

F. Support Staff Appointment

This item was removed from the Consent Agenda.

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED, that the Board of Education hereby approves the following support staff appointment and approval of 2012-2013 employment contract:

Sheila Moran	School Lunch Manager
Effective: August 21, 2012	200 Day Employee (prorated)
	Annual Salary: \$45,000 (prorated)
Probationary Period: Aug. 21, 2012 – Feb. 21, 2013	

7. SUPERINTENDENT'S REPORT

A. Route 22 sign proposal

Mr. Gratto reported that we received an updated proposal from Tucker Sign Works. He mentioned that there was a Board member who was concerned about the placement of the Native American logo. Board members felt the GHI sign was more attractive and less money. Mr. Gratto reported that the same donor would be willing to donate money towards the sign if there is a shortage to complete the project. Discussion ensued.

B. Board Retreat August 21 at 6:30 pm

Mr. Gratto reminded Board members of their Retreat tomorrow tonight.

C. Mr. Gratto updated Board members on the new Edline Website. He commented that it is very close to being done. Mr. Gratto recommended that the old website will stay active through September 30 with a link on the homepage to the new site. It will allow teachers and others to transfer over important information from their areas and will allow parents to visit the site and get acclimated to it. The Board was in agreement.

Mr. Gratto asked members about scheduling a policy meeting for Wednesday. It was decided the next policy meeting will be in September.

8. CURRICULUM AND INSTRUCTION

A. Other – None

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9. BUSINESS AND OPERATIONS

A. Discussion of Emergency Project: Hot Water Heater

Ms. Grden reported that the District needs a new hot water heater (due to leaking) with an expansion tank attached. She commented she has contacted SED to discuss the project. SED will not fund any cost associated with it due to the heater not being designed properly during the original project in 2002. Questions were asked if the architect made the mistake. Ms. Grden does not know who the architect was at that time. Ms. Grden would like approval for funding for an expansion tank. Discussion ensued.

B. Approval of Emergency Project Purchase

Mrs. Panzer made and Mr. Perotti seconded the following motion:

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED, that the Board of Education hereby approves the Emergency Facilities Project for the immediate replacement of the Hot Water Heater and addition of the Expansion Tank in the High School Building. Further, the board approves the attached fee schedule for Architectural services from Rhinebeck Architecture and Planning. The total estimated cost for this project is estimated at \$35,000-\$40,000 to be funded through budgetary appropriation.

Ayes 6 Nays 0 The motion carried.

C. Approval of Transfer of Funds

Mrs. Panzer made and Ms. Moran seconded the following motion:

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED that the Board of Education hereby approves the transfer of funds in the amount of \$80,000 from the unappropriated 2011-12 General Fund Balance to the Bus Reserve Fund as approved by the voters on May 17, 2011.

Ayes 5 Nays 1 The motion carried.

Mr. Trotta was the lone dissenter.

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***D. Approval of Issuance of Tax Warrant**

Mr. Perotti made and Mr. Trotta seconded the following motion:

BE IT RESOLVED, that the Board of Education hereby approves the tax warrant for the 2012-13 school year as listed below and recommended by the Superintendent of Schools:

Town	Amount of Levy	Tax Rate (per thousand)
Ancram	\$ 226,868	11.89081
Amenia	\$ 6,142,987	11.89081
Dover	\$ 30,606	22.86694
Northeast	\$ 4,937,494	11.89081
Stanford	\$ 641,882	19.44214
Washington	\$ 378,220	11.89081

Collection period: September 4 through October 3 without penalty

October 4 through November 2 with 2% penalty

Installment Plan – 1st Installment dues by September 15

2nd Installment due by March 15. A service charge of 5% will be added to installment payments by the Dutchess County Finance Commissioner.

The total tax levy of \$12,358,056 includes any tax reimbursement by New York State through the State of New York School Tax Relief Program.

Ayes 6 Nays 0 The motion carried.

***E. Approval of Agreement**

Mr. Perotti made and Mr. Trotta seconded the following motion:

Upon the Superintendent of Schools, BE IT RESOLVED that the Board of Education hereby approves the Advantage Contract Agreement for the 2012 - 2013 school year.

Ayes 6 Nays 0 The motion carried.

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F. Consultant Appointment

This item was removed from the consent agenda.

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED, that the Board of Education hereby agrees to employ the following Food Services Consultant, Mavorneen Hubbard, at a daily rate of \$385 per day, plus mileage, or \$60 per hour, plus mileage.

Mr. Perotti had concerns with the terms of agreement. When hiring a consultant in the past there was a flat fee but with this consultant the District will have mileage cost and other associated costs. Ms. Grden stated the new lunch manager will need training and support in several areas however, she does not know how long it will take but the expectation is that it will be minimal. As the new lunch manager evolves, she may run up against new items where she would need to again reach out to the consultant. Ms. Grden will ask both individuals how long they foresee it taking. Board members discussed where she lived in reference to mileage costs. Ms. Moran suggested putting a limit on the amount the consultant can earn and the Board can then revisit the situation if the limit is reached.

Ms. Moran made and Mr. Perotti seconded the following motion:

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED, that the Board of Education hereby agrees to employ the following Food Services Consultant, Mavorneen Hubbard, at a daily rate of \$385 per day, plus mileage, or \$60 per hour, plus mileage, not to exceed a total expenditure of \$2000.

Ayes 6 Nays 0 The motion carried.

***G. Acceptance of Budget Increase**

Mr. Perotti made and Mr. Trotta seconded the following motion:

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED, that the Board of Education hereby accepts the rewards program check from Prologic Consumer Marketing in the amount of \$23.00 and

BE IT FURTHER RESOLVED, that the Board of Education approves the increase for the 2012-2013 Budget in the amount of \$23.00 in Budget Code A2110.450 02 00 32 and to be recorded in Revenue Account Code A2770.

Ayes 6 Nays 0 The motion carried.

***H. Authorization for Corrected Tax Bill**

Mr. Perotti made and Mr. Trotta seconded the following motion:

Upon the Recommendation of the Superintendent of Schools, **WHEREAS**, the District has received a Certified Order for Corrected Tax Roll for the Year 2011 for property located within the Webutuck Central School District, as follows: Durst Buildings Corp. - regarding property owned on 257-263 Sheffield Hill Road, in the Town of North East, described as Grid No. 133889-7269-00-185350-0000, on the basis that the courts agreed to reduce the tax assessment on the roll. The taxes should be based on assessed value of \$395,000 instead of \$492,300. The taxes levied are \$5,853.85+/- and should be \$4,696.87+/- and

WHEREAS, the Honorable James V. Brands, JSC has ordered that the assessed value should be changed, as described above, and has recommended that the Certified Order for Corrected Tax Roll should be approved; and

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WHEREAS, we have examined such application and the Honorable James C. Brands, JSC recommendations and determine that an error pursuant to Section 550(2)(b) of the Real Property Tax Law as made;

NOW, THEREFORE, BE IT RESOLVED, that the Certified Order for Corrected Tax Roll for the Year 2011 be approved, that the tax rolls be corrected to reflect the correct assessment, as set forth above, and that notice of approval of such application and a corrected tax bill be issued to the applicant reflecting the change in assessment and taxes to be paid.

Ayes 6 Nays 0 The motion carried.

10. BOARD OF EDUCATION

A. Other - none

11. COMMITTEE REPORTS

A. Policy

Ms. Moran reported that the next Policy meeting will be in September. She reported that the athletic policy is in place so it will be distributed during the different sports' seasons. All policies are done up to the 5000 series. Ms. Moran stated the Committee is currently working on 6000, 7000, and 8000. Mr. Trotta asked for ethics to be put on the agenda for Board discussion. Discussion ensued.

B. Negotiations

President McGhee reported that the Negotiations Committee met last week with no movement. The next meeting will be September 5. President McGhee commented that after the next meeting the District will put out a press release with regards to where negotiations stand. Discussion ensued.

C. Facilities

President McGhee reported there was a walk through earlier tonight. Mr. Lounsbury will address the issues the Committee saw on their walk. Discussion ensued.

12. PUBLIC COMMENT

There were no comments from the public.

13. EXECUTIVE SESSION

Mr. Perotti made and Ms. Moran seconded a motion to adjourn to executive session at 9:03 pm for the purpose of discussing the employment history of a particular person or persons.

Ayes 6 Nays 0 The motion carried.

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RECONVENE PUBLIC SESSION

Mr. Perotti made and Mrs. Panzer seconded a motion to adjourn the executive session and to reconvene the public session at 10:13 pm.

Ayes 6 Nays 0 The motion carried.

Mrs. Panzer made and Mr. Perotti seconded the following motion:

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED, that the Board of Education hereby approves the following support staff appointment and approval of 2012-2013 employment contract:

Sheila Moran	School Lunch Manager
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Probationary Period: Aug. 21, 2012 – Feb. 21, 2013

Ayes 6 Nays 0 The motion carried.

ADJOURNMENT

There being no further business, Mr. Trotta made and Mrs. Westfall seconded a motion to adjourn the meeting of August 20, 2012 at 10:19 pm.

Ayes 6 Nays 0 The motion carried.

Respectfully submitted,

Therese M. Trotter
District Clerk