

Minutes of the Regular Board of Education Meeting  
August 6, 2012

The Webutuck Board of Education held their August 6, 2012 meeting at 7:30 p.m. in the Webutuck High School Library.

The following Board members were present:

William McGhee, President  
Judy Moran  
Kristen Panzer  
John Perotti  
Robert Trotta arrived at 8:00 pm  
Judy Westfall

Also Present:

James Gratto Jr., Superintendent  
Mary Grden, School Business Manager  
Therese Trotter, District Clerk  
Jay Curtis, EBIS Principal  
Jon Zenz  
Jennifer Hengen-Chason  
Valerie Cantone  
Dale Culver  
Community Members

Absent:

Joanne Boyd

**1. CALL TO ORDER**

President McGhee called the business meeting of August 6, 2012 to order at 7:38 p.m.

Mr. Gratto introduced the two new special education teachers. Each teacher stood and gave a short biography on past their experience.

**2. PRINCIPALS' REPORT**

**J. Curtis:**

Gr. 3- 8 ELA and Math Scores

Mr. Curtis referenced the information in the Board packet in regard to test results. He commented that there is work to be done. He noted situations that influenced the scores such as the ELA scores, Grade 8 had twelve students that were on the cut mark or three points below and that changed the students score in the 3 and 4 level dramatically. He commented that we are not far off in raising the scores but there needs to be more attention to detail which they are aware of due to these scores. He explained that this year there will be team teaching for 4, 5, and 6 grade levels and common planning time. Those two events will allow more time working with students and also more time to focus on reviewing and monitoring students' progress. He noted several other key elements for grades 4-8 that will be an advantage for helping to strengthen the program and curriculum for teachers and students.

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Mr. Gratto noted the drop off in test scores when looking at the data. He reminded the Board at the end of 2009-2010 the State changed the passing rate. He explained that although it made many schools across the State drop significantly in their test scores, he felt it was a truer picture of what was going on in our District. Discussion ensued.

Dignity for All/Leader in Me

Mr. Curtis spoke about the cost for the Leader in Me training and that it really is not feasible. However, he decided to have a book study through the BET which details and outlines everything that is in the program. He explained that the first goal of the BET will be to develop a vision statement for Eugene Brooks. He hopes by November to be initiating the first habit which is Be Proactive. He briefly explained how it will begin to be implemented and more definitive plans will be developed for the year going forward.

**3. PUBLIC COMMENT**

There were no comments from the public.

**4. CONSENSUS AGENDA VOTE**

Mr. Perotti made and Mrs. Panzer seconded the following motion to approve the Consent Agenda (as amended):

A consent agenda is a single vote, which approves all asterisked items. Board policy (#008a) prohibits discussion of consent agenda items. Asterisked\* items can be pulled from the consent agenda for discussion by any one Board member.

The amendments by Mrs. Panzer called for removing 10a and Mrs. Westfall called for removed 6a and 9f for further discussion.

Ayes 5      Nays 0      The motion carried.

**5. DISTRICT CLERK'S REPORT**

\*A. Approval of Minutes for July 23 and July 26, 2012 Board meeting.

Mr. Perotti made and Mrs. Panzer seconded a motion to accept the minutes as submitted.

Ayes 5      Nays 0      The motion carried.

B. Delegations - None



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**\*D. Substitute Support Staff Appointment**

Mr. Perotti made and Mrs. Panzer seconded the following motion:  
Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED that the Board of Education hereby approves the following substitute support staff appointment:

Brenna Lape	Substitute Teacher aide
Effective: September 1, 2012	Salary: \$11.96/hour
Ayes 5      Nays 0	The motion carried.

**\*E. Extra-Curricular Appointments for the 2012-2013 School Year**

Mr. Perotti made and Mrs. Panzer seconded the following motion:  
Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED, that the Board of Education hereby approves the following extra-curricular appointments for the 2012-2013 school year:

		<u>Stipend</u>
Barbara Riley	Data Warehouse Coordinator	\$1,500
Evelyn Brennie	Advisor Class of 2019	\$ 240
Bill Braislin	Co-Advisor Class of 2018	\$ 120
Christine Gillette	Co-Advisor Class of 2018	\$ 120
Susan Pomeisl	Co-Advisor Class of 2017	\$ 120
Mari-Ann Hoke	Co-Advisor Class of 2017	\$ 120
Michelle Nowak	Co-Advisor Class of 2015	\$ 240
Lisa Cope	Co-Advisor Class of 2015	volunteer
Jacquelyn Woodruff	Co-Advisor Class of 2014	\$ 120
Patricia Carmody	Co-Advisor Class of 2014	\$ 120
Cheryl Benken	Advisor French Club	\$ 240
Susan Harrington	Advisor German Club	\$ 240
Sarah Martin	Advisor Spanish Club	\$ 240
Steven Pollak	Advisor Mock Court	\$ 240
Christine Mathers	Babysitter Club	(9hrs @ \$35.08/hr.)
Carrie Caldiero	Co-Advisor HS Student Council	\$ 120
Christine Henderson	Co-Advisor HS Student Council	\$ 120
Sarah Martin	Jr. Honor Society	\$ 240
Eric Harvey	Co-Advisor NHS	\$ 120
Christine Mathers	Co-Advisor NHS	\$ 120
Nancy Gagne	Play Choreographer	\$1,803
Nancy Gagne	Play Director	\$3,306
James Gagne	Play Set Construction	\$2,404
Lee Stowe	Play Vocal Director	\$2,404
Rosanna Hamm	Mentor Director	\$1,750
Ayes 5      Nays 0	The motion carried.	

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**\*F. Leave of Absence**

Mr. Perotti made and Mrs. Panzer seconded the following motion:  
Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED that the Board of Education hereby approves the following unpaid/paid leave of absence for the purpose of child rearing:

April Whalen UPK Teacher  
Effective: approx. October 8, 2012- December 30, 2012  
Ayes 5 Nays 0 The motion carried.

**\*G. Approval of Position Authorization**

Mr. Perotti made and Mrs. Panzer seconded the following motion:  
Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED that the Board of Education hereby designate the following individual to the position indicated, at no additional for 2012-2013 school year:

Mary Grden District's Trustee for the Dutchess County Workers'  
Compensation Cooperative  
Ayes 5 Nays 0 The motion carried.

**7. SUPERINTENDENT'S REPORT**

**A. Route 22 sign**

Mr. Gratto reviewed the status of the renovation to the Route 22 sign. He explained that a local company submitted a proposal for the renovation that was close in price to GHI company. Ms. Moran brought up several points of concern with the local company's proposal. Discussion ensued.

Mr. Trotta arrived at the Board meeting at 8:00 pm.

**B. Taping Board Meetings**

Mr. Gratto explained that he and Ms. Grden listened to a BOCES webinex this week about the Ensemble program that has many capabilities, one being taping Board meetings. There were comments and opinions by Board members whether this program would be useful and educational in our classroom. Mr. Gratto will gather more information on the ensemble program and Ms. Moran will research video cameras and report back to the Board. Discussion ensued.

**8. CURRICULUM AND INSTRUCTION**

**A. Summer Programs**

Mr. Gratto reported that the Special Education program has already been completed and the other programs are currently running. Mr. Gratto requested that the teachers put together a summary of information of the programs to provide to the Board such as pass/failure rate, attendance, and lesson plans etc. A presentation will take place in September. Discussion ensued

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**9. BUSINESS AND OPERATIONS**

**\*A. Approval of Occupational Therapy (OT) and Physical Therapy (PT)**

**Agreements**

Mr. Perotti made and Mrs. Panzer seconded the following motion:

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED that the Board of Education hereby approves the OT and PT Agreement with OT/PT/SLP Services PLLC for the 2012-2013 school year.

Ayes 5      Nays 0      The motion carried.

**\*B. Approval of Flex Plan Preferred Group**

Mr. Perotti made and Mrs. Panzer seconded the following motion:

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED that the Board of Education hereby approves the Agreement between Webutuck School District and the Preferred Group Flexible Benefit Plan Services for the period of 10/1/12-9/30/13.

Ayes 5      Nays 0      The motion carried.

**C. Approval of Five (5) Year Facility Plan**

Mrs. Panzer made and Mr. Perotti seconded the following motion:

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED that the Board of Education hereby approves the Five (5) Year Facility Plan.

Ayes 6      Nays 0      The motion carried.

**\*D. Approval of Agreement with Coffee System**

Mr. Perotti made and Mrs. Panzer seconded the following motion:

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED that the Board of Education hereby approves the Agreement between Webutuck School District and Coffee Systems of the Hudson Valley, Inc. for vending machines services for the 2012-2013 school year.

Ayes 5      Nays 0      The motion carried.

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**\*E. Establishment of School Lunch Rates**

Mr. Perotti made and Mrs. Panzer seconded the following motion:

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED, that the Board of Education hereby approves the following proposed school breakfast/lunch rates for the 2012-2013 school year:

**Breakfast program:**

Full price (all schools)	\$ .90
Reduced Price (all schools)	\$ .20
Free	-0-
Adults (all schools)	\$ 1.72 + tax

**Lunch Program:**

Primary - full price	\$ 2.10 (K-3)
All Other Students - full price	\$ 2.35 (4-12)
Reduced Price (all schools)	\$ .25
Free	-0-
Adults	\$ 3.77 + tax
Ayes 5      Nays 0	The motion carried.

**F. Approval of Budget Transfer**

This item was removed from the consent agenda.

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED, that the Board of Education approves the attached budget transfer schedule #24 over five thousand dollars (\$5,000).

Mrs. Westfall had questions on the transfers for bus salaries. Ms. Grden explained that they waited until the end of the school year and then did the transfer all together to cover substitutes.

Ayes 6      Nays 0      The motion carried.

**10. BOARD OF EDUCATION**

**A. Recognition of the District's Code of Conduct**

This item was removed from the consent agenda.

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED the Board of Education of the Webutuck Central School District recognizes the District's Code of Conduct for the 2012-2013 school year.

Mrs. Panzer commented that the handbook is a missed opportunity to convey a message to students and community. It should have Guidance Office information, counselor information etc. She commented that the rules need to be there but there could be much more helpful information added. It was noted that the Code of Conduct is a portion of the handbook and that the Code of Conduct is what is being approved. Discussion ensued.

Ayes 6      Nays 0      The motion carried.

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**B.** Mrs. Panzer commented about seeing the information on how to apply for free and reduced lunch. She questioned how the District was handling families applying for free and reduced lunch. She reminded the Board that there was previous conversation between Board members about sensitivity in handling this. Discussion ensued.

Mr. Perotti brought up the topic of dress code for employees. Discussion ensued.

Mrs. Westfall noted that she was disappointed that she was not put on any of her requested committees. It was decided Mrs. Westfall would be placed on the Policy Committee and Cafeteria Committee. Mr. Trotta will be taken off the Policy Committee and be placed on the Emergency Planning Committee; Ms. Moran will be taken off the Cafeteria Committee.

**12. PUBLIC COMMENT**

The following topics were commented on by the public:

- videotapes of Board meetings should be given to all townships of the District
- student handbook should be reviewed earlier in the school year

**13. EXECUTIVE SESSION**

Mr. McGhee made and Ms. Moran seconded a motion to adjourn to executive session at 8:51 pm for the purpose of discussing the employment history of a particular person or persons.

Ayes 6      Nays 0      The motion carried.

**RECONVENE PUBLIC SESSION**

Mrs. Panzer made and Ms. Moran seconded a motion to adjourn the executive session and to reconvene the public session at 9:50 pm.

Ayes 6      Nays 0      The motion carried.

**ADJOURNMENT**

There being no further business, Ms. Moran made and Ms. Westfall seconded a motion to adjourn the meeting of August 6, 2012 at 9:50 pm.

Respectfully submitted,

Therese M. Trotter  
District Clerk