



## **P.I.R.A.T.E. Foundation Grant Information**

The P.I.R.A.T.E. Foundation, formerly the Boaz City Schools Foundation, was established in 2007 by the Boaz City School System Board of Education for the purpose of providing an avenue for individuals to contribute to a 501c3 non-profit corporation dedicated to improving the educational opportunities of Boaz students. The Foundation, through a grant process, will provide limited funding to worthy grant applications, which will, in the opinion of the Foundation's Board of Directors, have a positive impact upon the recipient and/or his/her school.

The grant application should include high value criteria such as innovative ideas, educational value, multi-student involvement, and desired outcomes. Applications that clearly and concisely describe the project and anticipated positive benefits for students in the form of achievement will be reviewed more favorably. Motivation and character development will also be favored during the grant evaluation process.

### Frequently asked questions

1. Who can apply for a grant?  
The grant process is open to all educators of the Boaz City School System.
2. Where may I obtain an application?  
Applications are available on the P.I.R.A.T.E. Foundation page of the Boaz City Schools website
3. Where do I submit the application?  
Completed applications should be submitted to the school's principal for approval and then delivered to the Boaz City School System Central Office at 126 Newt Parker Drive, Boaz Alabama
4. What expenses can be requested by the Grant?  
Grant funds may be used for the following:
  - materials and supplies that cannot be acquired by any other means such as those normally funded by the Boaz City School System
  - books and audio-visual materials
  - local/or regional field trips
  - honoraria for experts who work with or talk to students
  - some types of equipment

5. How is the Grant Approved?

The grant application will be reviewed by the school's principal to ensure the request cannot be funded as part of the normal school budget. The grant will then be submitted to the Board of Directors for review.

6. When will the grant decision be made?

Notification of grant funding will be made by a P.I.R.A.T.E. Foundation representative after the grant request is reviewed and voted on the board of directors.

7. Are there any expenses this grant will not cover?

Yes. Foundation money cannot be used to fund any activity/program which can be legally funded by the School System's operating fund.

This could include, but not be limited to:

- technology upgrades, software packages, or computer hardware requests
- monetary awards for students
- school system provided textbooks, materials, and computers
- workshop or professional development fees
- stipends for school employees activities outside of school hours

8. Are signatures required?

Yes. All grant applications must contain the signature of the contact person as well as the school principal.

9. What is the minimum and maximum amounts that can be requested through the grant application?

The Foundation has not established a minimum amount; however, the maximum, at this time, is limited to \$500.00 dollars for a classroom grant.

- Grade Wide Grant – a grant that is proposed for an entire grade is a maximum of \$750.00 and must be presented to the board
- School Wide Grant – a grant that is proposed for an entire school is a maximum of \$1,000.00 and must be presented to the board

10. If I have questions about this process or suggestion for improving this grant application process, whom should I contact?

You may contact the acting President of the P.I.R.A.T.E. Foundation at 126 Newt Parker Drive, Boaz, AL 35957 or the Foundation Representative assigned to each school.



### **P.I.R.A.T.E. Foundation Grant Cover Letter**

A. Name of person filing grant request: \_\_\_\_\_

B. Name of School: \_\_\_\_\_

C. What is the Title of the project to be funded by the grant?

\_\_\_\_\_

D. Foundation funds requested by the grant: \_\_\_\_\_

E. Total budget of the project if different from above: \_\_\_\_\_

F. Number of students to be served by this grant: \_\_\_\_\_

G. Signature of person requesting grant: \_\_\_\_\_

Title/ Position: \_\_\_\_\_

Daytime phone: \_\_\_\_\_

Email: \_\_\_\_\_

H. Principal Signature: \_\_\_\_\_

Date: \_\_\_\_\_

One original of the grant application must be submitted to the BCSS central office.

**P.I.R.A.T.E. Foundation**  
**Outline for Grant Proposal**

Each topic/criteria listed below should be explained to a level that will allow the board members to understand the scope of the request.

	Topic/Criteria
<b>A.</b>	Complete the GRANT REQUEST COVER SHEET
<b>B.</b>	Executive Summary of Description for the Grant Proposal. The summary provides the Board an overview of the grant proposal in one page or less and will highlight its purpose, a statement of need to supplement the curriculum or to enhance the learning experience, and the expected benefits or anticipated impact on the students, teachers, programs, and/or teaching methods.
<b>C.</b>	Itemized Budget for the Project and any funding from other sources, if applicable. If the Foundation is being asked to fund a portion of the project, please provide written assurances from the other source that the remainder of the funds are already committed.
<b>D.</b>	Closing summary- A few sentences summarizing your commitment to the project and anticipated level of success.