

Bartlett Community Partnership School  
**School Site Council Rolling Meeting Agenda and Meeting Minutes**  
 2022-2023

11/16/22

Date 6:00PM, 11/16/22	Meeting Monitored by (check one)  <input checked="" type="checkbox"/> Admin <input type="checkbox"/> Vertical Teacher Learning Communities <input type="checkbox"/> Instructional Leadership Team
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**Attendees**

(place a checkmark next to those present)

<input checked="" type="checkbox"/>	Peter Holtz	<input checked="" type="checkbox"/>	Solangel Polanco	<input checked="" type="checkbox"/>	Cynthia Appiagyei	<input checked="" type="checkbox"/>	Sichan Sothimath
	Maghan Hickok	<input checked="" type="checkbox"/>	Heather Rake	<input checked="" type="checkbox"/>	Miro Majernik		Nicole Ross
<input checked="" type="checkbox"/>	<i>Brian Duffey</i>	<input checked="" type="checkbox"/>	Pat Fontaine	<input checked="" type="checkbox"/>	Roberta Agostinho		<i>Italics = non-voting members</i>

Please put the name of the person that will hold this role for the meeting.

Facilitators: Peter	Time Keeper:	Recorder: Brian
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**Norms:** *Be present    Everyone has a chance to communicate    On task/time    Respect all opinions.*

GoogleMeets (we will use this same link all year): <https://meet.google.com/zqa-eidt-kjo>

**Agenda/Focus (30 minutes)**

- Welcome and Re-Introductions - Peter (5 min)
  - Review Bartlett/SSC Norms
    - ❖ We will meet each month going forward
    - ❖ Be present
    - ❖ Everyone has a chance to communicate
    - ❖ Respect all opinions
    - ❖ On task/on time
  - Review our Wildly Important Goals (WIGS)
    - ❖ Students are working towards grade-level standards
    - ❖ Students feel welcome and engaged
  - Today's Agenda
    - ❖ Middle school report cards went home today, along with MCAS info
- Updates on the School - Peter & Brian
  - Budget Update
    - **New Staff budgeted from last year**
      - ❖ Community School's Program Manager (Solangel Polanco)
      - ❖ Parent Liaison (Roberta Agostino)
      - ❖ PBR Teacher (Les Delworth)
      - ❖ 2nd Social Worker (Dahlia Kankhan & Katie McGahan)
      - ❖ 2 AP Model, broken down into elementary and middle school
      - ❖ Several paraprofessional additions (some remaining openings)

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**All staff, all in, all the time.**

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- ❖ We now have 4 ESL teachers to support an increased EL population (some being newcomers). This population is predominantly at the elementary level.
- ❖ Added an Intensive Special Needs Program
- ❖ In total, 8-9 new positions (some remain open)
- **We are now a Community School**
  - ❖ Back to School Night was well attended
  - ❖ Open House also had a good showing
  - ❖ Parent Circles have been made available, particularly for newcomer families to better understand educational expectations here in Massachusetts
  - ❖ 2020 Vision Van this Friday
  - ❖ A Dental Van is coming soon
  - ❖ Our after school programs are thriving
  - ❖ Food Pantry is available
  - ❖ We continue to grow our community partners to wrap around our supports to families in a variety of ways
  - ❖ Food bags are being provided so that all students receive the nutrition they need to thrive
  - ❖ This attention to foundational needs has allowed for other staff (such as guidance counselor Ms. Melanie Crocker) to streamline her energies into academic supports
  - ❖ Lauren Campion has overseen this work, she will be transitioning to a new role soon
  - ❖ Angel is working closely with newcomer families, specifically regarding academic items
- [BCPS Community Highlights Blog](#)
  - ❖ We have a new playground at the Bartlett
  - ❖ We have a new and improved library at the Bartlett with a full-time librarian
- Priorities for 2022-2023
  - Academic Focus - Accountable Talk
    - ❖ We are targeting our PD into this area so as to elevate the academic discourse in classrooms. These efforts should lead to improvements in reading and writing outcomes.
  - SEL Focus
    - ❖ This is happening during morning meetings, homeroom and Health classes
  - Community School Focus
- MCAS Data
  - [BCPS MCAS 2022 & Accountability Data - SSC Presentation](#)
    - ❖ We were identified as a school in need of assistance in 2019
    - ❖ We have some work to do with our Asian subgroups, but the larger point is that we need to improve our efforts with all students from all ethnic and socioeconomic backgrounds
    - ❖ Our participation rate was not quite where it needed to be

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**Everyone has a chance to communicate**

**On task/time**

**Respect all opinions.**

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- ❖ Our overall growth in Science was largely improved
  - ❖ Our ELA SGP was significant
  - ❖ We do have some room for growth in mathematics across the board
  - ❖ We are recommitted to students putting time into the ST Math program
  - ❖ As we looked across the district, we saw some real bright spots of growth, as compared to other schools in Lowell
  - ❖ We have introduced a new phonics program, as well as a second year of focused efforts with our reading and writing efforts, supported by our school's Literacy Specialist
- Looking Ahead - Parent Engagement will be our focus for December's meeting

SSC Calendar for 2022-2023

- 11/16, 12/14, 1/18/23, 2/15, 3/15, 4/12, 5/17, 6/14/23

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