

Bartlett Community Partnership School
School Site Council Rolling Meeting Agenda and Meeting Minutes
 2022-2023

12/21/22

Date 6:00PM, 12/21/22	Meeting Monitored by (check one) <input checked="" type="checkbox"/> Admin <input type="checkbox"/> Vertical Teacher Learning Communities <input type="checkbox"/> Instructional Leadership Team
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Attendees

(place a checkmark next to those present)

<input checked="" type="checkbox"/>	Peter Holtz	<input checked="" type="checkbox"/>	Solangel Polanco	<input checked="" type="checkbox"/>	Cynthia Appiagyei	<input checked="" type="checkbox"/>	Sichan Sothimath
<input checked="" type="checkbox"/>	Maghan Hickok	<input checked="" type="checkbox"/>	Heather Rake	<input checked="" type="checkbox"/>	Miro Majernik	<input checked="" type="checkbox"/>	Nicole Ross
<input checked="" type="checkbox"/>	<i>Brian Duffey</i>	<input checked="" type="checkbox"/>	Pat Fontaine	<input checked="" type="checkbox"/>	Roberta Agostinho		<i>Italics = non-voting members</i>

Please put the name of the person that will hold this role for the meeting.

Facilitators: Peter	Time Keeper: Maghan	Recorder: Maghan
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Norms: *Be present Everyone has a chance to communicate On task/time Respect all opinions.*

GoogleMeets (we will use this same link all year): <https://meet.google.com/zqa-eidt-kjo>

Agenda/Focus (30 minutes)

- Welcome and Re-Introductions - Peter (5 min)
 - Review Bartlett/SSC Norms
 - **Practicing Gratitude**
 - Review our Wildly Important Goals (WIGS)
 - Instructional Focus **Academic discourse through accountable talk**
 - SEL Focus **Building relationships with students and helping all students feel safe**
 - Community School Focus - TBD **We need a community school focus. This group can help to set that focus.**
 - Today's Agenda
- Updates on the School - Peter & Brian
 - Looking Back
 - Back to the 80s Day **All school event to build community. Good energy all the way around! Parents and families supported the day by sending kids in 80s outfits.**
 - Instructional Rounds **Bartlett and Central Office staff observed 15 classrooms. Data showed that students felt safe, were familiar with routines, and were ready to learn.**
 - **Saw a need for opportunities for students in classrooms to engage. In the second round, we saw evidence that the work we have been doing is paying off. Students are talking and are more engaged.**
 - **Added a focus on providing instruction for all students.**

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All staff, all in, all the time.

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- Classroom teachers participated in the rounds for the first time.
- Community Circle Events - These have been happening. Working to reduce barriers to parent/family participation.
 - Looking Forward
 - Multicultural Festival Looking to bring back this beloved activity. Possibly February but we are not sure.
 - February Break Programming Funding is available for programming for students over break. No details yet on how that will look.
 - Budget Process for 2023-2024 Optimistic that we will not be cutting resources or staff for the 2023-2024 school year.
- Community School Focus around Family Engagement
 - Root Cause Analysis - why are more families not more involved at the Bartlett School?
 - Five Whys - [See jamboard](#)
 - Suggestion is to get events/meetings on the calendar in a way that is consistent and predictable.
 - Provide something of value to celebrate the families. Focus on parents/families, not just kids. Workshops, etc.
 - A survey for parents/families could help us determine needs of families.
 - Offer events during the school day.
 - Offer support/focus groups 1x month for families.
 - Set up a 1x month focus group with one morning meeting and one evening meeting.
 - Create a parent handbook with resources for families.
 - Reilly school summer resource fair is a great idea. Need something like this at the Bartlett.

Next Steps

Peter, Roberta, and Solangel sort Jamboard into 'buckets' to help narrow focus.

January meeting can help us brainstorm ways to remove barriers.

Next meeting is January 18, 2023. 6pm via Google Meets.

Peter will contact Pat to set up an event to speak to 8th grade families about college

SSC Calendar for 2022-2023

- 11/16, 12/14, 1/18/23, 2/15, 3/15, 4/12, 5/17, 6/14/23

Norms: Be present

Everyone has a chance to communicate

On task/time

Respect all opinions.

All staff, all in, all the time.