

# **BOARD OF EDUCATION MEETING PACKET**

**MARCH 17, 2025**

**7:00pm**

**Bates Boardroom**



*Our Vision:*

*Champion Learning –*

*Develop, Educate, and Inspire!*



*This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is time for public participation during the meeting as indicated in the agenda below. Upon request to the Superintendent the District shall make reasonable accommodation for a person with disabilities to be able to participate in this meeting.*

## MEETING AGENDA

- A. **CALL TO ORDER** – Roll Call
- B. **MEETING MINUTES** (2/24/2025; 3/11/2025)
- C. **APPROVAL OF AGENDA**
- D. **SCHOOL PRESENTATIONS**
  - 1. Countywide Career & Technical Education (CTE) - Dr. Ryan Rowe, WISD
- E. **PUBLIC PARTICIPATION** (up to ~30 minutes/max 5 per person)
- F. **ADMINISTRATIVE & BOARD UPDATES**
  - 1. Superintendent
  - 2. Board President
  - 3. Student Representatives
- G. **CONSENT ITEMS**
  - 1. Personnel - Request for Leave Extension
  - 2. February Budget Report
- H. **ACTION ITEMS**
  - 1. Policies - Second Reading
  - 2. Auditor Extension
- I. **DISCUSSION ITEMS**
  - 1. Remaining 2017 Bond Projects
- J. **PUBLIC PARTICIPATION** (up to ~15 minutes; max 3 per person)
- K. **BOARD COMMENTS**
- L. **INFORMATION ITEMS**
  - 1. Finance Minutes 3/7/2025
  - 2. Nice Job Notes - January 2025
  - 3. SEAB Minutes 2/19/2025
- M. **CLOSED SESSION** *per MCL 15.268(a)*
  - 1. Superintendent's Quarterly Evaluation
- N. **ADJOURNMENT**

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### CALENDAR

- \*Spring Break March 24-31 (inclusive)
  - \*April 14, 2025 - Board Meeting - 7:00 pm Bates Boardroom
  - \*April 28, 2025 - Board Meeting - 7:00 pm Bates Boardroom
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**Public Participation Policy 2504:** *Those interested in making a public comment will be asked to raise their hands so the time may be divided equally. Each speaker will be asked to announce his/her name and address and indicate if he/she represents any organization or agency. No person may speak more than once on the same subject during a single meeting.*



**BOARD OF EDUCATION MEETING NOTES**  
**MARCH 17, 2025**

**A. CALL TO ORDER**

1. Roll Call

**B. MEETING MINUTES**

\* An appropriate motion might be, "I move that the Board of Education approve the attached minutes from February 24, 2025 and March 11, 2025 as presented/amended."

**C. APPROVAL OF AGENDA**

Board policy provides that the Superintendent of Schools shall prepare an agenda for all Board meetings as directed by the President of the Board of Education.

\* An appropriate motion might be, "I move that the Board of Education approve the agenda as presented/amended."

**D. SCHOOL PRESENTATIONS**

1. Career and Technical Education

WISD Career and Technical Education (CTE) Director Dr. Ryan Rowe will share information about the status of CTE in Washtenaw County.

**E. PUBLIC PARTICIPATION** (full guidelines at link)

*Each speaker is allotted a maximum of 5 minutes for a total of approximately 30 minutes unless otherwise notified. At this point in the meeting, those interested in making a public comment will be asked to raise their hands so the time may be divided equally. Each speaker will be asked to announce their name and district of residence and indicate if they represent any organization or agency. No person may speak more than once on the same subject during a single meeting nor yield their time to another speaker. The Board does not respond to comments during the meeting. Those wishing to receive a personal response from the Board or Superintendent must complete a [public comment form](#) available at the meeting entrance and on our website.*

**F. ADMINISTRATIVE & BOARD UPDATES**

1. Superintendent
2. Board President
3. Student Representatives

**G. CONSENT ITEMS**

Consent items are typically approved in bulk.

\* An appropriate motion might be, "I move that the Board of Education approve the consent items in bulk."

1. Personnel - Request for Leave

Your packet includes a request for a leave of absence extension from Roxanne Kohler.

\* *If separated, an appropriate motion might be, "I move that the Board of Education approve Roxanne Kohler's request to extend her leave for the 2025-2026 school year."*

**BOARD OF EDUCATION MEETING NOTES**  
**MARCH 17, 2025**

2. February Budget Report

Your packet includes summary financial information for February, 2025.

- \* *If separated, an appropriate motion might be, "I move that the Board of Education receive the February 2025 budget report."*

**H. ACTION ITEMS**

1. Policies - Second Reading

This evening's packet contains several policies: 3213 *Electronic Transactions of Funds and Automated Clearing House Arrangements*; 3302 *Acquisition of Real Property*; 3309 *Bus Inspections*; 6604 *Required Designated Reserve Funds*. These policies were approved for first reading on February 24, 2025 and are recommended to the Board for second reading and final approval."

- \* An appropriate motion might be, "I move that the Board of Education approve attached policies 3213, 3302, 3309, and 6604 for second reading and final approval."

Policy 6680 *Recognition* is being rescinded. Policy 5106 *Transgender Students*, is also being rescinded at this time, pursuant to Executive Orders 14168 (1/20/2025) and EO 14190 (1/29/2025).

- \* An appropriate motion might be, "I move that the Board of Education rescind policies 6680 and 5106."

2. Auditor Extension

This evening's packet includes a proposal from Rehmann for extending the district's contract. This was considered and recommended by the finance committee at the 2/10/2025 meeting. The packet also includes a memo from CFO Christie Bueche regarding the proposed extension of the district's auditing contract.

- \* An appropriate motion might be, "I move that Rehmann Robson, LLC be appointed as auditors for Dexter Community Schools for the 2024-25 and 2025-26 fiscal years."

**I. DISCUSSION ITEMS**

1. Remaining 2017 Bond Projects

DCS successfully completed all major objectives outlined in the 2017 bond application. Your packet includes a memo outlining some of the projects with remaining funds and a recommendation that the Board of Education approve the use of some remaining bond funds from these projects to support allowable bond-funded projects for any currently owned school district-owned property or building. This item is presented for discussion this evening.

**J. PUBLIC PARTICIPATION (up to ~ 15 minutes/max 3 per person)**

**BOARD OF EDUCATION MEETING NOTES**  
**MARCH 17, 2025**

Each speaker is allotted a maximum of 3 minutes for a total of 15 minutes unless otherwise notified. At this point in the meeting, those interested in making a public comment will be asked to raise their hands so the time may be divided equally. Each speaker will be asked to announce their name and district of residence and indicate if they represent any organization or agency. No person may speak more than once on the same subject during a single meeting nor yield their time to another speaker. The Board does not respond to comments during the meeting. Those wishing to receive a personal response from the Board or Superintendent must complete a [public comment form](#) available at the meeting entrance and on our website.

**K. BOARD COMMENTS**

**L. INFORMATION ITEMS**

1. Finance Minutes 3/7/2025
2. Nice Job Notes - January 2025
3. SEAB Minutes 2/19/2025

**M. CLOSED SESSION** *per MCL 15.268(1)(a)*

- \* An appropriate motion might be, "I move that the Board of Education enter closed session to discuss the Superintendent's quarterly evaluation."

**N. ADJOURNMENT**



**DEXTER COMMUNITY SCHOOLS  
BOARD OF EDUCATION MEETING MINUTES  
FEBRUARY 24, 2025**

**A. CALL TO ORDER – 7:00pm**

1. Roll Call

**Members Present:** Daniel Alabré, Brian Arnold, Elise Bruderly, Michael Cipolla, Jennifer Kangas, Amy Reiser, Melanie Szawara; Student Representatives Claire Beneteau and Marty Watson

**Members Absent:** none

**Administrative & Supervisory Staff:** Ryan Bruder, Barb Leonard, Craig McCalla, Melanie Nowak, Chris Timmis, Hope Vestergaard

**Guests:** Kelly Powers, Cindy Lance, Bruce Brown, Steven Allison, Jonathan Leazenby

**B. MEETING MINUTES**

Melanie Szawara made a motion to approve the workshop minutes from 2/10/2024 as presented. Jennifer Kangas seconded the motion. **Motion Carried (unanimous).**

**C. APPROVAL OF AGENDA**

Brian Arnold made a motion to approve the agenda as presented. Mike Cipolla seconded the motion. **Motion Carried (unanimous).**

**D. SCHOOL PRESENTATIONS - none**

**E. PUBLIC PARTICIPATION**

1. Jeff Pitts spoke.

**F. ADMINISTRATIVE & BOARD UPDATES**

1. Superintendent Update

Dr. Timmis shared that the DCS graduation rate for 2023-2024 was 99%—the highest in Washtenaw County and among the highest in the state. He noted that winter sports are winding down for the season.

2. Board President Update – none

3. Student Representatives Update

Claire Beneteau noted that spring sports tryouts are coming up; the Drama Club spring show will be Mama Mia; Dexter students traveled to the Youth in Government Conference last weekend and represented the district well. Marty Watson noted that the winter formal (Feb. 22) was a big hit, especially the DJ; basketball is hosting districts this week.

**G. CONSENT ITEMS**

1. Melanie Szawara made a motion that the Board of Education approve the consent items in bulk. Brian Arnold seconded the motion. **Motion Carried (unanimous).**

**DEXTER COMMUNITY SCHOOLS  
BOARD OF EDUCATION MEETING MINUTES  
FEBRUARY 24, 2025**

The Board of Education acknowledged the retirements of Denise Dutcher, Robin Mentzer, Nancy Miller, Diane Romeo, Debra Sakowskim and Karen Touchstone.

The Board of Education approved Amara Karapas's request for leave of absence.

The Board of Education received the January 2025 budget report.

**H. ACTION ITEMS**

1. Trap Team Conversion to School Sport

Melanie Szawara made a motion that the Board of Education approve the conversion of the Dexter High School trap team from a club to a self-funded school sport effective immediately. Daniel Alabré seconded the motion. **Roll Call Vote. Motion Carried (unanimous)**

2. MASB Board of Directors Election

Melanie Szawara made a motion that the Board of Education cast their MASB Board of Directors vote for Guillermo Lopez. Brian Arnold seconded the motion. **Roll Call Vote. Motion Carried (unanimous).**

3. Policies - First Reading

Melanie Szawara made a motion that the Board of Education approve attached policies 3213, 3302, 3309, 6680, and 6604 for first reading. Daniel Alabré seconded the motion. **Roll Call Vote. Motion Carried (unanimous)**

**I. DISCUSSION ITEMS - none**

**J. PUBLIC PARTICIPATION**

1. Bruce Brown spoke.
2. DeeAnn Dunn spoke.
3. Steve Allison spoke.
4. Cindy Lance spoke.
5. Jon Leazenby spoke.
6. Tim Kuzma spoke.

**K. BOARD COMMENTS**

1. Melanie Szawara shared that she has been working with DHS mock trial students again this year; she noted that the Middle School Wrestling team had a great showing at the SEC Middle School wrestling round robin tournament on February 15th.

**L. INFORMATION ITEMS**

1. Nice Job Notes - December
2. Finance Committee Minutes 12/6/2024

**DEXTER COMMUNITY SCHOOLS  
BOARD OF EDUCATION MEETING MINUTES  
FEBRUARY 24, 2025**

**M. TENURE CHARGE RECOMMENDATION**

**CLOSED SESSION** *per MCL 15.268(1)(a)*

At approximately 7:52pm, Melanie Szawara made a motion that the Board of Education enter closed session to discuss proposed tenure charges, at the request of the employee, pursuant to Section 8(1)(a) of the Open Meetings Act. Jennifer Kangas seconded the motion. Jennifer Kangas seconded the motion. **Roll Call Vote. Motion Carried (unanimous)**

At approximately 11:45pm, the Board returned to open session.

**N. ACTION ON PROPOSED TENURE CHARGES**

Melanie Szawara made a motion that the Board of Education proceed upon the charges as filed by Superintendent Dr. Christopher Timmis on February 24, 2025, with modification as follows: Charge #1: proceed, but strike reference to "grooming"; Charge #2: proceed; Charge #5: proceed, including the recommendation and proposed outcome of dismissal contained in those charges. The Board did not wish to proceed on the remainder of the Charges. Daniel Alabré seconded the motion. **Roll Call Vote. Motion Carried (unanimous)**

**O. ADJOURNMENT**

At approximately 11:47pm, President Elise Bruderly adjourned the meeting.

MINUTES/hlv

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Daniel Alabré  
Secretary, Board of Education



**DEXTER COMMUNITY SCHOOLS  
BOARD OF EDUCATION SPECIAL MEETING MINUTES  
MARCH 11, 2025**

**A. CALL TO ORDER – 6:01pm**

1. Roll Call

**Members Present:** Daniel Alabré, Elise Bruderly, Michael Cipolla, Jennifer Kangas, Amy Reiser (6:02pm), Melanie Szawara; Student Representatives Claire Beneteau and Marty Watson

**Members Absent:** Brian Arnold

**Administrative & Supervisory Staff:** Chris Timmis

**Guests:** Andrea Lu, Janet Reynolds Snyder, Joy and Matt Hook, Bonnie Schramm, Linda VanderHaagen, Rose Seleska, Cathy Leadley, Beth G\_(illegible), Rob Leadley, Jill Dromazos, Julie Simons, Kristy \_\_\_(illegible), Jennah Cooper, Erica Ward, Joan Hoeft, Kurt Assenmacher, John Assenmacher, Sarah Hannich, Jeanie Maynard, Aaron Ward, Amelia Ward, Mitchell Ward, Tom \_\_\_(illegible), Kevin Hoeft, Joel Hoeft, Megan Fink, Glenn Seleska, Alexander Dromazos, Cooper Wylie, Christopher Dromazos, Kristen Tabert, Holly Cabana, Gail Assenmacher, Sharolyn Sherrill

**B. APPROVAL OF AGENDA**

The agenda was amended to add an additional closed session per MCL15.268(1)(h). Daniel Alabré made a motion to approve the agenda as amended. Jennifer Kangas seconded the motion. **Motion Carried (unanimous).**

**C. PUBLIC PARTICIPATION**

1. Kristy Taylor spoke.
2. Jennah Cooper spoke.
3. Joan Hoeft spoke.
4. Erica Ward spoke.
5. Julie Simons spoke.
6. Jill Dromazos spoke.
7. A student spoke.
8. Rob Leadley spoke.
9. Megan Fink spoke.
10. Sharolyn Sherrill spoke.

**D. ADMINISTRATIVE & BOARD UPDATES**

1. Superintendent Update - none
2. Board President Update - none

**E. CONSENT ITEMS**

Melanie Szawara made a motion that the Board of Education approve Salary Schedules for Non-Union Employees. Daniel Alabré seconded the motion. **Motion Carried (unanimous)**

**F. ACTION ITEMS - none**

**DEXTER COMMUNITY SCHOOLS  
BOARD OF EDUCATION SPECIAL MEETING MINUTES  
MARCH 11, 2025**

**G. DISCUSSION ITEMS - none**

**H. PUBLIC PARTICIPATION – none**

**I. BOARD COMMENTS – none**

**J. INFORMATION ITEMS – none**

**K. CLOSED SESSIONS**

1. Negotiations per MCL 15.268(1)(c)

At approximately 6:40pm, Jennifer Kangas made a motion that the Board move into closed session for the purpose of discussing negotiations. Melanie Szawara seconded the motion. **Roll Call Vote. Motion Carried (unanimous)**

At approximately 6:58pm, the Board returned to open session.

2. Superintendent Evaluation per MCL 15.268(1)(a)

At approximately 6:59pm, Jennifer Kangas made a motion that the Board move into closed session for the purpose of discussing the Superintendent's evaluation. Melanie Szawara seconded the motion. **Roll Call Vote. Motion Carried (unanimous)**

At approximately 7:50pm, the Board returned to Open Session.

3. Discussion of Legal Advice per MCL 15.268(1)(h)

At approximately 7:51pm, Daniel Alabré made a motion that the Board of Education move into closed session for the purpose of discussing legal advice. Amy Reiser seconded the motion. **Roll Call Vote. Motion Carried (unanimous)**

At approximately 8:05pm, the Board returned to open session.

**L. ADJOURNMENT**

At approximately 8:07pm, President Elise Bruderly adjourned the meeting.

MINUTES/hlv

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Daniel Alabré  
Secretary, Board of Education

February 24, 2025

Dear Barb and the DCS Board of Education,

Thank you for approving my leave request for the 2024-2025 school year. I am writing to request an additional leave of absence for the 2025-2026 school year. Dexter has been a supportive district and community to work in, and I would greatly appreciate the opportunity to return to Dexter Community Schools in the future.

Thank you for considering my request.

Sincerely,  
Roxanne Kohler

A handwritten signature in cursive script that reads "Roxanne Kohler". The signature is written in dark ink and is positioned below the typed name.





# Board Monthly Financial Report

Fiscal Year to Date 02/28/25

Sub Function Code	Amended Budget	Current Month Actual	Actual FYTD	Encumbrances	Budget - Actual	Prior Year FYTD	% Rec'd/Spent
<b>Fund(COA) 11 - General Fund</b>							
<b>Account Type Revenue</b>							
<b>Function Code R100 - Local Sources - 100</b>							
	6,680,120.00	2,500,529.32	4,764,984.42	.00	1,915,135.58	4,799,431.42	71
Function Code R100 - Local Sources - 100 Totals	\$6,680,120.00	\$2,500,529.32	\$4,764,984.42	\$0.00	\$1,915,135.58	\$4,799,431.42	71%
<b>Function Code R200 - Non-Education Sources - 200</b>							
	.00	.00	.00	.00	.00	.00	+++
Function Code R200 - Non-Education Sources - 200 Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++
<b>Function Code R300 - State Sources - 300</b>							
	37,694,198.00	4,305,751.35	19,141,121.57	.00	18,553,076.43	18,185,060.24	51
Function Code R300 - State Sources - 300 Totals	\$37,694,198.00	\$4,305,751.35	\$19,141,121.57	\$0.00	\$18,553,076.43	\$18,185,060.24	51%
<b>Function Code R400 - Federal Sources - 400</b>							
	994,250.00	.00	50,627.52	.00	943,622.48	40,420.00	5
Function Code R400 - Federal Sources - 400 Totals	\$994,250.00	\$0.00	\$50,627.52	\$0.00	\$943,622.48	\$40,420.00	5%
<b>Function Code R500 - ISD / Other Sources - 500</b>							
	8,848,303.00	1,227,465.61	5,379,589.32	.00	3,468,713.68	4,380,301.85	61
Function Code R500 - ISD / Other Sources - 500 Totals	\$8,848,303.00	\$1,227,465.61	\$5,379,589.32	\$0.00	\$3,468,713.68	\$4,380,301.85	61%
<b>Function Code R600 - In from other Funds - 600</b>							
	487,108.00	.00	135,391.35	.00	351,716.65	158,042.18	28
Function Code R600 - In from other Funds - 600 Totals	\$487,108.00	\$0.00	\$135,391.35	\$0.00	\$351,716.65	\$158,042.18	28%
Account Type Revenue Totals	\$54,703,979.00	\$8,033,746.28	\$29,471,714.18	\$0.00	\$25,232,264.82	\$27,563,255.69	54%
<b>Account Type Expense</b>							
<b>Function Code 100 - Instruction</b>							
Sub Function Code 110 - Basic Functions - 110	25,758,493.00	2,311,289.30	13,672,904.23	6,396.70	12,085,588.77	14,010,704.44	53
Sub Function Code 120 - Added Needs - 120	7,859,771.00	546,889.53	4,001,100.95	8,883.00	3,858,670.05	3,614,579.67	51
Function Code 100 - Instruction Totals	\$33,618,264.00	\$2,858,178.83	\$17,674,005.18	\$15,279.70	\$15,944,258.82	\$17,625,284.11	53%
<b>Function Code 200 - Supporting Services</b>							
Sub Function Code 210 - Support Services-Pupil - 210	6,394,796.00	526,653.82	3,357,055.03	129,655.55	3,037,740.97	3,376,356.35	52
Sub Function Code 220 - Support Services-Instructional - 220	3,704,146.00	351,159.68	2,235,228.34	30,808.01	1,468,917.66	1,931,428.73	60
Sub Function Code 230 - Support Services-Administration - 230	914,415.00	63,805.62	617,420.23	9,245.00	296,994.77	504,792.35	68
Sub Function Code 240 - Support Services-School Admin - 240	2,908,168.00	292,844.03	1,810,979.71	.00	1,097,188.29	1,845,068.59	62
Sub Function Code 250 - Support Services-Business - 250	881,974.00	71,112.69	471,538.21	956.58	410,435.79	599,406.81	53
Sub Function Code 260 - Operations and Maintenance - 260	5,613,381.00	373,628.95	3,393,622.56	202,412.76	2,219,758.44	3,536,476.95	60
Sub Function Code 270 - Pupil Transportation - 270	2,103,388.00	181,151.83	1,205,918.97	38,240.01	897,469.03	1,162,866.13	57
Sub Function Code 280 - Support Services-Central - 280	686,369.00	84,893.64	415,521.99	.00	270,847.01	402,256.87	61
Function Code 200 - Supporting Services Totals	\$23,206,637.00	\$1,945,250.26	\$13,507,285.04	\$411,317.91	\$9,699,351.96	\$13,358,652.78	58%
<b>Function Code 300 - Community Services</b>							
Sub Function Code 320 - Community Recreation - 320	258,500.00	42,236.55	166,434.22	18,440.33	92,065.78	207,367.20	64
Sub Function Code 330 - Community Activities - 330	.00	.00	.00	.00	.00	.00	+++
Sub Function Code 350 - Care of Children - 350	.00	.00	.00	.00	.00	.00	+++
Sub Function Code 360 - Welfare Activities - 360	.00	.00	.00	.00	.00	.00	+++
Sub Function Code 370 - Non Public School Pupils - 370	7,735.00	342.55	1,724.40	.00	6,010.60	950.00	22
Sub Function Code 390 - Other Community Services - 390	.00	.00	.00	.00	.00	.00	+++
Function Code 300 - Community Services Totals	\$266,235.00	\$42,579.10	\$168,158.62	\$18,440.33	\$98,076.38	\$208,317.20	63%
<b>Function Code 400 - Facilities Construction &amp; Other Payments or Adjustments</b>							
Sub Function Code 400 - Other Government Agencies - 400	.00	19,200.00	19,200.00	.00	(19,200.00)	9,600.00	+++
Function Code 400 - Facilities Construction & Other Payments or Adjustments Totals	\$0.00	\$19,200.00	\$19,200.00	\$0.00	(\$19,200.00)	\$9,600.00	+++
<b>Function Code 500-600 - Other Financing Uses</b>							



# Board Monthly Financial Report

Fiscal Year to Date 02/28/25

Sub Function Code	Amended Budget	Current Month Actual	Actual FYTD	Encumbrances	Budget - Actual	Prior Year FYTD	% Rec'd/Spent
Sub Function Code 500 - Debt Service - 500	25,750.00	.00	.00	.00	25,750.00	.00	0
Sub Function Code 600 - Fund Modifications - 600	336,385.00	.00	.00	.00	336,385.00	.00	0
Function Code <b>500-600 - Other Financing Uses</b> Totals	<b>\$362,135.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$362,135.00</b>	<b>\$0.00</b>	<b>0%</b>
Account Type <b>Expense</b> Totals	<b>\$57,453,271.00</b>	<b>\$4,865,208.19</b>	<b>\$31,368,648.84</b>	<b>\$445,037.94</b>	<b>\$26,084,622.16</b>	<b>\$31,201,854.09</b>	<b>55%</b>
Fund(COA) <b>11 - General Fund</b> Totals	<b>(\$2,749,292.00)</b>	<b>\$3,168,538.09</b>	<b>(\$1,896,934.66)</b>	<b>(\$445,037.94)</b>	<b>(\$852,357.34)</b>	<b>(\$3,638,598.40)</b>	<b>69%</b>



# Board Monthly Financial Report

Fiscal Year to Date 02/28/25

Sub Function Code	Amended Budget	Current Month Actual	Actual FYTD	Encumbrances	Budget - Actual	Prior Year FYTD	% Rec'd/Spent
<b>Fund(COA) 23 - Community Service Fund</b>							
Account Type <b>Revenue</b>							
Function Code <b>R100 - Local Sources - 100</b>							
	2,794,338.00	186,565.56	2,058,939.35	.00	735,398.65	1,996,344.71	74
Function Code <b>R100 - Local Sources - 100 Totals</b>	<b>\$2,794,338.00</b>	<b>\$186,565.56</b>	<b>\$2,058,939.35</b>	<b>\$0.00</b>	<b>\$735,398.65</b>	<b>\$1,996,344.71</b>	<b>74%</b>
Function Code <b>R300 - State Sources - 300</b>							
	116,992.00	38,065.78	38,972.78	.00	78,019.22	365.00	33
Function Code <b>R300 - State Sources - 300 Totals</b>	<b>\$116,992.00</b>	<b>\$38,065.78</b>	<b>\$38,972.78</b>	<b>\$0.00</b>	<b>\$78,019.22</b>	<b>\$365.00</b>	<b>33%</b>
Function Code <b>R400 - Federal Sources - 400</b>							
	.00	.00	48,133.26	.00	(48,133.26)	55,074.08	+++
Function Code <b>R400 - Federal Sources - 400 Totals</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$48,133.26</b>	<b>\$0.00</b>	<b>(\$48,133.26)</b>	<b>\$55,074.08</b>	<b>+++</b>
Function Code <b>R500 - ISD / Other Sources - 500</b>							
	.00	.00	.00	.00	.00	.00	+++
Function Code <b>R500 - ISD / Other Sources - 500 Totals</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>+++</b>
Function Code <b>R600 - In from other Funds - 600</b>							
	336,385.00	.00	.00	.00	336,385.00	.00	0
Function Code <b>R600 - In from other Funds - 600 Totals</b>	<b>\$336,385.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$336,385.00</b>	<b>\$0.00</b>	<b>0%</b>
Account Type <b>Revenue Totals</b>							
	<b>\$3,247,715.00</b>	<b>\$224,631.34</b>	<b>\$2,146,045.39</b>	<b>\$0.00</b>	<b>\$1,101,669.61</b>	<b>\$2,051,783.79</b>	<b>66%</b>
Account Type <b>Expense</b>							
Function Code <b>100 - Instruction</b>							
Sub Function Code 110 - Basic Functions - 110	205,337.00	24,263.87	112,884.10	2,385.16	92,452.90	91,717.05	55
Function Code <b>100 - Instruction Totals</b>	<b>\$205,337.00</b>	<b>\$24,263.87</b>	<b>\$112,884.10</b>	<b>\$2,385.16</b>	<b>\$92,452.90</b>	<b>\$91,717.05</b>	<b>55%</b>
Function Code <b>200 - Supporting Services</b>							
Sub Function Code 220 - Support Services-Instructional - 220	17,568.00	87.04	87.04	.00	17,480.96	.00	0
Sub Function Code 240 - Support Services-School Admin - 240	4,362.00	21.69	21.69	.00	4,340.31	.00	0
Sub Function Code 250 - Support Services-Business - 250	1,478.00	7.58	19.64	.00	1,458.36	.00	1
Sub Function Code 260 - Operations and Maintenance - 260	61,801.00	4,383.97	43,481.94	1,795.49	18,319.06	42,224.08	70
Sub Function Code 270 - Pupil Transportation - 270	.00	.00	674.86	.00	(674.86)	.00	+++
Sub Function Code 290 - Support Services-Other - 290	1,793,511.00	135,921.77	1,125,356.90	203,347.25	668,154.10	998,010.06	63
Function Code <b>200 - Supporting Services Totals</b>	<b>\$1,878,720.00</b>	<b>\$140,422.05</b>	<b>\$1,169,642.07</b>	<b>\$205,142.74</b>	<b>\$709,077.93</b>	<b>\$1,040,234.14</b>	<b>62%</b>
Function Code <b>300 - Community Services</b>							
Sub Function Code 310 - Community Services Direction - 310	309,192.00	24,610.99	183,353.38	.00	125,838.62	190,732.70	59
Sub Function Code 320 - Community Recreation - 320	227,154.00	19,509.33	156,118.55	9,283.50	71,035.45	170,747.80	69
Sub Function Code 350 - Care of Children - 350	1,088,053.00	80,216.57	754,066.57	92.00	333,986.43	727,094.79	69
Sub Function Code 390 - Other Community Services - 390	.00	.00	43,758.20	.00	(43,758.20)	102,273.35	+++
Function Code <b>300 - Community Services Totals</b>	<b>\$1,624,399.00</b>	<b>\$124,336.89</b>	<b>\$1,137,296.70</b>	<b>\$9,375.50</b>	<b>\$487,102.30</b>	<b>\$1,190,848.64</b>	<b>70%</b>
Function Code <b>500-600 - Other Financing Uses</b>							
Sub Function Code 600 - Fund Modifications - 600	189,995.00	.00	73,952.74	.00	116,042.26	80,647.47	39
Function Code <b>500-600 - Other Financing Uses Totals</b>	<b>\$189,995.00</b>	<b>\$0.00</b>	<b>\$73,952.74</b>	<b>\$0.00</b>	<b>\$116,042.26</b>	<b>\$80,647.47</b>	<b>39%</b>
Account Type <b>Expense Totals</b>							
	<b>\$3,898,451.00</b>	<b>\$289,022.81</b>	<b>\$2,493,775.61</b>	<b>\$216,903.40</b>	<b>\$1,404,675.39</b>	<b>\$2,403,447.30</b>	<b>64%</b>
Fund(COA) <b>23 - Community Service Fund Totals</b>							
	<b>(\$650,736.00)</b>	<b>(\$64,391.47)</b>	<b>(\$347,730.22)</b>	<b>(\$216,903.40)</b>	<b>(\$303,005.78)</b>	<b>(\$351,663.51)</b>	<b>53%</b>



# Board Monthly Financial Report

Fiscal Year to Date 02/28/25

Sub Function Code	Amended Budget	Current Month Actual	Actual FYTD	Encumbrances	Budget - Actual	Prior Year FYTD	% Rec'd/Spent
<b>Fund(COA) 25 - School Lunch Fund</b>							
<b>Account Type Revenue</b>							
<b>Function Code R100 - Local Sources - 100</b>							
	360,707.00	21,626.15	227,778.52	.00	132,928.48	234,158.91	63
Function Code R100 - Local Sources - 100 Totals	\$360,707.00	\$21,626.15	\$227,778.52	\$0.00	\$132,928.48	\$234,158.91	63%
<b>Function Code R300 - State Sources - 300</b>							
	1,522,139.00	119,575.34	609,046.76	.00	913,092.24	605,818.24	40
Function Code R300 - State Sources - 300 Totals	\$1,522,139.00	\$119,575.34	\$609,046.76	\$0.00	\$913,092.24	\$605,818.24	40%
<b>Function Code R400 - Federal Sources - 400</b>							
	592,730.00	72,366.97	201,733.90	.00	390,996.10	284,323.88	34
Function Code R400 - Federal Sources - 400 Totals	\$592,730.00	\$72,366.97	\$201,733.90	\$0.00	\$390,996.10	\$284,323.88	34%
<b>Function Code R500 - ISD / Other Sources - 500</b>							
	250,000.00	.00	96,980.26	.00	153,019.74	131,436.07	39
Function Code R500 - ISD / Other Sources - 500 Totals	\$250,000.00	\$0.00	\$96,980.26	\$0.00	\$153,019.74	\$131,436.07	39%
Account Type Revenue Totals	\$2,725,576.00	\$213,568.46	\$1,135,539.44	\$0.00	\$1,590,036.56	\$1,255,737.10	42%
<b>Account Type Expense</b>							
<b>Function Code 200 - Supporting Services</b>							
Sub Function Code 210 - Support Services-Pupil - 210	.00	.00	.00	.00	.00	.00	+++
Sub Function Code 260 - Operations and Maintenance - 260	4,830.00	.00	2,761.44	.00	2,068.56	1,919.12	57
Sub Function Code 290 - Support Services-Other - 290	2,852,674.00	202,587.53	1,265,984.10	553,561.84	1,586,689.90	1,392,029.18	44
Function Code 200 - Supporting Services Totals	\$2,857,504.00	\$202,587.53	\$1,268,745.54	\$553,561.84	\$1,588,758.46	\$1,393,948.30	44%
<b>Function Code 500-600 - Other Financing Uses</b>							
Sub Function Code 600 - Fund Modifications - 600	285,750.00	.00	61,438.61	.00	224,311.39	77,394.71	22
Function Code 500-600 - Other Financing Uses Totals	\$285,750.00	\$0.00	\$61,438.61	\$0.00	\$224,311.39	\$77,394.71	22%
Account Type Expense Totals	\$3,143,254.00	\$202,587.53	\$1,330,184.15	\$553,561.84	\$1,813,069.85	\$1,471,343.01	42%
Fund(COA) 25 - School Lunch Fund Totals	(\$417,678.00)	\$10,980.93	(\$194,644.71)	(\$553,561.84)	(\$223,033.29)	(\$215,605.91)	47%



# Board Monthly Financial Report

Fiscal Year to Date 02/28/25

Sub Function Code	Amended Budget	Current Month Actual	Actual FYTD	Encumbrances	Budget - Actual	Prior Year FYTD	% Rec'd/Spent
<b>Fund(COA) 27 - Cooperative Activities Fund</b>							
<b>Account Type Revenue</b>							
<b>Function Code R100 - Local Sources - 100</b>							
	2,361,462.00	238,678.67	1,406,872.94	.00	954,589.06	1,347.40	60
Function Code R100 - Local Sources - 100 Totals	\$2,361,462.00	\$238,678.67	\$1,406,872.94	\$0.00	\$954,589.06	\$1,347.40	60%
<b>Function Code R200 - Non-Education Sources - 200</b>							
	155,708.00	.00	2,796.61	.00	152,911.39	.00	2
Function Code R200 - Non-Education Sources - 200 Totals	\$155,708.00	\$0.00	\$2,796.61	\$0.00	\$152,911.39	\$0.00	2%
<b>Function Code R300 - State Sources - 300</b>							
	8,500,000.00	.00	2,481,173.37	.00	6,018,826.63	.00	29
Function Code R300 - State Sources - 300 Totals	\$8,500,000.00	\$0.00	\$2,481,173.37	\$0.00	\$6,018,826.63	\$0.00	29%
<b>Function Code R400 - Federal Sources - 400</b>							
	1,050,000.00	.00	462,823.84	.00	587,176.16	.00	44
Function Code R400 - Federal Sources - 400 Totals	\$1,050,000.00	\$0.00	\$462,823.84	\$0.00	\$587,176.16	\$0.00	44%
<b>Function Code R600 - In from other Funds - 600</b>							
	127,500.00	3,417.90	57,812.30	.00	69,687.70	.00	45
Function Code R600 - In from other Funds - 600 Totals	\$127,500.00	\$3,417.90	\$57,812.30	\$0.00	\$69,687.70	\$0.00	45%
Account Type Revenue Totals	\$12,194,670.00	\$242,096.57	\$4,411,479.06	\$0.00	\$7,783,190.94	\$1,347.40	36%
<b>Account Type Expense</b>							
<b>Function Code 300 - Community Services</b>							
Sub Function Code 300 - Community Services - 300	2,865,768.00	308,002.34	1,571,890.47	67,236.75	1,293,877.53	46,607.75	55
Sub Function Code 390 - Other Community Services - 390	716,060.00	22,239.12	371,800.06	1,254.50	344,259.94	.00	52
Function Code 300 - Community Services Totals	\$3,581,828.00	\$330,241.46	\$1,943,690.53	\$68,491.25	\$1,638,137.47	\$46,607.75	54%
<b>Function Code 400 - Facilities Construction &amp; Other Payments or Adjustments</b>							
Sub Function Code 400 - Other Government Agencies - 400	8,357,842.00	546.78	2,483,832.26	1,281.40	5,874,009.74	6,450.00	30
Function Code 400 - Facilities Construction & Other Payments or Adjustments Totals	\$8,357,842.00	\$546.78	\$2,483,832.26	\$1,281.40	\$5,874,009.74	\$6,450.00	30%
<b>Function Code 500-600 - Other Financing Uses</b>							
Sub Function Code 600 - Fund Modifications - 600	127,500.00	3,417.90	57,812.30	.00	69,687.70	.00	45
Function Code 500-600 - Other Financing Uses Totals	\$127,500.00	\$3,417.90	\$57,812.30	\$0.00	\$69,687.70	\$0.00	45%
Account Type Expense Totals	\$12,067,170.00	\$334,206.14	\$4,485,335.09	\$69,772.65	\$7,581,834.91	\$53,057.75	37%
Fund(COA) 27 - Cooperative Activities Fund Totals	\$127,500.00	(\$92,109.57)	(\$73,856.03)	(\$69,772.65)	\$201,356.03	(\$51,710.35)	-58%



# Board Monthly Financial Report

Fiscal Year to Date 02/28/25

Sub Function Code	Amended Budget	Current Month Actual	Actual FYTD	Encumbrances	Budget - Actual	Prior Year FYTD	% Rec'd/Spent
<b>Fund(COA) 29 - Student/School Activity Fund</b>							
Account Type <b>Revenue</b>							
Function Code <b>R100 - Local Sources - 100</b>							
	2,086,831.00	33,505.62	648,107.36	.00	1,438,723.64	695,719.95	31
Function Code <b>R100 - Local Sources - 100 Totals</b>	<b>\$2,086,831.00</b>	<b>\$33,505.62</b>	<b>\$648,107.36</b>	<b>\$0.00</b>	<b>\$1,438,723.64</b>	<b>\$695,719.95</b>	<b>31%</b>
Account Type <b>Revenue Totals</b>							
	\$2,086,831.00	\$33,505.62	\$648,107.36	\$0.00	\$1,438,723.64	\$695,719.95	31%
Account Type <b>Expense</b>							
Function Code <b>R100 - Local Sources - 100</b>							
	.00	161.00	521.52	.00	(521.52)	.00	+++
Function Code <b>R100 - Local Sources - 100 Totals</b>	<b>\$0.00</b>	<b>\$161.00</b>	<b>\$521.52</b>	<b>\$0.00</b>	<b>(\$521.52)</b>	<b>\$0.00</b>	<b>+++</b>
Function Code <b>200 - Supporting Services</b>							
Sub Function Code 290 - Support Services-Other - 290							
	2,086,831.00	33,293.33	493,242.47	17,391.67	1,593,588.53	631,546.71	24
Function Code <b>200 - Supporting Services Totals</b>	<b>\$2,086,831.00</b>	<b>\$33,293.33</b>	<b>\$493,242.47</b>	<b>\$17,391.67</b>	<b>\$1,593,588.53</b>	<b>\$631,546.71</b>	<b>24%</b>
Account Type <b>Expense Totals</b>							
	\$2,086,831.00	\$33,454.33	\$493,763.99	\$17,391.67	\$1,593,067.01	\$631,546.71	24%
Fund(COA) <b>29 - Student/School Activity Fund Totals</b>							
	\$0.00	\$51.29	\$154,343.37	(\$17,391.67)	(\$154,343.37)	\$64,173.24	+++
Grand Totals							
	(\$3,690,206.00)	\$3,023,069.27	(\$2,358,822.25)	(\$1,302,667.50)	(\$1,331,383.75)	(\$4,193,404.93)	64%



## Series 3000: Operations, Finance, and Property

### 3200 Finance and Borrowing

#### 3213 *Electronic Transactions of Funds and Automated Clearing House Arrangements*

The District may engage in electronic transactions of funds and automated clearing house arrangements in accordance with this Policy.

##### A. Definitions

1. “Automated clearing house” or “ACH” means a national and governmental organization with authority to process electronic payments, including the National Automated Clearing House Association and the Federal Reserve System.
2. “ACH arrangement” means an agreement between the originator and the receiver of an ACH transaction.
3. “ACH transaction” means an electronic payment, debit, or credit transfer processed through an ACH pursuant to an authorized ACH arrangement.
4. “Electronic transactions officer” or “ETO” means the **Superintendent** or another person designated by the **Board Superintendent** to have the rights and responsibilities of the ETO set forth in this Policy.

##### B. ACH Arrangements and Transactions

Only the ETO may enter into an ACH arrangement. The **chief business official** or another employee designated by the ETO (ACH Supervisor) will be responsible for the District’s ACH transactions, including payment approval, accounting, reporting, and overseeing compliance with this Policy.

##### C. Internal Auditing Controls

1. ~~The ACH Supervisor and ETO will each~~ **The ETO will designate two individuals** to separately review and approve in writing all incoming and outgoing payments. Written approvals will be retained in accordance with usual District procedures.
2. For outgoing payments, the ACH Supervisor will document:
  - a. the goods or services purchased;
  - b. the cost of the goods or services purchased;
  - c. the date of the payment; and



# DEXTER COMMUNITY SCHOOLS

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d. the department serviced by the payment.

This documentation can be contained in the District's electronic general ledger software system or in a separate report to the Board.

Legal authority: MCL 124.301 et seq.

Date adopted:

Date revised:



## Series 3000: Operations, Finance, and Property

### 3300 Facilities, Real, and Personal Property

#### 3302 Acquisition of Real Property

The Board may acquire real property for any purpose and through any means permitted by law.

- A. Acquisition costs must be reasonable, as determined by the Board. Reasonable cost may not be the same as fair market value.
- B. [Optional: Subject to Board parameters and legal review, the Superintendent may obtain, negotiate, modify, and execute transaction documents for any Board-authorized acquisition of real property.]
- C. The Board may meet in closed session to discuss the purchase or lease of real property as permitted by law.
- D. When title to real property is acquired, the District should provide written notice via registered mail to the local tax assessor by December 31 of the year of acquisition that the property will be tax-exempt.

Legal authority: MCL 15.268; MCL 207.501 et seq., 207.521 et seq.; MCL 380.553, 380.1225, 380.1351 et seq.; MCL 565.351 et seq.

Date adopted:

Date revised:





# DEXTER COMMUNITY SCHOOLS

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## Series 3000: Operations, Finance, and Property

### 3300 Facilities, Real, and Personal Property

#### 3309 *Bus Inspections*

- A. Each school bus used to transport students to or from school or school-related events must meet or exceed safety standards required by law.
- B. The Michigan State Police or its authorized designee must inspect a new school bus before the District accepts delivery. The District may not accept delivery of a new school bus unless it passes inspection.
- C. The Michigan State Police or its authorized designee must inspect each school bus annually. Use of a school bus may be approved, restricted, or prohibited based on the results of an inspection.
- D. Any entity providing school bus services to the District may only use school buses that have passed inspection by the Michigan State Police.

Legal authority: MCL 257.1810, 257.1839, 257.1841, 257.1843

Date adopted:

Date revised:



## Series 6000: Finances

Book	Policy Manual
Section	6000 Finances
Title	Required Designated Reserve Funds
Code	po6604
Status	Active
Adopted	June 3, 2005

### 6604 - REQUIRED DESIGNATED RESERVE FUNDS

The Dexter Community Schools shall follow Generally Accepted Accounting Standards and other appropriate policies and establish and review the following non-discretionary reserves annually:

~~A. Health Insurance Claims~~

~~-~~

~~For the purpose of recognizing district liability for health insurance claims Incurred But Not Reported (IBNR) as of the end of each Fiscal Year. The amount shall be calculated by an appropriate outside expert insurance source.~~

B. Prepaid Expenses

For the purpose of recognizing district liabilities for prepaid expenses as determined by the district auditors during the Annual District Audit.

C. Instructional Supply Carry Forward

For the purpose of complying with Board policy which allows Building Principals to carry forward funds budgeted for Building Supplies each year but which are not spent during the Fiscal Year. This amount shall be calculated annually by the business office for each K-12 Building.



# RESCIND



Book	Policy Manual
Section	6000 Finances
Title	RECOGNITION
Code	po6680
Status	Active
Adopted	March 17, 2003
Last Revised	November 21, 2005

## 6680 - RECOGNITION

The purpose of this policy is to permit the Board of Education to honor its students, former students, current and former Board members and staff, and other nonemployees who have some relationship with the District and/or whose accomplishments or contributions enhance the District.

Recognition may be carried out in accordance with the chart below and may be accompanied by plaques, pins, token gifts and awards, and other amenities.

The use of public funds for the purchase of a plaque, medal, trophy, or other award for the recognition of an employee, volunteer or student may not exceed \$100.00 per recipient.

Public funds under the control of the District may NOT be used to purchase alcoholic beverages, jewelry, gifts, fees for golf, or any item whose purchase or possession is illegal. Any such expenditure violates this policy.

The Board authorizes expenses incurred as listed above only when they serve a public purpose. Public purposes include, but are not limited to, the promotion of education, rapport with the business community, community relations, and the encouragement of nonemployees to serve as volunteers as well as furthering other interests.

	Local or Regional Recognition	State Recognition	National and Heroic Recognition or Service to Country
Single Event (Students, Former Students, Non-Students)	Recognition, posting on District website	Publicity, Recognition, posting on District website	Recognition at an event, Publicity, posting on District website
Lifetime Achievement (Former Students, Non-Students)	Continuous Recognition, posting on District website	Publicity, Continuous Recognition, posting on District website	Continuous Recognition, Recognition at an event, Publicity, posting on District website
Donors (Former Student, Non-Students or Corporations)	Defined Period of Recognition, Recognition at an event, Publicity, posting on District website	Defined Period of Recognition, Recognition at an event, Publicity, posting on District website	Defined Period of Recognition, Recognition at an event, Publicity, posting on District website





# DEXTER COMMUNITY SCHOOLS

Christie Bueche, Chief Financial Officer  
Bates School, 2704 Baker Road, Dexter, Michigan 48130  
(734) 424-4100 ext.1015 fax (734) 424-4111  
buehec@dexterschools.org

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TO: Board of Education

FROM: Christie Bueche

DATE: March 17, 2025

RE: Auditor Extension Recommendation

The three-year contract we had with Rehmann Robson, LLC for audit services was complete with the June 30, 2024, financial audit. The Board previously approved the option to extend the engagement an additional two years.

On March 7, 2025 the Finance Committee discussed and unanimously recommended a 2-year extension of the engagement with Rehmann Robson, LLC. The proposal is attached.

An appropriate motion would be "I move that Rehmann Robson, LLC be appointed as auditors for Dexter Community Schools for the 2024-25 and 2025-26 fiscal years."

February 6, 2025

Christie Beuche, CFO  
Dexter Community Schools  
2704 Baker Road  
Dexter, MI 48130

***Re: Proposal to Extend Auditing Services Contract***

Dear Christie,

We are writing to extend our sincere thanks to ***Dexter Community Schools*** (the “District”) for the opportunity we have had to be of service as the District’s auditor for the past several years. We have thoroughly enjoyed working with you and your team. We trust that the District has equally benefited from our professional relationship as well.

As you know, the 2024 audit marked the end of our current contract with the District as its independent external auditors. We have appreciated the kind words spoken by you and your staff concerning the work Rehmann Robson has performed for the District over the years, and would like to offer to extend our professional relationship for an additional three years.

The decision of how often to competitively bid-out the independent external audit can be a difficult one, and good arguments exist on both sides on the issue of periodic auditor rotation. It is important to note that there are no externally imposed requirements for audit rotation, and in its 2002 Recommended Practice, entitled *Audit Procurement*, the Government Finance Officers Association suggest that organizations should enter into multiyear agreements when obtaining the services of independent auditors.

Our proposed fees would continue an inflationary increase included in our previous proposals. These fees have been discounted substantially from our standard rates, and reflect the excellent condition of the District’s financial records, and the assistance provided each year in preparation for the annual audit. The prices quoted below include the cost of the audit of the general purpose financial statements, audit of federal programs under 2CFR 200 and the annual audit of the District’s bonded construction funds.



SERVICE	2025	2026
Financial audit	\$ 20,750	\$ 21,675
Single audit	5,750	6,000
Capital projects	<u>2,000</u>	<u>2,250</u>
<b>TOTAL FEES:</b>	<b><u>\$ 28,500</u></b>	<b><u>\$ 29,925</u></b>

Our fees include a single audit with up to two major programs. If the District has more than two major programs required to be tested in accordance with the Uniform Guidance, a fee of \$3,000 - \$4,000 will be charged for each additional program.

These proposed fees include:

- Drafting of the District's financial statements and related footnotes,
- Delivery of printed copies of all reports and letters and an electronic copy in PDF,
- Presentations to the District's Board and Audit Committee, as requested,
- Electronic submission of the audit to the Michigan Department of Education and submission of required single audit reports to the Single Audit Clearinghouse,
- Complimentary attendance at Rehmann-sponsored training events,
- Availability for technical questions and assistance throughout the year.

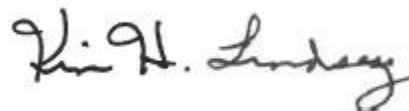
These fees are based on professional standards in effect as of the date of our proposal. The fees quoted for years subsequent to 2025 may be subject to renegotiation if significant changes in professional standards or reporting requirements make our initial estimate of hours to complete the audit unrealistic. If any such changes occur, we will discuss the reasons with you and arrive at a new fee arrangement prior to incurring any additional charges.

These fees are independent of any special projects for which a separate engagement is contracted. We will of course, continue to be available throughout the year to answer general business questions, and to assist you or your staff with accounting for specific transactions without charge.

Again, we thank you for continuing opportunity to be of service to Dexter Community Schools, and we look to many more years of exceeding your expectations. If you have any questions regarding the extension, or if we can be of assistance to you in any way, please do not hesitate to contact us.

Very truly yours,

Rehmann Robson LLC



Kim Lindsay, CPA, CGMA  
Principal

Christie Beuche, CFO  
Dexter Community Schools  
February 6, 2025  
Page 3

The above proposal is hereby accepted.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

# MEMORANDUM



DEXTER  
COMMUNITY  
SCHOOLS

## **Subject:**

Allocate remaining 2017 bond funds for district property and building projects.

## **Background:**

We successfully completed all major objectives outlined in the 2017 bond application. We also had several projects we intentionally chose not to pursue because the replacements were not necessary at the time or other projects made the changes no longer necessary. For example, we allocated funds for several items that, for various reasons, did not require bond funding:

- **Creekside Intermediate School**
  - We budgeted to reconfigure the driveways outside of Creekside and Bates but the roundabout project made this no longer necessary.
- **Bates School**
  - We budgeted for replacements of drinking fountains and other projects that were determined not necessary at this time due to the current use of the building and how quickly we were able to build/open Beacon Elementary.
- **Cornerstone Elementary:**
  - We budgeted for a Rain Shelter but were able to integrate the rain shelter into the Solar Project using funds from the Copeland sale.
- **Buses:**
  - We were able to cover the majority through a State of Michigan VW settlement grant. This allowed us to buy \$304,000 in buses that were planned in the bond. In addition, we have been forced to reduce routes due to a lack of drivers. This has required the purchase of fewer buses than planned.
- **Site Acquisition:**
  - We budgeted \$100,000 for purchase of property, location to be determined, when constructing the new elementary and alternative education buildings. It was not necessary to acquire any property to complete these projects.
- **Copeland:**
  - Limited improvements were made due to the sale of the building.

## **Recommendation:**

After consulting with our attorneys, the remaining bond funds can be spent on any school district-owned building and within the ballot language.

It is the recommendation of district administration that the Board of Education approve the use of some remaining bond funds from these projects to support allowable bond-funded projects for any currently owned school district-owned property or building.



**Dexter Community Schools  
Finance Committee  
Meeting Minutes  
March 7, 2025**

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Board Committee Members Present – Daniel Alabre (Board), Jennifer Kangas, (Board, Chair)  
Michael Cipolla (Board), Jessica Baese (DEA)  
Staff Committee Members Present – Christie Bueche, Chris Timmis  
Others Present – None

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Meeting convened at 11:06 am.

Approval of Minutes

A motion was made by Daniel Alabre to approve the finance committee meeting minutes of December 6, 2024. Michael Cipolla seconded the motion. Motion Carried (unanimous).

Audience Participation

None

Discussion Items:

1. Audit Extension

The Committee reviewed and discussed the audit extension document provided by Rehmann Robson, LLC. A motion was made by Jessica Baese that the Finance Committee recommends the 2-year audit extension be approved by the Board. Daniel Alabre seconded the motion. Motion Carried (unanimous).

2. State Budget Discussion

The committee reviewed the District impact of the Governor's proposed K-12 education budget, as well as, the FY 2026 Office of Retirement Services (ORS) rate changes.

Meeting adjourned at 11:51 am.



# Dexter Community Schools

## Nice Job Notes

### JANUARY 2025

Connie Agostini  
B&G  
Scott Bartz (2)  
Britnie Bell (2)  
Kylie Benson  
Narda Black  
Kris Bowman  
Jennifer Boyce  
Ryan Bruder  
Lisa Burgess  
Evan Bursch (7)  
Jessica Butler (2)  
Kirsten Butler (6)  
Alison Campbell  
Amanda Chrzasz-Reedy  
Cheryl Darnton  
Melanie Dever  
Ed Foundation of  
Dexter (8)  
Christopher Donoghue  
Deb Eber  
Jason Elmy (4)  
Val Eninsche  
F&N (2)  
Brook Gillum  
Emily Horner (6)  
Sarah Hunt  
Jill Jastren (9)  
Jennifer Johnson (2)  
Robyn Judge  
Mollie Kemp  
Karen Kuhl

Ryan Maki  
Maria Mast  
Michelle Matson  
Alli Mattson  
Melanie McIntyre  
B&G Mill Creek  
F&N Mill Creek  
Laura Misevich  
Deanna Mudloff  
Christie Newsome (5)  
Emily Oz  
Natalie Park (2)  
Hollie Pastorino (2)  
Michael Perrault  
Mill Creek School  
Dexter Community  
Schools (5)  
Steve Schuler (4)  
Brian Semple (6)  
Jessica Spears  
John Sperendi  
Hannah Stewart  
Brooke Stidham  
Neil Stinebaugh (3)  
Karen Sullivan  
Chris Timmis (2)  
Jackie Vandervoort (3)  
Hope Vestergaard  
Rod Whitlock (4)  
Steve Wincent  
David Yon  
Navid Zelaya (6)

**JANUARY = 133**

**POSTCARD  
CONNECTORS = 21**

**RUNNING TOTAL = 42964**

## Sex Education Advisory Board Meeting Minutes

Dexter High School - 575

12:30-2:45 pm

~~4/22/25~~ - Rescheduled for 2/19/25

**Present:** Ann Pregont, Ryan Bruder, Crystal Zurek, Kaela Laurin, Cole Doty, Kim Kirkey, Dr. Laura Babe, Kari Reschke, Dr. Jessica Fealy, Eric Tamme, Violet Vrsek, Denise Kasischke, Mutheu Esilaba, Laura Preston, Penni Jones

**Absent:** Dan Trevisian, Anne Scruggs, Dr. Randy Desrochers

**Guests:** none

- 1) Meeting Minutes from [11/6/24](#)
- 2) Approval of Agenda
- 3) Public Participation
- 4) Health Teacher Recommendation Protocol - **DCS Health teachers presented a proposed curriculum for SEAB to review. SEAB members gained access to curriculum to review resources in preparation for the 3/19 meeting.**
  - A. Welcome and Framing (5–10 minutes)
    - Facilitator (e.g., district administrator) opens the session:
      - Welcome attendees and introduce participants (health teachers and board members).
      - State the purpose of the meeting: to share the recommendation, discuss its implications, and gather feedback.
      - Outline the agenda and set norms for respectful and constructive dialogue.
  - B. Teacher Presentation (20–30 minutes)
    - Health teachers present their recommendation:
      - Context: Share relevant background data, standards alignment, and rationale for the recommendation.
      - Details: Explain proposed content, grade-level alignment, and implementation strategies.
      - Anticipated Outcomes: Discuss how the recommendation supports student development and aligns with community values.
      - Anticipated Concerns: Acknowledge potential challenges or concerns and how they might be addressed.
  - C. Clarifying Questions (15–20 minutes)
    - Purpose: Ensure board members understand the recommendation before giving feedback.
    - Guidelines:
      - Board members ask clarifying questions (e.g., “Can you elaborate on \_\_\_?” or “What research supports \_\_\_?”).
      - Teachers respond briefly, avoiding debate during this stage.

D. Structured Feedback (20–25 minutes) **Did not have time for this portion.**

**Proposed by members to reschedule feedback for the 3/19 meeting.**

- Use a “Warm & Cool Feedback” protocol:
  - Warm Feedback: Board members share what they appreciate or find strong about the recommendation.
  - Cool Feedback: Board members share concerns, challenges, or areas needing further clarification.
  - Feedback should focus on specific aspects of the presentation.

E. Group Discussion and Collaboration (15–20 minutes) **Rescheduled for the 3/19 meeting.**

- Facilitate an open discussion:
  - Key Question: “What adjustments or additional support would make this recommendation feasible and beneficial for all stakeholders?”
  - Encourage collaborative problem-solving to address concerns raised during feedback.

F. Next Steps and Closing (5–10 minutes)

- Recap the main points of the discussion.
- Agree on action items (e.g., revising the recommendation, gathering additional data, or scheduling a follow-up meeting).

5) Action Items