



UPPER ST. CLAIR SCHOOL DISTRICT

BOARD OF SCHOOL DIRECTORS

Dr. Danielle Z. Wetzel, President ↔ Mr. Michael R. Mascaro, Vice-President
Mrs. Barbara L. Bolas ↔ Dr. Daphna Gans ↔ Ms. Kelly P. Hanna ↔ Mr. Justin Lamber
Mrs. Angela B. Petersen ↔ Ms. Jennifer A. Schnore ↔ Mrs. Hallie H. Snyder
Dr. John T. Rozzo, Superintendent ↔ Mrs. Jocelyn P. Kramer, Solicitor

SCHOOL BOARD MEETING MINUTES

Monday February 3, 2025 @ 7:00pm

(Executive Session @6:30pm (personnel))

District Administration Building Board Room

Notice having been advertised and posted and members duly notified, a Board Meeting of the Board of School Directors was held on February 3, 2025 in the District Administration Board Room.

School Board Members:

Dr. Danielle Z. Wetzel, President (in-person)
Mr. Michael R. Mascaro, Vice-President (in-person)
Mrs. Barbara L. Bolas (in-person)
Dr. Daphna Gans (in-person)
Ms. Kelly P. Hanna (in-person)
Mr. Justin Lamber (in-person)
Ms. Angela B. Petersen (in-person)
Mrs. Jennifer A. Schnore, (in-person)
Mrs. Hallie H. Snyder (in-person)

School Personnel:

Dr. John Rozzo, Superintendent (in-person)
Dr. Amy Pfender, Deputy Superintendent (in-person)
Mr. Scott Burchill, Director of Business & Finance (in-person)
Dr. Rachel Andler, Director of Special Education (in-person)
Dr. Lou Angelo, Director of Administrative Services (in-person)
Mr. Raymond Berrott, Director of Technology (not in attendance)
Dr. Judith Bulazo, Director of Curriculum and Development (in-person)
Dr. Lauren Madia, Director of Pupil Services (in-person)
Mr. Daniel Snyder, Director of Operations & Facilities (in-person)



Mr. Bradley Wilson, Director of Strategic Initiatives (in-person)

Mrs. Jocelyn Kramer, Solicitor (in-person)

Mrs. Sarah MacDonald, Board Stenographer (virtual)

Mr. Jack Yurcich, Student Board Representative (in-person)

Ms. Isabella Donnelly, Student Board Representative (in-person)

Call to Order & Pledge of Allegiance

(Wetzel, School Board President)

Dr. Wetzel called the meeting to order at approximately 7:01pm and everyone said the pledge of allegiance.

National Anthem

High School Choral Student & Dr. Steve Torquato

(Wetzel, School Board President)

Dr. Wetzel introduced student Kriti Gupta, who sang the National Anthem. After singing, Kriti said a few words about her singing experiences. Dr. Wetzel thanked her for singing.

Dr. Torquato then gave an update on the High School musicals.

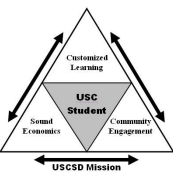
Dr. Gans, Mrs. Snyder, and Dr. Rozzo thanked Dr. Torquato.

Reading of the Mission:

(Wetzel, School Board President)

Mr. Mascaro read the following mission:

Developing lifelong learners and responsible citizens for a global society is the mission of the Upper St. Clair School District, served by a responsive and innovative staff who in partnership with the community provides learning experiences that nurture the uniqueness of each child and promotes happiness and success.





Roll Call of School Board

(Solicitor, Kramer)

Solicitor Kramer took a roll call of the school board: She advised that all members of the School Board were present for the meeting.

Residents' Comments - (Regarding Any District Related Items)

(Wetzel, School Board President)

Note: As per Guidelines for Resident's Comments, please state your name, confirm you are a resident, and limit your comments to three minutes.

There were no resident comments at this time.

Approval of Minutes

(Wetzel, School Board President)

MOTION: BY BOLAS: I move that the Board approve the Meeting Minutes of the January 13, 2025 Board Meeting, as attached. Seconded by Mascaro and carried by unanimous voice vote.
(voice vote)

Ms. Schnore abstained from the vote, as she was not in attendance for the January 13th Board Meeting.

Presentation and Approval Regarding Annual Audit for Year Ending June 30, 2024

(Amy Lewis, Maher Duessel / Burchill, Director of Business & Finance)

Presentation Financial Statements Single Audit Management Letter
Communication with those Charged with Governance

Ms. Amy Lewis, from Maher Duessel, gave the audit presentation for the June 30, 2024 fiscal year.

Dr. Wetzel thanked Ms. Lewis for the presentation.

MOTION: BY GANS: I move that the Board approve the Annual Audit, for the year ending June 30, 2024. Seconded by Bolas and carried by unanimous voice vote.



Student Board Representative Report

Mr. Jack Yurchich & Ms. Isabella Donnelly
(Wetzel, School Board President)

Mr. Yurchich and Ms. Donnelly gave their student board reports. Mr. Yurchich covered arts and athletics. Ms. Donnelly covered academics and activities.

Dr. Wetzel thanked the students for their reports.

Superintendent's Report

(Rozzo, Superintendent of Schools)

a. District Update

(Rozzo, Superintendent of Schools)

Dr. Rozzo gave an update that the District will participate in the Kelly Awards. He also gave updates on report cards and the strategic initiatives presentations. He advised that during this meeting artificial intelligence will be covered and at the March meeting District spaces will be covered.

i. Strategic Initiative Update Presentation (Artificial Intelligence)

(Rozzo, Superintendent of Schools; Berrott, Director of Technology; Wilson, Director of Strategic Initiatives; and Beck, High School Assistant Principal)

Mr. Wilson and Dr. Beck gave the Strategic Initiative on artificial intelligence. Dr. Rozzo explained that Mr. Berrott is also part of the team, but is at a conference and unable to be in attendance at the meeting.

Mr. Bolas asked if there are patterns of learning processes. Mr. Wilson advised that the District is currently focused on generative artificial intelligence and that predictive intelligence is another branch. However, he advised that data and predictive analysis is definitely an area that the District is thinking about incorporating in the future.

Dr. Wetzel advised that there is more work for the District to do to explain what ethical use of artificial intelligence means for teachers and students. She asked if the District will look at what happens to student learning when we have efficiency, is anything lost and how is it measured? Mr. Wilson advised that yes, he looks forward to having more numbers (pre and post) and determining where the District allocates its resources.



b. Second Reading and Adoption of the 2025-2026 School Calendar

(Rozzo, Superintendent of Schools and Pfender, Deputy Superintendent)

Dr. Rozzo presented the 2025-2025 School calendar for adoption. He thanked all stakeholders for the feedback and advised that the largest piece of feedback received was in regards to the start of school. He explained that moving the start of school was taken into consideration, but there was no viable way to do it without losing days in breaks or going to school later in June. Therefore, no changes were made to the calendar and it was recommended for adoption as it was presented.

MOTION: BY SCHNORE: I move that the Board approve the adoption of the 2025-2026 School Calendar, as presented. Seconded by Gans and carried by unanimous voice vote.

c. Approval of Personnel Listings

(Rozzo, Superintendent of Schools and Pfender, Deputy Superintendent)

Dr. Rozzo presented the personnel listing for approval. He advised that the personnel listing contains many retirements and many of the retirements are for unique positions. He noted that he will keep everyone updated on the status of the positions.

MOTION: BY HANNA: I move that the Board approve the Personnel listing as presented, subject to all required pre-employment history reviews and clearance requirements. Seconded by Schnore by carried by unanimous voice vote.

d. First Reading of Policy 627 Commercial Activities and Partnerships

(Rozzo, Superintendent of Schools and Kramer, Solicitor)

Dr. Rozzo advised that one of the District goals is to explore and look at supplemental funding for the District and the Supplemental Funding Committee is leading this initiative. Part of the Committee work includes recommending revisions to policy 627. Solicitor Kramer, who played a significant role in the revisions of Policy 627, advised that the current policy does not recognize sponsorship language. In an effort to expand opportunities, sponsorship language was added into the policy. She thanked Mr. Mascaro, Dr. Gans, Mrs. Petersen, Dr. Rozzo, Dr. Pfender, and Mr. Burchill for the feedback and additions to the policy revisions. She asked the Board to submit any feedback to her or Dr. Pfender and advised that the policy will be up for adoption at an upcoming meeting.



Administrator's Report

(Rozzo, Superintendent of Schools)

a. Approval of Grant Agreement with Pennsylvania Interscholastic Esports Association (PIEA)
(Pfender, Deputy Superintendent)

Dr. Pfender presented the Grant Agreement with PIEA for approval. She advised that Esports has been a trending experience for the District's students, noting that the High School has 20-24 students currently enrolled with 60-70 students participating in the tournaments. She explained that Esports is great for students who enjoy gaming and coding. The grant agreement will allow for potential reimbursement from PIEA.

MOTION: BY LAMBER: I move that the Board engage a grant agreement with PIEA to accept funds to enroll in the esports league and cover costs as described in the submitted grant agreement, at a total cost of \$875.00, subject to final terms and conditions acceptable to the Superintendent and Solicitor. Seconded by Hanna and carried by unanimous voice vote.

b. Approval of Fast Track Curriculum Recommendations

(Bulazo, Director of Curriculum and Professional Development and Pfender, Deputy Superintendent)

Dr. Bulazo presented the Fast Track Curriculum Recommendations for approval. She noted that the Recommendations were presented, by Curriculum Leaders, at the January Board meeting.

MOTION: BY SNYDER: I move that the Board approve the Fast Track Curriculum Recommendations, as presented. Seconded by Lamber and carried by unanimous voice vote.



c. Approval of Contract with Paessler for PRTG Network Monitoring Software
(Berrott, Director of Technology)

Dr. Rozzo advised that he was presenting the approval of a contract with Paessler for PRTG Networking Monitoring Software, as Mr. Berrott was at a conference and not able to attend the meeting.

MOTION: BY PETERSEN: I move that the Board approve a contract with Paessler for PRTG Networking Monitoring software, for a three-year term with automatic renewals after the initial term, not to exceed a total cost \$5,000.00 per year, purchased via the PEPPM State Contract through CDWG, subject to final terms and conditions acceptable to the Superintendent and Solicitor. Seconded by Snyder and carried by unanimous voice vote.

d. Approval of Basic Emergency Operations Plan
(Angelo, Director of Administrative Services)

Dr. Angelo presented the Basic Emergency Operations Plan for approval. He noted that the District is required to approve the plan annually.

MOTION: BY MASCARO: I move that the Board approve the Basic Emergency Operations Plan and authorize the Superintendent or Designee to take all actions to remain in compliance with 35 Pa.C.S. § 7701, including conducting annual reviews and making necessary plan modifications. Seconded by Petersen and carried by unanimous voice vote.



e. Approval of Dual Credit Agreement

(Madia, Director of Pupil Services)

Dr. Madia presented the Dual Credit Agreement with the University of Pittsburgh for approval. She explained that the agreement is a formality as part of the Comprehensive plan, which identifies institutions that the District has a Dual Credit Agreement with.

MOTION: BY BOLAS: I move that the Board approve the Dual Credit Agreement with The University of Pittsburgh, subject to final terms and conditions acceptable to the Superintendent and Solicitor. Seconded by Mascaro and carried by unanimous voice vote.

f. Approval of Payment to CJL Engineering

(Snyder, Director of Operations & Facilities)

Mr. Snyder requested approval of payment to CJL Engineering for professional engineering services. If approved, CJL will conduct a study of the HVAC systems in the High School locker rooms, both boys and girls locker rooms. He noted that the spaces get very warm and although mitigation efforts have been explored, the locker rooms remain warm. The study would evaluate bringing the HVAC system in the locker rooms onto the chiller system.

MOTION: BY GANS: I move that the Board approve payment for professional services as proposed, with CJL Engineering, to provide mechanical and electrical consulting engineering services, for the USCSD-Locker Room Study, at total a cost up to \$12,000.00, subject to final terms and conditions acceptable to the Superintendent and Solicitor.



g. Approval to Accept the Bid with COSTARS General Contractor Havtech

(Snyder, Director of Operations & Facilities)

Mr. Snyder requested approval to accept the bid with COSTARS General Contractor Havtech. He advised that if approved Havtech will rebuild the Air Handling Units at the High School. He noted that the District received three COSTAR Bids and Havtech gave the lowest Bid.

Ms. Schnore asked if the listed total project cost includes the 10% contingency. Mr. Snyder confirmed that the total cost includes the contingency.

MOTION: BY WETZEL: I move that the Board approve accepting the bid with COSTARS General Contractor Havtech (COSTARS #008-E24-1360), at a total project cost not to exceed \$1,345,025.00 including a 10% contingency, to rebuild two large air handling units at the High School, subject to final term and conditions acceptable to the Superintendent and Solicitor. Seconded by Gans and carried by unanimous voice vote.

Dr. Rozzo asked for confirmation that the 10% contingency is included in the total cost and if the motion is okay as written. Mr. Snyder confirmed that the total cost does include the 10% contingency. Solicitor Kramer advised that Ms. Schnore's question clarified the motion and no other changes were needed.

Business & Finance

(Burchill, Director of Business & Finance)

a. Approval of Treasurer's Report - February 3, 2025

Approval of Supplemental Report - February 3, 2025

(Burchill, Director of Business & Finance)

Mr. Burchill reviewed the financial reports and clarified the reassessment of properties.

MOTION: BY HANNA: I move that the Board approve the Treasurer's Report including approval of total Bill List, and check File Listing, as attached and as follows. Seconded by Schnore and carried by unanimous voice vote:

Fund 10 (General Fund): \$1,758,895.95

Fund 32 (Capital Reserve): \$132,540.00

Fund 39 (Construction Fund): \$73,155.66

Fund 51 (Food Service Fund): \$136,438.33



b. Approval of Parkway West Career and Technology Center General Operating Jointure Budget for 2025-2026 as follows:

(Burchill, Director of Business & Finance)

Mr. Burchill requested approval of the annual Parkway West Career and Technology Center General Operating Jointure Budget for 2025-2026. Mrs. Petersen noted that the school has seen a lot of student growth.

	<u>2025-2026</u>
Parkway West General Operating Budget	\$9,603,622.00
Parkway West Jointure Budget	\$1,076,716.00
Upper St. Clair School District's Estimated Share of Budget	
Parkway West General Operating Budget	\$215,265.32
Parkway West Jointure Budget	\$112,011.93

MOTION: BY LAMBER: I move that the Board approve the Parkway West General Operating Budget and Jointure Budget for 2025-2026, as listed above.
Seconded by Hanna and carried by unanimous voice vote.

Committee Reports

(Wetzel, School Board President)

Mrs. Bolas gave a Committee Report from PSBA. Her updates included an upcoming Ethics Act webinar, Advocacy Day on the Hill, School Safety preparedness certification program, an update on school board resources, and more.

Dr. Gans gave a Committee Report from the PTC Wellness Committee.

Matters of Information/Other

(Rozzo, Superintendent of Schools)

a. High School Musical Dates - *Mary Poppins*

Dr. Rozzo announced the following dates and time for the High School Musical:

- i. Thursday, March 13 @ 6pm (family show)
- Friday, March 14 @ 7pm
- Saturday, March 15 @ 1pm
- Saturday, March 15 @ 7pm
- Sunday, March 16 @ 2pm



Announcement Regarding Executive Session

(Wetzel, School Board President)

Dr. Wetzel made the following announcement:

- a. Executive Session was held at 6:30pm on February 3, 2025 for personnel.

Adjournment

(Wetzel, School Board President)

Dr. Wetzel adjourned the meeting at approximately 8:54pm.

Signed by:

Dr. Danielle Z. Wetzel

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Dr. Danielle Z. Wetzel, President

BOARD OF SCHOOL DIRECTORS

DocuSigned by:

Scott P. Burchill

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Scott P. Burchill, Secretary

BOARD OF SCHOOL DIRECTORS

DocuSigned by:

Sarah MacDonald

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Submitted by: Sarah MacDonald

SCHOOL BOARD STENOGRAPHER



UPPER ST. CLAIR SCHOOL DISTRICT

BOARD OF SCHOOL DIRECTORS

Dr. Danielle Z. Wetzel, President ↔ Mr. Michael R. Mascaro, Vice-President
Mrs. Barbara L. Bolas ↔ Dr. Daphna Gans ↔ Ms. Kelly P. Hanna ↔ Mr. Justin Lamber
Mrs. Angela B. Petersen ↔ Ms. Jennifer A. Schnore ↔ Mrs. Hallie H. Snyder
Dr. John T. Rozzo, Superintendent ↔ Mrs. Jocelyn P. Kramer, Solicitor

SCHOOL BOARD MEETING MINUTES

Monday December January 13, 2025 @ 6:00pm

(Executive Session @5:30pm for personnel and student matters)

District Administration Building Board Room

Notice having been advertised and posted and members duly notified, a Board Meeting of the Board of School Directors was held on January 13, 2025 in the District Administration Board Room.

School Board Members:

Dr. Danielle Z. Wetzel, President (in-person)
Mr. Michael R. Mascaro, Vice-President (in-person)
Mrs. Barbara L. Bolas (in-person)
Dr. Daphna Gans (in-person)
Ms. Kelly P. Hanna (in-person)
Mr. Justin Lamber (in-person)
Ms. Angela B. Petersen (in-person)
Mrs. Jennifer A. Schnore, (not in attendance)
Mrs. Hallie H. Snyder (in-person)

School Personnel:

Dr. John Rozzo, Superintendent (in-person)
Dr. Amy Pfender, Deputy Superintendent (in-person)
Mr. Scott Burchill, Director of Business & Finance (in-person)
Dr. Rachel Andler, Director of Special Education (in-person)
Dr. Lou Angelo, Director of Administrative Services (in-person)
Mr. Raymond Berrott, Director of Technology (not in attendance)
Dr. Judith Bulazo, Director of Curriculum and Development (in-person)
Dr. Lauren Madia, Director of Pupil Services (in-person)
Mr. Daniel Snyder, Director of Operations & Facilities (in-person)



Mr. Bradley Wilson, Director of Strategic Initiatives (in-person)
Mrs. Jocelyn Kramer, Solicitor (in-person)
Mrs. Sarah MacDonald, Board Stenographer (virtual)
Mr. Jack Yurcich, Student Board Representative (in-person)
Ms. Isabella Donnelly, Student Board Representative (not in attendance)

Call to Order

(Wetzel, School Board President)

Dr. Wetzel called the meeting to order at approximately 6:03pm.

Reading of the Mission:

(Wetzel, School Board President)

Mr. Mascaro read the following mission:



Developing lifelong learners and responsible citizens for a global society is the mission of the Upper St. Clair School District, served by a responsive and innovative staff who in partnership with the community provides learning experiences that nurture the uniqueness of each child and promotes happiness and success.

Roll Call of School Board

(Solicitor, Kramer)

Solicitor Kramer took a roll call vote. Ms Schnore was not in attendance; eight members were present and one member was absent.

Student Board Representative Report

Mr. Jack Yurcich & Ms. Isabella Donnelly
(Wetzel, School Board President)

Dr. Wetzel advised that Ms. Donnelly was not in attendance for the meeting and that Mr. Yurcich would cover her items. Mr. Yurcich gave his report on arts, athletics, academics, and activities. Dr. Wetzel thanked Mr. Yurcich and advised that he would be leaving the meeting early to study for final exams.



Residents' Comments - (Regarding Any District Related Items)

(Wetzel, School Board President)

Note: As per Guidelines for Resident's Comments, please state your name, confirm you are a resident, and limit your comments to three minutes.

There were no resident comments at this time.

Approval of Minutes

(Wetzel, School Board President)

MOTION: BY BOLAS: I move that the Board approve the Meeting Minutes of the December 2, 2024 Board Meeting, as attached. Seconded by Mascaro and carried by unanimous voice vote.

Fast Track Curriculum Recommendations Presentation

(Bulazo, Director of Curriculum and Professional Development & Curriculum Supervisors and Pfender, Deputy Superintendent)

Dr. Bulazo and Curriculum leaders reviewed the recommended fast track curriculum recommendations. The recommendations will be approved at the February Board Meeting.

Superintendent's Report

(Rozzo, Superintendent of Schools)

a. District Update

(Rozzo, Superintendent of Schools)

i. School Board Recognition Month

(Rozzo, Superintendent of Schools)

Dr. Rozzo thanked Dr. Bulazo and the Curriculum Leaders for their efforts in the curriculum recommendations presentation. He wished everyone a Happy New Year and welcomed Dr. Rachel Andler as Director of Special Education. He gave updates about the following items: having more intentional student representation at meetings, the end of the nine weeks, report cards, and moving the Strategic Initiative Presentation on Artificial intelligence to the February Board meeting.



Dr. Rozzo also took a moment to recognize January as School Board Recognition Month. He thanked all of the School Board members for their hard work and dedication to students, staff, and the District.

b. Resolution 2025-01-13A adding Baker Elementary School Parent Teacher Association as School Affiliated Booster Group

(Rozzo, Superintendent of Schools)

Dr. Rozzo presented Resolution 2024-01-13A to add Baker Elementary School Parent Teacher Association as a school affiliated Booster Group.

MOTION: BY GANS: I move that the Board approve Resolution 2025-01-13A adding Baker Elementary School Parent Teacher Association as a School Affiliated Booster Group. Seconded by Bolas and carried by unanimous voice vote.

c. Approval of Personnel Listings

(Rozzo, Superintendent of Schools and Pfender, Deputy Superintendent)

Dr. Rozzo reviewed the personnel listings for approval, noting that there are several retirements listed. He advised that this is the time of the year that the District begins receiving notifications about retirements.

MOTION: BY HANNA: I move that the Board approve the Personnel listing as presented, subject to all required pre-employment history reviews and clearance requirements. Seconded by Gans and carried by unanimous voice vote.



d. Approval of Appointment of Pathfinder Representatives

(Rozzo, Superintendent of Schools)

Dr. Rozzo presented the appointment of Pathfinder representatives for approval. He advised that this appointment is an annual agenda and the appointments are for one year. He reported that Mrs. Snyder will continue in her role as representative and Dr. Wetzel and Mrs. Petersen will remain in their roles as alternates. He thanked them for serving on Pathfinder.

MOTION: BY SNYDER: I move that the Board approve the appointment of Pathfinder Representative, Mrs. Hallie H. Snyder and Alternates, Dr. Danielle Z. Wetzel and Ms. Angela B. Petersen, for a term of one year, 2025. Seconded by Hanna and carried by unanimous voice vote.

e. Approval of School Board Committees and Assignments

(Rozzo, Superintendent of Schools)

Dr. Rozzo presented the School Board Committees and Assignments for approval. He reported that the committee list was sent to the Board prior to the meeting to see if any Board members were interested in changing committees. However, there have been no requested changes to the presented list.

MOTION: BY LAMBER: I move that the Board approve the 2025 Board Committees and Representatives. Seconded by Snyder and carried by unanimous voice vote.

f. First Reading of the 2025-2026 School Calendar

(Rozzo, Superintendent of Schools and Pfender, Deputy Superintendent)

Dr. Rozzo presented the 2025-2026 school calendar for a first reading. He advised that the calendar will be circulated to staff and community for feedback. Feedback will then be evaluated and any necessary changes will be made before the calendar is presented for approval in February.



g. Ratify Approval of the following Agreements:

(Rozzo, Superintendent of Schools)

Dr. Pfender presented the following agreements for ratification, noting they were time sensitive and needed to be approved before the meeting:

- i. ACA TaxTrack Software License Agreement:** ACA (Accountable Care Act) TaxTrack Software License Agreement with AMCA Systems, LLC (“AMCA”), at a total license fee, for 2024 tax year, of \$3,050.00.
- ii. Student Discipline Agreement 2025-01-13**

MOTION: BY PETERSEN: I move that the Board ratify the above-listed items (item i.-ii.), subject to final terms and conditions acceptable to the Superintendent and Solicitor. Seconded by Lamber and carried by unanimous voice vote.

Administrator’s Report

(Rozzo, Superintendent of Schools)

a. Approval of the following Spring Musical Contracts

(Pfender, Deputy Superintendent)

Dr. Pfender presented the below listed agreements for approval. She was also excited to announce that approximately 150 students are participating in the High Musical this year.

- i. Independent Contract with Mr. Joshua B. Beblo:** for set design for the High School Spring Musical, at a total cost not to exceed \$1,500.00
- ii. Service Agreement with ZFX:** for classic flying for the High School Spring Musical, at a total cost not to exceed \$20,000.00
- iii. Agreement with Music Theater International (MTI):** production and license fees for the Boyce Spring musical, at a total cost not to exceed \$3,000.00

MOTION: BY MASCARO: I move that the Board approve the above-listed contracts (items i. through iii.) for the High School and Boyce Middle School Spring Musicals, subject to final terms and conditions acceptable to the Superintendent and Solicitor. Seconded by Petersen and carried by unanimous voice vote.



b. Approval to Host the 2026 PMEA Regional Band Festival

(Pfender, Deputy Superintendent)

Dr. Pfender reviewed the request to approve the District hosting the 2026 PMEA Regional Band Festival, which will include approximately 140 students from several Districts. Hosting the band festival on-site will provide a great opportunity to showcase the District's students and facilities.

MOTION: BY BOLAS: I move that the Board approve the District hosting the 2026 PMEA Regional Band Festival, during March 2026, at the Upper St. Clair High School, subject to final terms and conditions acceptable to the Superintendent and Solicitor. Seconded by Mascaro and carried by unanimous voice vote.

c. Approval of Professional Speaker Agreement with Rob Oliver

(Bulazo, Director of Curriculum and Professional Development)

Dr. Bulazo presented the approval of a professional speaker agreement with Mr. Rober Oliver. Mr. Oliver will speak on self-care and resilience at the District's wellness day in February.

MOTION: BY GANS: I move that the Board approve the Professional Speaker Contract with Rob Olive, to speak at the staff wellness professional development session on February 17, 2025, at a total cost of \$2,000.00, subject to final terms and conditions acceptable to the Superintendent and Solicitor. Seconded by Bolas and carried by unanimous voice vote.

d. Approval of an Agreement with Gateway Engineers Inc.

(Angelo, Director of Administrative Services)

Dr. Angelo presented the agreement with Gateway Engineers Inc. for professional Engineering services and to oversee the bidding process. Dr. Angelo explained that a natural spring exists behind the homeside stands and proactive measures need to be taken.

MOTION: BY HANNA: I move that the Board approve an Agreement with Gateway Engineers to provide professional Engineering Services and to oversee the bidding process for the High School Stadium water retention project, at a total cost not to exceed \$35,000.00 without prior authorization, subject to final terms and conditions acceptable to the Superintendent and Solicitor. Seconded by Gans and carried by unanimous voice vote.



Business & Finance

(Burchill, Director of Business & Finance)

- a. Approval of Treasurer's Report - January 13, 2025**
Approval of Supplemental Report - January 13, 2025
(Burchill, Director of Business & Finance)

Mr. Burchill reviewed the treasurer's report, including the supplemental report.

MOTION: BY SNYDER: I move that the Board approve the Treasurer's Report including approval of total Bill List, and check File Listing, as attached and as follows. Seconded by Hanna and carried by unanimous voice vote:

Fund 10 (General Fund): \$2,869,815.75
Fund 32 (Capital Reserve): \$252,168.30
Fund 39 (Construction Fund): \$55,348.00
Fund 51 (Food Service Fund): \$125,568.08

- b. Approval of Resolution 2025-01-13B to Receive Ready to Learn Tax Equity Supplement**
(Burchill, Director of Business & Finance)

Mr. Burchill reviewed the resolution to receive the Ready to Learn Tax Equity Supplement.

MOTION: BY LAMBER: I move that the Board approve Resolution 2025-01-13A to receive the Ready to Learn Tax Equity Supplement, which sets forth the District's intent to receive funds that may be used for a statutorily allowable purposes, subject to final terms and conditions acceptable to the Superintendent and Solicitor. Seconded by Snyder and carried by unanimous voice vote.

- c. Approval to Solicit Bids for Athletic Supplies 2025-2026**
(Burchill, Director of Business & Finance)

MOTION: BY PETERSEN: I move that the Board authorize the solicitation of bids for athletic supplies for the 2025-2026 school year. Seconded by Lamber and carried by unanimous voice vote.



Committee Reports

(Wetzel, School Board President)

Mrs. Bolas gave a committee report from PSBA, reporting that PSBA is sponsoring a free professional development program for teachers, as well as reporting on an update regarding the office of open records.

Dr. Gans gave a committee report from the Healthy Habits and Healthy Kids series, advising the next session will be held on Tuesday, February 11th, with part four being held in April. She also announced that a new evening session will also be held.

Matters of Information/Other

(Rozzo, Superintendent of Schools)

Dr. Rozzo gave one matter of information, advising that the pledge of allegiance was missing as it was inadvertently left off of the agenda. He announced it will be back on the agenda next month.

Announcement Regarding Executive Session

(Wetzel, School Board President)

Dr. Wetzel made the following announcement:

- a. Executive Session was held at 5:30pm on January 13, 2025 for personnel and student matters.

Adjournment

(Wetzel, School Board President)

Dr. Wetzel adjourned the meeting at approximately 7:16pm, on a motion from Mr. Mascaro.

Dr. Danielle Z. Wetzel, President
BOARD OF SCHOOL DIRECTORS






Scott P. Burchill, Secretary
BOARD OF SCHOOL DIRECTORS

Submitted by: Sarah MacDonald
SCHOOL BOARD STENOGRAPHER

Upper St. Clair School District

2025-2026 School Calendar (Draft: February 3, 2025)

July 2025							July 4 Closed, Independence Day	August 2025							Aug. 14 Teacher Inservice #1 (Staff Opening Day) Aug. 15 Teacher Inservice #2 (Act 80) Aug. 18 Teacher Inservice #3 (Act 80) Aug. 19 Teacher Inservice #4 (Classroom Mang. #1 / Flex) Aug. 20 Students First Day of School Aug. 20-21 Kindergarten Screening Days Aug. 22 Kindergarten First Day of School Students = 8 Teachers = 12				
S	M	T	W	T	F	S		S	M	T	W	T	F	S					
			1	2	3	4		5					1	2					
6	7	8	9	10	11	12		13	4	5	6	7	8	9					
13	14	15	16	17	18	19		20	10	11	12	13	14	15					
20	21	22	23	24	25	26		27	17	18	19	20	21	22					
27	28	29	30	31				24	25	26	27	28	29	30					
								31											
September 2025								Sept. 1 No School, Labor Day Sept. 4 Elementary School Open House (Early Dismissal)** Sept. 11 High School Open House (Early Dismissal)** Sept. 18 Boyce Open House (Early Dismissal)** Sept. 25 Fort Couch Open House (Early Dismissal)** Students = 21 Teachers = 21	October 2025								Oct. 23 First Quarter Marking Period Ends Oct. 24 Teacher Inservice #5 (Classroom Mang. #2) Oct. 27 Second Quarter Begins Students = 22 Teachers = 23		
S	M	T	W	T	F	S			S	M	T	W	T	F					S
		1	2	3	4	5	6					1	2	3					
7	8	9	10	11	12	13	14		5	6	7	8	9	10					
14	15	16	17	18	19	20	21		12	13	14	15	16	17					
21	22	23	24	25	26	27	28		19	20	21	22	23	24					
28	29	30					25		26	27	28	29	30	31					
November 2025							Nov. 3 Teacher Inservice #6 (Act 80) Inservice #6 Parent/Teacher Conferences Nov. 4 Teacher Inservice #7 (Act 80) Inservice #7 Parent/Teacher Conferences Nov. 7 First Quarter Report Cards (K-8 Report Cards) Nov. 26-28 No School, Thanksgiving Break Students = 15 Teachers = 17		December 2025							Dec. 23 Half-Day, Early Dismissal ** Dec. 24-31 No School, Winter Recess Students = 17 Teachers = 17			
S	M	T	W	T	F	S			S	M	T	W	T	F	S				
						1			2	1	2	3	4	5	6				
2	3	4	5	6	7	8		7	8	9	10	11	12	13					
9	10	11	12	13	14	15		14	15	16	17	18	19	20					
16	17	18	19	20	21	22		21	22	23	24	25	26	27					
23	24	25	26	27	28	29		28	29	30	31								
30																			
January 2026								Jan. 1-2 No School, Winter Recess Jan. 16 Second Quarter Marking Period Ends Jan. 19 Teacher Inservice #8 (Classroom Mang. #3) Jan. 19 Martin Luther King Jr. Day Jan. 20 Third Quarter Begins Jan. 30 Secod Quarter Report Cards (K-12 Report Cards) Students = 19 Teachers = 20	February 2026									Feb. 16 Teacher Inservice #9 (Act 80) Feb. 16 President's Day Students = 19 Teachers = 20	
S	M	T	W	T	F	S			S	M	T	W	T	F	S				
				1	2	3	1		2	3	4	5	6	7					
4	5	6	7	8	9	10	8		9	10	11	12	13	14					
11	12	13	14	15	16	17	15		16	17	18	19	20	21					
18	19	20	21	22	23	24	22		23	24	25	26	27	28					
25	26	27	28	29	30	31													
March 2026							March 27 Third Quarter Marking Period Ends March 30-31 No School, Spring Recess Students = 20 Teachers = 20		April 2026							April 1-3 No School, Spring Recess April 6 Teacher Inservice #10 (Classroom Mang. #4) April 7 Fourth Quarter Marking Period Begins April 17 Third Quarter Report Cards April 20-24 PSSA Testing English Language Arts April 28-30 PSSA Testing Mathematics, Science and Make-ups Students = 18 Teachers = 19			
S	M	T	W	T	F	S			S	M	T	W	T	F	S				
1	2	3	4	5	6	7						1	2	3	4				
8	9	10	11	12	13	14		5	6	7	8	9	10	11					
15	16	17	18	19	20	21		12	13	14	15	16	17	18					
22	23	24	25	26	27	28		19	20	21	22	23	24	25					
29	30	31						26	27	28	29	30							
May 2026								May 4-8 PSSA Make-up Testing May 7 Elementary S.T.A.R Night * May 14 Fort Couch Celebration of Learning * May 19 *Teacher Inservice #11 (Act 80) <i>May 19 - Subject to change based on primary date</i> May 25 No School, Memorial Day May 28 Boyce Celebration of Learning * Students = 19 Teachers = 20	June 2026									June 4 High School Commencement & 8th Grade Simulation Day**** June 5 Last Day of School for Students/Half-Day, Early Dismissal *** June 5 Fourth Quarter Marking Period Ends June 8 Teacher Inservice #12 (Classroom Mang. #5) June 9 Teacher Inservice #13 (Flex/Act 48) June 19 Fourth Quarter Report Cards Students = 5 Teachers = 7 TOTAL Students = 183 Days Teachers = 196 Days	
S	M	T	W	T	F	S			S	M	T	W	T	F	S				
						1				1	2	3	4	5	6				
3	4	5	6	7	8	9	7		8	9	10	11	12	13					
10	11	12	13	14	15	16	14		15	16	17	18	19	20					
17	18	19	20	21	22	23	21		22	23	24	25	26	27					
24	25	26	27	28	29	30	28		29	30									

 = Teacher Inservice/No School for students
 = Half Day / Early Dismissal for Students
 = No School
 = School Building Special Events and Days
 = First and Last Days of School ***Last day of school pending additional snow make-up days
 *** Half-day/early Dismissal times - HS -11:20am, MS - 12:20pm, EL - 11:55am
 *** Half-day/early Dismissal Kindergarten start & end times:
 AM Kindergarten: Regular Start Time - 10:10am & PM Kindergarten: 10:10am - 11:55am

**** 8th Grade Simulation Day - Early Dismissal - 12:45pm (Grades 9-11 only)
 * Elementary S.T.A.R Night Early Dismissal - 1:10pm (Elementary students only)
 * Fort Couch Celebration of Learning Early Dismissal - 1:40pm (Fort Couch students only)
 * Boyce Celebration of Learning Early Dismissal - 1:40pm (Boyce students only)
 ** Elementary Open House - Elementary Early Dismissal - 1:10pm (Elementary students only)
 ** Boyce Open House - Boyce Early Dismissal - 1:40pm (Boyce students only)
 ** Fort Couch Open House - Fort Couch Early Dismissal - 1:40pm (Fort Couch students only)
 ** High School Open House - High School Early Dismissal - 1:00pm HS students only

Upper St. Clair School District

2025-2026 School Calendar (Draft: February 3, 2025)

July 2025

4 Closed, Independence Day

September 2025

1 No School, (District Closed), Labor Day
 4 Elementary School Open House
 (Elementary School Early Dismissal @ 1:10pm)
 11 High School Open House
 (High School Early Dismissal @ 1:00pm)
 18 Boyce Open House
 (Boyce Early Dismissal @ 1:40pm)
 25 Fort Couch Open House
 (Fort Couch Early Dismissal @ 1:40pm)

November 2025

3 Teacher Inservice #6 (Act 80)**
 (Inservice #6 Parent / Teacher Conferences)
 4 Teacher Inservice #7 (Act 80)**
 (Inservice #7 Parent / Teacher Conferences)
 7 First Quarter Report Cards (K-8 Report Cards)
 26-28 No School, (District Closed), Thanksgiving Recess

January 2026

1-2 No School, (District Closed), Winter Recess
 16 Second Quarter Marking Period Ends
 19 Teacher Inservice #8 (Classroom Mang. #3)**
 19 Martin Luther King Jr. Day
 20 Third Quarter Begins
 30 Second Quarter Report Cards (K-12 Report Cards)

March 2026

27 Third Quarter Marking Period Ends
 30-31 No School, Spring Recess

May 2026

1-2 PSSA Testing Mathematics, Science, and Make-ups
 4-8 PSSA Make-up Testing
 8 Elementary School S.T.A.R Night
 (Elementary Early Dismissal @ 1:10pm)
 15 Fort Couch Celebration of Learning
 (Fort Couch Early Dismissal @ 1:40pm)
 20 Teacher Inservice #11 (Act 80)**
 25 No School, (District Closed), Memorial Day
 28 Boyce Celebration of Learning
 (Boyce Early Dismissal @ 1:40pm)

Key

*Early Dismissal Times (unless otherwise noted on calendar):

High School @ 11:20am Middle School @ 12:20pm

Elementary School @ 11:55am

AM Kindergarten: regular start time – 10:10am

PM Kindergarten: 10:10am – 11:55am

8th Grade Simulation Day @12:45pm (Grades 9-11 only)

August 2025

14 Teacher Inservice #1 (Staff Opening Day)**
 15 Teacher Inservice #2 (Act 80)**
 18 Teacher Inservice #3 (Act 80)**
 19 Teacher Inservice #4 (Classroom Mang. #1 / Flex)**
 20 Students First Day of School
 20-21 Kindergarten Screening Days
 22 Kindergarten First Day of School

October 2025

23 First Quarter Marking Period Ends
 24 Teacher Inservice #5 (Classroom Mang. #2)
 27 Second Quarter Begins

December 2025

23 Half-Day / Early Dismissal for Students*
 24-31 No School, (District Closed), Winter Recess

February 2026

16 Teacher Inservice #9 (Act 80)**
 16 President's Day

April 2026

1-3 No School, Spring Recess
 6 Teacher Inservice #10 (Classroom Mang. #4)
 7 Fourth Quarter Marking Period Begins
 17 Third Quarter Report Cards
 20-24 PSSA Testing English Language Arts
 28-30 PSSA Testing Mathematics, Science, and Make-ups

June 2026

4 High School Commencement & 8th Grade Simulation Day
 5 Last Day of School for Students
 Pending additional snow make-up days
 5 Half Day / Early Dismissal for Students*
 8 Fourth Quarter Marking Period Ends
 8 Teacher Inservice #12 (Classroom Mang. #5)
 9 Teacher Inservice #13 (Flex/Act 48)
 19 Fourth Quarter Report Cards Available (K-12 Report Cards)

In accordance with Basic Education Circular 24 P.S. §15-1502, Days Schools not to be kept open, the following days are official School District Holidays: Labor Day, Thanksgiving Day, the Day after Thanksgiving, Christmas Eve, Christmas Day, New Year's Eve, New Year's Day, Memorial Day and Independent Day.

**No School for students on Inservice Days

Students - 183 Total Days
Teachers – 196 Total Days

Section	600 Finances
Title	Commercial Activities and Partnerships
Policy	627
Status	Revised First Reading: February 3, 2025

Purpose

The District recognizes that public schools provide a potential market for appropriate commercial activities. Approval of proposed commercial activities will depend on whether it will result in substantial benefit to the District, its schools and their respective students, and is consistent with the District's mission, policies, and goals. The District has the exclusive discretion to determine whether to pursue, accept or decline an opportunity to engage in appropriate commercial activities. The factors to be considered by the District include, but are not limited to:

- The extent to which a commercial opportunity limits or restrains the District's discretion or its ability to pursue other opportunities;
- The duration of the arrangement or agreement and the District's ability/discretion to terminate the arrangement/agreement;
- The extent to which the commercial opportunity imposes any obligation on the District, either presently or in the future, financial or otherwise and whether the opportunity is subject to conditions acceptable to the District;
- The extent to which the commercial opportunity constitutes a conflict of interest or creates the appearance of or potential for a conflict of interest; and The extent to which the commercial opportunity affects the appearance of District property or disrupts the operation of the District.

The Board believes that in certain instances and with certain limitations, it may be in the best interest of the District to accept monetary and/or other meaningful consideration from individuals or entities in exchange for recognition, which may be oral, written or graphic in nature, but in some limited circumstances could include granting naming rights to a District facility. The Board recognizes that ethical and legal issues must be addressed when entering into these types of arrangements which involve the use of School District facilities or in any way impact students and school personnel. Furthermore, the District acknowledges that names of facilities can be important forms of expression in their own right and that the naming or renaming of a facility can reflect upon students, staff and the community.

The purpose of this Policy is to provide procedures and guidelines for permitting paid advertising, sponsorship or naming rights in a manner that is supportive of the District's overall mission and is consistent with its

goals and objectives, while protecting the interests of the District's name, its pupils and its personnel. These guidelines are intended to protect students and staff from exploitation and overt commercial activity, particularly in the classroom and to ensure that these agreements do not interfere with the educational program, conflict with the values of the community or the District's mission, are age-appropriate in a K-12 environment and allow the District to remain neutral on controversial issues.

Definitions

Advertisement – any payment of money or other benefit to the District that requires visual, audio, voice, data, electronic, online, and/or video placement of a name, slogan or product message on a District property or official District publication.

Sponsorship – any payment of money or other benefit to the District in exchange for recognition.

Exclusive Rights – any payment of a premium or provision of some benefit to the District for the right to be a sole provider of a service, advertisement, or product. This term includes limited exclusive rights contracts where more than one (1) provider may supply the same or similar service, advertisement or product.

Purchase of Goods and Services – purchase of services or goods by the District for a product or service required by the District.

Naming Rights - recognition granted in exchange for the payment of money or other economic benefit including the right to name a District facility, a specific area within a District facility, or other District property or a District program for a specified term.

Authority

The School Code requires the Board to provide and maintain school grounds and buildings necessary to provide educational services to school-aged children.

All agreements covered by this Policy shall be in writing and require prior approval as set forth herein. The District shall not be bound by any oral agreements purportedly made by any employee or agent.

The Board may enter into written contracts with individuals or companies that have expertise in advertising and marketing for purposes of identifying potential advertisers/sponsors and negotiating the terms of Advertisement/Sponsorship Agreements.

Nothing in this Policy is intended to infringe upon a student's freedom of expression guaranteed by the Constitution of the United States and the right to post/distribute materials as set forth in Policy 220.

Policy 702 governs outright gifts, grants, and donations to the District.

DELEGATION OF RESPONSIBILITY

Superintendent

Except as otherwise set forth herein, the Superintendent or Designee shall have the authority to review and approve, consistent with the guidelines set forth herein:

- (a) All Advertisement/Sponsorship Agreements valued at \$2,500 or less in annual consideration; and**
- (b) All Advertisement/Sponsorship Agreements valued at more than \$2,500 up to and including \$5,000 in annual consideration, only after notification is given to the Board.**

In the event that the Superintendent or Designee, in his/her sole discretion, believes that a potential Advertisement/Sponsorship Agreement involves an arrangement that could violate these guidelines or be considered controversial, s/he shall present the agreement to the Board for review and consideration.

The Superintendent or Designee may develop Administrative Regulations and forms to establish a procedure for and accomplish the objectives of this Policy.

Board

Board approval shall be required for:

- (a) Any Agreement that would result in exclusivity.**
- (b) Any Agreement that contemplates affixing a permanent sign, name or logo to any District facility (e.g., building, press box scoreboard).**
- (c) Any Agreement that grants Naming Rights to any District facility, area within a facility, or District property.**
- (d) Any Agreement that is not specifically addressed in this Policy as one that can be approved by the Superintendent or Designee.**

Food Contracts

Any contracts, advertisements or promotions dealing with food on the school campus during the school day are specially regulated by state and federal law and must be reviewed by the District Solicitor prior to execution.

Guidelines

~~Advertisements—Advertisements, as defined by this policy, should comply with the following categories:~~

- ~~● Advertisements are subject to approval by the Superintendent or his/her designee.~~
- ~~● Advertising in connection with instructional materials furnished by private sources must be reasonable, nonintrusive, and noninherent to the content. Such instructional materials must be used in a manner that is consistent with the District's policies and practices related to curriculum and instruction, controversial issues, and the use of District property.~~
- ~~● All signs must have District approval. External signs additionally must meet the municipality's sign code.~~

~~Advertising Procedure—Procedures for advertising will be in accordance with regulations developed by the Superintendent or his/her designee.~~

~~Exclusive Rights Contracts—The Board may, from time to time, consider the approval of an exclusive rights contract if it will result in substantial benefit to the District, its schools and their respective students, and is consistent with the District's mission, policies, and goals. Any exclusive rights contract requires Board approval.~~

~~Prohibited Commercial Activities—No commercial activity as defined or allowed by this policy shall be associated in any way with the sale of tobacco, alcohol, illegal drugs, or weapons; contain vulgar or plainly offensive, obscene, or sexually explicit language; advocate the violation of law or District policy; advance any religious or political organization; promote, favor, or oppose a candidate for elected office or a ballot measure; or be associated with any company or individual whose actions are otherwise in violation of law. Any commercial activity allowed by this policy shall be respectful of all people without regard to their disability, race, color, gender, national origin, ethnicity, sexual orientation, age, religion, marital status, socioeconomic status, cultural background, familial status, physical characteristics, or linguistic characteristics.~~

~~The District shall provide no personally identifiable data about a student, except as permitted by law. Likewise, no student, in order to participate in a school program or school-sponsored activity, shall be required to provide personally identifiable data to the sponsor of a commercial activity, except as permitted by law.~~

~~Students shall not be required to complete any survey or questionnaire that is designed to provide marketing information to a vendor or business about their interests and preferences for a particular vendor, business, or product.~~

Prohibited Content

In keeping with the educational mission of the District and in order to remain appropriate for school-aged children who would reasonably be expected to come into contact with the advertisement, no Advertisement, Sponsorship, or Exclusive Rights Agreement will be permitted that includes content that does any of the following:

- 1. Promotes or incites hostility, disorder or violence.**
- 2. Directly or indirectly references ethnicity, race, religion, and/or sexual orientation.**
- 3. Contains libelous or potentially libelous material.**
- 4. Violates the rights of others, discriminates against any group or disparages any person, group or organization.**
- 5. Creates or is likely to create a substantial disruption in the school environment or inhibit the function of any school within the District.**
- 6. Overrides the school's identity.**
- 7. References, promotes, favors or opposes a candidate for elected office or a ballot measure.**
- 8. Promotes the sale or use of drugs, alcohol, tobacco, electronic cigarettes, weapons or firearms.**
- 9. Contains lewd, slanderous, obscene, vulgar or sexually explicit language or images.**
- 10. Contains false, misleading or deceptive information.**
- 11. Violates or advocates the violation of law or District policy.**
- 12. Contains content or promotes a product or service that is detrimental to the well-being of District students, reflects negatively upon the District or is otherwise inconsistent with the mission and obligations of the District or conflicts with the District's mission, vision, or shared values.**
- 13. Declares or implies an endorsement by the District of any service, product or point of view, including those deemed to be controversial by the Superintendent.**

Mandatory Terms

All Agreements under this Policy are subject to the following and such terms shall be included in Agreements required by this Policy, unless otherwise advised by the District Solicitor:

- 1. Must clearly state the consideration received by the District and any financial terms of the agreement, including the amount and timing of payment.**
- 2. Must clearly state the consideration received by the advertiser/sponsor.**
- 3. Advertising on District property should not be construed as an endorsement by the District of the individual, company, product or service being advertised.**
- 4. The District shall have the right to terminate the Agreement if it is determined by the District to have an adverse impact on the District's image, reputation, programs, services, or activities (morality clause).**
- 5. The advertiser/sponsor must attest that they own or have the right to use the intellectual property and will indemnify the District against alleged violations of trademark or copyright protections by third parties.**
- 6. The Agreement is not effective unless and until it is executed by the Superintendent and/or the Board as required by this Policy.**
- 7. The advertiser/sponsor must obtain the District's prior approval before using the District's name, students, staff and/or District facilities in any promotional materials.**
- 8. The advertiser/sponsor has no ability to affect or dictate the manner in which the District delivers its programs, uses or disposes of its facilities or otherwise direct how the District may allocate or spend funds provided to the District by the Agreement. The Board may make special exceptions to this requirement under limited circumstances.**
- 9. The advertiser/sponsor may not transfer or assign the agreement without permission of the District.**
- 10. Any advertisements used in connection with the Agreement shall comply with all laws, regulations and administrative agency rules of the federal, state and local governments, including all laws, regulations and administrative agency rules applicable to copyrights, trademarks, trade names and patents.**
- 11. The advertiser/sponsor acknowledges that they have read and understand all the provisions of this Policy.**

12. Must clearly state under what conditions the Agreement may be terminated/cancelled and the effect of termination/cancellation.

13. Where the Agreement contemplates signage:

- a. The advertiser/sponsor bears full responsibility for all maintenance, costs and expenses associated with the procurement, erection, and dismantling of the sign(s).**
- b. The content, size, placement and appearance of all signs must be pre-approved by the District.**
- c. Any sign that is determined by a township zoning officer to be out of compliance with local zoning ordinances shall not be permitted to be erected, and, if erected, shall be removed by the advertiser/sponsor at its own cost.**
- d. The advertiser/sponsor waives in advance, and agrees to indemnify the District for any claims that may arise as a result of the erection, maintenance, or removal of signs.**
- e. Signs that are not maintained to standards acceptable by the District must be repaired or removed upon notification by the District and if the signage is not removed within the time period designated by the District, the sign will be removed by the District at the expense of advertiser/sponsor.**

Additional Guidelines

The Board may limit the total number of signs that may be erected at any one time so as to minimize distractions or the over-commercialization of the school environment.

All public-private sector Agreements must be consistent with all labor contracts, competitive bid requirements and all applicable federal, state and local laws, rules and regulations.

Agreements for publicly financed buildings or structures shall require prior approval by legal counsel to ensure that the proposed Agreement will not impact the tax exempt status of bonds.

No Agreement shall result in any direct pecuniary benefit to any District employee or Board member, member of their immediate family, or businesses with which they are associated, in violation of the Public Official and Employee Ethics Act (State Ethics Act).

All proceeds generated from Agreements must be deposited into a designated fund within the District's General Fund upon collection.

Students shall not be required to read or listen to commercial advertising in school buses, in the classroom or in school-provided materials in curriculum-related activities, except for in courses of study that have specific lessons and/or curriculum-related materials about commercial advertising.

Media Equipment and Software

- **The District shall not enter into any contract to obtain any media equipment or software that will obligate the District to expose students to advertising directed at young people during school time or at home while completing school assignments. The Board reserves the right to approve exceptions on a case-by-case basis.**
- **The District shall not enter into any contract to obtain any media equipment or software that will obligate the school to post information about school procedures or events using media that contain advertising directed at students. Scoreboards may be excluded.**
- **The District will not enter into any contract for media services where the providers of the services in question will collect personal information from the students. Personal information includes, but is not limited to, the student's name, Social Security number, telephone number, email, and home address.**

Site Based Record-Keeping

The Superintendent or Designee is responsible for maintaining the following records:

- 1. A list prepared of activities for which the Agreements were accepted and those that will be accepted for the next fiscal year. The list will be made available to the public upon request.**
- 2. A log of all Agreements in effect during the school year. The log shall include the following information:**
 - **Name and address of the advertiser/sponsor.**
 - **Date the agreement was executed and location of the advertisement.**
 - **Term of the agreement.**
 - **Authorized signatures that appear on the contract.**
 - **Contract medium/service.**

- **List of benefits received by the District, including dollar amounts.**
- **List of advertising/sponsorship activities.**

3. All other records required by Board policies for contract execution and procurement of goods and services.

Additional Guidelines For Naming Rights Agreements

Because Naming Rights agreements must be given stricter scrutiny, any proposal that is received by the District that includes Naming Rights provisions may be referred to the Supplemental Funding Committee for initial review prior to coming before the full Board for consideration. Prior to a vote on the Agreement, the proposal must be presented to the Board for an initial review (first reading) at a public meeting with the opportunity for Board and public comment on the proposal.

The Naming Rights of any District facility shall be at the sole discretion of the Board and shall require at least a 2/3rd majority vote for approval.

In all cases, the District shall retain full control and ownership over the named facilities.

No name should conflict with similar names of other District facilities or facilities in surrounding districts.

Facilities shall not be named for persons who are currently employed by the District or active in its operations or those who currently hold any public office.

Adoption: October 25, 2021 (Replaced Policy 3023.2 - Commercial Activities)

Revised and Renamed: TBD

Board Meeting
Personnel List
February 3, 2025

ELECTION

Staff Name	Location	New Assignment	New Assignment Status	Effective Date
Bruce, Erin	Ft. Couch	Coach: Middle School Girls Basketball	ECA	01-06-25 through 03-07-25
Calvetti, Gregory	Ft. Couch	Coach: Middle School Girls Basketball	ECA	01-06-25 through 03-07-25
Chisholm, Karen	High School	Spring Musical: Orchestra Director	ECA	2024-2025 School Year
Kostelnik, Kamryn	Substitute	Substitute Teacher (certified)	Substitute	01-16-25
Starkey, Benjamin	High School	Assistant Coach: High School Boys Lacrosse	ECA	03-03-25 through 05-09-25
Surguine, Laura	High School	Spring Musical/Thespian Club	ECA	2024-2025 School Year
Wagner, Susan	Bus Garage	Substitute Bus Attendant	Substitute	01-17-25
Wolfe, Susan	Substitute	Substitute Teacher Aide	Substitute	01-27-25
Yarosh, Selina	High School	Assistant Coach: High School Track	ECA	03-03-25 through 05-09-25

CHANGE OF STATUS

Staff Name	Location	Current Assignment	Current Assignment Status	New Assignment	New Assignment Status	Effective Date
Huckestein, Karen	High School	1.0 Secretary	Leave	1.0 Secretary	FT	01-20-25
Lehman, Denise	Boyce	1.0 Teacher Aide	Leave	1.0 Teacher Aide	FT	1-17-25
O'Leary, Kelsey	Baker	1.0 Elemetary Teacher- TPE	FT	1.0 Elemetary Teacher- PE	FT	12-5-24
Wagner, Gregory	High School	Assistant Coach: High School Track Co-Ed	ECA	Assistant Coach: High School Track Co-Ed	Volunteer	03-03-25 through 05-09-25
Wolfe, Susan	Eisenhower	Substitute Teacher Aide	Substitute	1.0 Teacher Aide	Eisenhower	02-18-25

REAPPOINTMENT

Staff Name	Location	Current Assignment	Current Assignment Status	Effective Date
Allen, Elizabeth	Baker	Elementary School Robotics Coordinator	ECA	01-21-25 through LDTR
Bise, Christopher	High School	Assistant Coach: High School Boys Lacrosse	ECA	03-03-25 through 05-09-25
Cafaro, Daniel	High School	Assistant Coach: High School Track	ECA	03-03-25 through 05-09-25
Calvetti, Gregory	Fort Couch	Coach: Middle School Track	ECA	03-03-25 through 05-09-25
Caponi, Daniel	High School	Assistant Coach: High School Boys Baseball	ECA	03-03-25 through 05-09-25
Chambers, Anastasia	High School	Assistant Coach: High School Boys Volleyball	ECA	03-03-25 through 05-09-25
Cirino, Samantha	High School	Assistant Coach: High School Girls Lacrosse	ECA	03-03-25 through 05-09-25
Cosgrove, Matthew	High School	Assistant Coach: High School Track	ECA	03-03-25 through 05-09-25
Cremonese, Frank	High School	Coach: Strength/Conditioning	ECA	03-03-25 through 05-09-25
Dixon, Paige	Fort Couch	Coach: Middle School Track	ECA	03-03-25 through 05-09-25
Donati, Jeffrey	High School	Head Coach: High School Boys Baseball	ECA	03-03-25 through 05-09-25
Elliott, Nicole	High School	Assistant Coach: High School Girls Lacrosse	ECA	03-03-25 through 05-09-25
Fedko, Katherine	High School	Assistant Coach: Strength/Conditioning	ECA	03-03-25 through 05-09-25
Froelich, Keith	High School	Assistant Coach: High School Boys Tennis	ECA	03-03-25 through 05-09-25
Hart, Denise	Eisenhower	Elementary School Robotics Coordinator	ECA	01-21-25 through LDTR
Howard, Joshua	High School	Assistant Coach: High School Boys Varsity Lacrosse	ECA	03-03-25 through 05-09-25
Jaskowski, James	High School	Assistant Coach: High School Boys Baseball	Volunteer	03-03-25 through 05-09-25

Kurzawa, Erika	High School	Assistant Coach: High School Track	ECA	03-03-25 through 05-09-25
LaSalle, Emily	Streams	Elementary School Robotics Coordinator	ECA	01-21-25 through LDTR
Linkowski, Robert	High School	Assistant Coach: High School Boys Baseball	Volunteer	03-03-25 through 05-09-25
Petrick, Douglas	High School	Head Coach: High School Track	ECA	03-03-25 through 05-09-25
Rentler, Raymond	High School	Assistant Coach: High School Baseball	Volunteer	03-03-25 through 05-09-25
Roman, Maya	High School	Assistant Coach: High School Girls Lacrosse	Volunteer	03-03-25 through 05-09-25
Saghy, Mark	High School	Assistant Coach: High School Boys Baseball	ECA	03-03-25 through 05-09-25
Shorts, Ryan	High School	Head Coach: High School Boys Lacrosse	ECA	03-03-25 through 05-09-25
Territ, Alexander	High School	Assistant Coach: High School Boys Volleyball (JV)	ECA	03-03-25 through 05-09-25
Toth, Zoltan	Fort Couch	Coach: Middle School Track	ECA	03-03-25 through 05-09-25
Trella, Matthew	High School	Head Coach: High School Boys Lacrosse	ECA	03-03-25 through 05-09-25
Whifield, Brandon	High School	Assistant Coach: High School Boys Baseball	ECA	03-03-25 through 05-09-25
Zebo, John (Jack)	High School	Head Coach: High School Boys Volleyball	ECA	03-03-25 through 05-09-25
Zobian, Emily	High School	Head Coach: High School Girls Lacrosse	ECA	03-03-25 through 05-09-25

RETIREMENT

Staff Name	Location	Current Assignment	Current Assignment Status	Effective Date
Chothani, Tanya	High School	1.0 Social Studies Teacher	FT	LDTR 24/25 year
Czekaj, Colleen	District Wide	1.0 Special Ed Curriculum Leader	FT	09-14-25
Gibson, Constance	High School	1.0 Gifted Teacher	FT	LDTR 24/25 year
Lingler, Conan	Eisenhower	1.0 Elementary Teacher	FT	LDTR 24/25 year
Leonard, Cheryl	Ft. Couch	1.0 Communications Teacher	FT	LDTR 24/25 year
Lardas, Constantina	High School	1.0 Latin Teacher	FT	LDTR 24/25 year
Rodi, Diane Mariano	DAB	1.0 HR/Benefits Coordinator	FT	08-15-25

RESIGNATION

Staff Name	Location	Current Assignment	Current Assignment Status	Effective Date
Andrejcik, Madison	High School	Assistant Coach: High School Softball	ECA	02-03-25
Cassler, Brenda	High School	Assistant Coach: High School Softball	ECA	02-03-25
Gallagher, Hannah	High School	Assistant Coach: High School Softball	ECA	02-03-25
Palmer, Jace	Fort Couch	Coach: Middle School Boys Volleyball	ECA	02-03-25
Rider, James	High School	Assistant Coach: High School Baseball	ECA	02-03-25
Romain, Brandon	High School	Head Coach: High School Boys Tennis	ECA	02-03-25
Wilson, Bradley	High School	Assistant Coach: High School Baseball	ECA	02-03-25

OTHER

Approval of Employee Discipline Resolution 2025-01

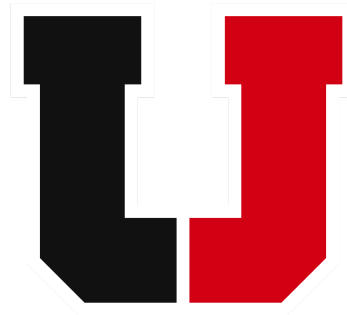
CORRECTIONS

Henderson, Matthew (Boyce - Non-Competitive Robotics Coordinator) SALARY CHANGE

Mamone, Dante (Coach: Middle School Girls Basketball) START DATE CHANGE FROM TBD TO 01-06-25 through 03-07-25


Trew, Tracey (1.0 Teacher Aide- Special Education) START DATE CHANGE FROM 1-24-25 TO 1-14-25

Upper St. Clair School District
Fall 2024
Curriculum Recommendations
January 13, 2025



All approved recommendations are subject to budget constraints. Administrative approval of any recommendation should not be considered as tacit approval for the related expenditures or summer workshops. Workshop could include Flex time, Act 48 hours, and/or paid workshop hours.


English Language Arts

Pilot <i>Fish in a Tree</i> by Lynda Mullaly Hunt as a core text in 5th grade			
RECOMMENDATION: Pilot <i>Fish in a Tree</i> by Lynda Mullaly Hunt as a core text in 5th grade			
Name: Kate Ruth	Level: Middle School	Subject Area: ELA	Curriculum Recommendation Period: Fast Track Fall 2024
Reason(s) for Recommendation <ol style="list-style-type: none">To meet the wide range of abilities and interests among middle school students, teachers have continued to seek novels that can engage and challenge readers. The core texts used in middle school are a combination of long-standing classics and more modern novels, all of high rigor.In searching for additional titles to offer students, teachers have spent time reading and evaluating various texts. Many of the texts teachers have read and evaluated have been interesting or entertaining, while others have had engaging themes and characters. It continues to prove challenging to identify core texts worthy of instruction in middle school.The novel <i>Fish in a Tree</i> by Lynda Mullaly Hunt has been identified as a novel worthy of piloting with a group of our 5th graders. Multiple teachers read and found this novel to be a text worthy of instruction. <i>Fish in a Tree</i> tells the story of a girl with dyslexia who faces the struggles of not being able to read and the resulting challenges. This book is high quality and would allow for strong and meaningful discussion and writing opportunities.			
Implementation Steps <ol style="list-style-type: none">Seek administrative approval.Convene teachers and develop materials.Pilot <i>Fish in a Tree</i> with a section of students in Q3 of fifth grade this school year.Complete an evaluation of the pilot, and if successful, consider the adoption of the title in the fall of 2025.			
Cost 35 copies @ \$16.75 each = \$586.25 (Note: Funds are accounted for in the 2024-25 MS ELA Budget)			


Administrative Reaction

Approved. Adding additional texts that are relatable for students is always our goal. Providing accurate information about the condition of Dyslexia will need to be an important part of this novel study.

1 Year in Review

Pilot <i>Catching Fire</i> by Suzanne Collins as a supplemental text in 8th grade			
RECOMMENDATION: Pilot <i>Catching Fire</i> by Suzanne Collins as a supplemental text in 8th grade			
Name: Kate Ruth	Level: Middle School	Subject Area: ELA	Curriculum Recommendation Period: Fast Track Fall 2024
Reason(s) for Recommendation <div>1. The Supplemental Reading program for 8th graders at Fort Couch is designed to encourage independent reading among 8th-grade students in between quarterly instructional novel units. Over the past years, the titles have evolved to include a combination of classics and more modern selections. The current iteration includes the following units: mystery, science fiction/dystopian, and student choice.</div> <div>2. In an ongoing search for both core and supplemental middle school novels, teachers continue to read well-reviewed, engaging, and rigorous novels each summer. This past summer, multiple teachers read <i>Catching Fire</i> by Suzanne Collins. This is the second book in the <i>Hunger Games</i> series, the first of which is already an approved 8th-grade title.</div> <div>3. This text will be able to be read independently by many students, while also allowing for rich discussion and promoting students’ enjoyment of reading.</div>			
Implementation Steps <div>1. Seek administrative approval.</div> <div>2. Pilot <i>Catching Fire</i> as an option for the science fiction/dystopian or student choice units for the second semester of the 2024-25 school year.</div> <div>3. Complete an evaluation of the pilot, and if successful, consider adopting the title in the fall of 2025.</div>			
Cost 40 copies @ \$21.98 each = \$879.20 (Note: Funds are accounted for in the 2024-25 MS ELA Budget)			
Administrative Reaction Approved. The attention provided to enhancing the supplemental reading program will hopefully contribute to a life-long love of reading for enjoyment and learning.			

1 Year in Review

<div>Pilot <i>I Must Betray You</i> by Ruta Sepetys in Tenth grade English</div>			<div></div>
<div>RECOMMENDATION: Pilot <i>I Must Betray You</i> by Ruta Sepetys as a core text in Academic/MYP Academic English 10 and as a supplemental in Honors/MYP Honors English 10</div>			
<div>Name: Melissa Tungate</div>	<div>Level: High School</div>	<div>Subject Area: ELA</div>	<div>Curriculum Recommendation Period: Fast Track Fall 2024</div>
<div>Reason(s) for Recommendation</div> <div><div>1. Upper St. Clair tenth-grade English courses are intended to be a survey of global literature. <i>I Must Betray You</i>, written by female Lithuanian-American writer Ruta Sepetys, is set in 1990s Romania, and introduces students to a culture, country, and perspective not previously covered in the course.</div><div>2. Currently, in Academic English 10 and MYP Academic English 10, all other core texts are nonfiction. This novel would help to diversify the core curriculum at the academic level and provide critical experience in literary analysis. Students take the Keystone Literature exam at the end of their sophomore year, and this exam assesses skills in both fiction and nonfiction texts.</div><div>3. Honors English 10 and MYP Honors English 10 have a limited number of supplemental texts. This novel will be accessible for honors students to read independently, while also offering opportunities for analysis and discussion.</div><div>4. <i>I Must Betray You</i> will replace the current mythology unit that is composed of short, non-literary pieces that repeat content studied at the middle level; the study of mythology no longer aligns with the Social Studies curriculum and the areas of the world covered in Shaping the Modern World II. Additional short pieces of fiction and nonfiction will be layered in support of this text to support the unit Culture and Experience.</div></div>			
<div>Implementation Steps</div> <div><div>1. Seek administrative approval.</div><div>2. Purchase books.</div><div>3. Update <i>Program of Studies</i>.</div><div>4. Update Rubicon Atlas.</div><div>5. Implement in spring 2025.</div><div>6. Review and revise as necessary in summer 2025.</div></div>			


Cost

225 books x \$21 = \$4,725.00

Administrative Reaction

Approved. This novel complements and enhances the English 10 framework and provides a compelling and engaging read for students.

1 Year in Review

<h1>To merge Honors English 11 with AP English Literature</h1>			
RECOMMENDATION: To merge Honors English 11 and AP English Literature and Composition, offering AP English Literature and Composition for 11th graders			
Name: Melissa Tungate	Level: High School	Subject Area: ELA	Curriculum Recommendation Period: Fast Track Fall 2024
Reason(s) for Recommendation <ol style="list-style-type: none">This recommendation is a follow-up to the 2024 spring recommendation to study the feasibility of merging these two courses. The implementation steps of this study included:<ol style="list-style-type: none">Reviewing and studying Honors English 10/MYP Honors English 10 content and objectives in Rubicon Atlas for the scaffolding of skills. Writing and reading skills are appropriately scaffolded from tenth-grade honors-level English classes to an eleventh-grade AP Literature course.Consulting with the Counseling Office regarding student trends in course registration and college requirements. Feedback from the counselors supports offering the two AP courses in separate years.Currently, AP English Literature and AP English Language are offered only to twelfth graders. As a result, students must either choose one or the other or in a few cases, take two English classes in their senior year. Therefore, students currently have limited access to earning AP college credit as eleventh graders. Data from the summer study revealed a significant drop in the number of students taking both the AP Literature and AP Language exams. When both AP English courses were offered in a single year course, an average of 27 students took both the AP Literature & AP Language exams from 2008-2019. From 2020 - 2024, after the courses were separated into two full-year courses offered in the senior year, an average of 1.6 students took both AP English exams.Currently, Honors English 11 is a study of American Literature; AP English Literature is a skills-based course with no prescribed texts from the College Board. AP English Literature contains many American poems, short stories, and full-length works of fiction, making the merging of these courses in content and objectives seamless. Honors English 11 texts such as <i>The Great Gatsby</i> by F. Scott Fitzgerald and <i>Our Town</i> by Thornton Wilder will remain in the AP English Literature and Composition 11 course.Offering AP English Literature in eleventh grade maintains a consistent focus on literature for students in grades 9-11. Leaving AP English Language as the twelfth-grade option shifts students' focus to nonfiction, building off the skills they will garner as juniors in AP English Literature.Presently, the <i>Program of Studies</i> offers no Honors English 12. Therefore, merging AP English Literature with Honors English 11 offers students a more consistent pathway after their tenth-grade year. In addition, Honors English 11, AP English Literature and Language, and IB English 11 and 12 are all offered the same weight toward students' GPA, validating a consistent level of rigor among the courses.			

Implementation Steps

1. Seek administrative approval.
2. Update *Program of Studies* and inform students of this new course offering.
3. Approve summer workshop time for teacher(s) to revise Rubicon Atlas, develop materials, and create assessments geared toward AP skills.

Cost

Summer workshop (1 teacher X up to 30 hours at workshop rate of \$36.33 per hour) = 30 hours X \$36.33 = \$1,089.90

Administrative Reaction

Approved. This creates a more logical pathway for juniors and seniors and a more cohesive experience.

1 Year in Review

Revise Communication Arts Offerings



RECOMMENDATION:
Revise communications offerings, including the addition of a new intermediate-level communications course, to create a clear pathway for students interested in electives in media, communications, and public speaking

Name: Melissa Tungate	Level: High School	Subject Area: ELA	Curriculum Recommendation Period: Fast Track Fall 2024
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Reason(s) for Recommendation

- 1. Part of a multi-year process of revising and providing a variety of pathways for students to update our current offerings and add courses that create a cohesive sequence for students. Currently, students interested in pursuing a study or career in communications have no clear pathway of elective courses to support this interest. Additional courses/curriculum changes will allow for a clearer sequence for students (see attachment). These courses can also complement other careers as effective communication is an essential component of all careers.
- 2. Mastering Media: From the Page to the Digital Age was offered as a yearlong elective in communications in the 2024-2025 school year. This course contains three 12-week rotations: media, video, and presentation techniques. It is designed as an introductory-level course for communications but now necessitates a clear pathway for students interested in pursuing electives in the communication strand.
- 3. The current *Program of Studies* contains electives in Mass Communications and Speech, which are outdated and need to be revised to include more contemporary topics relevant to the changing world of communication with the goal of making our students better consumers and producers of communication content.
- 4. To create a clearer sequence for students, courses will be updated as follows:
 - Revise the semester Speech elective to become a semester communication elective entitled Intro to Communication Arts: The curriculum for this course is updated to include elements from the first and third rotations of Mastering Media and include an intro to print broadcast, and digital media and presentation techniques.
 - i. There is no prerequisite for this course.
 - Revise Multimedia Journalism from a yearlong elective to a semester elective, offered in person. This course will focus on the production of news packages for print, broadcast, and digital media, generating content on building-wide events and people.
 - i. One of the following electives must be completed as a prerequisite: Mastering Media: From the Page to the Digital Age, Intro to Video, OR Intro to Communication Arts.

- Create a semester elective for students to explore more advanced topics in communications entitled Intermediate Communication Arts:
The curriculum for this course will include more advanced work in media and presentation techniques:
 - Personal and Interpersonal
 - Digital/Social Media Communication
 - Broadcasting - podcasting
- i. One of the following electives must be completed as a prerequisite: Mastering Media: From the Page to the Digital Age OR Introductory Communication Arts.

Implementation Steps

1. Seek administrative approval.
2. Update *Program of Studies*.
3. Offer Intro to Communication Arts and Intermediate Communication Arts in the 2025-2026 school year.
4. Conduct summer workshops to revise and update the curriculum, including Rubicon Atlas.
5. Continue to study potential courses for the communications pathway.
6. Study potential for certificates or badges to recognize students' successful completion of a communications pathway.

Cost

Summer Workshop: Up to 3 teachers - up to 18 hours each = up to 54 hours X \$ 36.33 = \$ 1,961.82

Administrative Reaction

Approved. Communication skills remain critical to student success in all fields of study. Creating updated and relevant experiences will hopefully encourage students to engage in this coursework and influence continued study in this area.

1 Year in Review

Mathematics

Remove Intermediate Programming from the Program of Studies



RECOMMENDATION:

Remove Intermediate Programming from the Program of Studies.

Name:
Steve Miller

Level:
High School

Subject Area:
Math

Curriculum Recommendation Period:
Fast Track Fall 2024

Reason(s) for Recommendation

1. The curricular content currently covered in this course will be covered in the contexts of the two new courses, Cybersecurity and Artificial Intelligence and Machine Learning.
2. The topics in the Intermediate Programming course, including data structures, file access, algorithms, and object-oriented programming, that are currently addressed in a game creation context, will be addressed in cybersecurity and artificial intelligence contexts in the new courses instead. This ensures that students are still learning the same underlying programming concepts that they are currently learning.
3. Currently, Intermediate Programming is a prerequisite for AP Computer Science. Each year there are several students who have the experience and ability to take AP Computer Science without having taken Intermediate Programming. Special consideration is given to these students to bypass this course. The removal of Intermediate Programming will cause Technology Now and Tomorrow to be the only prerequisite course for AP Computer Science allowing greater access to AP Computer Science.

Implementation Steps

1. Seek administrative approval.
2. Remove Intermediate Programming from the *Program of Studies*.

Cost
None

Administrative Reaction

Approved. The replacement of this course with more relevant content is responsive to the changing landscape of computer programming.

1 Year in Review

Develop and offer a one-semester Artificial Intelligence course



RECOMMENDATION:

Develop and offer a one-semester (spring) "Artificial Intelligence and Machine Learning" course in the 2025-26 school year.

Name: Steve Miller	Level: High School	Subject Area: Math	Curriculum Recommendation Period: Fast Track Fall 2024
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Reason(s) for Recommendation

1. AI and ML are transforming industries, from healthcare to finance to entertainment. Offering this course equips students with cutting-edge skills to succeed in a rapidly evolving job market.
2. AI and ML encourage analytical thinking and creativity, as students learn to tackle real-world challenges by designing models, analyzing data, and solving complex problems.
3. The development of AI/ML integrates concepts from diverse fields including math, computer science, statistics, ethics, and philosophy, providing cross-curricular learning opportunities. Additionally, the application of AI and ML encourages cross-disciplinary thinking, as students may explore uses in fields such as medicine, climate change, and economics.
4. As the potential for AI to impact the future increases, the importance of training the next generation in ethical development and the use of AI increases, both for the employment prospects of our students individually and for the prospects of solving critical issues facing society at large. This course would serve as a starting point for that training.
5. Develop and provide units to be updated in the spring.

Implementation Steps

1. Seek administrative approval.
2. Update the *Program of Studies*.
3. Develop curriculum for Spring 2025 recommendation.
4. Update Rubicon Atlas.
5. Implement course in the 2025-26 school year second semester.

Cost

Up to 30 hours for course development/change of assignment
30 x \$36.33 = \$1089.90

Administrative Reaction

Approved. As this field continues to evolve, so must the coursework we offer to our students. This recommended course will make this experience more relevant and interesting and potentially encourage more students to engage in this important field of study.

1 Year in Review

notes: Penn State Readiness Institute: AI Bootcamp. Include that TNT is the prerequisite

Develop and offer a one-semester Cybersecurity course



RECOMMENDATION:

Develop and offer a one-semester (fall) course on Cybersecurity for the 2025-26 school year.

Name: Steve Miller	Level: High School	Subject Area: Math	Curriculum Recommendation Period: Fast Track Fall 2024
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Reason(s) for Recommendation

1. The [cybersecurity job market is rapidly expanding](#), with a [critical shortage of skilled professionals](#). By offering this course, USC will equip students with in-demand skills that can lead to lucrative career opportunities.
2. In today's increasingly technology-driven world, students must learn how to protect themselves and their data online. This course would provide opportunities for learning these essential skills.
3. Understanding cybersecurity concepts fosters responsible digital citizenship, which benefits students in both personal and professional environments.
4. Cybersecurity introduces concepts in coding, networking, critical thinking, and problem-solving, preparing students for college programs in computer science and technology.
5. Students will gain exposure to certification pathways (e.g., CompTIA Security+, CyberPatriot, or Cisco CyberOps), which will support them in career readiness for employment opportunities in cybersecurity.

Implementation Steps

1. Seek administrative approval.
2. Update the *Program of Studies*.
3. Train one teacher in cybersecurity concepts and pedagogy.
4. Develop curriculum for Spring 2025 recommendation.
5. Work with the Tech Department on technology usage.
6. Update Rubicon Atlas.

7. Implement course in 2025-26.
Cost Up to 30 hours for course development/change of assignment 30 x \$36.33 = \$1089.90 20 Raspberry Pi 400 Kits @ \$100 each = \$2000 20 Monitors @ \$100 each = \$2000
Administrative Reaction Approved. This, along with the machine learning recommendation, will provide students with the opportunity to gain an understanding of these critical fields that will significantly impact their futures.
1 Year in Review

Science

Change the name of “Honors Bioinformatics” course to “Honors Genetics and Bioinformatics”



RECOMMENDATION:

Change the name of “Honors Bioinformatics” to “Honors Genetics and Bioinformatics”

Name: Colin Syme	Level: High School	Subject Area: Science	Curriculum Recommendation Period: Fast Track Fall 2024
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Reason(s) for Recommendation

1. The completion of the Human Genome Project in 2003 transformed modern biology and led to the rapid advancement of the field of Bioinformatics. Bioinformatics is a field of study that analyzes biological information associated with genetic code using computer databases. Careers specializing in Bioinformatics are on a steady rise and projected to have continued growth in the future.
2. Bioinformatics is not typically described in content area classes, so students tend to lack knowledge or have misconceptions about the course. The term “Bioinformatics” is not commonly used colloquially. This potentially has a negative impact on course enrollment. In contrast, students have familiarity with DNA, genetics, and genetic technology after completing 9th grade Biology courses.
3. In a survey of the students that took the course in the 2023-24 school year, 70% of the students enrolled in the HN Bioinformatics class cited a “lack of knowledge” of the course as the primary reason for the small enrollment.
4. Updating the course name to reflect the association with genetics will allow students to better understand the nature of the course content. Having better-informed students will hopefully generate increased interest in the course.

Implementation Steps

1. Administrative approval.
2. Update the *Program of Studies* to reflect the name change.
3. Meet counselors and then with 10th and 11th-grade students during course registration to better define and explain the course offering.

Cost

None

Administrative Reaction

Approved. This course presents a relevant and unique opportunity for students. Attempts to increase enrollment are appreciated.

1 Year in Review

Social Studies

Offer College in High School (CHS) Social Studies course options through Robert Morris University



RECOMMENDATION:
Offer three existing Social Studies electives (21st Century Global Affairs, American Law & Justice, and Sociology) as College in High School (CHS) course options through Robert Morris University.

Name: Doug Kirchner	Level: High School	Subject Area: Social Studies	Curriculum Recommendation Period: Fast Track Fall 2024
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Reason(s) for Recommendation

1. Our current curricula for several social studies courses align with related course offerings at Robert Morris University (RMU), these include:

USCHS Social Studies Elective
21st Century Global Affairs
American Law & Justice
Sociology

2. By offering these classes as CHS courses, students will have the opportunity to earn college credit.

3. Partnering with Robert Morris University on these social studies courses would expand Upper St. Clair's existing relationship with RMU in other content areas, and adheres to the high school's goal of making more CHS courses available to our students.

4. Per recent legislation, all public school districts are required to engage in dual credit agreements with institutions of higher education and such agreements should serve a wide range of students and student interests. Dual credit coursework agreements will be reflected in the District's comprehensive plan and such courses are required to be weighted as other higher-level (Hn, AP, IB) coursework.

5. Providing a CHS option for these courses could serve as a springboard for additional social studies CHS courses in the future.

Implementation Steps

1. Seek administrative approval

2. Update the *Program of Studies*.

<div>3. Update Rubicon Atlas to include modifications.</div> <div>4. Submit textbook information for acceptance (NOTE: Teacher credentials have already been approved by RMU).</div> <div>5. Communicate with students and parents about the new CHS offerings and how to enroll in the courses for elective credit and/or elective/college credit.</div> <div>6. Provide summer workshop time for teachers who are approved to teach these courses.</div>
<div>Cost</div> <div>1. 18 summer workshop hours x 3 teachers (at \$36.33 per hour) = \$1979.64.</div>
<div>Administrative Reaction</div> <div>Approved. Allowing students to choose to earn college credit for these electives is a positive enhancement to these offerings. The local control regarding the curriculum and assessment match makes this an even more desirable change.</div>
<div>1 Year in Review</div>

World Language



Pilot the IB Language & Culture Course

RECOMMENDATION:

Pilot the IB Language & Culture Course

Name: Marc-André Clermont	Level: High School	Subject Area: World Languages	Curriculum Recommendation Period: Fast Track Fall 2024
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Reason(s) for Recommendation

1. This curriculum recommendation is a follow-up to the [Spring 2024 feasibility study](#).
2. After corresponding with the Curriculum Manager at the IB Organization, the IBO has invited Upper St. Clair to join the Pilot Program for the IB Language & Culture course, which examines topics from the areas of sociology, anthropology, and linguistics. The current IB Pilot Program has about 20 schools worldwide offering the IB Language & Culture course. This makes it an exciting opportunity to offer a truly original course to students.
3. A survey of current USCHS 10th and 11th grade world language students was conducted, in which information about the course was presented and students were asked how interested they would be in the course and why. We have found that a [sizable percentage of the student population](#) showed interest in the potential course with potential scheduling conflict as the biggest reason not to take IB Language & Culture.
4. For reasons why the course would make an attractive offering, student survey responses highlighted the positive optics of having an IB course on their transcripts as well as the opportunity to earn college credit by taking the IB examination at the end of the course. The course will be offered as a year IB course with the Standard Level (SL) assessment.
5. The [documentation provided to USCHS WL faculty](#) by the IBO shows that the topics to be studied in the course are not exclusively or extensively covered by other courses already available in the USCHS program of studies.
6. IB Language & Cultures fulfills requirements in two of the six areas in which DP students must take courses. The areas addressed would be Group 1: Studies in Language and Literature and Group 3: Individuals and Societies. An additional option in these domains may help strengthen the number of learners who graduate as full IB students.
7. Additionally, the externally assessed examination structure aligns with USC's commitment to academically rigorous and intellectually engaging coursework.

Implementation Steps

1. Seek administrative approval.
2. Add the course to the Program of Studies, and offer the course during the registration period for the 2025-2026 academic term as an elective in the USCHS World Language Department.
3. Prepare a USC-specific course description and syllabus based on the Curriculum Model Overview provided by the IB Organization.
4. Prepare a list of primary texts to be approved in the Spring 2025 curriculum recommendation process.
5. Inform students and families who express interest in the course of the “pilot” status and what that entails.
6. Develop secondary source materials in alignment with the IB-provided curriculum model overview (syllabus).
7. Update Rubicon to incorporate the course and its curriculum.

Cost

- 1-2 teachers x 30 hours to develop materials in a summer workshop - 2 teachers x 30 hours x \$.36.33 = \$2,179.80.
- Course materials - TBD

Administrative Reaction

Approved. This course includes unique learning not currently offered in our World Language Department. Providing courses that allow for more pathways to achieving the IB diploma is always desirable. Enrollment will need to be monitored.

1 Year in Review

Other

Study and develop an education career pathway to offer fundamental courses, experiences, and career development opportunities in the field of education.

Pilot CHS Foundations of Education during the 2025-2026 school year.



RECOMMENDATION:
Study and develop an education career pathway to offer fundamental courses, experiences, and career development opportunities in the field of education.
Pilot CHS Foundations of Education during the 2025-2026 school year.

Name: Dr. Mike Funfar & Dr. Tim Wagner	Level: High School	Subject Area: Other	Curriculum Recommendation Period: Fast Track Fall 2024
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- Reason(s) for Recommendation**
- Need:* Currently, there is a state-level and national conversation about the importance of excellent training and support for future educators. Because many USCHS Seniors are interested in a career working with young people (in 2024, approx. 13% of the graduating class), the importance of exposure and strong preparation is highlighted by current trends in the field.
 - Career Exploration and Support Future Educators:* An education career pathway offering at USCHS would offer students interested in education early exposure to fundamental concepts in the field. A pathway may encourage students considering a career in education to pursue their interests and gain relevant knowledge early.
 - Expand CHS Offerings:* Related to piloting a new course (EDUC 1500 Foundations of Education), this offering would enhance the variety of college-level courses available to USCHS students. To date, the High School offers a number of CHS courses in the areas of mathematics and business.
 - Postsecondary Support:* High school students who participate in college in high school courses may gain significant advantages in their path to postsecondary education. These courses provide early exposure to college-level content, supporting students to build academic confidence and skills that ease the transition to higher education. Access to these programs may also positively impact college admission, as universities recognize the rigor of such coursework as evidence of a student's preparedness. Additionally, students who perform well may earn transferable college credits, potentially reducing their time and financial costs of postsecondary education.
 - Partnership & Course Availability:* Leverages the expertise and resources of Robert Morris University to enrich the curriculum. Strengthens ties between the Upper St. Clair School District and Robert Morris University, fostering a collaborative educational environment. RMU currently offers three education courses for CHS credit, creating a solid foundation upon which a USCHS education pathway program may be built.

6. *Hands-On Experiences*: Provides opportunities for students to engage in classroom observation and field experiences. Currently, our Community-Based Learning course is most often selected with an education emphasis. This course would provide different and varied experiences, both in setting & level of commitment.

Implementation Steps

1. Seek administrative approval.
2. Select instructional staff for course development (a current staff member has received preliminary approval from RMU to teach the course).
3. Meet with RMU staff members to develop and execute a partnership agreement.
4. Meet with RMU staff members for curriculum discussion and alignment.
5. Update the *Program of Studies*.
6. Develop course by placing, unit plans, and assessment tools in Rubicon. Integrate CHS textbook and additional readings *Teachers, Schools, and Society* by Sadker Zittleman, Koch 2022.
7. Share pathway and course goals with USC K-8 administrators and faculty to assess where collaborative opportunities exist.
8. Pending a successful pilot and student interest, additional CHS education courses are available, including educational psychology & classroom management and technology for teachers.

Cost

Preparation of Teaching costs:

12 flex hours for one teacher (course instructor) and 6 flex hours for three teachers (course collaborators)

18 paid workshop hours (\$36.33 x 18 = \$653.94)

Operational costs:

\$5,000 for course resources, including the University textbook

Administrative Reaction

Approved. Adding this course to the hands-on teaching experiences students are able to engage in will allow them to understand the “why” behind what they see in school buildings and classrooms as well as give them a foundation for making a career choice in education. Enrollment will need to be monitored.

1 Year in Review

Memo

To: Dr. John Rozzo, USC Board Members
From: Scott P. Burchill *SPB*
Date: February 3, 2025

RE: **FINANCIAL SUMMARY AND PRELIMINARY FINANCIAL STATEMENTS FOR THE PERIOD ENDED DECEMBER 31, 2024 (PRELIMINARY AND UNAUDITED)**

Financial statements for the General Fund, Food Service Fund, Capital Reserve Fund and Construction Fund for the period ending December 31, 2024, are enclosed for your review. The reports reflect the revenues and expenses realized from July 1, 2024, through December 31, 2024.

GENERAL FUND

	2024-25	2024-25 through December 31, 2024		2023-24	2023-24 through December 31, 2023	
<i>(in millions of dollars)</i>	Budgeted	Actual	% of Budget	Budgeted	Actual	% of Budget
Current Real Estate Revenues	\$69.08	\$67.19	97%	\$67.45	\$65.68	97%
EIT	\$7.67	\$3.30	43%	\$6.77	\$2.99	44%
All Other Local Revenues	\$5.22	\$2.96	57%	\$4.62	\$2.99	65%
State Revenues	\$21.88	\$11.78	54%	\$20.84	\$10.07	48%
Federal Revenues	\$0.51	\$0.18	35%	\$0.47	\$0.10	21%
All Other	\$0.10	\$0.01	0%	\$0.10	\$0.03	0%
Total Revenues	\$104.46	\$85.42	82%	\$100.25	\$81.86	82%
Expenditures	\$104.45	\$43.14	41%	\$100.25	\$43.40	43%
Revenues less Expenditures	\$0.010	\$42.28		\$0.000	\$38.46	

Balance Sheet	As of June 30, 2024 (Audited)	As of December 31, 2024 (Unaudited)
Cash and Marketable Securities	\$24,266,761	\$45,889,839
Total Assets	\$30,706,554	\$57,873,364
Total Liabilities	\$18,506,134	\$3,412,817
Nonspendable Reserves	\$1,655,282	\$398,380
Adjustment to Fund Balance		\$42,260,122
Fund Balance	\$10,545,138	\$11,802,045

The General Fund revenues and expenses are approximately the same as last year on a percentage basis.

Memo



To: Dr. Rozzo, USC Board Members
 From: Scott P. Burchill
 Date: February 3, 2025
RE: SUPPLEMENTAL FINANCIAL REPORT

The Supplementary Bill Lists are enclosed for your review and approval.

2024-25	GEN. FUND 10	CAP. RSV. FND. 32	CONSTRUCT. FND. 39	FOOD SVC. FND. 51
CHECK LIST-Board Mtg. 2/3/25	\$748,585.03			\$136,438.33
ACH PAYMENT-Board Mtg. 2/3/25	\$44,590.90	\$132,540.00	\$73,155.66	
ACH PAYMENT-ACSHIC FEBRUARY	\$965,720.02			
TOTAL	\$1,758,895.95	\$132,540.00	\$73,155.66	\$136,438.33

The credit card bill for December purchases:

HS ACTIVITIES	\$ 2,342.69	CURRICULUM DEVELOPMENT	\$ 1,983.33
FC ACTIVITIES	\$ 400.00	STAFF DEVELOPMENT	\$ 5,788.13
DYP	\$ 5,028.15	BOARD SERVICES	\$ 71.45
MUSIC	\$ 84.99	SUPERINTENDENT	\$ 1,389.13
FACS	\$ 1,434.21	BAKER	\$ 12.32
HS SOCIAL STUDIES	\$ 108.72	BOYCE	\$ 410.70
WORLD LANGUAGE	\$ 175.00	FT COUCH	\$ 156.35
HS SCIENCE	\$ 463.50	HIGH SCHOOL	\$ 395.72
SHOP @ FC	\$ 84.99	BUSINESS OFFICE	\$ 1,378.99
SHOP @ USC	\$ 620.88	OPS & MAINTENANCE	\$ 85.85
SPECIAL ED	\$ 38.51	SECURITY	\$ 1,600.00
STUDENT SERVICES	\$ 406.21	TRANSPORTATION	\$ 188.00
TECHNOLOGY	\$ 3,287.22	ATHLETICS	\$ 3,075.59
LIBRARY	\$ 56.28	DECEMBER	\$ 31,066.91

FOOD SERVICE FUND

	2024-25	2024-25 through December 31, 2024	2023-24	2023-24 through December 31, 2023
<i>(in millions of dollars)</i>	Budgeted	Actual	Budgeted	Actual
Revenues	\$2,311,138	\$1,078,728	\$2,236,444	\$1,067,459
Expenditures	\$2,341,592	\$1,043,721	\$2,203,510	\$1,059,757
Net	(\$30,454)	\$35,007	\$32,934	\$7,702

	As of June 30, 2024 (Audited)	As of December 31, 2024
Cash and Marketable Securities	\$925,723	\$1,459,263
Total Assets	\$1,063,842	\$1,609,236
Total Liabilities	\$475,873	\$986,261
Unassigned Fund Balance	\$587,969	\$622,975

Current year revenue is \$28k ahead of the 2023-24 school year for the period ended December. The Food Service fund has a positive fund balance of \$587,969 as of June 30, 2024.

The free School Breakfast Program (SBP) meals for all students and no charge for reduced price eligible student lunches through the National School Lunch Program (NSLP) will be continuing. These provisions were incorporated into the Pennsylvania School Code on December 13, 2023. As these provisions are now in the school code, it would now take legislative action to remove them. Therefore, the Pennsylvania Department of Education (PDE), Division of Food and Nutrition (DFN), is advising that sponsors should begin to implement these changes permanently moving forward.

CAPITAL RESERVE FUND

	2024-25	2024-25 through December 31, 2024	2023-24	2023-24 through December 31, 2023
Revenues	1,655,000	1,676,501	270,000	\$433,919
Expenditures	1,655,282	1,195,558	276,497	\$1,237,552
Net	(282)	480,943	(6,497)	(803,633)

	As of June 30, 2024 (Audited)	December 31, 2024 (Unaudited)
Cash and Marketable Securities	1,065,519	387,474
Total Assets	1,560,724	387,474
Total Liabilities	1,655,282	1,088
Assigned Fund Balance	(94,558)	386,385

CONSTRUCTION FUND

	2024-25 through December 31, 2024		2023-24 through December 31, 2023	
Revenues	\$185,517		\$8,322,726	
Expenditures	\$618,538		\$3,563,658	
Net	(\$433,021)		\$4,759,068	
		As of June 30, 2024 (Audited)	As of December 31, 2024 (Unaudited)	
Cash and Marketable Securities		\$4,682,854	\$3,652,853	
Total Assets		\$4,682,854	\$3,652,853	
Total Liabilities		\$623,107	\$26,125	
Restricted Fund Balance		\$4,059,747	\$3,626,728	

BUDGET TRANSFERS

Budget transfers in the amount of \$8,000.00 are presented for approval this month.

BILL LIST

The bill list is included in the supplemental financial report for your review and approval.