

Palisades Park Board of Education
Work Session/Special Business Meeting Agenda
Tuesday, March 18, 2025 – at 6:30 p.m., Early Childhood Center

A. CALL TO ORDER: Board President

B. FLAG SALUTE

C. ROLL CALL

	Present	Absent
Ms. Soo Chung	☐	☐
Mr. William Kim	☐	☐
Mr. Anthony Kim	☐	☐
Ms. Rebekah Lee	☐	☐
Ms. Sookyung Park	☐	☐
Ms. Boyoung Yu	☐	☐
Mr. Aaron Pak	☐	☐
Mr. Jun Yim	☐	☐
Mr. Sergio Calle	☐	☐
Dr. Joseph Cirillo	☐	☐
Busch Law Group	☐	☐
Tyler Jung-Student Rep	☐	☐

D. STATEMENT OF PRESIDING OFFICER

In compliance with the Open Public Meetings Act (Chapter 231, P.L. 1975), I hereby state that notice of this **Special Meeting** has been provided to the public by a written notice dated March 7, 2025 (date of published notice)

The Meeting Notice has been:

1. Emailed to all staff members at the district's 3 school locations.
2. Communicated to The Record.
3. Filed with the Borough Clerk of Palisades Park.

E. REVIEW AND DISCUSS RESOLUTIONS TO BE VOTED ON AT THE SPECIAL MEETING

F. ADJOURN WORK SESSION: OPEN SPECIAL MEETING

G. REPORT OF THE BOARD PRESIDENT

H. REPORT OF THE SUPERINTENDENT

- Elson Tan – Unsung Hero
- Evaluation Rubrics Presentation

I. REPORT OF THE BOARD ATTORNEY

J. APPROVAL OF BOARD MINUTES**1. Approval of Minutes****Regular Business Meeting – February 26, 2025**

Move that the Palisades Park Board of Education upon recommendation of the Superintendent approves the minutes of the following meeting;

- February 26, 2025 Regular Business Meeting Minutes
- February 26, 2025 Executive Meeting Minutes

Moved by:

Seconded By:

VOTE

Board Member	Yes	No	Abs.	N/P	Board Member	Yes	No	Abs.	N/P
Soo Chung	☐	☐	☐	☐	Boyoung Yu	☐	☐	☐	☐
Sergio Calle	☐	☐	☐	☐	Sookyung Park	☐	☐	☐	☐
Rebekah Lee	☐	☐	☐	☐	William Kim	☐	☐	☐	☐
Anthony Kim	☐	☐	☐	☐	Aaron Pak	☐	☐	☐	☐
Jun Yim	☐	☐	☐	☐					

COMMITTEE REPORTS

K. BUILDINGS AND GROUNDS

Consent agenda for Items 1-2 - Aaron Pak

1. PALISADES PARK RECREATION DEPARTMENT

BE IT RESOLVED, that the Palisades Park Board of Education upon the recommendation of the Superintendent, approves the following requests from the Palisades Park Recreation Department:

Weeknights in April (Date & Times TBD & Coordinated with AD – Dino Eliopoulos
PPHS Gym
Intramural Basketball (Ages 9-13)

Saturday, April 12, 2025
10:00 a.m. – 12 Noon
Lindbergh School Field, Cafeteria & Parking Lot
“Annual Easter Egg Hunt”

Monday, June 30, 2025 thru Friday, August 1, 2025
Lindbergh School Field & Cafeteria
Summer Youth Camp

2. USE OF PARKING LOT – PPHS

WHEREAS, Hawra Transportation has requested the use of the parking lot at Palisades Park Jr./Sr. High School for the parking of a school bus; and

WHEREAS, Hawra Transportation agrees to be fully responsible for any damages, liabilities, or incidents that may occur on school grounds while the vehicle is parked; and

WHEREAS, the agreed-upon fee for this arrangement is \$250 per month, which will be paid by Hawra Transportation to the school district/board for the use of the parking lot;

NOW, THEREFORE, BE IT RESOLVED, by the Palisades Park Board of Education that:

1. The Board approves the agreement permitting Hawra Transportation to park a school bus at the parking lot of Palisades Park Jr./Sr. High School at a rate of \$250 per month, effective immediately.
2. Hawra Transportation will be responsible for any and all damages, liabilities, and incidents that may arise while the bus is parked on the school grounds.

RESOLVED, this resolution shall be effective immediately upon approval by the Board.

Moved by:

Seconded By:

VOTE

Board Member	Yes	No	Abs.	N/P	Board Member	Yes	No	Abs.	N/P
Soo Chung	☐	☐	☐	☐	Boyoung Yu	☐	☐	☐	☐
Sergio Calle	☐	☐	☐	☐	Sookyung Park	☐	☐	☐	☐
Rebekah Lee	☐	☐	☐	☐	William Kim	☐	☐	☐	☐
Anthony Kim	☐	☐	☐	☐	Aaron Pak	☐	☐	☐	☐
Jun Yim	☐	☐	☐	☐					

L. COUNTY SCHOOL BOARDS REP/ALTERNATE - Anthony Kim**M. EDUCATION**

Consent agenda for Item 1 – Sookyung Park

1. FIELD TRIPS

BE IT RESOLVED, that the Palisades Park Board of Education upon the recommendation of the Superintendent approves the following Field Trips:

- Destination: Medieval Times
- Date: Friday, June 6, 2025
- Time: 9:45 a.m. – 2:00 p.m.
- Group: 4th Grade
- Cost per Student: \$30.00

- Destination: Fairleigh Dickinson – Florham Campus
- Date: Tuesday, March 18, 2025
- Time: 8:00 a.m. – 2:30 p.m.
- Group: Student Council
- Cost per Student: None

- Destination: Ramapo College (Equity Talk)
- Date: Monday, March 31, 2025
- Time: 8:00 a.m. – 2:30 p.m.
- Group: Student Council
- Cost per Student: None

- Destination: Jumpin' Jax – Paramus, NJ
- Date: Friday, April 25, 2025
- Time: 9:00 a.m. – 1:00 p.m.
- Group: Pre-K 4
- Cost per Student: \$30.00

- Destination: Jumpin' Jax – Paramus, NJ
 - Date: Wednesday, April 30, 2025
 - Time: 9:00 a.m. – 1:00 p.m.
 - Group: Pre-K 3
 - Cost per Student: \$35.00
-
- Destination: Monster Golf – Paramus, NJ
 - Date: Thursday, April 24, 2025
 - Time: 3:00 p.m. – 5:30 p.m.
 - Group: 7th & 8th Grade Advisory
 - Cost per Student: \$40.00
-
- Destination: Branch Brook Park Skating Center
 - Date: Wednesday, April 23, 2025
 - Time: 9:00 a.m. – 2:00 p.m.
 - Group: 6th Grade Class
 - Cost per Student: \$28.00
-
- Destination: Korean Cultural Center and Korean Restaurant – NY, NY
 - Date: Thursday, May 15, 2025
 - Time: 8:30 a.m. – 2:00 p.m.
 - Group: Korean 3 & 4
 - Cost per Student: \$25.00

Moved by:

Seconded By:

VOTE

Board Member	Yes	No	Abs.	N/P	Board Member	Yes	No	Abs.	N/P
Soo Chung	☐	☐	☐	☐	Boyoung Yu	☐	☐	☐	☐
Sergio Calle	☐	☐	☐	☐	Sookyung Park	☐	☐	☐	☐
Rebekah Lee	☐	☐	☐	☐	William Kim	☐	☐	☐	☐
Anthony Kim	☐	☐	☐	☐	Aaron Pak	☐	☐	☐	☐
Jun Yim	☐	☐	☐	☐					

N. EVALUATION ADVISORY COMMITTEE - – William Kim

O. FINANCE

Consent Agenda for Items 1-18 – Boyoung Yu

1. FOOD SERVICE VOUCHERS

BE IT RESOLVED that the Palisades Park Board of Education upon recommendation of the Superintendent approves Food Service Payment(s) as follows:

VENDOR	DESCRIPTION	COST
Bug Tech Inc.	PPHS, Lindbergh, Maintenance	\$208.00
Pomptonian, Inc.	02/21/25 – PAL637022125	\$11,703.79
Pomptonian, Inc.	02/28/25 – PAL637022825	\$39,565.06

2. SECRETARY’S AND TREASURER’S FINANCIAL REPORTS

BE IT RESOLVED that the Palisades Park School District Board of Education, upon the recommendation of the Superintendent, accepts the Secretary’s and Treasurer’s unaudited 2024-25 financial reports, which are in agreement reflecting the district’s financial activities for the period February 2025.

3. RATIFICATION OF BOARD SECRETARY’S MONTHLY CERTIFICATION – BUDGETARY LINE ITEM STATUS

BE IT RESOLVED pursuant to N.J.A.C.6A:23-2.11(c)3, the Board Secretary certifies that as of February 2025 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:232.11(a).

BE IT FURTHER RESOLVED pursuant to N.J.A.C.6A:23-2.11(c)4 that the Palisades Park School District Board of Education certifies that as of February 2025 after review of the Board Secretary’s and Treasurer’s monthly financial report, in the minutes of the Board each month that no major account or fund has been over expended in violation of N.J.A.C.6A:23-2.11(b).

4. APPROVAL OF PAYROLL – 02/28/2025, 03/14/2025

BE IT RESOLVED that the Palisades Park Board of Education upon the recommendation of the Superintendent approves the following payroll amount:

Payroll Date	Amount
02/28/25	\$889,047.70
03/14/25	\$900,945.31

5. APPROVAL OF THE BILL LIST – MARCH

BE IT RESOLVED that the Palisades Park Board of Education upon the recommendation of the Superintendent approves the March 2025 bill list in the amount of **\$1,488,634.67**:

- Fund 10 (General/Current Expenses) \$1,258,706.68
- Fund 20 (Special Revenue) \$178,451.14
- Fund 30 (Capital Projects Fund) \$0
- Fund 60 (Food Service) \$51,476.85

6. TRANSFERS

RESOLVED that the Palisades Park Board of Education, upon the recommendation of the Superintendent, approve transfers for the month of February 2025.

7. STUDENT ACTIVITIES ACCOUNTS

BE IT RESOLVED, that the Palisades Park Board of Education upon the recommendation of the Superintendent accepts the financial reports for the High School and the Lindbergh School Activities Accounts, for the month ending 02/28/2025. (on file in BOE Office)

8. STAFF MEMBER VISITATIONS/WORKSHOPS

BE IT RESOLVED, that the Palisades Park Board of Education upon the recommendation of the Superintendent, approves the following requests for professional Visitations/Workshops:

Staff Member	Activity	Location	Date(s)	Cost	Account Number
Joseph Cirillo	NJASA Spring Conference	Atlantic City, NJ	05/14/25 – 05/16/25	\$0	N/A
Fadila Addaouki	Diagnostic Use of Certification	Virtual	03/20/25 – 03/21/25	\$225.00	20-270-200-300-01
Jodie Kamvosoulis	Powerful Practical Strategies	Virtual	Webinar	\$295.00	20-270-200-300-01
Joanna Hali	8 th Annual Women's Leadership Conference	The Palace at Somerset Park, Somerset, NJ	04/08/25	\$279.00	20-270-200-300-01
Nicole Ostuni	Decrease Attention-Getting Tantrum Behavior	Virtual	04/25/25	\$295.00	20-218-200-329-04
Janelle Gratale Jackie Oh	TESOL Conference	Hyatt Regency Hotel – New Brunswick	05/20/25	\$390.00	20-242-200-300-01
Christine Holl	NJSCA Spring Conference	Kean University	04/11/25	\$45.00	20-270-200-300-01

9. TUITION REIMBURSEMENT

BE IT RESOLVED, that the Palisades Park Board of Education upon the recommendation of the Superintendent, approves the following tuition reimbursement requests:

Staff Member	College/University	Course Name	Credits
Ive Pavin	American College of Education	Standards – Driven Learning	3

10. NJSBA ACES (ALLIANCE FOR COMPETITIVE ENERGY SERVICES) – ELECTRIC

WHEREAS, the Alliance For Competitive Energy Services (hereinafter referred to as “ACES”), an alliance composed of the New Jersey School Boards Association (hereinafter referred to as “NJSBA”), the New Jersey Association of School Administrators, and the New Jersey Association of School Business Officials, will from time to time during the Effective Period as defined below solicit bids from electric power suppliers for electric generation services through an energy aggregation program in which NJSBA will act as Lead Agency of the ACES Cooperative Pricing System #E8801-ACESCPS in accordance with the “Public School Contracts Law”, N.J.S.A. 18A:18A-1 *et seq.*, and the Electric Discount and Energy Competition Act, N.J.S.A. 48:3-49 *et seq.* (“EDECA”) and the regulations promulgated thereunder; and

WHEREAS, the Palisades Park School District is a Participating member of the ACES Cooperative Pricing System and is eligible thereby to obtain electric generation services for its own use through one or more contracts to be awarded to electric power suppliers following said bids for electric generation services pursuant to the aggregation program; and

WHEREAS, the Lead Agency will from time to time during the Effective Period (from date of adoption through May, 2028 hereinafter referred to as “Effective Period”) issue one or more Requests for Bids for electric generation services on behalf of the ACES Cooperative Pricing System pursuant to the Public School Contracts Law and EDECA; and

WHEREAS, due to significant volatility and the potential for price increases in the wholesale electric market, Participating Members will preauthorize the Lead Agency to award contracts for Electric Generation Service in each service territory to one or more electric power suppliers that submit bids which are reasonably forecasted to provide estimated savings to the Participating Member based upon its previous electric usage and utility provided Basic Generation Service rates; and

WHEREAS, the Lead Agency will only award contracts for said electric generation services to electric power suppliers that submit bids with pricing reasonably estimated to be lower than the utility-provided basic generation service; and

WHEREAS, the District agrees to purchase all electric power needed for its own use (exclusive of on-site electric generation sources) during the Effective Period through any electric power supplier(s) awarded a contract, it being understood that the term of any one contract shall be subject to the provisions of Public School Contracts Law;

WHEREAS, the Lead Agency will notify the Department of Community Affairs’ Division of Local Government Services by mail prior to the issuance a Request for Bids for electric generation services, with the understanding that if the Division of Local Government Services does not respond within 10 business days, it will be deemed to have approved the issuance of the Request for Bids or the Request for Rebids.

NOW, therefore, be it RESOLVED that the District binds itself to the ACES Cooperative Pricing System #E8801-ACESCPS to purchase all electric power needed for its own use (exclusive of on-site electric generation sources) during the Effective Period from the electric power supplier or suppliers awarded a contract for electric generation services by the Lead Agency; and, be it

FURTHER RESOLVED that the Lead Agency of the ACES Cooperative Pricing System is hereby authorized to execute a master performance agreement that obligates the district to purchase electricity at the terms and conditions stated therein with a third-party supplier or suppliers who have been awarded the contract or contracts by the Lead Agency on behalf of the participating members of the ACES Cooperative Pricing System #E8801-ACESCPS (or any CPS number to be assigned in the future), and provided further that all such contracts shall be at prices reasonably forecast and estimated by the Lead Agency to provide savings to the Districts relative to the price charged for basic generation service by the electric public utility that would otherwise provide such service; and, be it

FURTHER RESOLVED that ACES is authorized to continue to bid to obtain electric generation services at any time during the Effective Period on behalf of the ACES Cooperative Pricing System including, for example, a rebid if

energy market conditions do not initially lead to a successful bid, on additional dates to be determined by the Lead Agency; and

FURTHER RESOLVED that this Resolution shall take effect immediately upon passage. The authorization provided to the NJSBA pursuant to the Local Public Contracts Laws (N.J.S.A. 40A:11-11(5)), and the Local Public and Public School Contracts Laws Administrative Code (N.J.A.C. 5:34-7.1 *et seq.*) shall be valid until May, 2028 (the Effective Period) at which time the Cooperative Pricing System will be subject to renewal. Any rescission or expiration of this resolution shall not affect any Agreements entered into prior to such rescission or expiration.

11. NJSBA ACES (ALLIANCE FOR COMPETITIVE ENERGY SERVICES) – GAS

WHEREAS, the Alliance For Competitive Energy Services (hereinafter referred to as “ACES”), an alliance composed of the New Jersey School Boards Association (hereinafter referred to as “NJSBA”), the New Jersey Association of School Administrators, and the New Jersey Association of School Business Officials, will from time to time during the Effective Period as defined below solicit bids from natural gas suppliers for retail natural gas supply services including interstate transportation to the local natural gas distribution utility company (Natural Gas Supply Services) through an energy aggregation program in which NJSBA will act as Lead Agency of the ACES Cooperative Pricing System #E8801-ACESCPS in accordance with the “Public School Contracts Law”, N.J.S.A. 18A:18A-1 *et seq.*, and the Electric Discount and Energy Competition Act, N.J.S.A. 48:3-49 *et seq.* (“EDECA”) and the regulations promulgated thereunder; and

WHEREAS, the Palisades Park School District is a Participating member of the ACES Cooperative Pricing System and is eligible thereby to obtain natural gas services for its own use through one or more contracts to be awarded to natural gas suppliers following said bids for natural gas services pursuant to the aggregation program; and

WHEREAS, the Lead Agency will from time to time during the Effective Period (from date of adoption through May, 2028, hereinafter referred to as “Effective Period”) issue one or more Requests for Bids for natural gas services on behalf of the ACES Cooperative Pricing System pursuant to the Public School Contracts Law and EDECA; and

WHEREAS, due to significant volatility and the potential for price increases in the wholesale natural gas market, Participating Members will preauthorize the Lead Agency to award contracts for Natural Gas Supply Service in each service territory to one or more natural gas suppliers that submits bids which are reasonably forecasted to provide estimated savings to the Participating Member based upon its previous natural gas usage and utility provided Basic Gas Supply Service rates; and

WHEREAS, the Lead Agency will only award contracts for said Natural Gas Supply Services to natural gas suppliers that submit bids with pricing reasonably estimated to be lower than the utility-provided basic gas supply service; and

WHEREAS, the District agrees to purchase all Natural Gas Supply Services for its own use during the Effective Period through any natural gas supplier(s) awarded a contract, it being understood that the term of any one contract shall be subject to the provisions of Public School Contracts Law; and

WHEREAS, the Lead Agency will notify the Department of Community Affairs’ Division of Local Government Services by mail prior to the issuance a Request for Bids for natural gas supply services, with the understanding that if the Division of Local Government Services does not respond within 10 business days, it will be deemed to have approved the issuance of the Request for Bids or the Request for Rebids.
NOW, therefore, be it

RESOLVED that the District binds itself to the ACES Cooperative Pricing System ##E8801-ACESCPS to purchase all natural gas supply services needed for its own use during the Effective Period from the natural gas supplier or suppliers awarded a contract for natural Gas supply services by the Lead Agency; and, be it

FURTHER RESOLVED that the Lead Agency of the ACES Cooperative Pricing System is hereby authorized to execute a master performance agreement that obligates the district to purchase natural gas at the terms and conditions stated therein with a third-party supplier or suppliers who have been awarded the contract or contracts by the Lead

Agency on behalf of the participating members of the ACES Cooperative Pricing System #E8801-ACESCPS (or any CPS number to be assigned in the future), and provided further that all such contracts shall be at prices reasonably forecast and estimated by the Lead Agency to provide savings to the districts relative to the price charged for basic gas supply service by the natural gas public utility that would otherwise provide such service; and, be it

FURTHER RESOLVED that ACES is authorized to continue to bid to obtain natural gas services at any time during the Effective Period on behalf of the ACES Cooperative Pricing System including, for example, a rebid if energy market conditions do not initially lead to a successful bid, on additional dates to be determined by the Lead Agency; and

FURTHER RESOLVED that this Resolution shall take effect immediately upon passage. The authorization provided to the NJSBA pursuant to the Local Public Contracts Laws (N.J.S.A. 40A:11-11(5)), and the Local Public and Public School Contracts Laws Administrative Code (N.J.A.C. 5:34-7.1 et seq.) shall be valid until May, 2028 (the Effective Period) at which time the Cooperative Pricing System will be subject to renewal. Any rescission of this resolution shall not affect any Agreements entered into prior to such rescission or expiration.

12. PRESCHOOL EDUCATION AID BUDGET PLANNING WORKBOOK

RESOLVED to approve the acceptance of the 2025-2026 Preschool Education Aid (PEA) funds of \$2,855,458 for the 2025-2026 SY.

RESOLVED, to approve the submission of the Palisades Park School District 2025-2026 Preschool Education Aid Budget Planning Workbook. The district will receive \$2,855,458 for 171 general education full-day preschool students.

13. SOUTH BERGEN JOINTURE COMMISSION AGREEMENT – SY 25-26

BE IT RESOLVED, that the Palisades Park School District does hereby approve an agreement with the South Bergen Jointure Commission, an approved Coordinated Transportation Services Agency, for the purposes of transporting students in accordance with Chapter 53, P.L. 1997 for the time period 2025-2026 school year. The services to be provided include, but are not limited to, the Coordinated Transportation of nonpublic, out of district special education, vocational and summer programs.

BE IT FURTHER RESOLVED, that the Palisades Park School District agrees to abide by the Transportation Services Agreement as published by the South Bergen Jointure Commission and attached to this resolution.

14. FSMC CONTRACT RENEWAL – 2025-2026 SY

BE IT RESOLVED, that the Palisades Park Board of Education “SFA” approves the renewal of the Food Service Management contract with the Pomptonian, Inc. “FSMC” for the food service operation for 2025-2026.

1. FSMC Fee:

The FSMC shall receive, in addition to the costs of operation, an administrative/management fee of \$50,150.00 to compensate the FSMC for administrative and management costs. This fee shall be included as a cost of operation and billed in 10 monthly installments of \$5,015.00 per month. The SFA guarantees the payment of such costs and fee to the FSMC.

Term of Contract: July 1, 2025 – June 30, 2026.
Year 3 of a 5 year contract

15. EDUCATIONAL DATA SERVICES, INC – RENEWAL 25-26 SY

BE IT RESOLVED, that the Palisades Park Board of Education upon the recommendation of the Superintendent, approves the licensing and maintenance fee for Educational Data Services, Inc. for the 2025 – 2026 SY.

Payment Schedule

07/01/2025 - \$1,823.75

10/01/2025 - \$1,823.75

01/01/2026 - \$1,823.75

04/01/2026 - \$1,823.75**TOTAL: \$7,295.00****16. TENTATIVE BUDGET RESOLUTION**

The Superintendent recommends approval to adopt the Tentative Budget for FY 2025-2026:

BE IT RESOLVED, that the tentative budget be approved for the 2025-2026 School Year using the 2025-2026 state aid figures and the School Business Administrator/Board Secretary be authorized to submit the TENTATIVE budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline, as follows:

	Budget	Local Tax
Total General Fund	\$32,134,649	\$26,898,534
Total Special Revenue Fund	\$5,765,017	\$0
Total Debt Service Fund	\$0	\$0
Totals	\$37,899,666	\$26,898,534

AND, to advertise said tentative budget in The Record in accordance with the form required by the State Department of Education and according to law; and

BE IT FURTHER RESOLVED, that a public hearing be held at the Early Childhood Center located at 270 First Street, Palisades Park, NJ on April 30th at 6:30 p.m. for the purpose of conducting a public hearing on the budget for the 2025-2026 School Year.

17. TRAVEL AND RELATED EXPENSE REIMBURSEMENT 2025-2026

WHEREAS, the Palisades Park Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23A-7.3 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, the Palisades Park Board of Education established \$10,000 as the maximum travel amount for the current school year and has expended \$5,550 as of this date; now

THEREFORE, BE IT RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A-7.3, to a maximum expenditure of \$10,000 for the 2025-2026 school year.

18. APPROVAL OF WORK – DOOR REPLACEMENT

BE IT RESOLVED, that the Palisades Park Board of Education, upon the recommendation of the Superintendent, approves Parent Door Hardware, Ed Data Bid #12740, to complete 6 pairs of doors repairs/replacement at Lindbergh Elementary School.

Cost: \$37,068

Account #20-492-400-450

SDA Emergent Needs Grant

Moved by:

Seconded By:

VOTE

Board Member	Yes	No	Abs.	N/P	Board Member	Yes	No	Abs.	N/P
Soo Chung	☐	☐	☐	☐	Boyoung Yu	☐	☐	☐	☐
Sergio Calle	☐	☐	☐	☐	Sookyung Park	☐	☐	☐	☐
Rebekah Lee	☐	☐	☐	☐	William Kim	☐	☐	☐	☐
Anthony Kim	☐	☐	☐	☐	Aaron Pak	☐	☐	☐	☐
Jun Yim	☐	☐	☐	☐					

P. NEGOTIATIONS – William Kim

Q. NJ SCHOOL BOARDS LIAISON/ALTERNATE – Anthony Kim

R. PERSONNEL

Consent agenda for Items 1-5 – Jun Yim

1. HOME INSTRUCTION TEACHERS

BE IT RESOLVED that the Palisades Park Board of Education upon the recommendation of the Superintendent approves the following home instruction:

Staff Member	Student ID	Anticipated Start Date
Stephanie Fiorentino	12164	03/03/2025

Up to 10 hours per week

\$35 per hour

2. RESIGNATION OF STAFF

BE IT RESOLVED that the Palisades Park Board of Education, upon the recommendation of the Superintendent accepts, with regret, the following resignation:

Employee Name	Position	Account #	Effective
Colleen Walsh Lenge	Science Teacher	11-140-100-101-03	Immediately

3. RETIREMENT OF STAFF

BE IT RESOLVED that the Palisades Park Board of Education, upon the recommendation of the Superintendent accepts, with regret, the following retirement:

Employee Name	Position	Account #	Effective
Kathleen Maurer	Elementary School Teacher	11-120-100-101-02	06/30/2025

Mrs. Kathleen Maurer has served as a teacher in the Palisades Park School District for 41 years

4. STUDENT VOLUNTEER POSITION

BE IT RESOLVED that the Palisades Park Board of Education upon the recommendation of the Superintendent approves the student volunteer work at Lindbergh School for Joshua Jung.

5. APPOINTMENT OF STAFF

BE IT RESOLVED that the Palisades Park Board of Education upon the recommendation of the Superintendent approves the appointment of the following personnel for the 2024-2025 school year:

Employee Name	Position	Salary/Stipend	Start Date	Account #	Building
Rwan Elmohdli	MS Track	*\$2,987*		11-402-100-101-03	PPHS

Stipends pending negotiations

Moved by:

Seconded By:

VOTE

Board Member	Yes	No	Abs.	N/P	Board Member	Yes	No	Abs.	N/P
Soo Chung	☐	☐	☐	☐	Boyoung Yu	☐	☐	☐	☐
Sergio Calle	☐	☐	☐	☐	Sookyung Park	☐	☐	☐	☐
Rebekah Lee	☐	☐	☐	☐	William Kim	☐	☐	☐	☐
Anthony Kim	☐	☐	☐	☐	Aaron Pak	☐	☐	☐	☐
Jun Yim	☐	☐	☐	☐					

S. POLICY

Consent agenda for Item 1 – Boyoung Yu

1. POLICY REVISION – 3327 RELATIONS WITH VENDORS

BE IT RESOLVED, the Palisades Park Board of Education amends Policy 3327 – Relations with Vendors, section “Strategies to Avoid Excessive Professional Services Expenditures” to add paragraph D - All professional services firms must execute and adhere to the Palisades Park Board of Education's **Terms and Conditions for Professional Services (BOE T&C)** prior to commencing services. Any agreements entered without the execution of these terms and conditions shall be deemed unauthorized and unenforceable unless explicitly waived by formal Board resolution.

Moved by:

Seconded By:

VOTE

Board Member	Yes	No	Abs.	N/P	Board Member	Yes	No	Abs.	N/P
Soo Chung	☐	☐	☐	☐	Boyoung Yu	☐	☐	☐	☐
Sergio Calle	☐	☐	☐	☐	Sookyung Park	☐	☐	☐	☐
Rebekah Lee	☐	☐	☐	☐	William Kim	☐	☐	☐	☐
Anthony Kim	☐	☐	☐	☐	Aaron Pak	☐	☐	☐	☐
Jun Yim	☐	☐	☐	☐					

T. SCHOOL SAFETY AND SECURITY COMMITTEE – Rebekah Lee

U. UNFINISHED BUSINESS

V. NEW BUSINESS

W. AUDIENCE PARTICIPATION

X. CLOSED SESSION

Y. ADJOURNMENT

**SOUTH BERGEN JOINTURE COMMISSION
TRANSPORTATION SERVICES AGREEMENT
2025-2026 School Year**

The South Bergen Jointure Commission, an approved coordinated transportation services agency (CSTA), in accordance with Chapter 53, P.L. 1997, has established the following guidelines to be incorporated into all joint transportation agreements.

1. Time Period – The time period to be covered will be from July 1 through June 30 of each fiscal year. A district that approves an agreement after July 1 will have a covered time period from the date of approval to June 30.
2. Provided services include but are not limited to coordinated pupil transportation services for non-public, in and out of district special education, vocational (includes Bergen Tech), regular, field trip, athletics and summer programs.
3. Responsibilities of the resident School District – To submit all student requests in a timely and accurate manner utilizing the designated student application form(s). Payments to the South Bergen Jointure Commission to be made in a timely scheduled manner.
4. Responsibilities of the South Bergen Jointure Commission – To make every attempt to provide safe effective pupil transportation in a cost effective manner.
5. Cost of Service – The contracted cost of each route will be divided by the number of students on each route. Each district will be charged the per pupil cost for each resident student. The total annual cost of each student will be calculated on the actual number of days that the transportation is in effect. It is the responsibility of the resident district to notify the South Bergen Jointure Commission of all deletions /changes in a timely fashion. The district must review all of their bills upon receipt, and we must be notified immediately of any discrepancies. Credits will only be issued going back 30 days from when we are notified in writing. Inattention to billing could cause excess charges due to inefficiencies for all other districts involved with shared routes. An administrative charge of approximately 3% will be added to the contracted cost. The charge will cover the costs incurred by the South Bergen Jointure Commission. The possibility of routes continuing for more than 180 days does exist. Therefore, the June billing will include all adjustments to finalize all contractual expenditures. Actual administrative costs of bidding non-public routes may be assessed if not awarded.
6. Payment Schedule = A monthly billing will be mailed monthly. The billing will be based on 1/10th of the approximate annual contract cost. Final adjustments will be made in June.
7. All districts who utilize our services agree to pay a deposit based on anticipated monthly charges. This deposit will be billed in August.

Palisades Park Board of Education
Sending District

South Bergen Jointure Commission
Host District

Board President

Board President

Board Secretary

Board Secretary

Terms and Conditions for Professional Services
Palisades Park Board of Education
410 2nd Street
Palisades Park, NJ 07650

The Palisades Park Board of Education (“Board” or “BOE”) is a public entity that operates on a limited budget funded by taxpayers. These Terms and Conditions aim to ensure transparency, fiscal responsibility, and accountability in the retention and management of professional services. The Professional Services Firm, _____ (the "Provider") agrees to strictly adhere to these terms (“BOE T&C”) to ensure responsible use of public funds and compliance with applicable laws.

1. Scope of Services

All professional services must be explicitly defined and approved by the Board of Education. Providers may not retain or subcontract other professional services firms or individuals without prior approval through formal resolution by the Board. All engagements must be made directly with the Board of Education.

2. Authority for Retention and Payment

All professional service engagements require explicit prior approval through formal Board resolution. The administration does not have authority to independently retain or authorize payments for professional services without explicit Board approval.

3. Billing and Invoicing

Invoices must clearly detail services rendered, including supporting documentation. Invoices must be submitted monthly to the Board's Business Administrator.

4. Overbilling Protections

Invoices exceeding the authorized budget without explicit Board approval or lacking detailed documentation will not be honored.

5. Retainer Agreements

Each engagement must have a retainer agreement explicitly detailing the scope, billing rates, budget limitations, and payment terms. Payments will only be made in accordance with Board-approved retainer agreements subject to BOE T&C.

6. Monthly Statements

Providers must submit monthly statements detailing services rendered and payments made.

7. Audit and Inspection

The Board retains the right to audit financial and service records related to services at any reasonable time. Providers must cooperate by providing all requested documentation and access.

8. **Superseding Clause**

These Terms and Conditions govern and supersede any other agreements, verbal or written, unless explicitly waived by formal Board resolution.

9. **Recognition and Non-waiver Clause**

Receipt, review, or payment for services provided does not constitute acceptance of services or waiver of any rights or conditions outlined herein. Formal acceptance must be explicitly indicated through formal Board resolution.

10. **Applicable Law and Compliance**

Providers must adhere to all applicable laws, regulations, and ethical standards in New Jersey.

11. **Non-waiver of Rights and Liability Protection**

Professional services performed without explicit Board authorization or billing that exceeds or is outside the approved scope will automatically be denied. Providers acknowledge the Board will not be held liable for unauthorized charges.

12. **Dispute and Expense Responsibility**

Any expenses (legal or otherwise) incurred by the Board arising from a dispute in fees resulting directly from a clear breach of these Terms and Conditions (BOE T&C) shall be the financial responsibility of the Provider.

Acknowledged and Agreed:

Professional Services Name: _____

Signature: _____

Printed Name: _____

Title: _____

Date: _____

Palisades Park Board of Education

Signature: _____

Title: _____