

**TOWNSHIP OF PEQUANNOCK
BOARD OF EDUCATION**

**BOARD RETREAT MINUTES
FEBRUARY 13, 2025**

CALL TO ORDER

The February 13, 2025 Board Retreat of the Board of Education, Township of Pequannock, County of Morris, was called to order at 6:00 pm by Brian Senyk, Board President. The following statement of compliance with the Open Public Meetings Act was read:

In compliance with the Open Public Meetings Act, Public Law 1975, Chapter 231, notice of this meeting has been properly advertised in the Daily Record and the Suburban Trends, its agenda has been posted at the appropriate locations, and a copy has been filed with the Pequannock Township Clerk.

ROLL CALL

PRESENT: Mr. Joseph Blumert Mr. Sam Cirese (arrived 6:12 pm)
 Mrs. Danielle Esposito Mr. Timothy Gitin
 Ms. Tina Iaccheo Mr. Greg MacSweeney
 Mr. Brian Senyk Mrs. Cara Shenton

ABSENT: Mr. Vincent Pompeo

ALSO PRESENT: Dr. Michael Portas, Superintendent
 Mr. Gordon E. Gibbs, School Business Administrator/Board Secretary
 Mrs. Ann Marie Van Sickle, Director of Curriculum
 District Administrators
 Ms. Charlene Peterson, NJSBA Field Representative

FLAG SALUTE

OPEN TO PUBLIC AGENDA ITEMS ONLY

Members of the public may speak once for a maximum period of five minutes by the clock during this portion of the meeting. The public may speak on any agenda item during their five minutes. If a member of the public raises a question, all questions should be directed to the Board President. Please state your name and sign in before you begin.

None

BOARD RETREAT DISCUSSION

Review Ongoing Accomplishments of 2024-2025 District Goals

District Goal #1: Ensuring Student Success - Profile of a Pequannock Graduate

By June 1, 2025, the Pequannock Township School District will demonstrate progress towards identifying key competencies and dispositions to guide the development of the profile of a Pequannock Township School District Graduate.

Progress:

- Ongoing committee meetings that include Administrators, Alumni, Teachers, Community, Parents, Student, and BOE representation
- Apply information gathered from the collaborative process of developing and revising the surveys to finalize

- Determine how best to strategically distribute the surveys and communicate to various stakeholder groups about the importance
- Gather information from the data received

Next Steps:

- Categorize and analyze the survey results for the respective groups (students, families, alumni)
- Present information to the committee and staff on the core competencies of a Profile of a Pequannock Graduate

District Goal #2: Ensuring Staff Success -- Enhancing Staff Instructional Capacity through Professional Learning Opportunities

To improve staff effectiveness and support, our district will focus on building efficacy and instructional capacity through a series of targeted professional development initiatives

Progress:

- Staff survey in September to identify instruction needs across content areas and grade level & follow up surveys from each PD Day
- Distribution of precise data reports followed up with data meetings
- Strategic planning of workshop sessions for in-district PD
- Combining walkthrough observations with measurable student learning data for follow up meetings that focus on Tier 1 instruction & student growth

Next Steps:

- Apply walkthrough and observation data to planning for PD that will meet actual instructional needs
- Data analysis meetings will continue with emphasis on effectiveness of instructional strategies and growth of individual students

District Goal #3: Parent and Community Partnerships - Increased Collaboration with the School Community

Increase two-way collaboration among members of the Pequannock Township community and the Pequannock Township School District to enhance opportunities and experiences for our staff and students.

Progress:

- Veterans Wall completion and dedication
- Dedication of the Ruth Kellett Gym at PTHS
- Ongoing podcasts and parent universities
- Greater outreach through the Rotary, Town Council and Chamber to make connections for the district and our HSAs
- Press releases, academy advertising and social media presence
- Ongoing emphasis on the importance of attendance

Next Steps:

- Community playground for PreK students and children with diverse needs
- Continue to add videos and podcasts to district website and social media
- Staff and students' recognitions and celebration of achievements

Review Previous Board of Education Goals and Develop New Board of Education Goals

2024 Goal #1: The Board will provide support and encourage progress monitoring for initiatives that promote academic growth and address mental health needs, such as the revised School Start/End Times at PV and PTHS and targeted interventions across the schools.

2024 Goal #2: The Board will complete the New Jersey School Boards Association board certification process by achieving Carole E. Larsen Master Board Certification.

2024 Goal #3: The Board will work with the superintendent to generate an annual schedule of progress updates related to student academic achievement and district operations such as AP testing, state assessments, academy enrollment, student services, and facilities.

The Board discussed the possible addition of a fourth goal. Ms. Peterson reviewed the goal process with the Board.

ADJOURNMENT OF PUBLIC MEETING

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| Motion by: Gitin | Second by: Shenton | Voice Vote: 8-0-0 | Time: 8:44 pm |
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Respectfully,



Gordon E. Gibbs
Board Secretary

FUTURE PUBLIC BOARD MEETINGS

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| Tuesday, February 18, 2025 | Regular Business Meeting | 7:00 P.M. | PTHS |
| Monday, March 3, 2025 | Workshop Meeting | 7:00 P.M. | PTHS |

