

NON-UNION EMPLOYEE CONTRACTS

Ten (10) Month Individual Employment Contracts

Unless otherwise amended by vote of the District School Committee, the following will be the personnel policies of ten (10) month individual contract employees of the District:

Paraprofessionals

- 183-day Non-Union Hourly Employee, following the teachers school year calendar
- Works hours - 7:15 a.m. – 2:45 p.m., which includes half hour unpaid lunch
- Vacation:
 - Three (3) weeks' vacation to be taken during December, February and April breaks
- Longevity - \$150.00 for each year beginning in year ten (10)
- Degree Stipends:
 - Bachelor's - \$1,000
 - Master's - \$3,926

Carpentry Teacher's Aide

- 183-day Non-Union Salary Employee, following the teachers school year calendar
- Works hours - 7:30 a.m. – 2:30 p.m., which includes half hour unpaid lunch
- Vacation:
 - Three (3) weeks' vacation to be taken during December, February and April breaks
- Longevity - \$150.00 for each year beginning in year ten (10)
- Degree Stipends:
 - Bachelor's - \$1,000
 - Master's - \$3,926

Security Officers

- 183-day Non-Union Hourly Employee, following the teachers school year calendar
- Works hours - 7: 00 a.m. – 3:30 p.m. regular / 10:30 a.m. – 7:00 p.m. (modified), which includes half hour unpaid lunch
- Vacation:
 - Three (3) weeks' vacation to be taken during December, February and April breaks
- Longevity - \$150.00 for each year beginning in year ten (10)
- Degree Stipends:
 - Bachelor's - \$1,000
 - Master's - \$3,926

Special Education Team Chair

- 183-day Non-Union Salary Employee, following the teachers school year calendar
- Works hours - 7:00 a.m. – 3: 00 p.m., which includes half hour lunch
- Vacation:
 - Three (3) weeks' vacation to be taken during December, February and April breaks
- Longevity - \$150.00 for each year beginning in year ten (10)
- Degree Stipends:
 - Bachelor's - \$1,000
 - Master's - \$3,926

Note: In order to qualify for degree stipends, proof of attainment must be submitted to the Superintendent-Director for approval and must meet the requirement of the job description.

NON-UNION EMPLOYEE CONTRACTS

Twelve (12) Month Individual Employment Contracts

Unless otherwise amended by vote of the District School Committee, the following will be the personnel policies of twelve (12) month individual contract employees of the District:

Cooperative Education Coordinator

- 208-day Non-Union Salary Employee (modified 12 month work schedule)
(183 school days + 15 days before start of school year + 10 days after school year ends)
- Work hours - 7:00 a.m. - 3:30 p.m., which includes half hour unpaid lunch
- Vacation: None
- Longevity - \$150 for each year beginning in year ten (10)
- Degree Stipends:
 - Bachelor's - \$ 1,000
 - Master's - \$3,926

Food Services Director

- 260-day Non-Union Salary Employee (work year begins July 1st and ends June 30th)
- Work hours - 6:30 a.m. – 2:30 p.m., which includes half hour lunch
- Vacation
 - Year 1 – two (2) weeks
 - Year 2 & 3 – four (4) weeks
 - After 3 Years – five (5) weeks
- Longevity - \$150 for each year beginning in year ten (10)
- Degree Stipends:
 - Bachelor's - \$ 1,000
 - Master's - \$3,926

Full-Time Twelve Month Staff

- 260-day Non-Union Salary Employee (work year begins July 1st and ends June 30th)
- Work hours - 7:30 a.m. - 3:30 p.m. or 8:00 a.m. to 4:00 p.m., which includes half hour lunch
- Vacation
 - Year 1 – two (2) weeks
 - Year 2 & 3 – four (4) weeks
 - After 3 Years – five (5) weeks
- Longevity - \$150 for each year beginning in year ten (10)
- Degree Stipends:
 - Bachelor's - \$ 1,000
 - Master's - \$3,926

Note: In order to qualify for degree stipends, proof of attainment must be submitted to the Superintendent-Director for approval and must meet the requirement of the job description.

Approved by SC: 5/13/21

Revised by SC: 4/2/24 & 5/14/24