

STAFF RESPONSE - OFFICER PRESENT ON CAMPUS FOR IMMIGRATION ENFORCEMENT PURPOSES:



1

School staff call the Assistant Superintendent of Student Services for guidance; Law enforcement & district safety will be contacted to go to the school.



2

School staff ask for officer's credentials: (a) name; (b) badge number; and (c) phone number of officer's supervisor



3

School staff ask for the reason and documentation that authorizes the agent to have school access



4

If an officer enters the school without consent, staff will not physically stop the officer; staff may follow normal procedures for intruder on campus.



5

School staff make a copy of all documents gathered from the officer and send the information to the Assistant Superintendent of Student Services.