



Regular Meeting of the St. Mary Parish  
School Board  
02/13/2025 05:30 PM  
Evans Medine Meeting Room  
474 Hwy 317, Centerville, LA 70522

## MEETING MINUTES

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### Attendees

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#### Voting Members

Guienzy Brent, Board Member  
Tammie Moore, Board Member - Vice President  
Lindsey Anslem, Board Member  
Debra Jones, Board Member  
Marilyn LaSalle, Board Member  
Chad Paradee, Board Member  
Alaina Black, Board Member - President  
Andrew Mancuso, Board Member  
Rhonda Dennis, Board Member  
Lawrence Guillory, Interim School Board Member

#### Absent Members

Ginger Griffin, Board Member

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### I. Meeting Called to Order

The meeting was called to order by President Black.

### II. Opening of Regular Meeting

The St. Mary Parish School Board met in regular session on Thursday, February 13, at 5:30 p.m., in the Evans Medine Meeting Room at the Central Office Complex in Centerville, Louisiana for the following purposes and to take whatever actions necessary. The meeting may be viewed online at [https://www.youtube.com/channel/UCnZ1z15loF\\_FZnVcBe09cRQ](https://www.youtube.com/channel/UCnZ1z15loF_FZnVcBe09cRQ)

#### 1. Roll Call

The roll call was conducted by Dr. Fegenbush.

#### 2. Invocation

Mr. Holmes gave the invocation.

#### 3. Pledge of Allegiance to the Flag of the United States of America

President Black led the Pledge of Allegiance to the Flag of the United States of America.

#### 4. Introduction of Students and Employees of the Month

- A. Berwick Junior High School: Student of the Month: Rylee Fryou, 8th Grade Student and Jesus Ramirez, Custodian

- B. J. B. Maitland Elementary School: Student of the Month: Brixx Billiot,  
5th Grade Student and Kortney Osburn, Teacher
- C. Morgan City High School: Student of the Month: Sherley Perez-Deleon,  
12th Grade Student and Therra Williams

III. Appearances

1. Recognition of newly appointed positions

Ms. Estay recognized and introduced Mrs. Becky Voisin, as the new Chief Financial Officer.

IV. Approval of Amended Agenda

No amended agenda.

V. Approval of Official School Board Minutes

1. Regular Meeting: January 9, 2025

Motion to approve the official school board minutes from the regular board meeting held on January 9, 2025.

Motion made by: Andrew Mancuso

Motion seconded by: Tammie Moore

Voting:

Unanimously Approved

VI. Approval of Consent Agenda

Mr. Mancuso requested to pull Item 2 A from the consent agenda regarding Permission to Advertise for J. S. Aucoin Boiler Replacement Project for further discussion.

1. \*Approve banking resolutions authorizing signatories at various schools as a result of recent appointments

Motion to approve the remaining items on the consent agenda with the exception of pulling Item 2 A (J. S Aucoin Boiler Replacement Project for further discussion) as presented by Dr. Fegenbush.

Motion made by: Tammie Moore

Motion seconded by: Andrew Mancuso

Voting:

Unanimously Approved

2. \*Permission to Advertise for Bids:

A. \*J. S. Aucoin Boiler Replacement Project

After clarifications from Mr. Wiese, a motion was made to approve the advertisement for bids for J. S. Aucoin Boiler Replacement Project.

Motion made by: Andrew Mancuso

Motion seconded by: Rhonda Dennis

Voting:

Unanimously Approved

VII. Business Affairs

1. Approve School Board Member Training Resolution for the year 2024 reflecting each member of the St. Mary Parish School Board for receiving a minimum of

**six (6) hours of training and instruction, as required by ACT 705 of the 2011 Louisiana Legislature.**

**School Board Member Training Resolution**

WHEREAS, each member of a city and parish school board shall receive a minimum of six hours of training and instruction, as required by ACT 705 of the 2011 Louisiana Legislature; and

WHEREAS, this training and instruction shall consist of school laws of this state, laws governing the powers, duties, and responsibilities of city and parish school boards, educational trends, research and policy; and

WHEREAS, such instruction may be received from an institution of higher education in this state, from instruction sponsored by the State Department of Education, or by an in-service training program conducted by a city or parish school board central office or the Louisiana School Boards Association, or training provided at the national level; and

WHEREAS, each member of a city and parish board shall receive one hour of ethics training, per year, of their tenure as board member;

NOW THEREFORE, BE IT RESOLVED, that it become public record that Lindsey T. Anslem, Alaina L. Black, Guienzy M. Brent, Rhonda Dennis, Ginger S. Griffin, Lawrence A. Guillory, Debra R. Jones, Marilyn P. LaSalle, Andrew V. Mancuso, Tammie L. Moore, and Chad M. Paradee, members of the St. Mary Parish School Board , have successfully received and exceeded the six hours of required training as mandated by the Legislature of Louisiana and all board members have fulfilled the mandate of one hour of ethics training for the year 2024.

**CERTIFICATE**

I, the undersigned Superintendent of the St. Mary Parish School Board, do hereby certify that the above and foregoing is a true copy of a resolution adopted at its regular School Board meeting on February 13, 2025.

Buffy S. Fegenbush, Ed. D., Superintendent  
**St. Mary Parish School Board**

President Black congratulated School Board members for completing the required training hours for the 2024 calendar year.

- A. Lindsey T. Anslem**
- B. Alaina L. Black**
- C. Guienzy M. Brent**
- D. Rhonda R. Dennis**
- E. Ginger S. Griffin**
- F. Lawrence A. Guillory**
- G. Debra R. Jones**
- H. Marilyn P. LaSalle**
- I. Andrew V. Mancuso**
- J. Tammie L. Moore**
- K. Chad M. Paradee**

- 2. Recognize and Honor Board Members for Achieving Certified School Board Member Designation that voluntarily earned twenty (20) or more LSBA approved training hours during the 2024 calendar year**

President Black recognized and honored Mrs. Lindsey T. Anslem, Mrs. Rhonda R. Dennis, Ms. Guienzy M. Brent, and Ms. Tammie M. Moore for achieving Certified School Board Member Designation, who voluntarily earned twenty or more Louisiana School Board Association (LSBA) approved training hours during the 2024 calendar year.

- A.    **Lindsey T. Anslem**
- B.    **Rhonda R. Dennis**
- C.    **Guienzy M. Brent**
- D.    **Tammie L. Moore**

**3.    Approve Resolution authorizing newly appointed Chief Financial Officer to move funds between accounts and in payment of certain obligations**

**ST. MARY PARISH SCHOOL BOARD RESOLUTION**

BE IT HEREBY RESOLVED that effective March 1, 2025, Buffy S. Fegenbush in her capacity as Superintendent/Secretary/Treasurer and Alaina L. Black in her capacity as President of the Board are hereby named as the approved signatories for all checks, Certificates of Deposit, and other documents affecting funds of the St. Mary Parish School Board.

All checks and other instruments issued, including payroll checks, shall be signed by both the President of the Board and the Superintendent/Secretary/Treasurer.

FURTHER RESOLVED, that Buffy S. Fegenbush in her capacity as Superintendent/Secretary/Treasurer, and Alaina L. Black in her capacity as President of the St. Mary Parish School Board, and Becky Voisin in her capacity as Chief Financial Officer shall have the authority, to make transfers of funds to the State of Louisiana and the U. S. Treasury for the purpose of making payroll tax deposits under the electronic funds transfer programs of each; and upon written notification to the Fiscal Agent Banks of the St. Mary Parish School Board, have the authority to make transfers of funds to the Teachers Retirement System of Louisiana, ING Annuities, to the State of Louisiana School Employees Retirement System, to the Louisiana Asset Management Pool, to the Whitney National Bank, to the Regions Investment Company, Inc., and to TMC Bank (Patterson State Bank) and between School Board accounts, for the purpose of receiving credit or acquiring investment securities in the name of the St. Mary Parish School Board.

I hereby certify that the foregoing is a true and exact copy of a resolution adopted at a regular board meeting held on February 13, 2025 at which time a quorum was present and voting.

Centerville, Louisiana, this \_\_\_\_day of \_\_\_\_\_ 2025.

\_\_\_\_\_  
Secretary/Treasurer

Subscribed and sworn to before me this \_\_\_\_day of \_\_\_\_\_ 2025.

\_\_\_\_\_  
NOTARY PUBLIC

Motion to approve resolution authorizing Mrs. Becky Voisin, the newly appointed Chief Financial Officer to move funds between accounts.

Motion made by: Lindsey Anslem

Motion seconded by: Debra Jones

Voting:

Unanimously Approved

**4. Approve a resolution authorizing designated personnel to apply for credit on behalf of the St. Mary Parish School Board**

A RESOLUTION AUTHORIZING DESIGNATED PERSONNEL TO APPLY FOR CREDIT  
ON BEHALF OF THE ST. MARY PARISH SCHOOL BOARD

BE IT HEREBY RESOLVED that Buffy S. Fegenbush in her capacity as Superintendent/Secretary/Treasurer and Alaina L. Black in her capacity as President of the Board are hereby named as the approved signatories for all checks, Certificates of Deposit, and other documents affecting funds of the St. Mary Parish School Board.

NOW, THEREFORE, BE IT RESOLVED that Buffy S. Fegenbush in her capacity as Superintendent/Secretary/Treasurer and Alaina L. Black in her capacity as President of the Board hereby authorizes Becky Voisin, the Chief Financial Officer, and Melissa Richard, the Accounting Administrative Assistant, to provide all necessary documentation, execute applications, and perform any other actions required to secure and maintain credit approval with TCM Bank (Patterson State Bank) in the name of the St. Mary Parish School Board.

I, undersigned President, and Superintendent/Secretary/Treasurer of St. Mary Parish School Board, do hereby certify that this resolution was adopted at its regular Board Meeting on February 13, 2025, at which time a quorum was present and voting.

Signed this 13th day of February 2025

Mrs. Alaina L. Black  
President

Dr. Buffy S. Fegenbush  
Superintendent/Secretary/Treasurer

Motion to approve resolution to apply for credit on behalf of St. Mary Parish School Board.

Motion made by: Tammie Moore  
Motion seconded by: Marilyn LaSalle  
Voting:  
Unanimously Approved

**5. Consider designation of funds for future technology needs and take appropriate action**

Mr. Perry asked the board to redesignate \$1,500,000 to bring the total allocated funds for future technology needs back to \$5,000,000. This amount was originally reduced to \$3,500,000 after \$1,500,000 was freed up last year. It was emphasized that these funds cannot be accessed without prior board approval, as there is no dedicated funding source for these initiatives.  
Motion to designate \$1,500,000 for future technology needs.

Motion made by: Marilyn LaSalle  
Motion seconded by: Debra Jones  
Voting:  
Unanimously Approved

**6. Consider transfer of funds for future maintenance needs and take appropriate action**

Motion to approve the transfer of \$500,000 to the Maintenance District I Capital Project Fund, \$500,000 to the Maintenance District II Capital Project Fund, and

\$500,000 to the Maintenance District III Capital Project Fund from the General Fund account for a total of \$1,500,000.

Motion made by: Guienzy Brent

Motion seconded by: Marilyn LaSalle

Voting:

Unanimously Approved

## **VIII. Committee Reports**

### **1. Special Education Advisory Council Meeting met on February 3, 2025**

On behalf of Ms. McClarity in her absence, Dr. Fegenbush stated that it was a wonderful special education task force meeting. The event featured representatives from gifted and talented programs, live music, artwork presentations, and some vocal talent presentations. The meeting is available for viewing on the St. Mary Parish School Board's streaming website.

### **2. Discuss to set date and time for Policy Committee meeting**

Mr. Mancuso stated that before scheduling the Policy Committee meeting, he would like confirmation that Dr. Janet Pope of the Louisiana School Board Association (LSBA) will attend. He also plans to address the Student Use of Electronic Telecommunication Device policy (JCDAE), which was updated by the Louisiana State Board of Elementary and Secondary Education (BESE), with the goal of having the policy ready for full board approval at the next regular board meeting.

## **IX. Staff Reports**

### **1. Chief Financial Officer's Report**

#### **A. Sales Tax Update**

Mr. Perry reported that the sales tax collections for seven months through the year were \$2,500,000 collected versus \$2,000,000 budgeted, which is estimated at \$500,000 over budget.

#### **B. Financial Statements (Major Funds Only)**

The Board was provided financial statements for major funds only to review at their leisure.

#### **C. Other Significant Items**

Mr. Perry congratulated Mrs. Becky Voisin as the new Chief Financial Officer, who had patiently waited 16 years for him to retire.

President Black read aloud the following speech for Mr. Perry on his retirement:

Today, we gather to celebrate Mr. Perry's last board meeting and his well-deserved retirement as Chief Financial Officer. Throughout his years of service, Mr. Perry's dedication to ensuring the financial health of our schools has had a lasting impact on students, educators, and staff. His expertise has been foundational to the growth and success of our school district, allowing us to invest in our students' futures while maintaining fiscal responsibility. Mr. Perry's commitment to excellence and unwavering support for the St. Mary Parish community are deeply appreciated. As he begins this new chapter, his legacy of service will

continue to resonate in our schools. On behalf of the St. Mary Parish School Board, we thank Mr. Perry for his dedication and congratulated him on his retirement, wishing him joy and fulfillment in his future endeavors.

#### **X. Superintendent's Report**

Dr. Fegenbush reported that following the Martin Luther King Jr. holiday and some snowy days, Franklin Junior High School successfully opened at 1600 Main Street. Thanks were extended to the administration, faculty, and staff for their support. The student response has been great, and a ribbon-cutting ceremony will be announced soon. Special thanks were given to Mr. Wiese for overseeing the renovation.

In December, the newly formed Industrial Task Force met to discuss how to better align educational efforts with local industries, focusing on expanding student access to work experience and career visibility. The task force will meet again in early March to continue this important discussion.

On February 4th, Morgan City Junior High hosted a successful English learner parent night with over 70 attendees.

District and school leaders are planning for the upcoming school term, with middle and high schools organizing family nights and scheduling opportunities for students. Follow local media and the Student Progress Center for updates.

Join St. Mary Schools' Black History Month celebrations by checking the district and social media sites for dates and times. There are many events planned to celebrate and learn about our rich history.

Lastly, she reiterated the kind words that President Black mentioned about Mr. Perry and wished him the best in his retirement, especially enjoying time with his family and grandchildren.

Mr. Paradee stated that before moving forward with the agenda, he would like to schedule a special meeting on Wednesday, February 19, 2025, at 5:30 p.m. to discuss Dr. Fegenbush's contract renewal and to consider authorizing the President and Vice-President to enter into contract negotiations.

Hearing no objections from the Board, the special meeting was scheduled.

#### **XI. Resolution of Respect**

Ms. Estay read the Resolutions of Respect for the late Maria T. Daiy (retired school secretary), and Tammy Millet (retired school cafeteria technician).

#### **XII. Closing - Adjournment**

A motion was made and duly seconded to adjourn the meeting.

Motion made by: Tammie Moore

Motion seconded by: Debra Jones

Voting:

Unanimously Approved

The meeting adjourned at 6:08 p.m.