

LINCOLNWOOD SCHOOL DISTRICT 74
BOARD OF EDUCATION
Facilities Committee Meeting AGENDA
Tuesday, March 18, 2025 at **6:00 PM**

BOARD OF EDUCATION
Kevin Daly, *President*
Peter D. Theodore, *Vice President*
John P. Vranas, *Secretary*
Myra A. Foutris
Ted Kwon
Jay Oleniczak
Rupal Shah Mandal

ADMINISTRATION
Dr. David L. Russo, *Superintendent of Schools*
Dr. Dominick M. Lupo, *Assistant Superintendent for Curriculum and Instruction*
Courtney Whited, *Business Manager/CSBO*

*Agenda of the Facilities Committee Meeting of the Board of Education of Lincolnwood School District 74, Cook County, Illinois, to be held in the Marvin Garlich Administration Building
6950 N. East Prairie Road
Lincolnwood, Illinois 60712,
on Tuesday, March 18, 2025.*

IN-PERSON PARTICIPATION: It is expected that all members of the Facilities Committee, plus several administrators, will be physically present at the Marvin Garlich Administration Building located at 6950 N. East Prairie Road, Lincolnwood, IL. The public is welcome.

- 1. CALL TO ORDER/ROLL CALL
FACILITIES COMMITTEE MEMBERS
John P. Vranas (BOE), Chair
Rupal Shah Mandal (BOE), Co-Chair
Myra A. Foutris (BOE)
Emily McCall, Community Member
Zade Tagani, Community Member

ADMINISTRATORS/STAFF
Dr. David L. Russo, Superintendent of Schools
Dr. Dominick M. Lupo, Assistant Superintendent for Curriculum and Instruction
Courtney Whited, Business Manager/CSBO
Jim Caldwell, Director of Buildings and Grounds

- 2. AUDIENCE TO VISITORS
- 3. APPROVAL OF MINUTES
 - a. Facilities Committee Meeting Minutes - **JANUARY 21, 2025** 3
Motion by member: _____ Seconded by: _____
 - b. Facilities Committee Meeting Minutes - **FEBRUARY 18, 2025** 6
Motion by member: _____ Seconded by: _____
- 4. DISTRICT ARCHITECT OF RECORD - STUDIOGC architecture+interiors
 - a. INFORMATION/DISCUSSION/ACTION: StudioGC architecture+interiors Project(s) 9
Update
 - I. Updated Designs for Parking Lot Alterations 10

b. INFORMATION/DISCUSSION/ACTION: Todd Hall's First Grade Classroom Furniture Replacement 11

5. OLD BUSINESS

6. NEW BUSINESS

a. INFORMATION/DISCUSSION/ACTION: GSF USA, Inc. Custodial Cleaning Services for 2025-26 19

7. INFORMATION/DISCUSSION: District Facilities Update

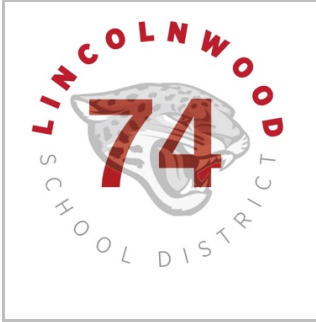
a. Lincolnwood Public Library will host their annual Summer Reading Kick-Off Party on Friday, June 13, 2025 from 4:00 to 6:00 p.m. Visitors will be able to use the School District parking lots for overflow.

8. ADJOURNMENT

Motion by member: _____ Seconded by: _____

Dr. David L. Russo, Superintendent of Schools

Lincolnwood School District 74 is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of this meeting or facility, are requested to contact the District Office at 847-675-8234 promptly to allow Lincolnwood School District 74 to make reasonable accommodations for those persons.



LINCOLNWOOD SCHOOL DISTRICT 74
BOARD OF EDUCATION
Facilities Committee Meeting Minutes
Tuesday, January 21, 2025 at **6:00 PM**

BOARD OF EDUCATION
Kevin Daly, President
Peter D. Theodore, Vice President
John P. Vranas, Secretary
Myra A. Foutris
Ted Kwon
Jay Oleniczak
Rupal Shah Mandal

ADMINISTRATION
Dr. David L. Russo, Superintendent of Schools
Dr. Dominick M. Lupo, Assistant Superintendent for Curriculum and Instruction
Courtney Whited, Business Manager/CSBO

Minutes of the Facilities Committee Meeting of the Board of Education of Lincolnwood School District 74, Cook County, Illinois, was held in the Marvin Garlich Administration Building 6950 N. East Prairie Road, Lincolnwood, Illinois 60712, on Tuesday, January 21, 2025.

1. CALL TO ORDER/ROLL CALL.

Chair Vranas called the Facilities Committee meeting to order at 6:04 p.m.

FACILITIES COMMITTEE MEMBERS

John P. Vranas (BOE), Chair
Rupal Shah Mandal (BOE), Co-Chair
Myra A. Foutris (BOE)

FACILITIES COMMITTEE MEMBERS NOT PRESENT

Emily McCall, Community Member
Zade Tagani, Community Member

ADMINISTRATORS/STAFF

Dr. David L. Russo, Superintendent of Schools
Dr. Dominick M. Lupo, Assistant Superintendent for Curriculum and Instruction
Courtney Whited, Business Manager/CSBO
Jim Caldwell, Director of Buildings and Grounds

OTHERS PRESENT

Athi Toufexis, StudioGC

2. AUDIENCE TO VISITORS

None

3. APPROVAL OF MINUTES

a. Facilities Committee Meeting Minutes - **OCTOBER 22, 2024**

A motion was made, seconded and passed to approve the October 22, 2024 Facilities Committee meeting minutes.

4. DISTRICT ARCHITECT OF RECORD - STUDIOGC architecture+interiors

a. StudioGC architecture+interiors Project(s) Update

I. Flooring Selections for Rutledge Hall Corridors and Main Entries to be Completed During Summer 2025

Athi Toufexis, StudioGC thanked the Committee for providing feedback on the flooring for Rutledge Hall. The Committee chose the Jaguar logo option #1 for consistency and concept #2 for Rutledge Hall corridor flooring.

II. Sitework Options for the Campus Exterior North of Rutledge Hall

Athi presented the sitework options for the Campus Exterior North of Rutledge Hall. Athi presented options for the four-square court and said that the squares could be outlined or painted in with option C, an acrylic coating. Athi explained that they are going out to bid this week with Option B for the basketball and Option C for the four-square area. The Committee chose the Bright Blue with Black and White striping for the sport court material. The Committee discussed changing the shaded area to concrete to solve the issue of grass not growing, foot traffic, and snow removal. The Committee discussed working around the tree that currently exists in that location.

III. Lincoln Hall Courtyard

Athi discussed the Lincoln Hall Courtyard windows. There will be an insulated panel installed under the windows in the Lincoln Hall courtyard. There is a recommendation to fully replace the window unit. The Committee also recommended following the same pattern on the second floor.

5. OLD BUSINESS

None

6. NEW BUSINESS

a. Lincolnwood School District 74 – Site Assessment Survey

A motion was made, seconded, and passed that the Facilities Committee concurs with the Administration's recommendation to the Board of Education to approve the proposal from Foresight Integrated Solutions for a Site Assessment Survey in the amount of \$8,000.

7. District Facilities Update

a. Rutledge Hall Parking Lot Reconfiguration

Dr. David L. Russo, Superintendent of Schools shared the parking proposals. The Committee recommended exploring other solutions.

b. Exterior Campus Storage Options

The Committee recommended exploring options.

c. District's 2015 Ford F-250 Super Duty with 30,522 Miles on the Odometer

The truck is currently in good working order and the District will be using funds from the IPRF Safety Grant to install a new liftgate on the vehicle.

d. An SD71 Athletic Charter Bus (First Student) Damaged one Lincoln Hall Outdoor Basketball Hoop on December 2nd.

First Student, Inc. has offered to "cover all charges" relative to repair/replacement of this equipment.

Administration will explore options to repair or replace the Basketball Hoop.

Buildings and Grounds will plan to paint the campus fence sections in need of a coating, especially along Crawford Avenue near Lincoln Hall's field during the summer.

8. ADJOURNMENT

A motion was made, seconded, and passed to adjourn the Facilities Committee meeting at 7:02 p.m.

The next Facilities Committee meeting will be held Tuesday, February 18, 2025 at 6:00 p.m. The public is welcome.

John P. Vranas, Chair

Rupal Shah Mandal, Co-chair



LINCOLNWOOD SCHOOL DISTRICT 74
BOARD OF EDUCATION
Facilities Committee Meeting Minutes
Tuesday, February 18, 2025 at **6:00 PM**

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*Minutes of the Facilities Committee Meeting of the Board of Education of Lincolnwood School District 74, Cook County, Illinois, was held in the Marvin Garlich Administration Building
6950 N. East Prairie Road, Lincolnwood, Illinois 60712, on Tuesday, February 18, 2025.*

1. CALL TO ORDER/ROLL CALL

Chair Vranas called the Finance Committee meeting to order at 6:11p.m. Roll call was taken and a quorum was not present. No formal recommendations were taken, but members continued with their discussion.

FACILITIES COMMITTEE MEMBERS

John P. Vranas (BOE), Chair
Emily McCall, Community Member

FACILITIES COMMITTEE MEMBERS NOT PRESENT

Co-Chair Myra A. Foutris (BOE)
Rupal Shah Mandal (BOE)
Zade Tagani, Community Member

ADMINISTRATORS/STAFF

Dr. David L. Russo, Superintendent of Schools
Dr. Dominick M. Lupo, Assistant Superintendent for Curriculum and Instruction
Courtney Whited, Business Manager/CSBO
Jim Caldwell, Director of Buildings and Grounds

OTHERS PRESENT

Athi Toufexis, StudioGC

2. AUDIENCE TO VISITORS

3. APPROVAL OF MINUTES

a. Facilities Committee Meeting Minutes - **JANUARY 21, 2025**

The Facilities Committee did not take any action relative to the January 21, 2025 minutes due to the lack of a quorum.

4. DISTRICT ARCHITECT OF RECORD - STUDIOGC architecture+interiors

a. StudioGC architecture+interiors Project(s) Update

I. The District went out to bid for four (4) Summer 2025 facilities projects:

1. a) Todd Hall HVAC Tunnel Piping

The Facilities Committee members in attendance stated their support of the Administration's recommendation to the Board of Education to approve the bid from Oak Brook Mechanical Services, Inc. for \$536,800 which includes an allowance of \$25,000.

2. b) Rutledge Hall Corridor Flooring

The Facilities Committee members in attendance stated their support of the Administration's recommendation to the Board of Education to approve the bid for Construction Solutions for \$173,723 which includes an allowance of \$15,000.

3. c) Rutledge Hall and Lincoln Hall General Trades (exterior doors, soffit, glazing, etc.)

The Facilities Committee members in attendance stated their support of the Administration's recommendation to the Board of Education to approve the bid from Construction Solutions for \$457,723 which includes an allowance of \$30,000.

4. d) Sitework (replacement of worn concrete, playground area preparation, play areas)

The Facilities Committee members in attendance stated their support of the Administration's recommendation to the Board of Education to approve the bid from Abbey Paving for \$372,550 which includes an allowance of \$30,000

b. Kindergarten Playground Equipment Alteration

The Facilities Committee members in attendance stated their support of the Administration's recommendation to the Board of Education to go forward with the replacement of the monkey bars with an attic climber and steering wheel panel.

c. Replacement of Kindergarten's Playground Artificial Turf with Poured-In-Place Surfacing

The Facilities Committee members in attendance stated their support of the Administration's recommendation to the Board of Education to approve the contract from Landscape Structures for PlayBounds Poured-in-Place Surfacing for the Kindergarten Playground in the amount of \$105,210.00.

d. Lincoln Hall's Outdoor Basketball Hoops

Courtney explained that the District will be getting two (2) new basketball hoops. First Student, Inc. will reimburse the District for one of the basketball hoops that was damaged by a First Student bus.

The Facilities Committee members in attendance stated their support of the Administration's recommendation to the Board of Education to move forward with the removal of two (2) old basketball hoops and installation of two (2) new basketball hoops.

1. OLD BUSINESS

a. Landscaping Maintenance Bid 2025-26, 2027, 2028

The Facilities Committee members in attendance stated their support of the Administration's recommendation to the Board of Education to approve the bid from Contour Landscaping, Inc. for 2025-2026 Seasonal Landscaping Maintenance in the amount of \$78,888.00 with the option to renew in 2027 and 2028.

b. Authorization to Use Fire Prevention and Safety Funds for the 2025 Todd Hall HVAC Tunnel Piping and Lincoln Hall Courtyard Windows

The Facilities Committee members in attendance stated their support of the Administration's recommendation to the Board of Education to approve the proposed Request for Authorization to Use Fire Prevention and Safety Funds in the total amount of \$733,724.00.

2. NEW BUSINESS

Dr. Russo will be presenting additional ideas for the Rutledge Hall Parking Lot and Storage Shed at the March Facilities Committee meeting.

3. ADJOURNMENT

The members in attendance stated their support to adjourn the Facilities Committee meeting at 6:26 p.m.

The next Facilities Committee meeting will be held Tuesday, March 18, 2025 at 6:00 p.m. The public is welcome.

John P. Vranas, Chair

Rupal Shah Mandal, Co-chair



Facilities Committee Meeting

DATE: March 18, 2025

TOPIC: District Architect of Record - StudioGC architecture+interiors Project(s) Update

PREPARED BY: Courtney Whited, Business Manager/CSBO with

Athi Toufexis, Principal, StudioGC architecture+interiors

Recommended for:

- Action
- Discussion
- Information

Purpose:

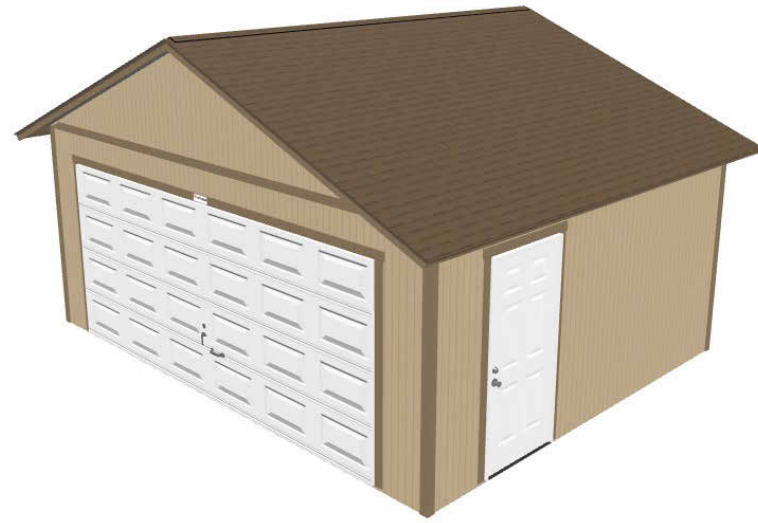
To provide the Facilities Committee an update on StudioGC architecture+interiors District Projects:

1. Updated designs for Parking Lot Alterations

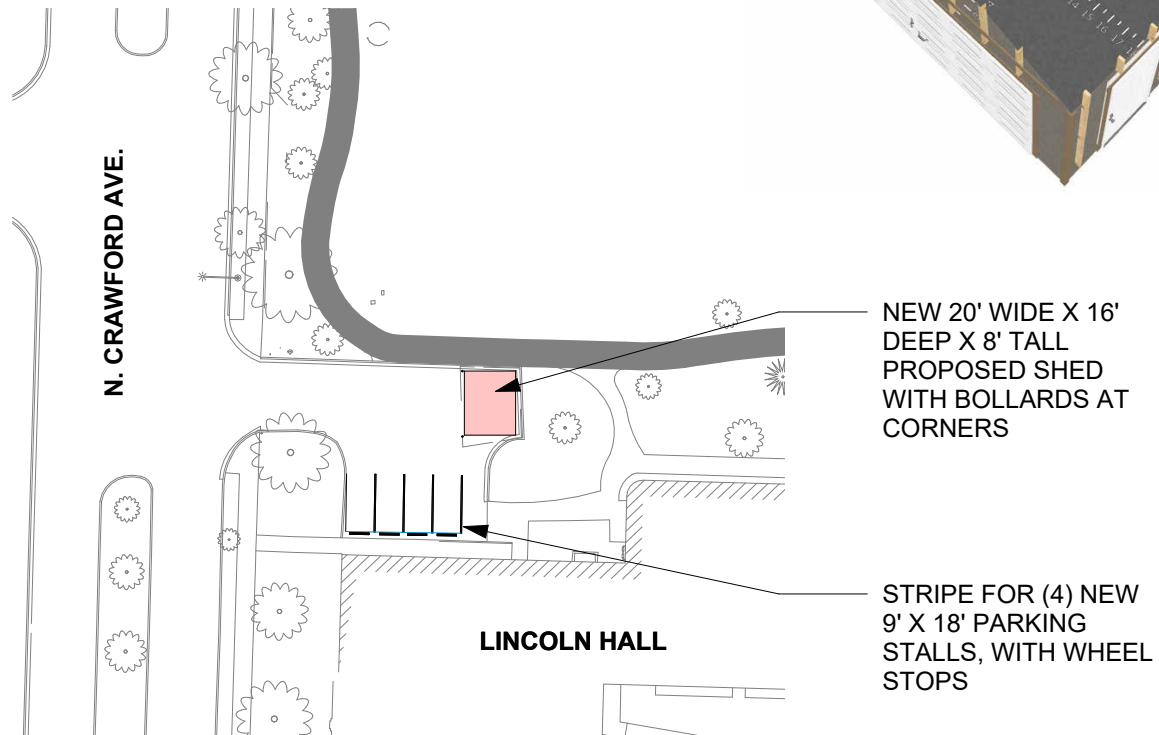
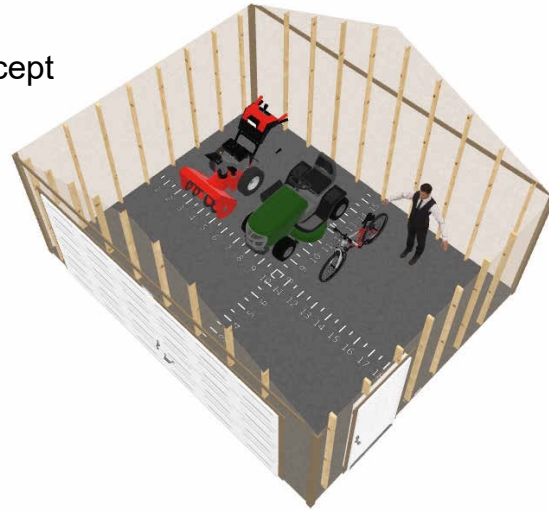
Parking Updates



Existing Conditions

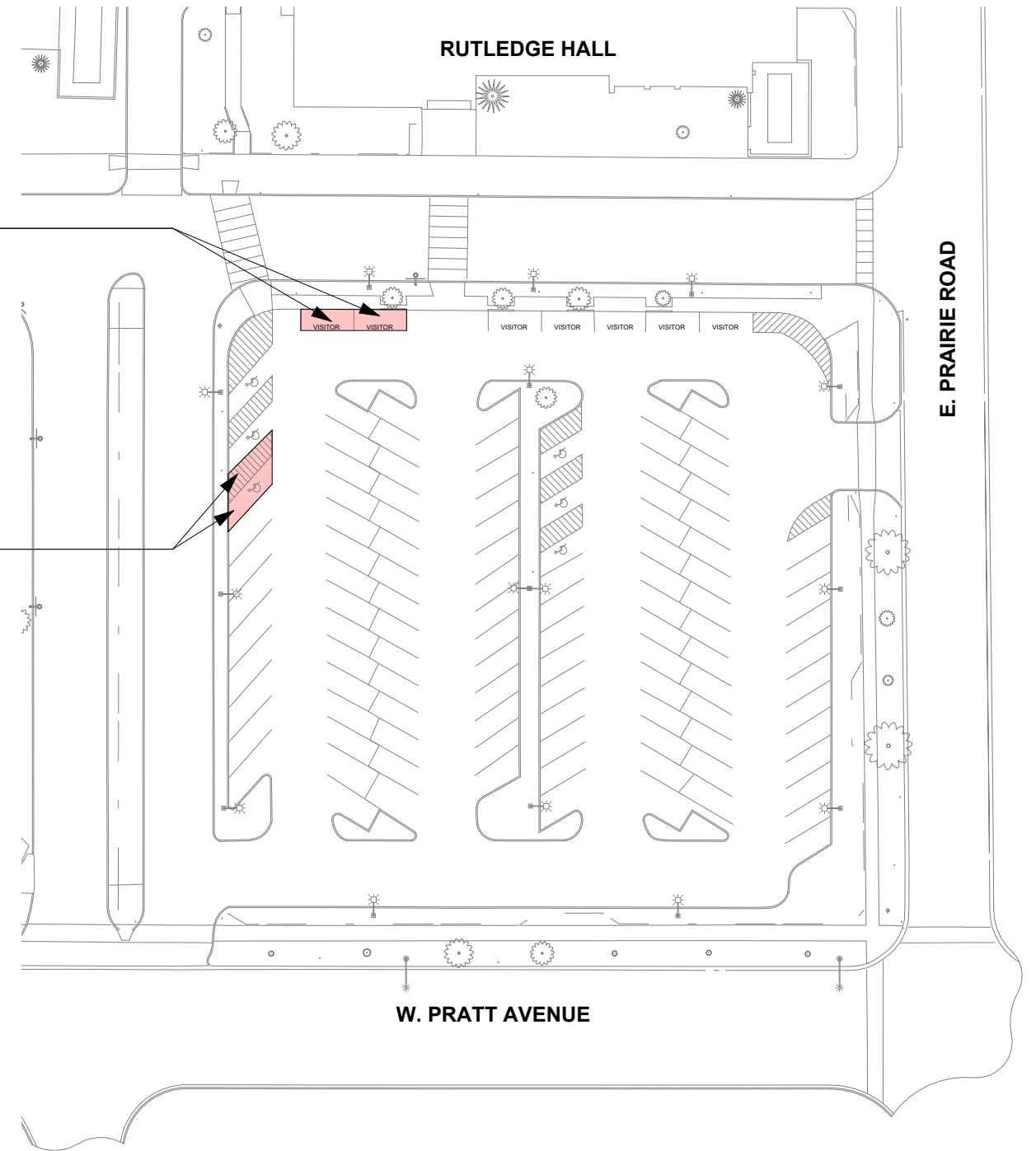


Shed Concept Diagrams



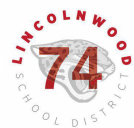
CONVERT (2) VISITOR STALLS TO REGULAR PARKING STALLS

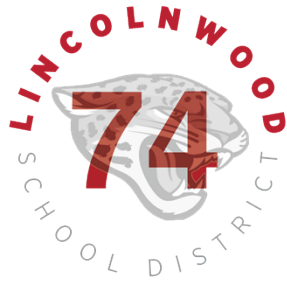
RESTRIPE TO CONVERT (1) ADA STALL TO (2) REGULAR PARKING STALLS



1 Proposed Striping & Shed at Northwest corner of Lincoln Hall
1" = 60'-0"

2 Proposed Restriping at Parking Lot
1" = 60'-0"





Executive Summary Facilities Committee Meeting

DATE: March 18, 2025

TOPIC: Todd Hall's First Grade Classroom Furniture Replacement

PREPARED BY: Courtney Whited

Recommended for:

- Action
- Discussion
- Information

Background:

The Board of Education approves purchases over \$10,000.

According to the Board-approved Facilities Plan, First Grade's classroom furniture will be replaced during the summer of 2025. Administration and the First Grade Team created a mock up classroom using furniture from other updated classrooms throughout the District. The quote and drawings are attached.

Fiscal Impact:

\$ 97,095.49

Recommendation:

The Facilities Committee concurs with the Administration's recommendation to the Board of Education to approve this quote from Interiors for Business, Inc. for First Grade's Classroom Furniture in the amount of \$ 97,095.49 to be installed during Summer 2025.



INTERIORS FOR BUSINESS, INC.
 409 N. River Street
 Batavia, Illinois, 60510
 630.761.1070 Main
 www.interiorsforbusiness.com

CUSTOMER

Lincolnwood SD 74
 6950 N. East Prairie Road
 Lincolnwood, IL 60712

QUOTE

WORKPLACE CONSULTANT Alex Carsi x50
CUSTOMER SERVICE Emily Sternowski x24
CUSTOMER SERVICE Ashley Winkle x30

DATE 2/3/2025 Revised 3/13/2025
TERMS 50% Deposit / Net 45
PROJECT First Grade Classrooms Budget

SEQ #	QTY	DESCRIPTION	AMOUNT	EXTENDED
CLASSROOM TYPICAL				
CH-1	162	Smith System Flavors Chair, 14"H Shell: Apple, Frame: Platinum Glides: Steel	95.55	15,479.10
DK-1	126	Smith System Silhouette Student Desk 18" x 24" x 19-31" Laminate: Classic Linen, Edge: Persian Blue, Base: Platinum with Locking Casters	271.70	34,234.20
M-1	6	Media Technologies Stowaway Cabinet & Cupboard Storage 18"W x 28"D x 42"H, Mobile, HPL Top, HPL Construction, H3 Concealed Style Hinge, P2 Nickel Style Pull Alike Lock, Mobile Technology Cart with door, 3mm PVC edges, R side pull-out worksurface, powder coated 18 gauge steel perforated front panel & 14 gauge 1" x 1" welded steel frame, twin-wheel locking casters Loop Pull: Nickel HPL Top: Wilsonart Grey Mesh PVC Top Rehau Silver Grey HPL Case/Door: Wilsonart Harvest Maple PVC Case/Door: Rehau Solar Oak Powder Coat: Silver Hinges: H3 Concealed Casters: Gray Pulls: P2	1,729.84	10,379.04
TB-1	6	KI Ruckus Height Adjustable Activity Table, Kidney 48" x 84" x 30", Height Adjustable 20-33" Laminate: Classic Linen, Edge: Ultra Blue Base: Starlight Silver Metallic with Casters	787.80	4,726.80
TB-2	12	Smith System Elemental Trapezoid Table 30"D x 60"W x 21.5-35.5"H with casters Laminate: Classic Linen, Edge: Persian Blue, Legs: Platinum with Locking Casters	443.95	5,327.40
ST-1	24	KI Ricochet Stool 14"H Seat/Base/Column: Flannel Seat Pad/Ring: Blue Grey	117.60	2,822.40



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CUSTOMER

Lincolnwood SD 74
 6950 N. East Prairie Road
 Lincolnwood, IL 60712

QUOTE

WORKPLACE CONSULTANT Alex Carsi x50
CUSTOMER SERVICE Emily Sternowski x24
CUSTOMER SERVICE Ashley Winkle x30

DATE 2/3/2025 Revised 3/13/2025
TERMS 50% Deposit / Net 45
PROJECT First Grade Classrooms Budget

SEQ #	QTY	DESCRIPTION	AMOUNT	EXTENDED
	1	Freight	3,004.45	3,004.45
	1	Labor To Receive, Deliver, and Install During Normal Working Hours M-F Area to be free and clear Debris removal included	21,122.10	21,122.10

Contracts:

Smith System: E&I
 KI: Sourcewell
 Media Technologies: NCPA

LEADTIMES: Subject to change without notice

Smith System: 4-8 Weeks
 KI: 3-5 Weeks
 Media Technologies: 8-12 Weeks

This quote includes trips for 1 phase. If additional trips are required they will be charged at \$350.00

TARIFF STATEMENT

The quoted prices are based on current laws and regulations. If these change and increase costs, IFB reserves the right to adjust prices accordingly. Any such price adjustments will be communicated and supported by relevant documentation.

To accept this order please sign and return.

X

Print Name:

PO Number:

Storage fees are included for the first 30 days from receipt of product

Product stored longer than 30 days will result in storage fees

Deposit required at time of order - Leasing options available - This quote is valid for 30 days

Material	72,968.94
	-
Sales Tax 8.00%	-
Freight	3,004.45
Labor	21,122.10
Design	-
Surcharge	-
TOTAL \$	97,095.49



1ST GRADE CLASSROOM FURNITURE DISCUSSION

03.12.25

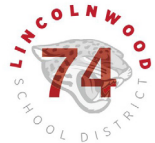
FURNITURE FLOOR PLAN

 - AREA IN SCOPE



1ST GRADE FURNITURE

03.12.25



NEW CLASSROOM FURNITURE TYPICAL



Student Desks

Details:
Qty: (21)
Smith System-
Silhouette Desk
Locking Casters
1 1/4" Top
18"D x 27"L x 29-31"H

Finishes:
Laminate: Classic Linen
Edgeband: Persian Blue
Base: Platinum



Station Work Table

Details:
Qty: (2)
Smith System- Elemental
Trapezoid Table
72"L x 24"D
Casters

Finishes:
Laminate: Classic Linen
Edgeband: Persian Blue
Base: Platinum



Collaboration Table

Details:
Qty: (1)
KI Furniture- Ruckus Kidney
Table
48"W x 84"L x 30"D
Casters

Finishes:
Laminate: Sterling Ash
Edgeband: Sky Blue
Base: Starlight Metallic Silver



Student Chairs, Collaboration Chairs

Details:
Qty: (21) and (4)
Smith System- Flavors
Stack Chair
14"H

Finishes:
Shell: Apple
Frame: Platinum
Glides: Steel



Lectern

Details:
Qty: (1)
Media Technologies- Stowaway
Cabinet & Cupboard Storage
Locking Casters, Pull-Out
Worksurface, Locking Door
18"W x 28"D x 42"H

Finishes:
HPL Laminate: Wilsonart Grey Mesh
4877
PVC Top Rehau C600244 Silver Grey
HPL Case/Door: Wilsonart Harvest
Maple 7953
PVC Case/Door: Rehau CP 40003
Solar Oak
Pull: Nickel
Powder Coated Steel Perforated Front
Panel: 809 Silver
Casters: Gray

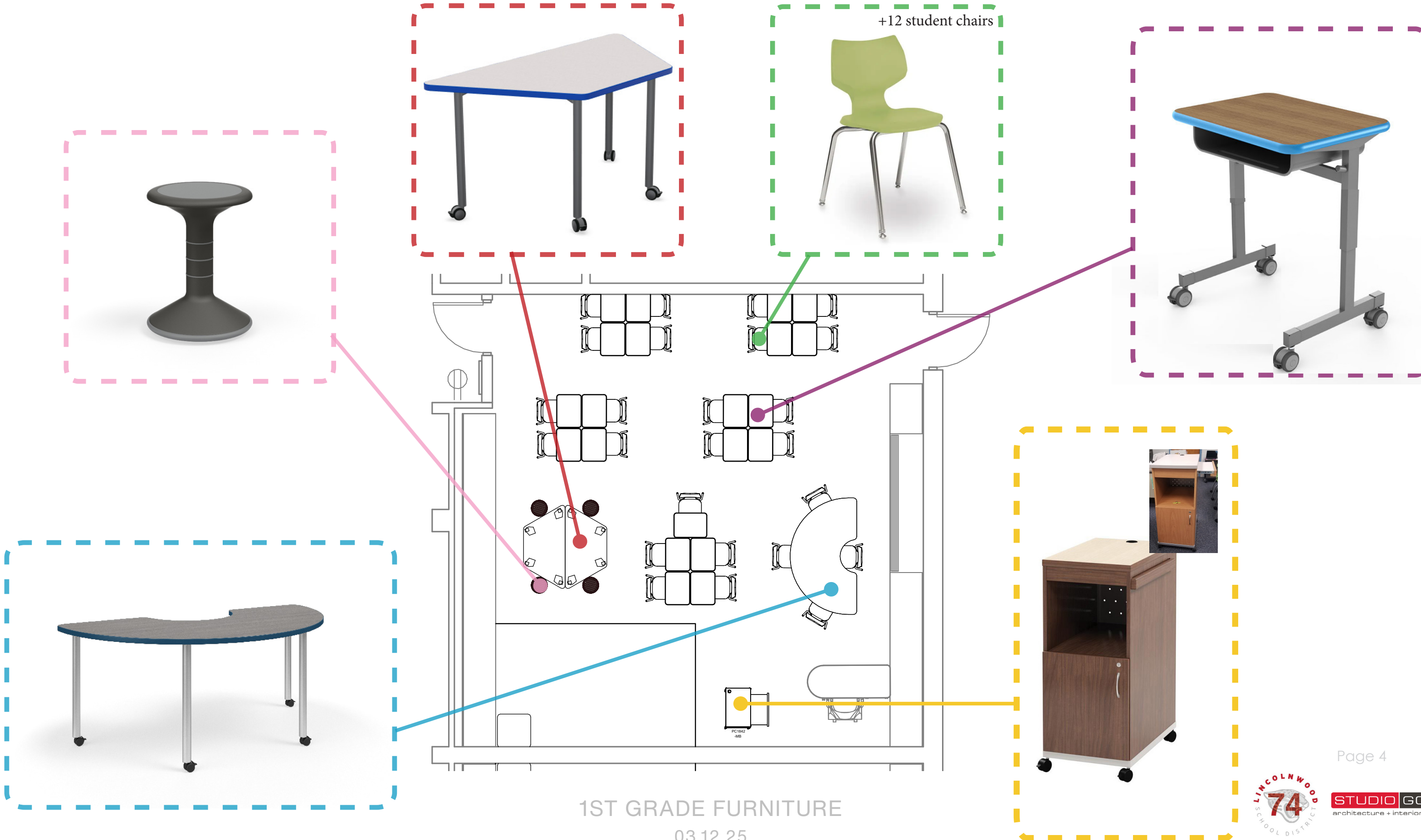


Wobble Stool

Details:
Qty: (4)
KI Furniture
14"H

Finishes:
Top: Blue Grey
Base: Flannel

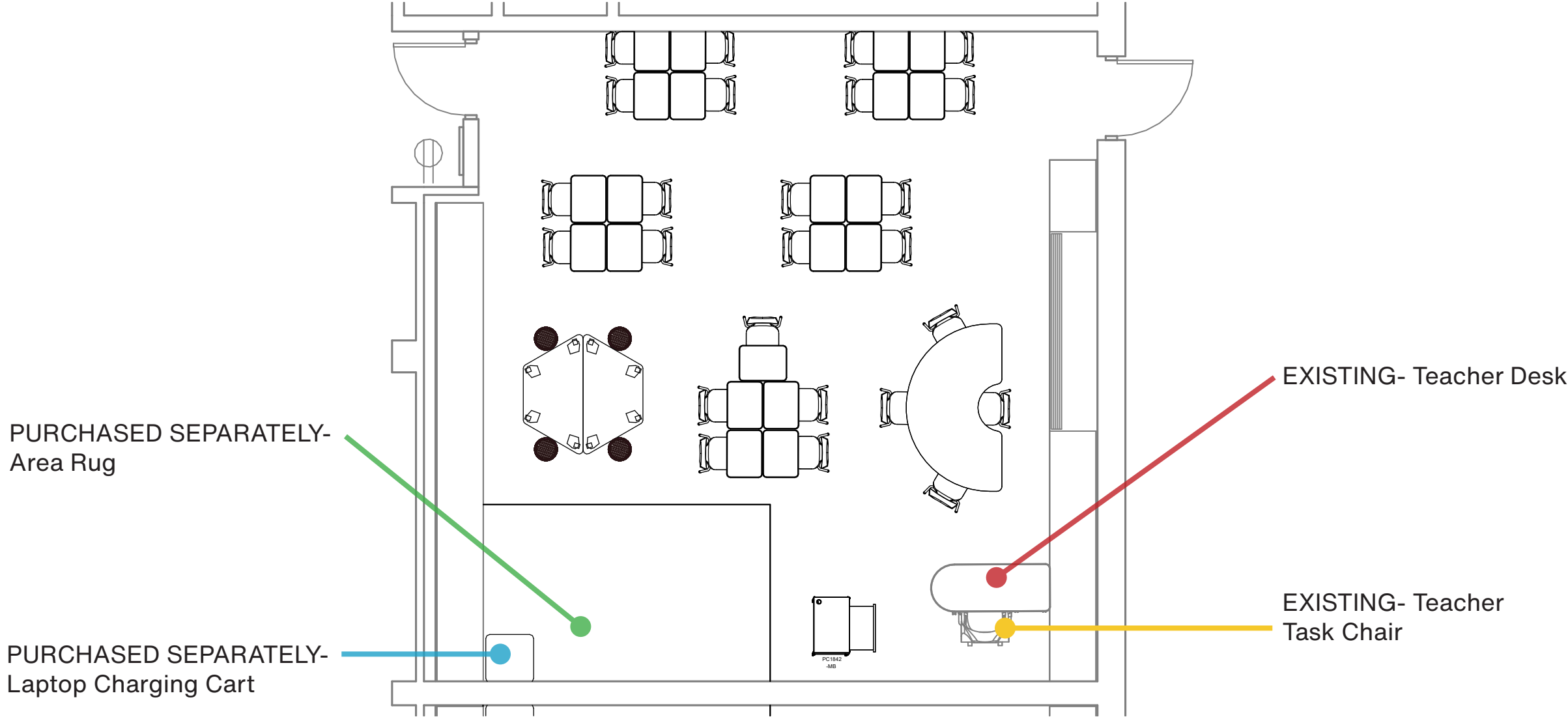
ENLARGED CLASSROOM PLAN TYPICAL

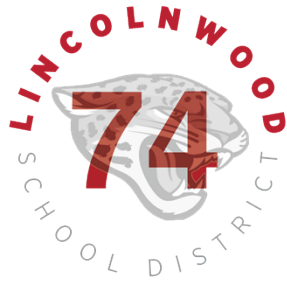


1ST GRADE FURNITURE

03.12.25

FURNITURE NOT WITHIN SCOPE





Executive Summary Board of Education Meeting

DATE: March 18, 2025

TOPIC: GSF USA, Inc. Custodial Cleaning Services for 2025-26

PREPARED BY: Courtney Whited

Recommended for:

- Action
- Discussion
- Information

Purpose/Background:

The District approves expenditures over \$10,000.

Last year, SD74 awarded a five-year custodial cleaning services contract to GSF USA, Inc. Fiscal Year 2026 will be the second year of this arrangement.

District Legal Counsel has reviewed this Amendment to the Agreement and deemed it sufficient without requiring any revisions.

Fiscal Impact:

\$521,132.90 which is a 2.9% increase (CPI) on the prior year's rate

The District paid GSF USA, Inc. \$506,445.97 in 2024-25

Hourly rates decreased slightly

Recommendation:

The Facilities Committee concurs with the Administration's recommendation to the Board of Education to approve this Agreement from GSF USA, Inc. for custodial cleaning services in the amount of \$521,132.90 from August 1, 2025 through July 31, 2026.

