

LINCOLNWOOD SCHOOL DISTRICT 74 BOARD OF EDUCATION Facilities Committee Meeting AGENDA Tuesday, March 18, 2025 at <u>6:00 PM</u> BOARD OF EDUCATION Kevin Daly, President Peter D. Theodore, Vice President John P. Vranas, Secretary Myra A. Foutris Ted Kwon Jay Oleniczak Rupal Shah Mandal

ADMINISTRATION Dr. David L. Russo, Superintendent of Schools Dr. Dominick M. Lupo, Assistant Superintendent for Curriculum and Instruction Courtney Whited, Business Manager/CSBO

Agenda of the Facilities Committee Meeting of the Board of Education of Lincolnwood School District 74, Cook County, Illinois, to be held in the Marvin Garlich Administration Building 6950 N. East Prairie Road Lincolnwood, Illinois 60712, on Tuesday, March 18, 2025.

IN-PERSON PARTICIPATION: It is expected that all members of the Facilities Committee, plus several administrators, will be physically present at the Marvin Garlich Administration Building located at 6950 N. East Prairie Road, Lincolnwood, IL. The public is welcome.

1. CALL TO ORDER/ROLL CALL FACILITIES COMMITTEE MEMBERS John P. Vranas (BOE), Chair Rupal Shah Mandal (BOE), Co-Chair Myra A. Foutris (BOE) Emily McCall, Community Member Zade Tagani, Community Member ADMINISTRATORS/STAFF Dr. David L. Russo, Superintendent of Schools Dr. Dominick M. Lupo, Assistant Superintendent for Curriculum and Instruction Courtney Whited, Business Manager/CSBO Jim Caldwell, Director of Buildings and Grounds 2. AUDIENCE TO VISITORS 3. APPROVAL OF MINUTES a. Facilities Committee Meeting Minutes - JANUARY 21, 2025 3 Motion by member: Seconded by: b. Facilities Committee Meeting Minutes - FEBRUARY 18, 2025 6 Motion by member: Seconded by: 4. DISTRICT ARCHITECT OF RECORD - STUDIOGC architecture+interiors INFORMATION/DISCUSSION/ACTION: StudioGC architecture+interiors Project(s) 9 a. Update Updated Designs for Parking Lot Alterations Ι. 10

- b. <u>INFORMATION/DISCUSSION/ACTION</u>: Todd Hall's First Grade Classroom Furniture <u>11</u> Replacement
  5. OLD BUSINESS
  6. NEW BUSINESS a. <u>INFORMATION/DISCUSSION/ACTION</u>: GSF USA, Inc. Custodial Cleaning Services for <u>19</u>
- 7. INFORMATION/DISCUSSION: District Facilities Update
  - a. Lincolnwood Public Library will host their annual Summer Reading Kick-Off Party on Friday, June 13, 2025 from 4:00 to 6:00 p.m. Visitors will be able to use the School District parking lots for overflow.

21

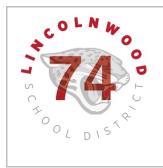
8. ADJOURNMENT

2025-26

Motion by member: \_\_\_\_\_ Seconded by: \_\_\_\_\_

# Dr. David L. Russo, Superintendent of Schools

Lincolnwood School District 74 is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of this meeting or facility, are requested to contact the District Office at 847-675-8234 promptly to allow Lincolnwood School District 74 to make reasonable accommodations for those persons.



LINCOLNWOOD SCHOOL DISTRICT 74 BOARD OF EDUCATION Facilities Committee Meeting Minutes Tuesday, January 21, 2025 at <u>6:00 PM</u> BOARD OF EDUCATION Kevin Daly, President Peter D. Theodore,Vice President John P. Vranas, Secretary Myra A. Foutris Ted Kwon Jay Oleniczak Rupal Shah Mandal

ADMINISTRATION Dr. David L. Russo, Superintendent of Schools Dr. Dominick M. Lupo, Assistant Superintendent for Curriculum and Instruction Courtney Whited, Business Manager/CSBO

Minutes of the Facilities Committee Meeting of the Board of Education of Lincolnwood School District 74, Cook County, Illinois, was held in the Marvin Garlich Administration Building 6950 N. East Prairie Road, Lincolnwood, Illinois 60712, on Tuesday, January 21, 2025.

1. CALL TO ORDER/ROLL CALL.

Chair Vranas called the Facilities Committee meeting to order at 6:04 p.m.

# FACILITIES COMMITTEE MEMBERS

John P. Vranas (BOE), Chair Rupal Shah Mandal (BOE), Co-Chair Myra A. Foutris (BOE)

FACILITIES COMMITTEE MEMBERS NOT PRESENT Emily McCall, Community Member Zade Tagani, Community Member

# ADMINISTRATORS/STAFF

Dr. David L. Russo, Superintendent of Schools Dr. Dominick M. Lupo, Assistant Superintendent for Curriculum and Instruction Courtney Whited, Business Manager/CSBO Jim Caldwell, Director of Buildings and Grounds

OTHERS PRESENT Athi Toufexis, StudioGC

2. AUDIENCE TO VISITORS None

# 3. APPROVAL OF MINUTES

a. Facilities Committee Meeting Minutes - OCTOBER 22, 2024 A motion was made, seconded and passed to approve the October 22, 2024 Facilities Committee meeting minutes.

- 4. DISTRICT ARCHITECT OF RECORD STUDIOGC architecture+interiors
- a. StudioGC architecture+interiors Project(s) Update
- Flooring Selections for Rutledge Hall Corridors and Main Entries to be Completed During Summer 2025 Athi Toufexis, StudioGC thanked the Committee for providing feedback on the flooring for Rutledge Hall. The Committee chose the Jaguar logo option #1 for consistency and concept #2 for Rutledge Hall corridor flooring.
- II. Sitework Options for the Campus Exterior North of Rutledge Hall

Athi presented the sitework options for the Campus Exterior North of Rutledge Hall. Athi presented options for the four-square court and said that the squares could be outlined or painted in with option C, an acrylic coating. Athi explained that they are going out to bid this week with Option B for the basketball and Option C for the four-square area. The Committee chose the Bright Blue with Black and White striping for the sport court material. The Committee discussed changing the shaded area to concrete to solve the issue of grass not growing, foot traffic, and snow removal. The Committee discussed working around the tree that currently exists in that location.

# III. Lincoln Hall Courtyard

Athi discussed the Lincoln Hall Courtyard windows. There will be an insulated panel installed under the windows in the Lincoln Hall courtyard. There is a recommendation to fully replace the window unit. The Committee also recommended following the same pattern on the second floor.

5. OLD BUSINESS

None

- 6. NEW BUSINESS
- a. Lincolnwood School District 74 Site Assessment Survey

A motion was made, seconded, and passed that the Facilities Committee concurs with the Administration's recommendation to the Board of Education to approve the proposal from Foresight Integrated Solutions for a Site Assessment Survey in the amount of \$8,000.

- 7. District Facilities Update
- a. Rutledge Hall Parking Lot Reconfiguration
   Dr. David L. Russo, Superintendent of Schools shared the parking proposals. The Committee recommended exploring other solutions.
- b. Exterior Campus Storage Options The Committee recommended exploring options.
- c. District's 2015 Ford F-250 Super Duty with 30,522 Miles on the Odometer The truck is currently in good working order and the District will be using funds from the IPRF Safety Grant to install a new liftgate on the vehicle.
- d. An SD71 Athletic Charter Bus (First Student) Damaged one Lincoln Hall Outdoor Basketball Hoop on December 2nd.
  First Student, Inc. has offered to "cover all charges" relative to repair/replacement of this equipment.
  Administration will explore options to repair or replace the Basketball Hoop.
  Buildings and Grounds will plan to paint the campus fence sections in need of a coating, especially along Crawford Avenue near Lincoln Hall's field during the summer.
- 8. ADJOURNMENT

A motion was made, seconded, and passed to adjourn the Facilities Committee meeting at 7:02 p.m. The next Facilities Committee meeting will be held Tuesday, February 18, 2025 at 6:00 p.m. The public is welcome.

John P. Vranas, Chair

Rupal Shah Mandal, Co-chair



LINCOLNWOOD SCHOOL DISTRICT 74 BOARD OF EDUCATION Facilities Committee Meeting Minutes Tuesday, February 18, 2025 at <u>6:00 PM</u> BOARD OF EDUCATION Kevin Daly, President Peter D. Theodore,Vice President John P. Vranas, Secretary Myra A. Foutris Ted Kwon Jay Oleniczak Rupal Shah Mandal

ADMINISTRATION Dr. David L. Russo, Superintendent of Schools Dr. Dominick M. Lupo, Assistant Superintendent for Curriculum and Instruction Courtney Whited, Business Manager/CSBO

Minutes of the Facilities Committee Meeting of the Board of Education of Lincolnwood School District 74, Cook County, Illinois, was held in the Marvin Garlich Administration Building 6950 N. East Prairie Road, Lincolnwood,Illinois 60712, on Tuesday, February 18, 2025.

# 1. CALL TO ORDER/ROLL CALL

Chair Vranas called the Finance Committee meeting to order at 6:11p.m. Roll call was taken and a quorum was not present. No formal recommendations were taken, but members continued with their discussion.

FACILITIES COMMITTEE MEMBERS John P. Vranas (BOE), Chair Emily McCall, Community Member

FACILITIES COMMITTEE MEMBERS NOT PRESENT

Co-Chair Myra A. Foutris (BOE) Rupal Shah Mandal (BOE) Zade Tagani, Community Member

# ADMINISTRATORS/STAFF

Dr. David L. Russo, Superintendent of Schools Dr. Dominick M. Lupo, Assistant Superintendent for Curriculum and Instruction Courtney Whited, Business Manager/CSBO Jim Caldwell, Director of Buildings and Grounds

OTHERS PRESENT Athi Toufexis, StudioGC

# 2. AUDIENCE TO VISITORS

- **3. APPROVAL OF MINUTES**
- a. Facilities Committee Meeting Minutes JANUARY 21, 2025
   The Facilities Committee did not take any action relative to the January 21, 2025 minutes due to the lack of a quorum.
- 4. DISTRICT ARCHITECT OF RECORD STUDIOGC architecture+interiors
- a. StudioGC architecture+interiors Project(s) Update
- I. The District went out to bid for four (4) Summer 2025 facilities projects:
- 1. a) Todd Hall HVAC Tunnel Piping

The Facilities Committee members in attendance stated their support of the Administration's recommendation to the Board of Education to approve the bid from Oak Brook Mechanical Services, Inc. for \$536,800 which includes an allowance of \$25,000.

# 2. b) Rutledge Hall Corridor Flooring

The Facilities Committee members in attendance stated their support of the Administration's recommendation to the Board of Education to approve the bid for Construction Solutions for \$173,723 which includes an allowance of \$15,000.

- c) Rutledge Hall and Lincoln Hall General Trades (exterior doors, soffit, glazing, etc.) The Facilities Committee members in attendance stated their support of the Administration's recommendation to the Board of Education to approve the bid from Construction Solutions for \$457,723 which includes an allowance of \$30,000.
- 4. d) Sitework (replacement of worn concrete, playground area preparation, play areas) The Facilities Committee members in attendance stated their support of the Administration's recommendation to the Board of Education to approve the bid from Abbey Paving for \$372,550 which includes an allowance of \$30,000
- b. Kindergarten Playground Equipment Alteration

The Facilities Committee members in attendance stated their support of the Administration's recommendation to the Board of Education to go forward with the replacement of the monkey bars with an attic climber and steering wheel panel.

- c. Replacement of Kindergarten's Playground Artificial Turf with Poured-In-Place Surfacing The Facilities Committee members in attendance stated their support of the Administration's recommendation to the Board of Education to approve the contract from Landscape Structures for PlayBounds Poured-in-Place Surfacing for the Kindergarten Playground in the amount of \$105,210.00.
- d. Lincoln Hall's Outdoor Basketball Hoops

Courtney explained that the District will be getting two (2) new basketball hoops. First Student, Inc. will reimburse the District for one of the basketball hoops that was damaged by a First Student bus.

The Facilities Committee members in attendance stated their support of the Administration's recommendation to the Board of Education to move forward with the removal of two (2) old basketball hoops and installation of two (2) new basketball hoops.

# 1. OLD BUSINESS

a. Landscaping Maintenance Bid 2025-26, 2027, 2028

The Facilities Committee members in attendance stated their support of the Administration's recommendation to the Board of Education to approve the bid from Contour Landscaping, Inc. for 2025-2026 Seasonal Landscaping Maintenance in the amount of \$78,888.00 with the option to renew in 2027 and 2028.

b. Authorization to Use Fire Prevention and Safety Funds for the 2025 Todd Hall HVAC Tunnel Piping and Lincoln Hall Courtyard Windows

The Facilities Committee members in attendance stated their support of the Administration's recommendation to the Board of Education to approve the proposed Request for Authorization to Use Fire Prevention and Safety Funds in the total amount of \$733,724.00.

# 2. NEW BUSINESS

Dr. Russo will be presenting additional ideas for the Rutledge Hall Parking Lot and Storage Shed at the March Facilities Committee meeting.

# 3. ADJOURNMENT

The members in attendance stated their support to adjourn the Facilities Committee meeting at 6:26 p.m.

The next Facilities Committee meeting will be held Tuesday, March 18, 2025 at 6:00 p.m. The public is welcome.

John P. Vranas, Chair

Rupal Shah Mandal, Co-chair



Facilities Committee Meeting

DATE: March 18, 2025

TOPIC: District Architect of Record - StudioGC architecture+interiors Project(s) Update

PREPARED BY: Courtney Whited, Business Manager/CSBO with

Athi Toufexis, Principal, StudioGC architecture+interiors

# **Recommended for:**

 $\Box$  Action

oxtimes Discussion

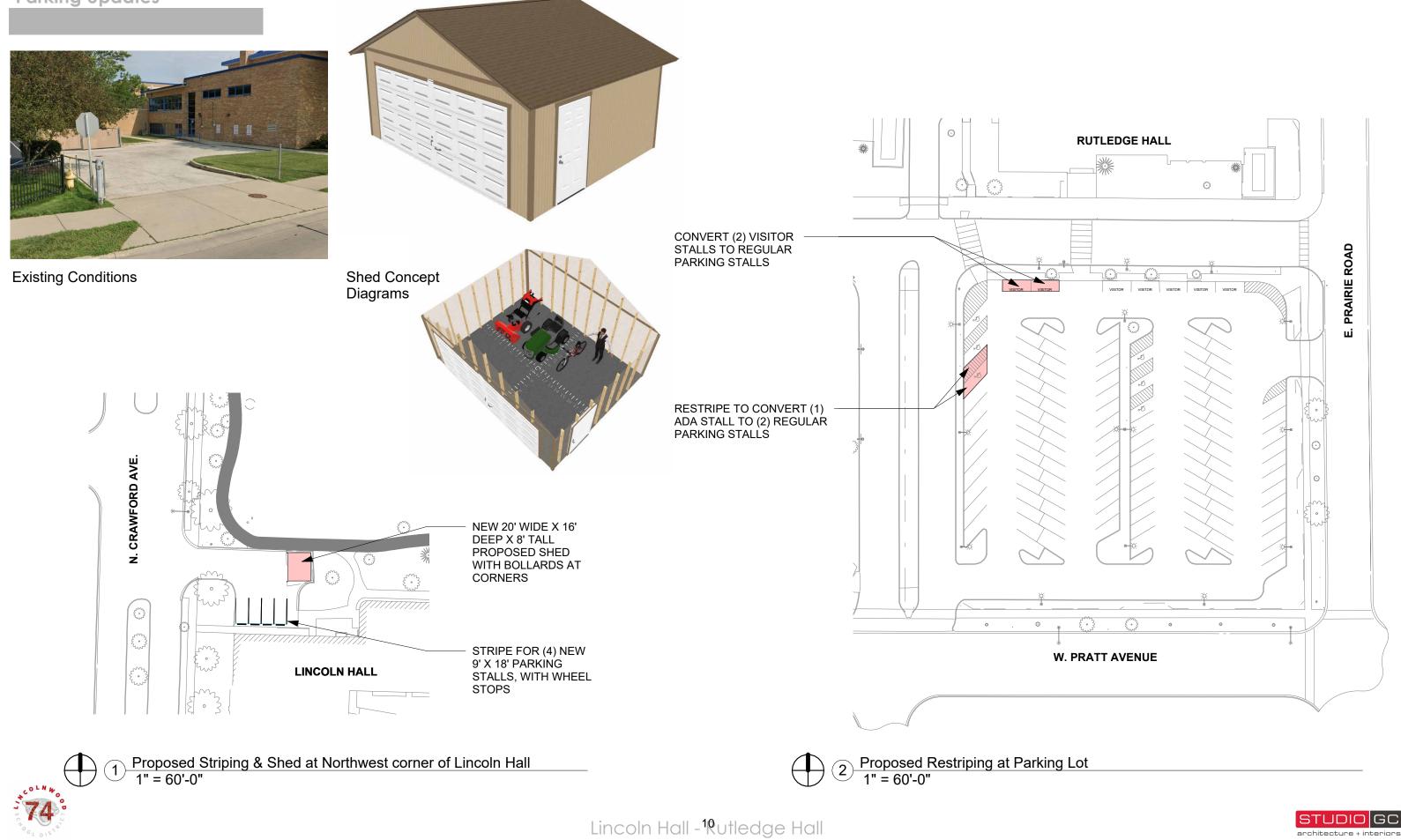
 $\boxtimes$  Information

# Purpose:

To provide the Facilities Committee an update on StudioGC architecture+interiors District Projects:

1. Updated designs for Parking Lot Alterations

# **Parking Updates**



Project Number: -

2/5/2025



# Executive Summary Facilities Committee Meeting

DATE: March 18, 2025 TOPIC: Todd Hall's First Grade Classroom Furniture Replacement PREPARED BY: Courtney Whited

# **Recommended for:**

oxtimes Action

oxtimes Discussion

 $\boxtimes$  Information

# Background:

The Board of Education approves purchases over \$10,000.

According to the Board-approved Facilities Plan, First Grade's classroom furniture will be replaced during the summer of 2025. Administration and the First Grade Team created a mock up classroom using furniture from other updated classrooms throughout the District. The quote and drawings are attached.

# **Fiscal Impact:**

\$97,095.49

# **Recommendation:**

The Facilities Committee concurs with the Administration's recommendation to the Board of Education to approve this quote from Interiors for Business, Inc. for First Grade's Classroom Furniture in the amount of \$ 97,095.49 to be installed during Summer 2025.

QUOTE



WORKPLACE CONSULTANT

**CUSTOMER SERVICE** 

**CUSTOMER SERVICE** 

INTERIORS FOR BUSINESS, INC. 409 N. River Street Batavia, Illinois, 60510 630.761.1070 Main www.interiorsforbusiness.com

Alex Carsi x50

Emily Sternowski x24

Ashley Winkle x30

CUSTOMER

Lincolnwood SD 74 6950 N. East Prairie Road Lincolnwood, IL 60712

DATE2/3/2025 Revised 3/13/2025TERMS50% Deposit / Net 45PROJECTFirst Grade Classrooms Budget

SEQ #	QTY	DESCRIPTION	AMOUNT	EXTENDED
CH-1	162	<b>CLASSROOM TYPICAL</b> Smith System Flavors Chair, 14"H Shell: Apple, Frame: Platinum Glides: Steel	95.55	15,479.10
DK-1	126	Smith System Silhouette Student Desk 18" x 24" x 19-31" Laminate: Classic Linen, Edge: Persian Blue, Base: Platinum with Locking Casters	271.70	34,234.20
M-1	6	Media Technologies Stowaway Cabinet & Cupboard Storage 18"W x 28"D x 42"H, Mobile, HPL Top, HPL Construction, H3 Concealed Style Hinge, P2 Nickel Style Pull Alike Lock, Mobile Technology Cart with door, 3mm PVC edges, R side pull-out worksurface, powder coated 18 gauge steel perforated front panel & 14 gauge 1" x 1" welded steel frame, twin-wheel locking casters Loop Pull: Nickel HPL Top: Wilsonart Grey Mesh PVC Top Rehau Silver Grey HPL Case/Door: Wilsonart Harvest Maple PVC Case/Door: Rehau Solar Oak Powder Coat: Silver Hinges: H3 Concealed Casters: Gray Pulls: P2	1,729.84	10,379.04
TB-1	6	KI Ruckus Height Adjustable Activity Table, Kidney 48" x 84" x 30", Height Adjustable 20-33" Laminate: Classic Linen, Edge: Ultra Blue Base: Starlight Silver Metallic with Casters	787.80	4,726.80
TB-2	12	Smith System Elemental Trapezoid Table 30"D x 60"W x 21.5-35.5"H with casters Laminate: Classic Linen, Edge: Persian Blue, Legs: Platinum with Locking Casters	443.95	5,327.40
ST-1	24	KI Ricochet Stool 14"H Seat/Base/Column: Flannel Seat Pad/Ring: Blue Grey	117.60	2,822.40

QUOTE



WORKPLACE CONSULTANT

**CUSTOMER SERVICE** 

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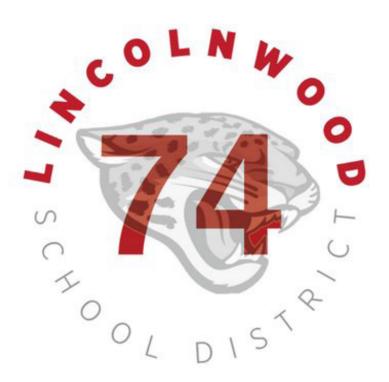
Lincolnwood SD 74 6950 N. East Prairie Road Lincolnwood, IL 60712

DATE 2/3/2025 Revised 3/13/2025 TERMS 50% Deposit / Net 45 PROJECT First Grade Classrooms Budget

SEQ #	QTY	DESCRIPTION	AMOUNT	EXTENDED
	1	Freight	3,004.45	3,004.45
	1	Labor	21,122.10	21,122.10
		To Receive, Deliver, and Install		
		During Normal Working Hours M-F		
		Area to be free and clear		
		Debris removal included		
		Contracts:		
		Smith System: E&I		
		KI: Sourcewell		
		Media Technologies: NCPA		
		LEADTIMES: Subject to change without notice		
		Smith System: 4-8 Weeks		
		KI: 3-5 Weeks		
		Media Technologies: 8-12 Weeks		
		This quote includes trips for 1 phase. If additional trips are required		
		they will be charged at \$350.00		
		TARIFF STATEMENT		
		The quoted prices are based on current laws and regulations. If these change and		
		increase costs, IFB reserves the right to adjust prices accordingly. Any such price		
		adjustments will be communicated and supported by relevant documentation.		
			Material	72,968.94
To accept the	is order	please sign and return.		-
			Sales Tax 8.00%	-
X			Freight	3,004.45
Print Name	:		Labor	21,122.10
PO Numbe	r:		Design	-
	St	torage fees are included for the first 30 days from receipt of product	Surcharge	-

Product stored longer than 30 days will result in storage fees Deposit required at time of order - Leasing options available - This quote is valid for 30 days 97,095.49

TOTAL \$



# 1ST GRADE CLASSROOM FURNITURE DISCUSSION 03.12.25



architecture + interiors

# FURNITURE FLOOR PLAN



1ST GRADE<sup>1</sup>FURNITURE 03.12.25 - AREA IN SCOPE







# **NEW CLASSROOM FURNITURE TYPICAL**



# Student Desks

Details: Qty: (21) Smith System-Silhouette Desk Locking Casters 11/4" Top 18"D x 27"L x 29-31"H

Finishes: Laminate: Classic Linen Edgeband: Persian Blue Base: Platinum



# **Station Work Table**

Details: Qty: (2) Smith System- Elemental Trapezoid Table 72"L x 24"D Casters

Finishes: Laminate: Classic Linen Edgeband: Persian Blue Base: Platinum





Student Chairs, Collaboration Chairs

Details: Qty: (21) and (4) Smith System- Flavors Stack Chair 14"H

Finishes: Shell: Apple Frame: Platinum Glides: Steel



# Lectern

# Details:

Qty: (1) Media Technologies- Stowaway Cabinet & Cupboard Storage Locking Casters, Pull-Out Worksurface, Locking Door 18"W x 28"D x 42"H

Finishes:

HPL Laminate: Wilsonart Grey Mesh 4877 PVC Top Rehau C600244 Silver Grey HPL Case/Door: Wilsonart Harvest Maple 7953 PVC Case/Door: Rehau CP 40003 Solar Oak Pull: Nickel Powder Coated Steel Perforated Front Panel: 809 Silver Casters: Gray



1ST GRADE<sup>1</sup> FURNITURE 03.12.25



# **Collaboration Table**

Details: Qty: (1) KI Furniture- Ruckus Kidney Table 48"W x84"L x30"D Casters

Finishes: Laminate: Sterling Ash Edgeband: Sky Blue Base: Starlight Metallic Silver

# Wobble Stool

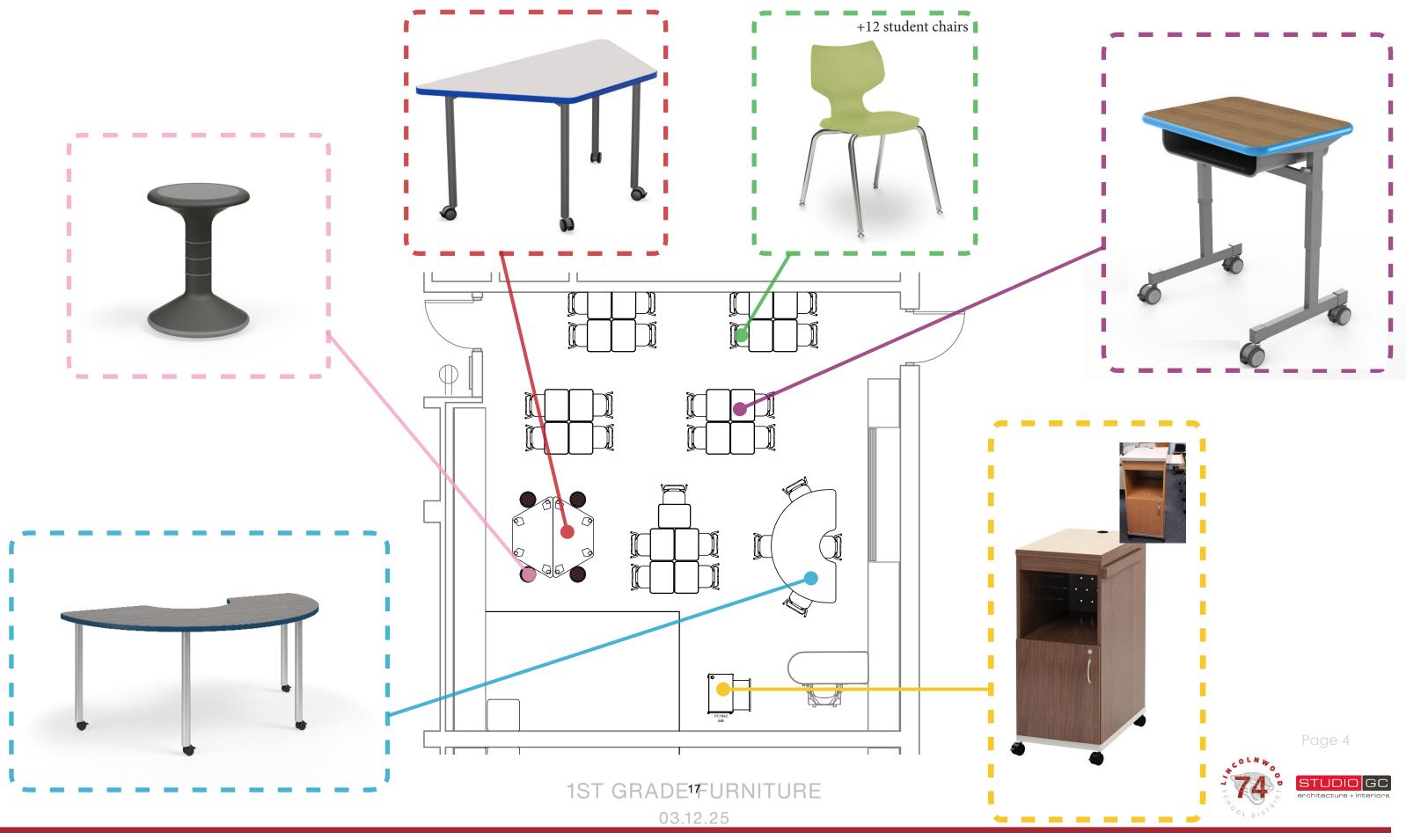
Details: Qty: (4) KI Furniture 14"H

Finishes: Top: Blue Grey **Base: Flannel** 

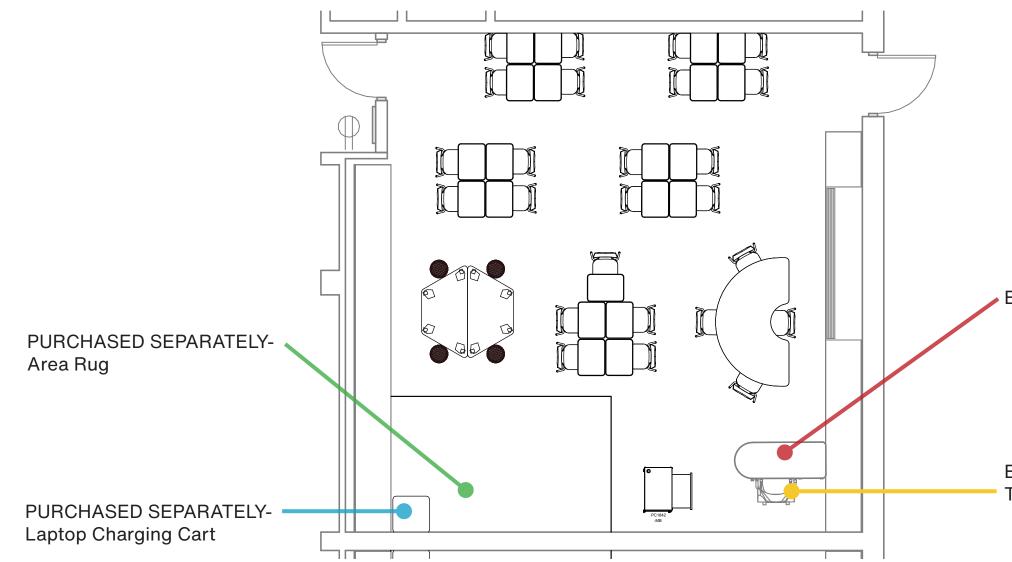




# ENLARGED CLASSROOM PLAN TYPICAL



# FURNITURE NOT WITHIN SCOPE



1ST GRADE<sup>1</sup>FURNITURE 03.12.25 EXISTING- Teacher Desk

EXISTING- Teacher Task Chair



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# Executive Summary Board of Education Meeting

DATE: March 18, 2025 TOPIC: GSF USA, Inc. Custodial Cleaning Services for 2025-26 PREPARED BY: Courtney Whited

# **Recommended for:**

- ☑ Action
- ⊠ Discussion
- ☑ Information

# Purpose/Background:

The District approves expenditures over \$10,000.

Last year, SD74 awarded a five-year custodial cleaning services contract to GSF USA, Inc. Fiscal Year 2026 will be the second year of this arrangement.

District Legal Counsel has reviewed this Amendment to the Agreement and deemed it sufficient without requiring any revisions.

# **Fiscal Impact:**

**\$521,132.90** which is a 2.9% increase (CPI) on the prior year's rate The District paid GSF USA, Inc. \$506,445.97 in 2024-25 Hourly rates decreased slightly

# **Recommendation:**

The Facilities Committee concurs with the Administration's recommendation to the Board of Education to approve this Agreement from GSF USA, Inc. for custodial cleaning services in the amount of \$521,132.90 from August 1, 2025 through July 31, 2026.

Page 1 of 1

# GSFE

# AMENDMENT TO AGREEMENT

This Amendment dated February 18, 2025, and effective August 1, 2025, is entered into by and between GSF USA, Inc. ("Contractor"), and Board of Education of Lincolnwood School District 74, on behalf of itself and for the benefit of its Affiliates (collectively "Company") and amends that certain Agreement, dated May 2, 2024, by and between Company and Contractor (collectively, the "Agreement"). All terms capitalized herein, but not defined herein, shall have the meanings ascribed to them in the Agreement. The following recitals sets forth the basis of this Amendment and are made a part hereof:

# **RECITALS:**

- A. Pricing: The parties agree to a 2.9% increase and that the annual contract price will be five hundred twenty-one thousand one hundred thirty-two dollars and 90/100 (\$521,132.90) for the August 1, 2025 - July 31, 2026, of the Renewal Term, payable in twelve (12) monthly installments during the Renewal Term
- B. Hourly rates for work requested by the District which is beyond the scope of service 2025-2026:
  - a. Maintenance: \$47.27/Hour
  - b. Custodial: \$36.02/Hour
  - c. Grounds: \$36.02/Hour

C. The bid package for "LINCOLNWOOD SCHOOL DISTRICT 74 CUSTODIAL SERVICES BID 2024" shall continue to be made a part of this Agreement and incorporated herein, and shall continue to define the scope of this Work, as well as all insurance, liability, and indemnification requirements and other general specifications.

D. No Other Amendments. Except as expressly amended herein, the Agreement which has not expired or been terminated prior to the date hereof, shall continue in full force and effect, in accordance with its terms, without any waiver, amendment or other modification of any provision thereof.

IN WITNESS WHEREOF, the parties have executed this AMENDMENT as of the date and year first above written.

GSF USA, INC.

By: Kett

Kurt A. Kuempel, Vice President

Board of Education of Lincolnwood School District 74

By: Kevin Daly President SD74 Board of Education/

CLEANING & SUPPORT SERVICES



Facilities Committee Meeting

DATE: March 18, 2025 TOPIC: District Facilities Update PREPARED BY: Courtney Whited

# **Recommended for:**

Action

oxtimes Discussion

 $\boxtimes$  Information

# Purpose/Background:

To provide the Facilities Committee an update on ongoing Districtwide project(s):

 Lincolnwood Public Library will host their annual Summer Reading Kick-Off Party on Friday, June 13, 2025 from 4:00 to 6:00 p.m. Visitors will be able to use the School District parking lots for overflow.