NORTH CALDWELL BOARD OF EDUCATION

NOTICE OF PUBLIC SESSION

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VIA ZOOM MEETING

GRANDVIEW SCHOOL CAFETERIA

March 18, 2025

7:30 P.M.

AGENDA

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **COMPLIANCE STATEMENT**

   In compliance with the Open Public Meetings Act, notice of this meeting has been properly advertised in the designated newspaper and the agenda has been posted at the appropriate locations.
4. **ROLL CALL**
5. **BOARD PRESIDENT'S REPORT**
6. **SUPERINTENDENT'S REPORT**
7. **PUBLIC COMMENT**

   OPEN PUBLIC COMMENT (Pursuant to Board Policy 0167 – Public Participation in Board Meetings) During this opportunity to comment, district residents and staff are invited to discuss any area of public concern that may be in respect to the operation of the schools. Board Policy 0167 requires that individuals state their name and address of residence and asks that all remarks be directed to the Board as a whole and not to individuals. (All Zoom guests are required to turn their camera on if participating in public comment) The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Although the Board may not respond to items raised during the public forum, all public comments will be considered and may be discussed tonight under "new business" at this meeting, or at subsequent meetings under "old business," or during a Board committee meeting, if appropriate. Each speaker's statement will be limited to three (3) minutes in duration.
8. **ACTION ITEMS**

   • **General Resolutions**

   G1. Approve Policies and Regulations at first reading
   G2. Approve contract with transportation cooperative
   G3. Approve renewal of bus services with Belair Bus Company
   G4. Approve facilities use application for Spring Fling
   G5. Approve facilities use application for Summer Fun
   G6. Approve facilities use application for afterschool basketball
   G7. Approve Affirmative Action Team for CEP
   G8. Approve Atlas Curriculum Management Program
   G9. Approve contract for superintendent search
   G10. Approve non-resident tuition agreements
   G11. Approve neurological assessment
   G12. Approve annual busing subscription fee
   G13. Approve establishment of multiply disabled program

- **Business Resolutions**

B1. **Approve Public and Confidential minutes of February 19, 2025**
B2. **Approve Payrolls**
B3. **Approve Electronic check register**
B4. **Approve Bills and Claims**
B5. **Approve Transfers**
B6. **Approve Board Secretary Certification for the month of January 2025**
B7. **Approve January 2025 Board Secretary & Treasurer Financial reports**
B8. **Approve Title one tutoring**
B9. **Approve preliminary 2025-2026 school budget**
B10. **Approve district travel maximum**
B11. **Approve bid acceptance for Boiler Replacement at Grandview School**
B12. **Approve project submission for classroom addition at Grandview School**

- **Personnel Resolutions**

P1. **Approve Family Medical Leave for listed staff**
P2. **Approve Professional Development for listed staff**
P3. **Approve resignation for listed staff**
P4. **Approve retirement of listed staff**
P5. **Approve lunch/recess aide**
P6. **Approve Support Staff-Aide & Instructional Assistants contracts**
P7. **Approve Support Staff-Custodial/Maintenance contracts**
P8. **Approve Support Staff-Secretary contracts**
P9. **Approve child rearing leave extension**
P10. **Approve revised child rearing leave**

9. **OLD BUSINESS**

10. **NEW BUSINESS**

11. **ADJOURN TO CONFIDENTIAL SESSION (IF NECESSARY)**

☒ Legal ☐ Attorney-Client Privilege ☒ Personnel
☐ Negotiations ☐ School Security/Public Safety ☐ Student Matter

The next scheduled public meetings of the Board will be held on:

Tuesday, April 29, 2025, at 7:30 pm

Posting: Board Members, Principals, NCPE Co-Presidents, NCEA Co-Presidents, Caldwell Progress Press Member, Board Office, Schools, and Town Hall.

GENERAL RESOLUTIONS

G1. **RESOLVED** that the Board of Education approve the following Policies and Regulations at first reading:

Policy 5512	**Harassment, Intimidation, or Bullying**
Policy & Regulation 5533	**Student Smoking**
Policy & Regulation 7441	**Electronic Surveillance in School Buildings and On School Grounds**
Policy & Regulation 9320	**Cooperation with Law Enforcement Agencies**
Policy 2365	**Acceptable Use of Generative Artificial Intelligence**
Policy 5111	**Eligibility of Resident/Nonresident Students**
Policy & Regulation 5516	**Use of Electronic Communication Devices**
Policy 5701	**Academic Integrity**
Policy 5710	**Student Grievance**

Moved: Seconded:

Yes: No:

G2. **RESOLVED** that the Board of Education approve the Resolution for Participation in Joint Transportation Services for the 2025-2026 school year with **Sussex County Regional Transportation Cooperative** for coordination of transportation for Regular education, Special education and field trips.

Moved: Seconded:

Yes: No:

G3. **RESOLVED** that the Board of Education approve the **Renewal of Bus Services with Belair Bus Company** for the 2025-2026 school year through Sussex County Regional Transportation Cooperative at Consumer Price Index (CPI.)

Moved: Seconded:

Yes: No:

G4. **RESOLVED** that the Board of Education approve the following facilities use application as per North Caldwell Board of Education Policy 7510:

Organization:	**NCPE**
User Class:	**Class 1**
Activity:	**K-3 Spring Fling Dance**
Facility:	**Grandview Gymnasium**
Dates:	**May 7, 2025**
Time:	**3:30 pm – 8:00 pm**
Fee:	**N/A**

Moved: Seconded:

Yes: No:

G5. **RESOLVED** that the Board of Education approve the following facilities use application as per North Caldwell Board of Education Policy 7510:

Organization:	**North Caldwell Recreation Department**
User Class:	**Class 6**
Activity:	**Summer Fun**
Facility:	**Gould Gym, Cafeteria, Classrooms,**
Dates:	**6-23-25 through 7-25-25 Monday-Friday**
Time:	**8:15 am – 1:00 pm**
Fee:	**$2,000.00 plus custodial fees**

Moved: Seconded:

Yes: No:

G6. **RESOLVED** that the Board of Education approve the following facilities use application as per North Caldwell Board of Education Policy 7510:

Organization:	**North Caldwell Recreation Department**
User Class:	**Class 2**
Activity:	**Afterschool Basketball**
Facility:	**Grandview Gymnasium**
Dates:	**5-1-25, 5-8-25, 5-15-25, 5-22-25, 5-29-25**
Time:	**3:15 pm – 4:30 pm**
Fee:	**$50.00**

Moved: Seconded:

Yes: No:

G7. **RESOLVED** that the Board of Education approve the establishment of an Affirmative Action Team to conduct a Needs Assessment and to develop a Comprehensive Equity Plan for school years 2025-2028.

Moved: Seconded:

Yes: No:

G8. **RESOLVED** that the Board of Education approve the contract with Atlas Curriculum Management Program effective May 1, 2025, through June 30, 2025.

Moved: Seconded:

Yes: No:

G9. **RESOLVED** that upon the recommendation of the Board, approval be given to enter into contract with Kathleen Helewa, Education Consultants, in the amount of $12,000.00, to conduct the search for the new District Superintendent.

Moved: Seconded:

Yes: No:

G10. **RESOLVED** that the Board of Education approve the tuition (non-resident) Pupil Agreements between the North Caldwell Board of Education and Elizabeth and Girolamo Cerrigone effective March 1, 2025, through June 30, 2025, in the total amount of $14,026.00.

Moved: Seconded:

Yes: No:

G11. RESOLVED that the Board of Education approve the following Neurological assessment for listed student:

Student #	**8006034**
Provider:	**Dr. Krishan Chirimunj**
Service:	**Psychiatric Assessment**
Facility:	**MedPsych Behavioral Health**
Date:	**3/18/2025**
Fee:	**Not to exceed $1,950.00**

Moved: Seconded:

Yes: No:

G12. RESOLVED that the Board of Education approve the annual Subscription busing fee of $800.00 per student for the 2025-2026 school year.

Moved: Seconded:

Yes: No:

G13. RESOLVED that the Board of Education approve the establishment of a Multiply Disabled Program at Grandview School effective September 1, 2025, in accordance with N.J.A.C. 6A:14

Moved: Seconded:

Yes: No:

BUSINESS RESOLUTIONS

B1. RESOLVED that the Board of Education approve the **Public and Confidential Minutes of February 19, 2025.**

Moved: Seconded:

Yes: No:

B2. **RESOLVED** that the Board of Education approve the following **Payrolls:**

Payroll Date:	Payroll #	Amount:
February 28, 2025	**45**	**$412,101.96**
March 14, 2025	**46**	**$459,726.20**

Moved: Seconded:

Yes: No:

B3. **RESOLVED** that the Board of Education approve the following **Electronic Check Register(s):**

Date	Starting check #	Ending Check #	Total Amount
Jan 1, 2025 – Jan 31, 2025	**E01859**	**E01866**	**$869,408.59**

Moved: Seconded:

Yes: No:

B4. **RESOLVED** that the Board of Education approve the following **Bills and Claims:**

Date	Starting check #	Ending Check #	Total Amount
March 3rd, 2025	**002696**	**002710**	**$230,154.28**
March 12th, 2025	**002711**	**002759**	**$346,996.60**

Moved: Seconded:

Yes: No:

B5. **RESOLVED** that the Board of Education approve attached **Transfers for January 2025**:

Moved: Seconded:

Yes: No:

B6. **WHEREAS** pursuant to N.J.A.C. 6A:23-2.11(c) 3, the Board Secretary does certify that as of **January 2025**, no budgetary line-item account has encumbrances and expenditures which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1; therefore, be it

RESOLVED that pursuant to N.J.A.C. 6A:23-2.11(c) 4, the Board of Education does certify that as of **January 2025**, the revised Board Secretary Monthly Financial Report, did not reflect an over expenditure in any Major Account or Fund, and based on the Appropriation Balances reflected on this report and on the advice of District Officials, that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Moved: Seconded:

Yes: No:

B7. **RESOLVED** that the Board of Education approve the attached revised Board Secretary's and Treasurer's **Monthly Financial Reports** for **January 2025**.

Moved: Seconded:

Yes: No:

B8. **RESOLVED** that the Board of Education approve the **Title I Tutoring** Payment:

February 2025 **$ 6,325.00**

Moved: Seconded:

Yes: No:

B9. **RESOLVED** that the North Caldwell Board of Education approves the submission of the preliminary 2025-2026 School budget to the County Office of the New Jersey State Department of Education as follows:

	BUDGET	**LOCAL TAX LEVY**
General Fund	**$ 18,523,496.00**	**$ 15,839,682.00**
Special Revenue Fund	**$ 152,122.00**	
Debt Service Fund	**$ 0.00**	**$ 0.00**
Total Budget	**$ 18,675,618.00**	**$ 15,839,682.00**

The above tax levy includes an allowable healthcare adjustment in the amount of $354,682.00 and enrollment adjustment in the amount of $44,260.00

The school district has proposed programs and services in excess of the Adequacy Budget adopted by the State Board of Education. Information on this budget and the programs and services it provides is available from the district's Board Office.

Moved: Seconded:

Yes: No:

B10. **RESOLVED** that the North Caldwell Board of Education hereby establishes the school district travel maximum for the 2025-2026 school year at the sum of $40,000.

Moved: Seconded:

Yes: No:

B11. **WHEREAS**, a recommendation was made by the Superintendent of Schools to The North Caldwell Board of Education ("Board") to seek a contract For construction services for a Project entitled Boiler Replacement at Grandview School (hereinafter "Project"); and

WHEREAS, the Project was properly advertised to prospective bidders in accordance with N.J.S.A. 18A:18A-4; and

WHEREAS, on February 27, 2025 the Board received the following bids from potential bidders in accordance with N.J.S.A.18A:18A-1, et seq.;

Bidder	Base
Silva's Mechanical Services, Inc.	$734,968
Aqua Therm Plumbing & Heating LLC	$829,000
AB Contracting, LLC	No price included in bid

WHEREAS, upon review of the bid submitted by apparent low bidder Silva's Mechanical Services, Inc., together with the bid specifications and N.J.S.A. 18A:18A-1 et seq., and in consultation with the Design Professionals for the Project, the Board has determined that the bid submitted by Silva's Mechanical Services, Inc., is the lowest responsible bidder; and

NOW, THEREFORE BE IT RESOLVED, the Board awards the Project to Silva's Mechanical Services, Inc. at a total contract amount of $734,968.

Moved: Seconded:

Yes: No:

B12. **WHEREAS**, The Board of Education of North Caldwell School District in the County of Essex, New Jersey (the "Board"), desires to proceed with a school facilities project consisting generally of:

CLASSROOM ADDITION
AT
GRANDVIEW SCHOOL

WHEREAS, the Board now seeks to take the initial steps in order to proceed with the Project:

NOW, THEREFORE, BE IT RESOLVED, by The North Caldwell Board of Education of North Caldwell Public Schools in the County of Essex, State of New Jersey, as follows:

Section 1. In accordance with the requirements of Section 6A:26-3 of the

New Jersey Administrative Code, the Board hereby approves the Schematic Plans prepared in connection with the Project and the Board further authorizes the submission of same to the Essex County Superintendent of Schools and the New Jersey Department of Education for approval.

Section 2. The Board hereby authorizes the amendment to its Long-Range Facilities Plan in order to reflect the proposed Project(s).

Section 3. The School Administration and such other officers and agents of the Board as are necessary, including the Board attorney, bond counsel and architect, are hereby authorized to perform such other acts, to execute such other documents and to do such other things as are necessary to implement the determinations of the Board set forth in this resolution.

Section 4. This project is being funded as an "other capital project" and will not require state funding and the District is not seeking a Grant.

Section 5. This resolution shall take effect immediately.

Moved: Seconded:

Yes: No:

PERSONNEL RESOLUTIONS

P1. RESOLVED that the Board of Education approve, upon the recommendation of the Superintendent, Family Medical Leave for **Giana Cecere** effective March 26, 2025 to June 20, 2025.

Moved: Seconded:

Yes: No:

P2. **RESOLVED** that the Board of Education, upon the recommendation of the Superintendent, approve the Professional Development Workshops/Conferences costs for the following teachers:

Name	Date	Workshop	Cost Not to Exceed
Troiano, J.	3/11/2025	NJECC Annual Tech Conference	$120.00
Sibilia, L.	3/27/2025-3/28/2025	NJSHA Annual Convention	$400.00
Socci, D.	3/27/2025-3/28/2025	NJSHA Annual Convention	$600.00
Halik, M.	6/4/2025-6/6/2025	NJASBO Annual Conference	$1126.30

Moved: Seconded:

Yes: No:

P3. **RESOLVED** that the Board of Education, upon the recommendation of the Superintendent, regretfully approve the resignation of **Courtney Manni** effective June 30, 2025.

Moved: Seconded:

Yes: No:

P4. **RESOLVED** that the Board of Education, upon the recommendation of the Superintendent, regretfully approve the retirement of **Patricia Keenan** effective July 1, 2025.

Moved: Seconded:

Yes: No

P5. **RESOLVED** that the Board of Education, upon the recommendation of the Superintendent, approve the following staff as a lunch/recess aide at a rate of $30.00 per hour for the remainder of the 2024-2025 School Year:

Lunch/Recess /Study Hall	POSITION	HOURS	RATE	Total hours	Max # Days	Daily Pay	Total Expected Payment
Foti, Marissa	Lunch Duty	12:00-12:30	$30.00	.50	71	$15.00	$1,065.00

Moved: Seconded:

Yes: No;

P6. **RESOLVED** that the Board of Education, upon the recommendation of the Superintendent, approve the support staff contracts for the following **Aides/Instructional Assistants** to reflect salary and step as per the 2024-2025 negotiated agreement:

Name	Effective	Amount	Position: Step
Annalisa DeFlorio	**9/1/24-6/30/25**	**$ 33,908.00**	**Inst Asst Step 5**
Gail De Rosa	**9/1/24-6/30/25**	**$ 30,177.00**	**Aide Step 4**
Nancy DellaValle	**9/1/24-6/30/25**	**$ 30,177.00**	**Aide Step 4**
Marissa Foti	**3/1/24-6/30/25**	**$ 29,427.00**	**Aide Step 1-3**
Joan Ganton	**9/1/24-6/30/25**	**$ 33,908.00**	**Inst Asst Step 5**
Maria Girardi	**9/1/24-6/30/25**	**$ 30,177.00**	**Aide Step 4**
Leslie Heller	**9/1/24-6/30/25**	**$ 33,908.00**	**Inst Asst Step 5**
Cindy Householder	**9/1/24-6/30/25**	**$ 30,177.00**	**Aide Step 4**
Michael La Torraca	**9/1/24-6/30/25**	**$ 33,408.00**	**Inst Asst Step 3**
Mary Lawshe	**9/1/24-6/30/25**	**$ 33,908.00**	**Inst Asst Step 5**
Grace Masini	**9/1/24-6/30/25**	**$ 33,058.00**	**Inst Asst Step 2**
Wendy Montano	**9/1/24-6/30/25**	**$ 33,908.00**	**Inst Asst Step 5**
Lisa Perillo	**9/1/24-6/30/25**	**$ 30,177.00**	**Aide Step 4**
Elia Pollio	**9/1/24-6/30/25**	**$ 30,177.00**	**Aide Step 4**
Heather Riggio	**9/1/24-6/30/25**	**$ 30,177.00**	**Aide Step 4**
Laura Schwartz	**9/1/24-6/30/25**	**$ 33,908.00**	**Inst Asst Step 5**
Elaine Sinisi	**9/1/24-6/30/25**	**$ 33,908.00**	**Inst Asst Step 5**
James Tabussi	**9/1/24-6/30/25**	**$ 33,658.00**	**Inst Asst Step 4**
Rosemary Tomea	**9/1/24-6/30/25**	**$ 30,177.00**	**Aide Step 4**
Mary Jo Zerance	**9/1/24-6/30/25**	**$ 30,177.00**	**Aide Step 4**

Moved: Seconded:

Yes: No:

P7. **RESOLVED** that the Board of Education, upon the recommendation of the Superintendent, approve the support staff contacts for the following **Custodial/Maintenance** Staff to reflect salary and step as per the 2024-2025 negotiated agreement:

Name	Effective	Amount	Position: Step
Dan Bogden	**7/1/24-12/31/24**	**$ 57,568.00**	**Cust Step 11**
Kevin Caputo	**7/1/24-6/30/25**	**$ 57,568.00**	**Cust Step 11**
Marc Cifelli	**7/1/24-6/30/25**	**$ 56,010.00**	**Maintenance Step 1-6**
Joeseph Genchi	**2/11/25-6/30/25**	**$ 50,000.00**	**Cust Step 1-3**
Anthony Longo	**1/8/25-6/30/25**	**$ 50,627.00**	**Cust Step 4**
Mark Martino	**7/1/24-6/30/25**	**$ 57,568.00**	**Cust Step 11**
Yamille Thompson	**2/10/25-6/30/25**	**$ 53,568.00**	**Cust Step 7**
Monika Zaccareo	**7/1/24-6/30/25**	**$ 50,627.00**	**Cust Step 4**

Moved: Seconded:

Yes: No:

P8. **RESOLVED** that the Board of Education, upon the recommendation of the Superintendent, approve the secretarial support staff contracts for the following **Secretarial** staff to reflect salary and step as per the 2024-2025 negotiated agreement:

Name	Effective	Amount	Position: Step
Kelly Hricko	**9/16/24-6/30/25**	**$ 45,396.00**	**Sec Step 8**
Nicole Perez	**10/16/24-6/30/25**	**$ 42,810.00**	**Sec Step 1-5**
Debbie Wefferling	**9/1/24-6/30/25**	**$ 48,836.00**	**Sec Step 13**

Moved: Seconded:

Yes: No:

P9. **RESOLVED** that the Board of Education, upon the recommendation of the Superintendent, approve Child Rearing Leave for **Michelle Raimondi** effective September 1, 2025 to June 16, 2026 as per Article X Section A of the Collective Bargaining Agreement between Board of Education and North Caldwell Teachers Association.

Moved: Seconded:

Yes: No:

P10. **RESOLVED** that the Board of Education, upon the recommendation of the Superintendent, approve the revised Child Rearing Leave for **Christina Kallanxhi** effective March 10, 2025 to April 30, 2025.

Moved: Seconded:

Yes: No: