



Request for Proposal 25036
Third Party Administrator Services for Property & Casualty Insurance
Claims
Addendum 2
March 14, 2025

1. What is the reason for issuing the RFP? **The current contract has fulfilled its obligation under the previous RFP.**
2. Current Program Expiring (Y/N)? **Yes**
3. The Tulsa Public Schools requirements to issue RFP on a periodic basis (Y/N)? **Yes**
4. Issues with current TPA Program (Y/N)? **No**
5. How many years has the incumbent TPA served the Tulsa Public Schools? Since **2013**
6. Who is/are the incumbent Excess Carrier(s)? **United Educators for our Liability coverage**
7. Is this a Federally Funded Project (Y/N)? **No**
8. Will the new TPA assume the takeover of the legacy open claim files. **Yes? To be determined. We are open to review bids that address taking on legacy open claim files.**
9. If yes, please provide the total open claim by minor line of coverage as follows? **Please refer to the loss information**
10. Would you provide the following by minor line of coverage for open & closed claims: **Please refer to the loss information**
11. Cost Proposal – Please indicate the pricing proposal preference.
 - a. Life of Claim File (Y/N)?
 - b. Life of Contract (Y/N)?
 - c. Budget Based (Salary + Expenses) (Y/N)?**Flat fee preferred however the district is open to options.**
12. Would you provide a copy of the current TPA Contract including fees as follows
 - a. Current program General Liability Bodily Injury claim rate?
 - b. Current program General Liability Property Damage claim rate?
 - c. Current program Auto Liability Bodily Injury claim rate?

- d. Current program Auto Liability Property Damage claim rate?
- e. Current program Auto Liability Physical Damage Collision claim rate?
- f. Current program Auto Liability Physical Damage/Comprehensive claim rate?
- g. Current program Property claim rate?
- h. Current program Other Minor Lines of Coverage rates?
- i. Total Fees?

Some of the information requested from 12.a-12i is not currently available in the form requested.

13. Claim First Notice of Loss Intake (FNOL) Reporting:

What is the preferred method for reporting new claims/incidents to the TPA (ex. TPA's Claim Intake Web Portal, Phone, Email, Fax, In-house System with data feed to TPA, Other)?

The district is open to options

14. Risk Management Information System (RMIS) Capabilities

Please advise on the number of users that will require Claim Look-up Only? 2

Please advise on the number of users that will require access to Dashboards and produce reports? 2

15. Will client references be required to complete a questionnaire form or simply a phone interview? References will be contacted by phone

16. Are takeover claims part of the scope of this RFP? Yes

17. Do you require the adjusters to be in Oklahoma? Oklahoma preferred however it is not a district requirement, only extensive knowledge of Oklahoma laws and regulations.

Vendor Signature

Date:

Rachael Nejraska CPPB, NIGP CPP
Director Solicitation Management

Proposal responses must include a copy of this page, signed by the vendor, confirming receipt of same. We hope this information is helpful in developing your response and we appreciate your participation.