

**HARRISON TOWNSHIP SCHOOL DISTRICT
MULLICA HILL, NEW JERSEY
BOARD OF EDUCATION REGULAR MEETING
Wednesday, March 19, 2025 – 7:00 PM**

A G E N D A

- I. **Call to Order:** The New Jersey Open Public Meeting Act of 1975 was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act, Harrison Township Board of Education has caused notice of the meetings to be published by having the dates, time, and place thereof posted on the Harrison Township School District website, at the Harrison Township School Building, and mailed to the Township Municipal Clerk, the South Jersey Times, and the Courier Post.

The Regular Meeting of the Harrison Township Board of Education will be called to order at _____ p.m. on Wednesday, March 19, 2025.

II. **Roll Call:**

_____ Todd Baron	_____ Walter Bright	_____ Colleen Kendrick
_____ Tim Bast	_____ John Cavanaugh	_____ Shannon Williams
_____ Jennifer Bowen	_____ Janette Coslop	_____ Stacey Muscarella

Attendance:

_____ Missy Peretti _____ Lisa Ridgway _____ Other _____

- III. **Flag Salute:** I pledge allegiance to the flag of the United States of America, and to the republic for which it stands, one nation under God, indivisible, with liberty and justice for all.

IV. **President's Welcome:**

2025-2026 tentative Budget Discussion

- V. **Audience Participation I:** The Board President will recognize those individuals who wish to comment on the agenda items. Please respect the following procedures:
- 1) Be recognized by the Board President.
 - 2) State your full name and address.
 - 3) Identify the agenda item you wish to comment on.
 - 4) Wait to be recognized before making your comments.
 - 5) Limit your comments to specific items.
 - 6) You will have three minutes for comments.

VI. Approval of Minutes:

It is recommended that the Board of Education approve the following action items:

1. Approval of minutes of the February 18, 2025 Regular Session of the Board of Education Meeting. (*Attachment: Min. #1*)

MOTION TO APPROVE: _____ **SECOND:** _____

Roll Call:

_____ Todd Baron	_____ Walter Bright	_____ Colleen Kendrick
_____ Tim Bast	_____ John Cavanaugh	_____ Shannon Williams
_____ Jennifer Bowen	_____ Janette Coslop	_____ Stacey Muscarella

VII. Committee Reports:

1. Standing Committees
 - a. Finance – Walter Bright
 - b. Curriculum – Stacey Muscarella
 - c. Personnel – Shannon Williams
 - d. Negotiations – Jennifer Bowen
 - e. Board Development – Todd Baron
2. Ad Hoc Committees
 - f. Public Relations – Janette Coslop
 - g. School Safety – Shannon Williams
 - h. Shared Services – John Cavanaugh
 - i. Transportation – Tim Bast
3. Delegate/Representative Reports (if any)

VIII. Correspondence: (*Copies of Correspondence are included in backup materials*)

1. Letter from Colleen Slobodjian received March 7, 2025 re: retirement.

IX. Business Administrator's Report:

A. Finance

It is recommended that the Board of Education approve the following action items:

1. Appropriation Adjustment List for February 2025. (*Attachment: Fin. #1*)
2. Cash Reconciliation Report in accordance with 18A:17-36 and 18A:17-9 for the month of February 2025. The Cash Reconciliation Report and Secretary's Reports are in agreement for the month of February 2025. (*Attachment: Fin. #2*)
3. Board Secretary's Report in accordance with 18A:17-36 and 18A:17-9 for the month of February 2025. The Board Secretary certifies that no line item has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (*Attachment: Fin. #3*)

4. Board Secretary in accordance with N.J.A.C. 6A:23A-16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
5. Board of Education Certification – pursuant to N.J.A.C. 6A:23A-16.10 (c) 4. We certify that after review of the Secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23-16.10 (b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
6. Payment of Bills:
 - a. February 2025 Ratified Bill List \$1,791,683.80 (*Attachment: Fin. #6a*)
 - b. March 2025 Bill List \$399,266.91 (*Attachment: Fin. #6b*)
7. Approval of resolution to submit the 2025-2026 school year budget to the Gloucester County Office of Education. (*Attachment: Fin. #7*)
8. Approval of the following school buses to be retired and auctioned with a minimum bid of \$1,200.00 each:

Bus #2	2009 International	4DRBUAAP19B684147	151,859 miles
Bus #4	2012 Chevrolet	1GB6G2AG2A1139477	126,046 miles
Bus #8	2009 International	4DRBUAAP89B684145	169,346 miles
Van #31	2013 Dodge Caravan	2C4RDGBG9DR535758	166,802 miles

*All vehicles are being sold in “as is” condition.
9. Approval of the resolution to participate in the Camden County Educational Services Commission Cooperative Pricing Agreement. (*Attachment: Fin. #9*)
10. Approval of the Interlocal Agreement with Clearview Regional BOE for the purpose of borrowing of buses, sharing of bus drivers, and the sale of gasoline for the 2025-2026 school year. (*Attachment: Fin. #10*)

MOTION TO APPROVE: _____ **SECOND:** _____

Roll Call:

_____ Todd Baron	_____ Walter Bright	_____ Colleen Kendrick
_____ Tim Bast	_____ John Cavanaugh	_____ Shannon Williams
_____ Jennifer Bowen	_____ Janette Coslop	_____ Stacey Muscarella

X. Superintendent’s Report:

A. Personnel

The Superintendent recommends to the Board of Education the approval of the following action items:

1. Acceptance of the retirement of Colleen Slobodjian, Special Education Aide at Pleasant Valley School, effective June 30, 2025.

2. Approval of the employment of the following individuals as substitute teachers, nurses, general aides, bus drivers, bus aides and custodians for the district on an as-needed basis, effective through June 30, 2025, at the currently-approved hourly and daily rates, pending receipt of required clearances.

Brooke Baker – General Aide
Amanda Hasson - Nurse
Mary Kelley – Teacher & Nurse
Brielle Maiden – Transportation Aide
Catherine Kelly - Teacher

Amanda Hill - Teacher
Ava Costello - Teacher
Dana Parisi – Transportation Aide
Megan Peek - Nurse
Kelli Rhen – Teacher & General Aide

MOTION TO APPROVE: _____ **SECOND:** _____

Roll Call:

_____ Todd Baron	_____ Walter Bright	_____ Colleen Kendrick
_____ Tim Bast	_____ John Cavanaugh	_____ Shannon Williams
_____ Jennifer Bowen	_____ Janette Coslop	_____ Stacey Muscarella

B. Education

It is recommended that the Board of Education approve the following action items:

1. Approval of the homeschooling of Student #29173 for the remainder of the 2024-2025 school year per parent request received February 24, 2025.

MOTION TO APPROVE: _____ **SECOND:** _____

Roll Call:

_____ Todd Baron	_____ Walter Bright	_____ Colleen Kendrick
_____ Tim Bast	_____ John Cavanaugh	_____ Shannon Williams
_____ Jennifer Bowen	_____ Janette Coslop	_____ Stacey Muscarella

C. Administration

It is recommended that the Board of Education approve the following action items:

1. Retroactive approval of Sixth Grade Choir students to Clearview High School for viewing the high school musical during the 2024-2025 school year.
2. Approval of Second Grade classes to attend a field trip to the Franklin Institute, Philadelphia in lieu of Edelman Fossil Park during the 2024-2025 school year.
3. Approval of Preschool classes to attend a field trip to Coombs Barnyard in Elmer, NJ during the 2024-2025 school year.

4. Acknowledgement of safety drills conducted in the district schools:
 - a. Fire Drill
 - 1) Harrison Township School – February 24, 2025 (AM)
 - b. MERT Drill
 - 1) Harrison Township School – February 28, 2025 (PM)
 - c. Evacuation Drill
 - 1) Harrison Township School – March 10, 2025 (PM)

MOTION TO APPROVE: _____ **SECOND:** _____

Roll Call:

_____ Todd Baron	_____ Walter Bright	_____ Colleen Kendrick
_____ Tim Bast	_____ John Cavanaugh	_____ Shannon Williams
_____ Jennifer Bowen	_____ Janette Coslop	_____ Stacey Muscarella

D. Policy

It is recommended that the Board of Education approve the following action items:

1. No items at this time.

MOTION TO APPROVE: _____ **SECOND:** _____

Roll Call:

_____ Todd Baron	_____ Walter Bright	_____ Colleen Kendrick
_____ Tim Bast	_____ John Cavanaugh	_____ Shannon Williams
_____ Jennifer Bowen	_____ Janette Coslop	_____ Stacey Muscarella

E. Transportation

It is recommended that the Board of Education approve the following action items:

1. No items at this time.

MOTION TO APPROVE: _____ **SECOND:** _____

Roll Call:

_____ Todd Baron	_____ Walter Bright	_____ Colleen Kendrick
_____ Tim Bast	_____ John Cavanaugh	_____ Shannon Williams
_____ Jennifer Bowen	_____ Janette Coslop	_____ Stacey Muscarella

F. Buildings & Grounds

It is recommended that the Board of Education approve the following action items:

1. Approval of the following groups to utilize the facilities for the 2024-2025 school year:

OKKA Karate	PVS Gym	Belt Ceremony
Harrison Twp. Rec. Comm.	PVS Gym	Basketball Camp
PVFit	PVS Gym, Café, & Outdoor Area	Youth Fitness Program
Heitman Hoops	PVS Gym	Basketball Clinic
Math Club	PVS Classroom	Math Club
Cub Scouts	HTS Activity Center	Meetings

MOTION TO APPROVE: _____ **SECOND:** _____

Roll Call:

_____ Todd Baron	_____ Walter Bright	_____ Colleen Kendrick
_____ Tim Bast	_____ John Cavanaugh	_____ Shannon Williams
_____ Jennifer Bowen	_____ Janette Coslop	_____ Stacey Muscarella

XI. New Business:

2025-2026 School Calendar Discussion

XII. Old Business:

XIII. Audience Participation II:

- 1) Be recognized by the Board President.
- 2) State your full name and address.
- 3) Wait to be recognized before making your comments.
- 4) Limit your comments to specific items.
- 5) You will have three minutes for comments.

XIV. Recess into Executive Session (if necessary):

It is recommended that the Board of Education, by Resolution, adjourn into Executive Session from which the general public will be excluded to discuss school matters. The results of this session will be made public immediately after or as soon thereafter as a decision is reached. Action may be taken.

MOTION TO APPROVE: _____ **SECOND:** _____

Time: _____ **Voice vote:** _____

XV. Out of Executive Session:

MOTION TO APPROVE: _____ **SECOND:** _____

Time: _____ **Voice vote:** _____

XVI. Adjournment:

MOTION TO APPROVE: _____ **SECOND:** _____

Time: _____ **Voice vote:** _____

**HARRISON TOWNSHIP SCHOOL DISTRICT
BOARD OF EDUCATION
120 N. MAIN STREET
MULLICA HILL, NEW JERSEY**

**REGULAR MEETING
FEBRUARY 18, 2025
7:00 PM**

Mrs. Stacey Muscarella, Board President, called the meeting of the Harrison Township Board of Education to order in the music room at Pleasant Valley School at 7:00 p.m. It was announced that the Board might adjourn into Executive Session during the meeting to discuss personnel, student issues, property, or any other matter appropriate for this session, the results of which would be made public at a later date.

- I. Call to Order:** The New Jersey Open Public Meeting Act of 1975 was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act, Harrison Township Board of Education has caused notice of the meetings to be published by having the dates, time, and place thereof posted on the Harrison Township School District website, at the Harrison Township School Building, and mailed to the Township Municipal Clerk, the South Jersey Times, and the Courier Post.

II. Roll Call:

Mr. Todd Baron	Mrs. Janette Coslop
Mr. Tim Bast	Mrs. Colleen Kendrick
Mrs. Jennifer Bowen	Mrs. Stacey Muscarella
Mr. Walter Bright	Mrs. Shannon Williams
Mr. John Cavanaugh	

Others Present:

Dr. Missy Peretti, Superintendent of Schools and Mrs. Lisa Ridgway, Interim School Business Administrator /Board Secretary.

III. Flag Salute:

Led by Stacey Muscarella, Board President of the Harrison Township Board of Education.

IV. President's Welcome:

None

V. Audience Participation I:

None

VI. Approval of Minutes:

Motion: For the Board of Education to approve the following action items:

1. Approval of minutes of the January 27, 2025 Regular Session of the Board of Education Meeting. (*Attachment: Min. #1*)

Motion: Mrs. Williams Second: Mrs. Coslop
Roll Call: (7-0-2) Carried: Yes
Abstained: Mrs. Bowen, Mr. Bright

VII. Committee Reports:

1. Standing Committees
 - a. Finance – Walter Bright
Mr. Bright reported that he attended the meeting at Pitman concerning fair funding.
 - b. Curriculum – Stacey Muscarella (No report at this time.)
 - c. Personnel – Shannon Williams (No report at this time.)
 - d. Negotiations – Jennifer Bowen
Mrs. Bowen reported that the first meeting is on February 27, 2025.
 - e. Board Development – Todd Baron (No report at this time.)
2. Ad Hoc Committees
 - f. Public Relations – Janette Coslop (No report at this time.)
 - g. School Safety – Shannon Williams (No report at this time.)
 - h. Shared Services – John Cavanaugh (No report at this time.)
 - i. Transportation – Tim Bast (No report at this time.)
3. Delegate/Representative Reports (No report at this time.)

VIII. Correspondence: (*Copies of Correspondence are included in backup materials*)

No correspondence at this time.

IX. Business Administrator's Report:

- A. Finance

Motion: For the Board of Education to approve the following action items:

1. Appropriation Adjustment List for January 2025. (*Attachment: Fin. #1*)
2. Cash Reconciliation Report in accordance with 18A:17-36 and 18A:17-9 for the month of January 2025. The Cash Reconciliation Report and Secretary's Reports are in agreement for the month of January 2025. (*Attachment: Fin. #2*)

3. Board Secretary's Report in accordance with 18A:17-36 and 18A:17-9 for the month of January 2025. The Board Secretary certifies that no line item has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (*Attachment: Fin. #3*)
 4. Board Secretary in accordance with N.J.A.C. 6A:23A-16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
 5. Board of Education Certification – pursuant to N.J.A.C. 6A:23A-16.10 (c) 4. We certify that after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
 6. Payment of Bills:
 - a. January 2025 Ratified Bill List \$1,822,520.76 (*Attachment: Fin. #6a*)
 - b. February 2025 Bill List \$300,392.72 (*Attachment: Fin. #6b*)
 7. Approval of the proposal from Ricoh for the replacement of one copier at HTS. (*Attachment: Fin. #7*)
 - State Contract M2075 (25-COMG-99562)
 - Term: \$858.20 per month for 48 months, B/W overage is .0041 per copy (quarterly overage)
 - 75,000 B/W copies included per month
(This represents an increase of \$36.36 per month and a reduction of 25,000 copies per month. In order to keep the cost down, the copy count was reduced. This is still slightly higher than the average monthly volume of 72,653).
- Q. Mr. Bright asked if the average monthly value was over 48 months or 12 months.
- A. Mrs. Ridgway indicated that it is over the length of the contract.
8. Approval for the School Business Administrator to utilize the following Online Auctioneering Services to sell Surplus Property, Surplus property is placed up for auction after the approval of the board. (*Attachment: Fin. #8*)
 - Municbid – State Contract #T2581 (19-GNSV1-00696)
 - GovDeals.com – Sourcewell Cooperative, Contract #012821-GDI
 9. Approval of agreements for Gloucester County Special Services School District (GCSSSD) to provide purchasing for the 2025-2026 Nonpublic Technology and Textbooks contingent upon New Jersey Department of Education approval and funding. The district will pay an administrative fee of 10% for the Textbook procurement, not chargeable to the grant. The district will also pay an administration fee of 5% for the Technology procurement, chargeable to the grant. (*Attachment: Fin. #9*)

10. Approval of the district requesting a waiver of compliance with respect to the district's participation in the Special Education Medicaid Initiative (SEMI) program for the 2025-2026 school year, as per N.J.A.C.6A:23A-5.3. After review of our recent student data, including income eligible students Master Eligibility List (MEL), Child Study Team roster of students with IEP's, related services 2025-2026 Special Education Revenue Projections, it was determined that we only have twenty-nine (29) students that might be eligible. This waiver requested is due to having less than forty (40) Medicare eligible classified students and the efforts to participate in SEMI would not provide a cost benefit to the district.

Q. Mrs. Kendrick asked about the forty student amount.

A. Mrs. Ridgway indicated that it is a State requirement.

Motion: Mr. Bright

Second: Mrs. Bowen

Roll Call: (9-0)*

Carried: Yes

*Mrs. Kendrick abstained check #51112.

X. Superintendent's Report:

A. Personnel

Motion: For the Board of Education the approval of the following action items:

1. Retroactive approval of the employment of Ella van Schalkwyk, of Haddon Heights, NJ, as Long-term Substitute Teacher at Harrison Township School, during the absence of Michelle Troast for the period of January 30, 2025 through June 30, 2025, with salary established at the daily substitute rate for the first 20 days of service in this role, in accordance with State Statute, followed by a salary established at BA, Step 1 (\$53,087.00) in accordance with the 2022-2025 contract between H.T.E.A. and H.T.B.O.E., pending receipt of required clearances. (*Attachment: Pers. #1*)
2. Retroactive approval of the voluntary transfer of Carole Raively, Part-time General Aide (2.75 hours/day) at Pleasant Valley School to Part-time General Aide (3.25 hours/day) at Harrison Township School, effective February 3, 2025.
3. Approval of the employment of Kathleen Misuraco, of Mullica Hill, NJ, as Part-time General Aide (2.75 hours/day) at Pleasant Valley School, effective February 19, 2025 through June 30, 2025 with salary established at Step 1 (\$15.49/hour) in accordance with the 2022-2025 contract between H.T.E.A. and H.T.B.O.E., pending receipt of required clearances. (*Attachment: Pers. #3*)
4. Approval of the employment of the following individuals as substitute teachers, nurses, general aides, bus drivers, bus aides and custodians for the district on an as-needed basis, effective through June 30, 2025, at the currently-approved hourly and daily rates, pending receipt of required clearances.

Ashley Thomas - Teacher

Jennifer Jacko - Teacher

Motion: Mr. Baron
Roll Call: (9-0)

Second: Mrs. Coslop
Carried: Yes

B. Education

Motion: For the Board of Education to approve the following action items:

1. Approval of the homeschooling of Student #33007 and Student #31029 for the remainder of the 2024-2025 school year per parent request received January 24, 2025.
2. Approval of McKinney-Vento tuition for the 2024-2025 school year for student #66656 to Gloucester Township in the amount of \$12,871.00 for the period of September 6, 2024 through June 30, 2025.
3. Approval of the acceptance of a McKinney-Vento Fourth Grade Student #27224 from Glassboro School District for a pro-rated amount of \$3,309.00 for the period of October 28, 2024 through January 9, 2025.

Motion: Mrs. Williams
Roll Call: (9-0)

Second: Mr. Bright
Carried: Yes

C. Administration

Motion: For the Board of Education to approve the following action items:

1. Approval of changing all BOE policies to a consistent, user-friendly format including all relevant regulations.
2. Approval of Olivia Langerhans to attend *Rowan's 4th Annual RIEL Educational Leadership Symposium* on February 5, 2025 at no cost.
3. Approval of Olivia Langerhans to attend *NJECC PD Course – A1 Certification Program for K-12 Educators* which will be held in six virtual after school sessions at a cost of \$270.00.
4. Approval of the placement of Laura Sabatano as mentor teacher to Ella van Schalkwyk at Harrison Township School for a period of 20 weeks during the 2024-2025 school year under the auspice of the NJ Provisional Teacher Program.

Q. Mr. Bright asked if these teachers are in the same classroom.

A. Dr. Peretti indicated that these teachers are not in the same classroom.

5. Approval of Author Karen Lobascio and her dog Maggie to visit Kindergarten and First Grade classrooms during the 2024-2025 school year.
6. Approval of Author Victoria J. Coe, Author of Fenway and Hattie (Our One School One Book Program) to visit Kindergarten through Third Grade during the 2024-2025 school year.
7. Approval of Sixth Grade students to Clearview High School for Recognition Night rehearsals during the 2024-2025 school year.

8. Acknowledgement of safety drills conducted in the district schools:
 - a. Fire Drill
 - 1) Pleasant Valley School – January 30, 2025 (PM)
 - 2) Harrison Township School – January 31, 2025 (AM)
 - 3) Pleasant Valley School – February 10, 2025 (PM)
 - b. Shelter in Place Drill
 - 1) Harrison Township School – February 4, 2025 (AM)
 - c. Evacuation Drill
 - 1) Harrison Township School – February 11, 2025 (PM)

Motion: Mrs. Kendrick
Roll Call: (9-0)

Second: Mr. Baron
Carried: Yes

- D. Policy
None
- E. Transportation
None
- F. Buildings & Grounds
None

XI. New Business:

Clearview Musical Advertisement

Dr. Peretti discussed the past purchase of a program advertisement to support the Clearview musical. If it is okay with the board, we will do the same this year.

- The board gave approval for this ad to be purchased.

XII. Old Business:

Mrs. Colleen Kendrick referenced the November meeting and would like a copy of the phone survey for the Public Relations Committee.

XIII. Audience Participation II:

Ray Alvarez thanked the board for including the attachments to the agenda. Mr. Alvarez asked if solar panels make sense at this point.

XIV. Adjournment:

There was no further business. A motion was made to adjourn at 7:13 p.m.

Motion: Mr. Bright
Roll Call: Voice

Second: Mrs. Coslop
Carried: Yes

Respectfully Submitted,

Lisa Ridgway
Interim Board Secretary

CORRES. #1

Colleen Slobodjian

Slobodjank@harrisontwp.k12.nj.us

March, 7, 2025

Harrison Township School District
Board of Education
120 North Main Street
Mullica Hill NJ 08962

Subject: Letter of Retirement

Dear Members of the School Board:

This letter serves as formal notification that I am retiring from my position as Special Education Aide for Harrison Township School District at Pleasant Valley School, effective June 30, 2025.

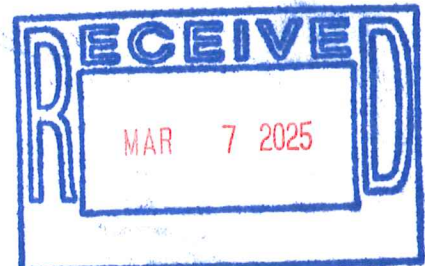
After 19 years of service, I am ready to start a new chapter in my life. It has been a true honor to contribute to the education of our students. I am grateful for the opportunity to have worked with such dedicated educators and staff. I will take with me many cherished memories.

Thank you,

Sincerely,



Colleen Slobodjian



FIN. #1

1

FIN. #2

HARRISON TOWNSHIP BOARD OF EDUCATION
February 28, 2025
CASH RECONCILIATION REPORT

<u>FUNDS AND ACCOUNTS</u>	<u>BEGINNING BALANCE</u>	<u>RECEIVED</u>	<u>DISBURSED</u>	<u>ENDING BALANCE</u>
<u>GENERAL FUND - 10</u>				
GENERAL FUND	\$ 3,042,152.37	\$ 2,345,818.11	2,026,537.23	\$ 3,361,433.25
PAYROLL	13.24	881,212.27	881,211.01	14.50
PAYROLL AGENCY	747,883.61	597,653.03	887,780.15	457,756.49
UNEMPLOYMENT	116,863.84	156.89	-	117,020.73
FLEXIBLE SPENDING ACCT	8,445.70	1,735.34	275.71	9,905.33
TOTAL GENERAL FUND	3,915,358.76	3,826,575.64	3,795,804.10	3,946,130.30
<u>SPECIAL REVENUE FUND - 20</u>				
SPECIAL REVENUE	(17,252.06)	8,059.00	25,375.89	(34,568.95)
SCHOOL FUND	46,832.57	16,216.01	9,174.77	53,873.81
LIBRARY	22,402.97	5.86	5,726.17	16,682.66
TOTAL SPECIAL REVENUE FUND	51,983.48	24,280.87	40,276.83	35,987.52
CAPITAL PROJECTS - 30	288,845.59	-	-	288,845.59
DEBT SERVICE - 40	(41,123.99)	-	-	(41,123.99)
TOTAL GOVERNMENTAL FUNDS	\$ 4,215,063.84	\$ 3,850,856.51	\$ 3,836,080.93	\$ 4,229,839.42
ENTERPRISE FUND	129,930.51	39,865.46	41,782.68	128,013.29
TOTAL ALL FUNDS	\$ 4,344,994.35	\$ 3,890,721.97	\$ 3,877,863.61	\$ 4,357,852.71

RECONCILIATION OF BANK ACCOUNTS

<u>Bank Accounts:</u>	<u>Century ACCOUNT NUMBERS</u>	<u>BALANCES</u>
CUSTODIAN ACCOUNT	XXXXX5209	\$ 3,110,120.95
MAINTENANCE RESERVE	XXXXX5308	326,852.01
CAPITAL RESERVE	XXXXX5283	274,470.25
CAFETERIA	XXXXX5233	54,958.83
SCHOOL FUND	XXXXX0953	62,589.81
FLEXIBLE SPENDING ACCT	XXXXX5291	9,905.33
LIBRARY FUND	XXXXX5324	22,408.83
PAYROLL	XXXXX5217	3,938.13
PAYROLL AGENCY	XXXXX5225	499,639.93
UNEMPLOYMENT	XXXXX5275	117,020.73
		4,481,904.80
ADD: DEPOSIT IN TRANSIT		-
LESS: OUTSTANDING CHECKS		124,052.09
TOTAL ALL ACCOUNTS		\$ 4,357,852.71

Prepared by:
Angela Otlowski
Secretary to the School Business Administrator

Report of the Secretary to the Board of Education
Harrison Twp Board of Ed

FIN. #3

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03/10/25 08:56

Starting date 7/1/2024 Ending date 2/28/2025 Fund: 10 GENERAL FUND

Assets and Resources

Assets:

101	Cash in bank		\$2,767,173.41
102-106	Cash Equivalents		\$0.00
108	Impact Aid Reserve (General)		\$0.00
109	Impact Aid Reserve (Capital)		\$0.00
111	Investments		\$0.00
112	Unamortized Premums on Investments		\$0.00
113	Unamortized Discounts on Investments		\$0.00
114	Interest Receivable on Investments		\$0.00
115	Accrued Interest on Investments		\$0.00
116	Capital Reserve Account		\$271,493.65
117	Maintenance Reserve Account		\$322,766.19
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00
Accounts Receivable:			
132	Interfund	\$6,000.00	
141	Intergovernmental - State	\$2,228,271.28	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$2,234,271.28
Loans Receivable:			
131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00
161	Bond Proceeds Receivable		\$0.00
171	Inventories for Consumption		\$0.00
172	Inventories for Resale		\$0.00
181	Prepaid Expenses		\$0.00
191	Deposits		\$0.00
192	Deferred Expenditures		\$0.00
199, xxx	Other Current Assets		\$0.00

Resources:

301	Estimated Revenues	\$21,245,149.00	
302	Less Revenues	(\$16,045,683.11)	\$5,199,465.89

Total assets and resources

\$10,795,170.42

Starting date 7/1/2024 Ending date 2/28/2025 Fund: 10 GENERAL FUND

Liabilities and Fund Equity

Liabilities:

401	Interfund Loans Payable	\$0.00
402	Interfund Accounts Payable	\$0.00
411	Intergovernmental Accounts Payable - State	\$0.00
412	Intergovernmental Accounts Payable - Federal	\$0.00
413	Intergovernmental Accounts Payable - Other	\$0.00
421	Accounts Payable	\$0.00
422	Judgments Payable	\$0.00
431	Contracts Payable	\$0.00
451	Loans Payable	\$0.00
471	Payroll Deductions and Withholdings	\$0.00
481	Deferred Revenues	\$1,950.00
580	Unemployment Trust Fund Liability	\$0.00
499, xxx	Other Current Liabilities	\$0.00
Total liabilities		\$1,950.00

Report of the Secretary to the Board of Education
Harrison Twp Board of Ed

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Starting date 7/1/2024 Ending date 2/28/2025 Fund: 10 GENERAL FUND

Fund Balance:

Appropriated:

753,754 Reserve for Encumbrances \$5,861,594.78

Reserved Fund Balance:

761	Capital Reserve Account - July 1	\$71,493.65	
604	Add: Increase in Capital Reserve	\$200,000.00	
307	Less: Bud. w/d Cap. Reserve Eligible Costs	\$0.00	
309	Less: Bud. w/d Cap. Reserve Excess Costs	\$0.00	
317	Less: Bud. w/d cap. Reserve Debt Service	\$0.00	\$271,493.65
762	Reserve for Adult Education		\$0.00
763	Sale/Leaseback Reserve Account - July 1	\$0.00	
605	Add: Increase in Sale/Leaseback Reserve	\$0.00	
308	Less: Bud w/d Sale/Leaseback Reserve	\$0.00	\$0.00
764	Maintenance Reserve Account - July 1	\$342,127.03	
606	Add: Increase in Maintenance Reserve	(\$200,000.00)	
310	Less: Bud. w/d from Maintenance Reserve	\$200,000.00	\$342,127.03
765	Tuition Reserve Account - July 1	\$0.00	
311	Less: Bud. w/d from Tuition Reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July 1	\$0.00	
607	Add: Increase in Cur. Exp. Emer. Reserve	\$0.00	
312	Less: Bud. w/d from Cur. Exp. Emer. Reserve	\$0.00	\$0.00
755	Reserve for Bus Advertising - July 1	\$0.00	
610	Add: Increase in Bus Advertising Reserve	\$0.00	
315	Less: Bud. w/d from Bus Advertising Reserve	\$0.00	\$0.00
756	Federal Impact Aid (General) - July 1	\$0.00	
611	Add: Increase in Federal Impact Aid (General)	\$0.00	
318	Less: Bud. w/d from Federal Impact Aid (Gen.)	\$0.00	\$0.00
757	Federal Impact Aid (Capital) - July 1	\$0.00	
612	Add: Increase in Federal Impact Aid (Capital)	\$0.00	
319	Less: Bud. w/d from Federal Impact Aid (Cap.)	\$0.00	\$0.00
769	Unemployment Fund - July 1	\$0.00	
	Add: Increase in Unemployment Fund	\$0.00	
678	Less: Bud. w/d from Unemployment Fund	\$0.00	\$0.00
750-752,76x	Other reserves		\$1,041,644.00
601	Appropriations	\$22,377,959.07	
602	Less: Expenditures (\$13,627,994.71)		
	Less: Encumbrances (\$5,789,779.55)	(\$19,417,774.26)	\$2,960,184.81
	Total appropriated		\$10,477,044.27
	Unappropriated:		
770	Fund balance, July 1		\$1,448,986.22
771	Designated fund balance		\$0.00
303	Budgeted fund balance		(\$1,132,810.07)
	Total fund balance		\$10,793,220.42
	Total liabilities and fund equity		<u>\$10,795,170.42</u>

Starting date 7/1/2024 Ending date 2/28/2025 Fund: 10 GENERAL FUND

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$22,377,959.07	\$19,417,774.26	\$2,960,184.81
Revenues	(\$21,245,149.00)	(\$16,045,683.11)	(\$5,199,465.89)
Subtotal	<u>\$1,132,810.07</u>	<u>\$3,372,091.15</u>	<u>(\$2,239,281.08)</u>
Change in Capital Reserve Account:			
Plus - Increase in reserve	\$200,000.00	\$200,000.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,332,810.07</u>	<u>\$3,572,091.15</u>	<u>(\$2,239,281.08)</u>
Change in Sale/Leaseback Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,332,810.07</u>	<u>\$3,572,091.15</u>	<u>(\$2,239,281.08)</u>
Change in Maintenance Reserve Account:			
Plus - Increase in reserve	(\$200,000.00)	(\$19,360.84)	(\$180,639.16)
Less - Withdrawal from reserve	\$200,000.00	\$200,000.00	\$0.00
Subtotal	<u>\$1,332,810.07</u>	<u>\$3,752,730.31</u>	<u>(\$2,419,920.24)</u>
Change in Emergency Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,332,810.07</u>	<u>\$3,752,730.31</u>	<u>(\$2,419,920.24)</u>
Change in Tuition Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,332,810.07</u>	<u>\$3,752,730.31</u>	<u>(\$2,419,920.24)</u>
Change in Bus Advertising Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,332,810.07</u>	<u>\$3,752,730.31</u>	<u>(\$2,419,920.24)</u>
Change in Federal Impact Aid (General):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,332,810.07</u>	<u>\$3,752,730.31</u>	<u>(\$2,419,920.24)</u>
Change in Federal Impact Aid (Capital):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,332,810.07</u>	<u>\$3,752,730.31</u>	<u>(\$2,419,920.24)</u>
Less: Adjustment for prior year	(\$200,000.00)	(\$200,000.00)	\$0.00
Budgeted fund balance	<u>\$1,132,810.07</u>	<u>\$3,552,730.31</u>	<u>(\$2,419,920.24)</u>

Prepared and submitted by : _____ Date _____
Board Secretary

Starting date 7/1/2024 Ending date 2/28/2025 Fund: 10 GENERAL FUND

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00370	SUBTOTAL – Revenues from Local Sources	15,729,485	0	15,729,485	10,554,711	Under	5,174,774
00520	SUBTOTAL – Revenues from State Sources	5,490,972	0	5,490,972	5,490,972		0
00570	SUBTOTAL – Revenues from Federal Sources	24,692	0	24,692	0	Under	24,692
Total		21,245,149	0	21,245,149	16,045,683		5,199,466
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
03200	TOTAL REGULAR PROGRAMS - INSTRUCTION	7,128,775	(20,533)	7,108,242	4,277,707	2,518,760	311,775
10300	Total Special Education - Instruction	2,107,750	50,770	2,158,520	1,257,096	855,810	45,613
11160	Total Basic Skills/Remedial – Instruct.	1,163,400	44,000	1,207,400	719,766	477,184	10,451
12160	Total Bilingual Education – Instruction	300	0	300	0	0	300
22620	Total Other Supplemental/At-Risk Program	92,500	0	92,500	55,264	36,842	394
29180	Total Undistributed Expenditures - Instr	101,843	10,279	112,122	45,763	66,359	0
29680	Total Undistributed Expenditures – Atten	17,000	0	17,000	17,000	0	0
30620	Total Undistributed Expenditures – Healt	234,296	0	234,296	134,503	86,914	12,880
40580	Total Undistributed Expend – Speech, OT,	650,800	(31,785)	619,015	343,375	228,410	47,230
41660	Total Undist. Expend. – Guidance	211,875	1,875	213,750	128,038	83,426	2,286
42200	Total Undist. Expend. – Child Study Team	417,292	1,730	419,022	255,930	136,218	26,874
43200	Total Undist. Expend. – Improvement of I	374,314	(28,188)	346,126	224,634	119,793	1,699
43620	Total Undist. Expend. – Edu. Media Serv.	29,000	0	29,000	18,742	3,658	6,600
44180	Total Undist. Expend. – Instructional St	28,200	0	28,200	14,346	5,045	8,809
45300	Support Serv. - General Admin	378,998	28,188	407,186	280,152	76,610	50,424
46160	Support Serv. - School Admin	704,201	0	704,201	465,387	215,199	23,616
47200	Total Undist. Expend. – Central Services	360,587	0	360,587	201,830	57,318	101,439
47620	Total Undist. Expend. – Admin. Info. Tec	421,500	4,386	425,886	318,783	65,388	41,715
51120	Total Undist. Expend. – Oper. & Maint. O	2,136,461	21,326	2,157,787	1,419,098	389,452	349,237
52480	Total Undist. Expend. – Student Transpor	1,242,241	46	1,242,287	625,680	328,155	288,452
71260	TOTAL PERSONNEL SERVICES –EMPLOYEE	4,469,839	(10,279)	4,459,560	2,789,930	39,238	1,630,392
76260	Total Facilities Acquisition and Constr	34,972	0	34,972	34,972	0	0
Total		22,306,144	71,815	22,377,959	13,627,995	5,789,780	2,960,185

Starting date 7/1/2024 Ending date 2/28/2025 Fund: 10 GENERAL FUND

Revenues:				Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00100	10-1210	Local Tax Levy		15,629,475	0	15,629,475	10,357,912	Under	5,271,563
00140	10-1310	Tuition from Individuals		50,000	0	50,000	64,155		(14,155)
00150	10-1320	Tuition from LEAs Within State		0	0	0	33,969		(33,969)
00250	10-14[2-4]0	Transportation Fees from Other LEAs		0	0	0	1,602		(1,602)
00300	10-1___	Unrestricted Miscellaneous Revenues		50,000	0	50,000	94,097		(44,097)
00330	10-1___	Interest Earned on Maintenance Reserve		10	0	10	2,977		(2,967)
00420	10-3121	Categorical Transportation Aid		153,456	0	153,456	153,456		0
00430	10-3131	Extraordinary Aid		60,000	0	60,000	60,000		0
00440	10-3132	Categorical Special Education Aid		800,303	0	800,303	800,303		0
00460	10-3176	Equalization Aid		4,370,012	0	4,370,012	4,370,012		0
00470	10-3177	Categorical Security Aid		107,201	0	107,201	107,201		0
00540	10-4200	Medicaid Reimbursement		24,692	0	24,692	0	Under	24,692
Total				21,245,149	0	21,245,149	16,045,683		5,199,466

Expenditures:

				Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
02000	11-105-100-101	Preschool – Salaries of Teachers		124,000	0	124,000	72,476	47,414	4,111
02080	11-110-___-101	Kindergarten – Salaries of Teachers		817,800	(3,000)	814,800	488,186	316,830	9,784
02100	11-120-___-101	Grades 1-5 – Salaries of Teachers		4,771,904	(62,770)	4,709,134	2,741,608	1,785,176	182,350
02120	11-130-___-101	Grades 6-8 – Salaries of Teachers		791,600	(2,000)	789,600	460,397	302,917	26,286
02500	11-150-100-101	Salaries of Teachers		3,000	2,000	5,000	4,038	0	962
03060	11-190-1__-[4-5]	Other Purchased Services (400-500 series		37,500	0	37,500	24,245	12,123	1,132
03080	11-190-1__-610	General Supplies		577,971	0	577,971	486,468	9,064	82,439
03100	11-190-1__-640	Textbooks		5,000	45,237	50,237	289	45,237	4,711
07000	11-213-100-101	Salaries of Teachers		1,130,950	(8,227)	1,122,723	671,282	448,347	3,095
07020	11-213-100-106	Other Salaries for Instruction		157,000	88,001	245,001	147,789	97,168	45
07040	11-213-100-320	Purchased Professional-Educational Servi		1,000	0	1,000	1,000	0	0
07100	11-213-100-610	General Supplies		3,800	0	3,800	90	0	3,710
07120	11-213-100-640	Textbooks		13,950	(301)	13,649	3,449	0	10,200
07140	11-213-100-8__	Other Objects		11,400	0	11,400	8,336	0	3,064
07500	11-214-100-101	Salaries of Teachers		228,690	(19,616)	209,074	129,923	79,050	102
07520	11-214-100-106	Other Salaries for Instruction		363,900	(38,087)	325,813	190,737	131,558	3,518
07540	11-214-100-320	Purchased Professional-Educational Servi		5,650	0	5,650	0	0	5,650
07600	11-214-100-610	General Supplies		2,000	0	2,000	46	0	1,954
07620	11-214-100-640	Textbooks		3,500	0	3,500	1,005	0	2,495
07640	11-214-100-8__	Other Objects		200	0	200	0	0	200
08000	11-215-100-101	Salaries of Teachers		65,760	0	65,760	38,827	18,351	8,582
08020	11-215-100-106	Other Salaries for Instruction		64,800	0	64,800	38,732	25,271	797
09280	11-219-100-106	Other Salaries for Instruction		10,000	(10,000)	0	0	0	0
09300	11-219-100-320	Purchased Professional-Educational Servi		45,150	39,000	84,150	25,882	56,066	2,202
11000	11-230-100-101	Salaries of Teachers		934,900	56,000	990,900	593,759	395,088	2,052
11020	11-230-100-106	Other Salaries for Instruction		228,000	(12,000)	216,000	125,566	82,095	8,339
11100	11-230-100-610	General Supplies		500	0	500	440	0	60

Starting date 7/1/2024 Ending date 2/28/2025 Fund: 10 GENERAL FUND

Expenditures:			Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
12100	11-240-100-610	General Supplies	300	0	300	0	0	300
22060	11-424-100-179	Salaries of Reading Specialists	92,500	0	92,500	55,264	36,842	394
29000	11-000-100-561	Tuition to Other LEAs within the State -	0	12,871	12,871	0	12,871	0
29100	11-000-100-566	Tuition to Priv. School for the Disabled	101,843	(2,592)	99,251	45,763	53,488	0
29620	11-000-211-[4-5]	Other Purchased Services (400-500-series	17,000	0	17,000	17,000	0	0
30500	11-000-213-1__	Salaries	205,854	1,500	207,354	125,101	80,769	1,484
30540	11-000-213-3__	Purchased Professional and Technical Ser	14,967	(1,500)	13,467	5,893	5,835	1,739
30580	11-000-213-6__	Supplies and Materials	13,475	0	13,475	3,509	309	9,657
40500	11-000-216-1__	Salaries	448,200	(133,850)	314,350	186,566	122,443	5,341
40520	11-000-216-320	Purchased Professional – Educational Ser	195,200	101,245	296,445	151,475	105,793	39,178
40540	11-000-216-6__	Supplies and Materials	7,400	820	8,220	5,334	175	2,711
41500	11-000-218-104	Salaries of Other Professional Staff	210,300	0	210,300	125,338	83,426	1,535
41560	11-000-218-320	Purchased Professional – Educational Ser	750	1,875	2,625	2,625	0	0
41620	11-000-218-6__	Supplies and Materials	825	0	825	74	0	751
42000	11-000-219-104	Salaries of Other Professional Staff	326,500	0	326,500	207,331	118,900	269
42020	11-000-219-105	Salaries of Secretarial and Clerical Ass	44,700	0	44,700	29,773	14,886	41
42060	11-000-219-320	Purchased Professional – Educational Ser	36,692	2,042	38,734	12,516	600	25,617
42100	11-000-219-[4-5]	Other Purchased Services (400-500 series	5,100	(332)	4,768	3,064	1,532	173
42160	11-000-219-6__	Supplies and Materials	3,300	191	3,491	3,246	0	245
42180	11-000-219-8__	Other Objects	1,000	(171)	829	0	300	529
43000	11-000-221-102	Salaries of Supervisor of Instruction	344,276	0	344,276	223,602	119,793	881
43040	11-000-221-105	Salaries of Secretarial & Clerical Assis	28,188	(28,188)	0	0	0	0
43160	11-000-221-6__	Supplies and Materials	1,000	0	1,000	732	0	268
43180	11-000-221-8__	Other Objects	850	0	850	300	0	550
43540	11-000-222-3__	Purchased Professional and Technical Ser	11,500	0	11,500	7,668	0	3,832
43580	11-000-222-6__	Supplies and Materials	17,500	0	17,500	11,074	3,658	2,768
44020	11-000-223-104	Salaries of Other Professional Staff	20,000	0	20,000	11,789	0	8,211
44080	11-000-223-320	Purchased Professional – Educational Ser	5,000	375	5,375	2,090	2,845	440
44120	11-000-223-[4-5]	Other Purch. Services (400-500 series)	3,200	(375)	2,825	467	2,200	158
45000	11-000-230-1__	Salaries	196,428	28,188	224,616	149,742	74,871	3
45040	11-000-230-331	Legal Services	65,000	0	65,000	53,784	0	11,216
45060	11-000-230-332	Audit Fees	19,220	0	19,220	19,000	0	220
45080	11-000-230-334	Architectural/Engineering Services	1,000	0	1,000	0	0	1,000
45100	11-000-230-339	Other Purchased Professional Services	15,000	0	15,000	0	0	15,000
45140	11-000-230-530	Communications/Telephone	35,850	0	35,850	24,609	207	11,034
45160	11-000-230-585	BOE Other Purchased Services	7,000	0	7,000	6,330	0	670
45180	11-000-230-590	Misc Purch Services (400-500 series, O/T	14,100	0	14,100	11,231	1,532	1,338
45200	11-000-230-610	General Supplies	4,000	0	4,000	3,347	0	653
45220	11-000-230-630	BOE In-House Training/Meeting Supplies	10,400	0	10,400	2,593	0	7,807
45260	11-000-230-890	Miscellaneous Expenditures	0	347	347	347	0	0
45280	11-000-230-895	BOE Membership Dues and Fees	11,000	(347)	10,653	9,170	0	1,483

Starting date 7/1/2024 Ending date 2/28/2025 Fund: 10 GENERAL FUND

Expenditures:			Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
46000	11-000-240-103	Salaries of Principals/Assistant Princip	494,508	0	494,508	329,045	164,523	940
46040	11-000-240-105	Salaries of Secretarial and Clerical Ass	143,663	0	143,663	88,840	47,217	7,606
46080	11-000-240-3__	Purchased Professional and Technical Ser	21,330	0	21,330	15,375	0	5,955
46100	11-000-240-[4-5]	Other Purchased Services (400-500 series	9,000	0	9,000	5,526	2,763	711
46120	11-000-240-6__	Supplies and Materials	18,300	2,500	20,800	17,358	167	3,275
46140	11-000-240-8__	Other Objects	17,400	(2,500)	14,900	9,242	529	5,129
47000	11-000-251-1__	Salaries	315,682	0	315,682	175,168	51,749	88,765
47020	11-000-251-330	Purchased Professional Services	28,500	0	28,500	18,012	4,139	6,349
47060	11-000-251-592	Misc. Purch. Services (400-500 Series, O	3,405	0	3,405	2,087	702	616
47100	11-000-251-6__	Supplies and Materials	4,000	0	4,000	1,293	728	1,979
47180	11-000-251-890	Other Objects	9,000	0	9,000	5,271	0	3,729
47500	11-000-252-1__	Salaries	209,000	5,000	214,000	145,879	63,825	4,296
47540	11-000-252-340	Purchased Technical Services	7,500	0	7,500	7,500	0	0
47560	11-000-252-[4-5]	Other Purchased Services (400-500 series	125,000	(5,000)	120,000	91,647	0	28,353
47580	11-000-252-6__	Supplies and Materials	80,000	4,386	84,386	73,757	1,563	9,065
48520	11-000-261-420	Cleaning, Repair, and Maintenance Servic	178,261	7,950	186,211	137,248	8,510	40,453
48540	11-000-261-610	General Supplies	70,000	(5,462)	64,538	21,776	5,079	37,683
49000	11-000-262-1__	Salaries	672,000	4,000	676,000	472,577	197,685	5,738
49020	11-000-262-107	Salaries of Non-Instructional Aides	264,500	0	264,500	149,696	102,248	12,556
49060	11-000-262-420	Cleaning, Repair, and Maintenance Svc.	0	1,462	1,462	1,461	0	1
49120	11-000-262-490	Other Purchased Property Services	41,000	1,135	42,135	24,862	0	17,273
49140	11-000-262-520	Insurance	160,000	0	160,000	114,916	38,343	6,741
49160	11-000-262-590	Miscellaneous Purchased Services	13,500	0	13,500	4,096	0	9,404
49180	11-000-262-610	General Supplies	70,000	1,045	71,045	55,916	8,314	6,815
49200	11-000-262-621	Energy (Natural Gas)	110,000	0	110,000	59,361	0	50,639
49220	11-000-262-622	Energy (Electricity)	350,000	0	350,000	221,760	0	128,240
49280	11-000-262-8__	Other Objects	4,000	2,050	6,050	4,532	1,260	258
50040	11-000-263-420	Cleaning, Repair, and Maintenance Svc.	55,000	0	55,000	34,511	0	20,489
50060	11-000-263-610	General Supplies	2,000	0	2,000	0	0	2,000
51020	11-000-266-3__	Purchased Professional and Technical Ser	112,200	0	112,200	84,038	28,013	149
51040	11-000-266-420	Cleaning, Repair, and Maintenance Svc.	34,000	9,146	43,146	32,348	0	10,798
52000	11-000-270-107	Salaries of Non-Instructional Aides	118,000	6,500	124,500	77,292	42,866	4,342
52020	11-000-270-160	Sal. For Pupil Trans (Bet Home & Sch) –	573,241	(6,500)	566,741	328,647	175,444	62,650
52040	11-000-270-161	Sal. For Pupil Trans (Bet Home & Sch) –	68,000	0	68,000	29,370	17,852	20,778
52120	11-000-270-390	Other Purchased Prof. and Technical Serv	10,200	0	10,200	5,179	0	5,021
52140	11-000-270-420	Cleaning, Repair, & Maint. Services	80,000	0	80,000	24,601	0	55,399
52200	11-000-270-503	Contract Serv.–Aid in Lieu Pymts–Non-Pub	115,000	0	115,000	53,070	52,965	8,965
52340	11-000-270-515	Contract Serv. (Sp Ed Stds) – Joint Agre	30,000	0	30,000	14,844	14,046	1,110
52380	11-000-270-518	Contract Serv. (Spl. Ed. Students) – ESC	10,000	18,000	28,000	11,622	15,993	385
52400	11-000-270-593	Misc. Purchased Services - Transportatio	32,800	0	32,800	24,169	7,495	1,136
52420	11-000-270-610	General Supplies	201,000	(17,954)	183,046	54,837	1,384	126,825

Starting date 7/1/2024 Ending date 2/28/2025 Fund: 10 GENERAL FUND

Expenditures:				Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
52460	11-000-270-8__	Other objects		4,000	0	4,000	2,050	110	1,840
71020	11-000-291-220	Social Security Contributions		280,000	0	280,000	190,730	0	89,270
71060	11-000-291-241	Other Retirement Contributions - PERS		320,000	(10,279)	309,721	286,844	0	22,877
71120	11-000-291-249	Other Retirement Contributions - Regular		44,000	0	44,000	20,082	0	23,918
71160	11-000-291-260	Workmen's Compensation		140,000	0	140,000	95,959	39,238	4,803
71180	11-000-291-270	Health Benefits		3,454,617	0	3,454,617	2,063,875	0	1,390,742
71200	11-000-291-280	Tuition Reimbursement		35,000	0	35,000	9,820	0	25,180
71220	11-000-291-290	Other Employee Benefits		196,222	0	196,222	122,620	0	73,602
76240	12-000-400-932	Capital Outlay – Transfer to Capital Pro		34,972	0	34,972	34,972	0	0
Total				22,306,144	71,815	22,377,959	13,627,995	5,789,780	2,960,185

Starting date 7/1/2024 Ending date 2/28/2025 Fund: 20 SPECIAL REVENUE FUNDS

Assets and Resources

Assets:			
101	Cash in bank		(\$34,568.95)
102-106	Cash Equivalents		\$0.00
108	Impact Aid Reserve (General)		\$0.00
109	Impact Aid Reserve (Capital)		\$0.00
111	Investments		\$0.00
112	Unamortized Premums on Investments		\$0.00
113	Unamortized Discounts on Investments		\$0.00
114	Interest Receivable on Investments		\$0.00
115	Accrued Interest on Investments		\$34,263.55
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00
Accounts Receivable:			
132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$177,678.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$177,678.00
Loans Receivable:			
131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00
161	Bond Proceeds Receivable		\$0.00
171	Inventories for Consumption		\$0.00
172	Inventories for Resale		\$0.00
181	Prepaid Expenses		\$0.00
191	Deposits		\$0.00
192	Deferred Expenditures		\$0.00
199, xxx	Other Current Assets		\$0.00
Resources:			
301	Estimated Revenues	\$677,606.26	
302	Less Revenues	(\$474,636.66)	\$202,969.60
Total assets and resources			<u>\$380,342.20</u>

Starting date 7/1/2024 Ending date 2/28/2025 Fund: 20 SPECIAL REVENUE FUNDS

Liabilities and Fund Equity

Liabilities:

101	Cash Overdraft	(\$34,568.95)
401	Interfund Loans Payable	\$0.00
402	Interfund Accounts Payable	\$0.00
411	Intergovernmental Accounts Payable - State	(\$0.37)
412	Intergovernmental Accounts Payable - Federal	\$0.00
413	Intergovernmental Accounts Payable - Other	\$0.00
421	Accounts Payable	\$0.00
422	Judgments Payable	\$0.00
431	Contracts Payable	\$0.00
451	Loans Payable	\$0.00
471	Payroll Deductions and Withholdings	\$0.00
481	Deferred Revenues	\$0.00
580	Unemployment Trust Fund Liability	\$0.00
499, xxx	Other Current Liabilities	\$34,263.55
Total liabilities		\$34,263.18

Report of the Secretary to the Board of Education
Harrison Twp Board of Ed

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Starting date 7/1/2024 Ending date 2/28/2025 Fund: 20 SPECIAL REVENUE FUNDS

Fund Balance:

Appropriated:

753,754	Reserve for Encumbrances	\$73,555.27
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Reserved Fund Balance:

761	Capital Reserve Account - July 1	\$0.00
604	Add: Increase in Capital Reserve	\$0.00
307	Less: Bud. w/d Cap. Reserve Eligible Costs	\$0.00
309	Less: Bud. w/d Cap. Reserve Excess Costs	\$0.00
317	Less: Bud. w/d cap. Reserve Debt Service	\$0.00
762	Reserve for Adult Education	\$0.00
763	Sale/Leaseback Reserve Account - July 1	\$0.00
605	Add: Increase in Sale/Leaseback Reserve	\$0.00
308	Less: Bud w/d Sale/Leaseback Reserve	\$0.00
764	Maintenance Reserve Account - July 1	\$0.00
606	Add: Increase in Maintenance Reserve	\$0.00
310	Less: Bud. w/d from Maintenance Reserve	\$0.00
765	Tuition Reserve Account - July 1	\$0.00
311	Less: Bud. w/d from Tuition Reserve	\$0.00
766	Reserve for Cur. Exp. Emergencies - July 1	\$0.00
607	Add: Increase in Cur. Exp. Emer. Reserve	\$0.00
312	Less: Bud. w/d from Cur. Exp. Emer. Reserve	\$0.00
755	Reserve for Bus Advertising - July 1	\$0.00
610	Add: Increase in Bus Advertising Reserve	\$0.00
315	Less: Bud. w/d from Bus Advertising Reserve	\$0.00
756	Federal Impact Aid (General) - July 1	\$0.00
611	Add: Increase in Federal Impact Aid (General)	\$0.00
318	Less: Bud. w/d from Federal Impact Aid (Gen.)	\$0.00
757	Federal Impact Aid (Capital) - July 1	\$0.00
612	Add: Increase in Federal Impact Aid (Capital)	\$0.00
319	Less: Bud. w/d from Federal Impact Aid (Cap.)	\$0.00
769	Unemployment Fund - July 1	\$0.00
	Add: Increase in Unemployment Fund	\$0.00
678	Less: Bud. w/d from Unemployment Fund	\$0.00
750-752,76x	Other reserves	\$0.00
601	Appropriations	\$709,379.75
602	Less: Expenditures (\$331,527.24)	
	Less: Encumbrances (\$73,555.27)	(\$405,082.51)
	Total appropriated	\$377,852.51
Unappropriated:		
770	Fund balance, July 1	\$0.00
771	Designated fund balance	\$0.00
303	Budgeted fund balance	(\$31,773.49)
	Total fund balance	\$346,079.02
	Total liabilities and fund equity	<u>\$380,342.20</u>

Starting date 7/1/2024 Ending date 2/28/2025 Fund: 20 SPECIAL REVENUE FUNDS

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$709,379.75	\$405,082.51	\$304,297.24
Revenues	(\$677,606.26)	(\$474,636.66)	(\$202,969.60)
Subtotal	<u>\$31,773.49</u>	<u>(\$69,554.15)</u>	<u>\$101,327.64</u>
Change in Capital Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$31,773.49</u>	<u>(\$69,554.15)</u>	<u>\$101,327.64</u>
Change in Sale/Leaseback Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$31,773.49</u>	<u>(\$69,554.15)</u>	<u>\$101,327.64</u>
Change in Maintenance Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$31,773.49</u>	<u>(\$69,554.15)</u>	<u>\$101,327.64</u>
Change in Emergency Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$31,773.49</u>	<u>(\$69,554.15)</u>	<u>\$101,327.64</u>
Change in Tuition Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$31,773.49</u>	<u>(\$69,554.15)</u>	<u>\$101,327.64</u>
Change in Bus Advertising Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$31,773.49</u>	<u>(\$69,554.15)</u>	<u>\$101,327.64</u>
Change in Federal Impact Aid (General):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$31,773.49</u>	<u>(\$69,554.15)</u>	<u>\$101,327.64</u>
Change in Federal Impact Aid (Capital):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$31,773.49</u>	<u>(\$69,554.15)</u>	<u>\$101,327.64</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$31,773.49</u>	<u>(\$69,554.15)</u>	<u>\$101,327.64</u>

Prepared and submitted by : _____ Date _____
Board Secretary

Starting date 7/1/2024 Ending date 2/28/2025 Fund: 20 SPECIAL REVENUE FUNDS

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
	(Total of Accounts W/O a Grid# Assigned)	74,816	0	74,816	78,185		(3,369)
00770	Total Revenues from State Sources	75,485	46,150	121,635	89,073	Under	32,562
00830	Total Revenues from Federal Sources	471,632	15,704	487,336	307,379	Under	179,957
Total		621,933	61,854	683,787	474,637		209,150

Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
	(Total of Accounts W/O a Grid# Assigned)	24,816	32,800	57,616	41,820	6,325	9,471
84100	Local Projects	0	0	0	(250)	0	250
84200	Student Activity Fund	50,000	0	50,000	0	0	50,000
88000	Nonpublic Textbooks	5,029	954	5,983	0	0	5,983
88020	Nonpublic Auxiliary Services	6,154	13,103	19,257	6,659	0	12,598
88040	Nonpublic Handicapped Services	28,228	19,549	47,777	14,352	0	33,425
88060	Nonpublic Nursing Services	10,440	4,770	15,210	7,605	7,605	0
88080	Nonpublic Technology Initiative	4,263	1,470	5,733	0	0	5,733
88090	Nonpublic Security Aid Program	21,371	6,304	27,675	25,925	1,750	0
88740	Total Federal Projects	471,632	(17,096)	454,536	235,417	57,876	161,244
Total		621,933	61,854	683,787	331,527	73,555	278,704

Starting date 7/1/2024 Ending date 2/28/2025 Fund: 20 SPECIAL REVENUE FUNDS

Revenues:	Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
	74,816	0	74,816	78,185		(3,369)
00765 20-32__ Other Restricted Entitlements	75,485	46,150	121,635	89,073	Under	32,562
00775 20-441[1-6] Title I	110,177	(26,597)	83,580	68,550	Under	15,030
00780 20-445[1-5] Title II	17,613	5,182	22,795	13,020	Under	9,775
00790 20-447[1-4] Title IV	13,653	2,500	16,153	2,500	Under	13,653
00805 20-442[0-9] I.D.E.A. Part B (Handicapped)	330,188	34,620	364,808	223,309	Under	141,499
Total	621,933	61,854	683,787	474,637		209,150

Expenditures:	Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
	24,816	32,800	57,616	41,820	6,325	9,471
84100 20-__-__- Local Projects	0	0	0	(250)	0	250
84200 20-475-__- Student Activity Fund	50,000	0	50,000	0	0	50,000
88000 20-501-__- Nonpublic Textbooks	5,029	954	5,983	0	0	5,983
88020 20-50[-2-5-] Nonpublic Auxiliary Services	6,154	13,103	19,257	6,659	0	12,598
88040 20-50[-6-8-] Nonpublic Handicapped Services	28,228	19,549	47,777	14,352	0	33,425
88060 20-509-__- Nonpublic Nursing Services	10,440	4,770	15,210	7,605	7,605	0
88080 20-510-__- Nonpublic Technology Initiative	4,263	1,470	5,733	0	0	5,733
88090 20-511-__- Nonpublic Security Aid Program	21,371	6,304	27,675	25,925	1,750	0
88500 20-__-__- Title I	110,177	(43,397)	66,780	45,038	0	21,742
88520 20-__-__- Title II	17,613	5,182	22,795	12,595	4,400	5,800
88560 20-__-__- Title IV	13,653	(13,500)	153	0	153	0
88620 20-__-__- I.D.E.A. Part B (Handicapped)	330,188	6,905	337,093	177,783	53,323	105,987
88642 20-224-__- ARP-IDEA Preschool Grant Program	0	27,715	27,715	0	0	27,715
Total	621,933	61,854	683,787	331,527	73,555	278,704

Starting date 7/1/2024 Ending date 2/28/2025 Fund: 30 CAPITAL PROJECTS FUNDS

Assets and Resources

Assets:			
101	Cash in bank		\$288,845.59
102-106	Cash Equivalents		\$0.00
108	Impact Aid Reserve (General)		\$0.00
109	Impact Aid Reserve (Capital)		\$0.00
111	Investments		\$0.00
112	Unamortized Premums on Investments		\$0.00
113	Unamortized Discounts on Investments		\$0.00
114	Interest Receivable on Investments		\$0.00
115	Accrued Interest on Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00
Accounts Receivable:			
132	Interfund	\$0.00	
141	Intergovernmental - State	\$204,160.32	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$204,160.32
Loans Receivable:			
131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00
161	Bond Proceeds Receivable		\$0.00
171	Inventories for Consumption		\$0.00
172	Inventories for Resale		\$0.00
181	Prepaid Expenses		\$0.00
191	Deposits		\$0.00
192	Deferred Expenditures		\$0.00
199, xxx	Other Current Assets		\$0.00
Resources:			
301	Estimated Revenues	\$0.00	
302	Less Revenues	\$0.00	\$0.00
Total assets and resources			<u>\$493,005.91</u>

Starting date 7/1/2024 Ending date 2/28/2025 Fund: 30 CAPITAL PROJECTS FUNDS

Liabilities and Fund Equity

Liabilities:

401	Interfund Loans Payable	\$0.00
402	Interfund Accounts Payable	\$0.00
411	Intergovernmental Accounts Payable - State	\$0.00
412	Intergovernmental Accounts Payable - Federal	\$0.00
413	Intergovernmental Accounts Payable - Other	\$0.00
421	Accounts Payable	\$0.00
422	Judgments Payable	\$0.00
431	Contracts Payable	\$0.00
451	Loans Payable	\$0.00
471	Payroll Deductions and Withholdings	\$0.00
481	Deferred Revenues	\$0.00
580	Unemployment Trust Fund Liability	\$0.00
499, xxx	Other Current Liabilities	\$0.00
Total liabilities		\$0.00

Report of the Secretary to the Board of Education
Harrison Twp Board of Ed

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Starting date 7/1/2024 Ending date 2/28/2025 Fund: 30 CAPITAL PROJECTS FUNDS

Fund Balance:

Appropriated:

753,754	Reserve for Encumbrances	\$580,566.91
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Reserved Fund Balance:

761	Capital Reserve Account - July 1	\$0.00	
604	Add: Increase in Capital Reserve	\$0.00	
307	Less: Bud. w/d Cap. Reserve Eligible Costs	\$0.00	
309	Less: Bud. w/d Cap. Reserve Excess Costs	\$0.00	
317	Less: Bud. w/d cap. Reserve Debt Service	\$0.00	\$0.00
762	Reserve for Adult Education		\$0.00
763	Sale/Leaseback Reserve Account - July 1	\$0.00	
605	Add: Increase in Sale/Leaseback Reserve	\$0.00	
308	Less: Bud w/d Sale/Leaseback Reserve	\$0.00	\$0.00
764	Maintenance Reserve Account - July 1	\$0.00	
606	Add: Increase in Maintenance Reserve	\$0.00	
310	Less: Bud. w/d from Maintenance Reserve	\$0.00	\$0.00
765	Tuition Reserve Account - July 1	\$0.00	
311	Less: Bud. w/d from Tuition Reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July 1	\$0.00	
607	Add: Increase in Cur. Exp. Emer. Reserve	\$0.00	
312	Less: Bud. w/d from Cur. Exp. Emer. Reserve	\$0.00	\$0.00
755	Reserve for Bus Advertising - July 1	\$0.00	
610	Add: Increase in Bus Advertising Reserve	\$0.00	
315	Less: Bud. w/d from Bus Advertising Reserve	\$0.00	\$0.00
756	Federal Impact Aid (General) - July 1	\$0.00	
611	Add: Increase in Federal Impact Aid (General)	\$0.00	
318	Less: Bud. w/d from Federal Impact Aid (Gen.)	\$0.00	\$0.00
757	Federal Impact Aid (Capital) - July 1	\$0.00	
612	Add: Increase in Federal Impact Aid (Capital)	\$0.00	
319	Less: Bud. w/d from Federal Impact Aid (Cap.)	\$0.00	\$0.00
769	Unemployment Fund - July 1	\$0.00	
	Add: Increase in Unemployment Fund	\$0.00	
678	Less: Bud. w/d from Unemployment Fund	\$0.00	\$0.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$567,112.00	
602	Less: Expenditures (\$74,106.09)		
	Less: Encumbrances (\$489,616.91)	(\$563,723.00)	\$3,389.00
	Total appropriated		\$583,955.91
Unappropriated:			
770	Fund balance, July 1		\$476,162.00
771	Designated fund balance		\$0.00
303	Budgeted fund balance		(\$567,112.00)
	Total fund balance		\$493,005.91
	Total liabilities and fund equity		<u>\$493,005.91</u>

Starting date 7/1/2024 Ending date 2/28/2025 Fund: 30 CAPITAL PROJECTS FUNDS

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$567,112.00	\$563,723.00	\$3,389.00
Revenues	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$567,112.00</u>	<u>\$563,723.00</u>	<u>\$3,389.00</u>
Change in Capital Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$567,112.00</u>	<u>\$563,723.00</u>	<u>\$3,389.00</u>
Change in Sale/Leaseback Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$567,112.00</u>	<u>\$563,723.00</u>	<u>\$3,389.00</u>
Change in Maintenance Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$567,112.00</u>	<u>\$563,723.00</u>	<u>\$3,389.00</u>
Change in Emergency Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$567,112.00</u>	<u>\$563,723.00</u>	<u>\$3,389.00</u>
Change in Tuition Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$567,112.00</u>	<u>\$563,723.00</u>	<u>\$3,389.00</u>
Change in Bus Advertising Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$567,112.00</u>	<u>\$563,723.00</u>	<u>\$3,389.00</u>
Change in Federal Impact Aid (General):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$567,112.00</u>	<u>\$563,723.00</u>	<u>\$3,389.00</u>
Change in Federal Impact Aid (Capital):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$567,112.00</u>	<u>\$563,723.00</u>	<u>\$3,389.00</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$567,112.00</u>	<u>\$563,723.00</u>	<u>\$3,389.00</u>

Prepared and submitted by : _____

Board Secretary

_____ Date

Starting date 7/1/2024 Ending date 2/28/2025 Fund: 30 CAPITAL PROJECTS FUNDS

Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
89200	TOTAL CAPITAL PROJECT FUNDS	476,162	90,950	567,112	74,106	489,617	3,389
Total		476,162	90,950	567,112	74,106	489,617	3,389

Starting date 7/1/2024 Ending date 2/28/2025 Fund: 30 CAPITAL PROJECTS FUNDS

Expenditures:				Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
89060	30-000-4__-39_	Other Purchased Prof. and Tech Services		0	90,950	90,950	74,106	16,844	0
89080	30-000-4__-45_	Construction Services		470,000	3,000	473,000	0	472,773	227
89180	30-000-4__-8__	Other Objects		6,162	(3,000)	3,162	0	0	3,162
Total				476,162	90,950	567,112	74,106	489,617	3,389

Starting date 7/1/2024 Ending date 2/28/2025 Fund: 40 DEBT SERVICE FUNDS

Assets and Resources

Assets:			
101	Cash in bank		(\$41,123.99)
102-106	Cash Equivalents		\$0.00
108	Impact Aid Reserve (General)		\$0.00
109	Impact Aid Reserve (Capital)		\$0.00
111	Investments		\$0.00
112	Unamortized Premums on Investments		\$0.00
113	Unamortized Discounts on Investments		\$0.00
114	Interest Receivable on Investments		\$0.00
115	Accrued Interest on Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00
Accounts Receivable:			
132	Interfund	\$0.00	
141	Intergovernmental - State	\$13,982.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$13,982.00
Loans Receivable:			
131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00
161	Bond Proceeds Receivable		\$0.00
171	Inventories for Consumption		\$0.00
172	Inventories for Resale		\$0.00
181	Prepaid Expenses		\$0.00
191	Deposits		\$0.00
192	Deferred Expenditures		\$0.00
199, xxx	Other Current Assets		\$0.00
Resources:			
301	Estimated Revenues	\$486,250.00	
302	Less Revenues	(\$459,108.00)	\$27,142.00
Total assets and resources			<u>\$0.01</u>

Starting date 7/1/2024 Ending date 2/28/2025 Fund: 40 DEBT SERVICE FUNDS

Liabilities and Fund Equity

Liabilities:

101	Cash Overdraft	(\$41,123.99)
401	Interfund Loans Payable	\$0.00
402	Interfund Accounts Payable	\$0.00
411	Intergovernmental Accounts Payable - State	\$0.00
412	Intergovernmental Accounts Payable - Federal	\$0.00
413	Intergovernmental Accounts Payable - Other	\$0.00
421	Accounts Payable	\$0.00
422	Judgments Payable	\$0.00
431	Contracts Payable	\$0.00
451	Loans Payable	\$0.00
471	Payroll Deductions and Withholdings	\$0.00
481	Deferred Revenues	\$0.00
580	Unemployment Trust Fund Liability	\$0.00
499, xxx	Other Current Liabilities	\$0.00
Total liabilities		\$0.00

February 2025 Ratified Bill List #1

Aborted Check Journal
Rec and Unrec checks

Harrison Twp Board of Ed
Hand and Machine checks

FIN. #6a

03/03/25 14:45

Starting date 2/1/2025

Ending date 2/14/2025

Fund Totals	
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10	GENERAL FUND	\$37,284.84
11	GENERAL CURRENT EXPENSE	\$309,228.59
	Total for all checks listed	\$346,513.43

February 2025

Ratified Bill List #1	\$ 346,513.43
Ratified Bill List #2	\$ 71,624.75
Ratified Bill List #3	\$ 0.00
Payroll	\$ 1,373,545.62
	<u>\$ 1,791,683.80</u>

Prepared and submitted by: _____

Board President

Date

Aborted Check Journal
Rec and Unrec checks

Harrison Twp Board of Ed
Hand and Machine checks

03/03/25 14:45

Starting date 2/1/2025

Ending date 2/14/2025

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
051066	02/03/25	02/28/25	8244	AETNA		12,107.30
	500206	07/12/24	24-25	Dental		\$12,107.30
051067	02/03/25	02/28/25	8243	BENECARD SERVICES, LLC		42,415.84
	500144	07/02/24	Rx	Benefits		\$42,415.84
051068	02/03/25	02/28/25	0868	HOME DEPOT CREDIT SERVICES		736.32
	500268	07/25/24	Supplies			\$736.32
051069	02/03/25	02/28/25	8247	SCHOOL HEALTH INSURANCE FUND		238,948.00
	500149	07/02/24	Health Ins.			\$238,948.00
051070	02/10/25	02/28/25	8133	COMCAST BUSINESS		304.28
	500190	07/09/24	Cable, Phone & Fax			\$304.28
051071	02/10/25	02/28/25	0221	VERIZON		205.84
	500180	07/03/24	Cell Phones			\$205.84
B41667	02/14/25		0086	HARRISON TWP BD/ED AGENCY ACCT		51,795.85
	500204	07/12/24	24-25	FICA		\$12,365.40
	500205	07/12/24	24-25	DCRP		\$2,145.61
	5J0015	02/14/25	Db 10-141 / Cr 10-101			\$37,284.84

Fund Totals		
10	GENERAL FUND	\$37,562.28
11	GENERAL CURRENT EXPENSE	\$34,062.47
Total for all checks listed		\$71,624.75

Prepared and submitted by: _____

Board Secretary

Date

Aborted Check Journal
Rec and Unrec checks

Harrison Twp Board of Ed
Hand and Machine checks

03/03/25 14:46

Starting date 2/19/2025

Ending date 2/28/2025

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
051146	02/19/25	02/28/25	0621	SOUTH JERSEY GAS		12,952.11
	500366	08/14/24		Gas Utility		\$12,952.11
051147	02/19/25	02/28/25	9960	UGI Energy Services, LLC		5,179.40
	500426	08/27/24		Natural Gas Supply		\$5,179.40
B41671	02/28/25		0086	HARRISON TWP BD/ED AGENCY ACCT		53,493.24
	500204	07/12/24		24-25 FICA		\$13,683.00
	500205	07/12/24		24-25 DCRP		\$2,247.96
	5J0016	02/28/25		Db 10-141 / Cr 10-101		\$37,562.28

February 2025 Payroll

Check Journal

Harrison Twp Board of Ed

Rec and Unrec checks

Hand and Machine checks

03/03/25 14:41

Starting date 2/1/2025

Ending date 2/28/2025

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
F41670	02/14/25		PAY	Payroll		676,149.66
F41672	02/28/25		PAY	Payroll		697,395.96

Fund Totals

11	GENERAL CURRENT EXPENSE	\$1,373,545.62
	Total for all checks listed	\$1,373,545.62

Prepared and submitted by: _____

Board Secretary

_____ Date

March 2025 Bill List

Check Journal

Harrison Twp Board of Ed

FIN. #66

Rec and Unrec checks

Hand and Machine checks

03/12/25 12:05

Starting date 3/19/2025

Ending date 3/19/2025

Fund Totals		
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11	GENERAL CURRENT EXPENSE	\$131,676.84
20	SPECIAL REVENUE FUNDS	\$60,887.19
30	CAPITAL PROJECTS FUNDS	\$168,043.60
60	ENTERPRISE FUNDS	\$38,619.28
Total for all checks listed		\$399,226.91

Prepared and submitted by: _____

Board President

Date

Check Journal Harrison Twp Board of Ed
 Rec and Unrec checks Hand and Machine checks

03/12/25 12:05

Starting date 3/19/2025 Ending date 3/19/2025

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
051156	03/19/25		7854	AIM Academy		320.00
	500911	01/13/25		Workshop		\$320.00
051157	03/19/25		9296	Amazing Transformations		23,005.50
	500110	07/01/24		Services		\$23,005.50
051158	V 03/19/25	03/19/25		00.0 \$ Multi Stub Void	#051162 Stub	
051159	V 03/19/25	03/19/25		00.0 \$ Multi Stub Void	#051162 Stub	
051160	V 03/19/25	03/19/25		00.0 \$ Multi Stub Void	#051162 Stub	
051161	V 03/19/25	03/19/25		00.0 \$ Multi Stub Void	#051162 Stub	
051162	03/19/25		A120	Amazon Capital Services		8,979.17
	500894	01/07/25		Teacher Supply		\$298.96
	500903	01/07/25		Library Books		\$158.84
	500919	01/13/25		Supplies		\$89.56
	500985	01/29/25		Supplies		\$127.51
	500990	02/04/25		Supplies		\$42.98
	500992	02/04/25		Supplies		\$84.96
	500994	02/04/25		STEM Supplies		\$808.57
	500996	02/04/25		Library Books		\$51.80
	500997	02/04/25		Supplies		\$138.07
	501008	02/05/25		Supplies		\$132.92
	501009	02/05/25		Supplies		\$50.99
	501019	02/10/25		Supplies		\$380.89
	501020	02/10/25		Supplies		\$49.95
	501021	02/10/25		PE Equip.		\$786.24
	501023	02/10/25		Library Books		\$223.87
	501025	02/10/25		Supplies		\$39.99
	501026	02/10/25		Supplies		\$267.66
	501027	02/10/25		Supplies		\$199.92
	501029	02/11/25		Supplies		\$88.88
	501031	02/18/25		Supplies		\$83.96
	501032	02/18/25		Supplies		\$96.84
	501033	02/18/25		Supplies		\$282.52
	501040	02/18/25		Supplies		\$39.62
	501049	02/24/25		STEM Supplies		\$354.69
	501050	02/24/25		Comp. Books		\$683.92
	501051	02/24/25		Supplies		\$550.80
	501052	02/24/25		STEM Supplies		\$146.79
	501054	02/24/25		Library Books		\$215.80
	501061	02/25/25		Library Supplies		\$70.29
	501062	02/25/25		Supplies		\$296.91
	501063	02/25/25		Library Supplies		\$66.88

Check Journal Harrison Twp Board of Ed
 Rec and Unrec checks Hand and Machine checks

03/12/25 12:05

Starting date 3/19/2025 Ending date 3/19/2025

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
051162	03/19/25		A120	Amazon Capital Services		8,979.17
	501065	02/25/25		Supplies		\$230.66
	501066	02/25/25		Supplies		\$280.38
	501071	02/25/25		Supplies		\$65.96
	501072	02/25/25		Supplies		\$94.36
	501076	02/26/25		Library Books		\$42.28
	501077	02/26/25		Supplies		\$43.98
	501079	03/03/25		Supplies		\$42.30
	501081	03/03/25		Clocks		\$71.88
	501082	03/03/25		Baby Gates		\$219.96
	501083	03/03/25		Supplies		\$793.65
	501103	03/06/25		STEM Supplies		\$146.27
	501105	03/06/25		Nurse Supplies		\$35.91
051163	03/19/25		A258	AME Inc.		168,043.60
	500345	08/12/24		HVAC		\$168,043.60
051164	03/19/25		7814	ARCHBISHOP DAMIANO SCHOOL		8,077.94
	500135	07/02/24		Tuition		\$4,977.94
	501109	03/11/25		23-24 Adjustment		\$3,100.00
051165	03/19/25		A283	Atlantic Envelope		280.00
	501034	02/18/25		Envelopes		\$280.00
051166	03/19/25		1053	BRUYNELL ELECTRIC, LLC		604.20
	501067	02/26/25		Parts & Labor		\$604.20
051167	03/19/25		9861	Bus Parts Warehouse		470.09
	501056	02/25/25		Bus Parts		\$470.09
051168	03/19/25		0346	Capital One Trade Credit		101.40
	501003	02/04/25		Supplies		\$101.40
051169	03/19/25		0792	CARROLL; COLLEEN		900.00
	500321	08/06/24		OT Services		\$900.00
051170	03/19/25		1004	CDW Government		1,080.00
	500647	10/10/24		SMART Pens		\$1,080.00
051171	03/19/25		7599	CM3 BUILDING SOLUTIONS, INC.		9,103.73
	501099	03/06/25		Parts & Labor		\$9,103.73
051172	03/19/25		A276	Coles Music Service		167.59
	500897	01/07/25		Music Supplies		\$167.59
051173	03/19/25		A132	CSL Water Quality Inc.		1,995.00
	500014	07/01/24		Water Testing		\$1,995.00
051174	03/19/25		0189	CURRICULUM ASSOCIATES		4,400.00
	500545	09/18/24		Prof. Learning		\$4,400.00
051175	03/19/25		9867	Dana Teague, Educational Consultant, LLC		4,200.00
	501060	02/25/25		Prof. Dev.		\$4,200.00
051176	03/19/25		8214	DATA RECOGNITION CORP.		1,876.55
	501036	02/18/25		Test Materials		\$1,876.55

Check Journal
 Rec and Unrec checks

Harrison Twp Board of Ed
 Hand and Machine checks

03/12/25 12:05

Starting date 3/19/2025 Ending date 3/19/2025

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
051180	03/19/25		0686	DEMCO INC.		70.89
	501035	02/18/25		Library Supplies		\$70.89
051181	03/19/25		0852	ENGLISH SEWAGE DISPOSAL, INC		465.00
	501041	02/25/25		Grease Service		\$465.00
051182	03/19/25		6573	FOLLETT CONTENT SOLUTIONS LLC		2,472.98
	500638	10/09/24		Books		\$2,472.98
051183	03/19/25		0072	G.C.S.S.S.D.		10,934.27
	500703	10/28/24		NonPublic IDEA		\$4,690.52
	500713	10/29/24		Chapter 192 & 193		\$4,722.75
	500807	11/25/24		NP Nursing		\$1,521.00
051184	03/19/25		A285	Gavio; Renee		18.12
	501085	03/04/25		Sleeves		\$18.12
051185	03/19/25		1055	GCSSSD - CRESS		16,790.00
	500010	07/01/24		Deaf Services		\$8,954.00
	500367	08/14/24		Deaf Services		\$792.00
	500480	09/09/24		HB Instruction		\$2,805.00
	500481	09/09/24		Speech Therapy		\$715.00
	500679	10/21/24		Deaf Services		\$132.00
	500796	11/21/24		O.T.		\$825.00
	500797	11/21/24		P.T.		\$935.00
	500973	01/24/25		H.B. Instruction		\$1,632.00
051186	03/19/25		0070	GLOU. COUNTY AWARDS & TROPHIES		20.00
	501005	02/05/25		Service		\$20.00
051187	03/19/25		0037	GLOUCESTER CTY SPEC SERVICES		7,624.27
	500512	09/11/24		1:1 Aide		\$4,158.00
	500544	09/18/24		Transp. Agreement		\$3,466.27
051188	03/19/25		0057	GLOUCESTER TOWNSHIP BOE		6,864.96
	501044	02/21/25		Tuition		\$6,864.96
051189	03/19/25		A196	Gorman, DAnella & Morlok		2,646.00
	500318	08/07/24		Legal Services		\$2,646.00
051192	03/19/25		7558	GOV CONNECTION, INC.		483.30
	500955	01/22/25		Tech Supplies		\$483.30
051193	03/19/25		A272	GraybaR		165.78
	500793	11/21/24		PA Speakers		\$165.78
051194	03/19/25		8032	HOFFMAN'S EXTERMINATING		851.00
	500150	07/02/24		Pest Control		\$851.00
051195	03/19/25		0326	JC MAGEE SECURITY SOLUTIONS, INC.		215.00
	501096	03/05/25		Supplies		\$215.00
051196	03/19/25		9125	Johnson Controls Fire Protection LP		2,243.14
	501046	02/26/25		Parts & Labor		\$2,243.14
051197	03/19/25		0857	KINGSWAY REGIONAL SCHOOL DIST.		2,626.54
	500310	08/06/24		Bus Repairs & Maint.		\$2,626.54

Check Journal

Harrison Twp Board of Ed

Rec and Unrec checks

Hand and Machine checks

03/12/25 12:05

Starting date 3/19/2025

Ending date 3/19/2025

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
051198	03/19/25		7701	LARC SCHOOL		31,734.10
	500101	07/01/24	24-25 SY			\$10,769.40
	501110	03/11/25	23-24 Adjustment			\$20,964.70
051199	03/19/25		7148	MGL PRINTING SOLUTIONS		145.50
	501017	02/10/25	1099 Forms/Env			\$145.50
051200	03/19/25		1040	MISTER SEW-VAC		539.00
	501100	03/10/25	Vacuum			\$539.00
051201	03/19/25		9080	NJ MOTOR VEHICLE COMMISSION		50.00
	501090	03/05/25	Reg. Renewal			\$50.00
051202	03/19/25		0025	NUTRI-SERVE FOOD MGMT., INC.		37,735.08
	500586	09/25/24	Caf. Expenses			\$37,735.08
051203	03/19/25		0188	ORIENTAL TRADING COMPANY, INC.		35.96
	501059	02/25/25	Supplies			\$35.96
051204	03/19/25		A233	Pandolfo DC; Mark P.		110.00
	501058	02/25/25	DOT Physical			\$110.00
051208	03/19/25		9140	Peach Country Tractor		2,000.89
	501043	02/25/25	Repairs			\$2,000.89
051209	03/19/25		0388	PELLEGRINO		208.10
	501091	03/05/25	Bus Parts			\$208.10
051210	03/19/25		0413	PHOENIX ADVISORS, LLC		1,350.00
	500004	07/01/24	Services			\$1,350.00
051211	03/19/25		0126	POSTER COMPLIANCE CENTER		209.85
	501016	02/10/25	Poster Compliance			\$209.85
051212	03/19/25		9875	Professional Medical Staffing		5,031.00
	500325	08/06/24	Nurse			\$5,031.00
051213	03/19/25		6989	ReadyRefresh		1,253.16
	500319	08/06/24	H2O Delivery			\$1,253.16
051214	03/19/25		7445	RICOH USA, INC.		4,724.47
	500184	07/08/24	Copier leases			\$4,724.47
051215	03/19/25		9647	Salem County Special Services School District		3,187.50
	501111	03/11/25	Home Instruction			\$3,187.50
051216	03/19/25		1064	SCHOOL HEALTH CORPORATION		3,334.99
	501074	02/27/25	Audiometer			\$3,334.99
051217	03/19/25		1076	SCHOOL SPECIALTY, LLC		468.33
	501013	02/07/25	Supplies			\$468.33
051218	03/19/25		9814	Service Tire Truck Centers		517.24
	501092	03/05/25	Bus Parts			\$517.24
051219	03/19/25		7018	SONITROL SECURITY		7,756.50
	501121	03/11/25	Security Services			\$7,756.50
051220	03/19/25		A284	SPOT Therapy		300.00
	501047	02/24/25	PT Services			\$300.00

Check Journal Harrison Twp Board of Ed
 Rec and Unrec checks Hand and Machine checks

03/12/25 12:05

Starting date 3/19/2025 Ending date 3/19/2025

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
051221	03/19/25		0415	STAPLES ADVANTAGE		59.19
	501014	02/07/25	Supplies			\$59.19
051222	✓ 03/19/25	03/19/25	00.0	\$ Multi Stub Void	#051223 Stub	
051223	03/19/25		9858	Steves Auto Supply		706.71
	500999	02/19/25	Bus Parts			\$210.50
	501057	02/25/25	Bus Parts			\$445.31
	501094	03/05/25	Bus Parts			\$37.54
	501119	03/11/25	Bus Parts			\$13.36
051224	03/19/25		7256	SUPER DUPER PUBLICATIONS		199.00
	501087	03/05/25	Renewal			\$199.00
051225	03/19/25		0673	TAG'S AUTO SUPPLY, INC.		353.15
	501093	03/05/25	Bus Parts			\$279.00
	501123	03/11/25	Supplies			\$74.15
051226	03/19/25		9713	TeamViewer Gmbh		549.72
	500931	01/21/25	Subscription Renewal			\$549.72
051227	03/19/25		7404	TOWNSHIP OF HARRISON		463.76
	501068	02/25/25	Deicing Salt			\$463.76
051228	03/19/25		0055	W.B. Mason		2,625.60
	501006	02/05/25	Copy Paper			\$1,312.80
	501007	02/05/25	Copy Paper			\$1,312.80
051229	03/19/25		0310	WageWorks, Inc.		291.75
	500263	07/25/24	Benefit Admin fees			\$291.75
051230	03/19/25		0225	WARREN'S HARDWARE		101.75
	500317	08/07/24	Supplies			\$101.75
051231	03/19/25		A261	Wax; Dr. Craig M.		625.00
	500415	08/27/24	District Physician			\$625.00
051232	03/19/25		0231	WOLFINGTON BODY COMPANY, INC.		4,463.59
	501055	02/25/25	Bus Parts			\$198.73
	501089	03/05/25	Bus Parts			\$57.54
	501120	03/11/25	Bus Parts			\$4,207.32

Board Resolutions and Statement of Purpose for the submission of the Tentative Budget for the 2025-2026 school year.

Be It Resolved that the tentative budget be approved for the 2025-2026 School Year using the 2025-2026 state aid figures and the School Business Administrator/Board Secretary be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

	General Fund	Special Revenue	Debt Service	Total
2025-2026 Total				
Expenditures	\$ 22,878,058	\$ 546,178	\$ 478,000	\$ 23,902,236
Less:				
Anticipated Revenue	\$ 6,935,993	\$ 546,178	\$ 162,520	\$ 7,644,691
Taxes to be Raised	\$ 15,942,065	\$ -	\$ 315,480	\$ 16,257,545

And to advertise said tentative budget in the South Jersey Times in accordance with the form required by the State Department of Education and according to law; and

Be It Further Resolved, that a public hearing be held at the Harrison Township Board of Education, located at Pleasant Valley School Music Room, 401 Cedar Road, Mullica Hill, NJ 08062 on April 28, 2025 at 7:00 p.m. for the purpose of conducting a public hearing on the budget for the 2025-2026 School Year.

Whereas, the Harrison Township Board of Education established \$6,100 as the maximum travel amount for the current school year and has expended \$100 as of this date; now

Therefore, Be It Resolved, the Board of Education approves travel and related expenses reimbursements in accordance with N.J.A.C. 6A:23A-7.3, to a maximum expenditure of \$6,100 for the 2025-2026 school year.

FIN. #9

**RESOLUTION FOR MEMBER PARTICIPATION
IN A COOPERATIVE PRICING SYSTEM**

A RESOLUTION AUTHORIZING THE HARRISON TOWNSHIP BOE
TO ENTER INTO A COOPERATIVE PRICING AGREEMENT

WHEREAS, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, the Camden County Educational Services Commission, hereinafter referred to as the "Lead Agency " has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services;

WHEREAS, on March 19, 2025, the governing body of the Harrison Township School District, County of Gloucester, State of New Jersey duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services;

NOW, THEREFORE BE IT RESOLVED as follows:

TITLE

This RESOLUTION shall be known and may be cited as the Cooperative Pricing Resolution of the Harrison Township BOE.

AUTHORITY

Pursuant to the provisions of *N.J.S.A. 40A:11-11(5)*, the School Business Administrator is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

CONTRACTING UNIT

The Lead Agency shall be responsible for complying with the provisions of the *Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.)* and all other provisions of the revised statutes of the State of New Jersey.

EFFECTIVE DATE

This resolution shall take effect immediately upon passage.

CERTIFICATION

BY:

(NAME AND TITLE)

ATTEST BY:

(NAME AND TITLE)



CAMDEN COUNTY EDUCATIONAL SERVICES COMMISSION
225 White Horse Avenue, Clementon, NJ 08021
856-784-2100 • www.camdenesc.org

Daniel Del Vecchio, Superintendent
Patrick Madden, Business Administrator/ Board Sec.

COOPERATIVE PRICING SYSTEM AGREEMENT – 66CCEPS

THIS AGREEMENT is made and entered into this 19th day of March, 20 25, by and between the Camden County Educational Services Commission, with offices located at 225 White Horse Avenue, Clementon, New Jersey 08021, (hereinafter referred to as the "Lead Agency") and various governing boards, authorities, commissions and other governmental contracting units within the State of New Jersey.

WITNESSETH

WHEREAS, the Lead Agency is conducting a voluntary Cooperative Pricing System with boards of education, municipalities, and other types of public bodies located within the State of New Jersey, utilizing the Lead Agency's administrative purchasing services and facilities in order to effect substantial economies in the purchase of work, materials and supplies; and

WHEREAS, the Cooperative Pricing System is authorized by N.J.S.A. 40A: 11-11 and has been approved by the Division of Local Government Services in the Department of Community Affairs pursuant to N.J.A.C. 5:34-7.1 et seq., and

WHEREAS, all the parties hereto shall approve this Agreement by Ordinance or Resolution, as appropriate, in accordance with the aforesaid statute; and

NOW, THEREFORE, it is mutually agreed as follows:

1. The work, materials or supplies to be priced cooperatively may include computer hardware, technology supplies, office supplies, teaching supplies/materials, nursing supplies and other equipment utilized in the operation of public bodies and such other items and services as two or more participating contracting units in the system agree can be purchased on a cooperative basis.
2. Upon approval of the Cooperative Pricing System and during each July thereafter, the Lead Agency shall publish a legal ad in such format as required by the State Division of Local Government Services in a newspaper normally used for such purpose by it, to include such information required by N.J.A.C. 5:34-7.9. as may be amended from time to time, including:

- a. The name of the participating contracting unit, and
 - b. The name of the Lead Agency soliciting competitive bids or informal quotations,
 - c. The address and telephone number of Lead Agency, and
 - d. The State Identification Code for the Cooperative Pricing System, and
 - e. The expiration date of the Cooperative Pricing Agreement.
3. Each of the participating contracting units shall indicate, in writing to the Lead Agency, the items to be purchased by the contracting unit, the approximate quantities desired, the location for delivery and other such requirements necessary for the Lead Agency to prepare specifications as provided by law. Although the Lead Agency endeavors to serve the needs of all registered members of the Cooperative Pricing System, the Lead Agency may not be able to prepare specifications and/or solicit bids for all projects and makes no such guarantee.
4. The specifications shall be prepared and approved by the Lead Agency and filed as required by law. No changes to the specification shall thereafter be made except as permitted by law. Nothing herein shall be deemed to prevent changes in specifications for subsequent purchases.
5. A single advertisement for bids/proposals or the solicitation of informal quotations for the work, materials or supplies to be purchased shall be presented by the Lead Agency on behalf of all registered members desiring to purchase any item in the Cooperative Pricing System. All advertisements and solicitations shall be made in compliance with the Public School Contracts Law.
6. The Lead Agency shall receive bids or quotations on behalf of all participating contracting units. The Lead Agency shall review said bids and, on behalf of all registered members, either reject all bids, or award a contract in compliance with the Public School Contract Law and the specifications. This award shall result in the Lead Agency entering into a master contract with the successful bidder(s) providing for two categories of purchases:
 - a. The quantities ordered for the Lead Agency's own needs, and
 - b. The estimated aggregate quantities to be ordered by other participating contracting units by separate contract, subject to the specifications and prices set forth in the Lead Agency's overall (master) contract.

The Lead Agency shall enter into a formal written contract(s) directly with the successful bidder(s) when required by law and, only after the Lead Agency has certified the funds available only for its own needs.

Each registered member shall: (1) certify that it has the funds available necessary for its own order(s) from the Cooperative Pricing System; (2) enter into a formal written contract directly with the successful bidder(s) when required by law and the project specifications; (3) issue purchase orders in its own name directly to the successful bidder(s) against said contract; (4) accept its own deliveries; (5) be invoiced by and receive statements from the successful bidder(s) and (6) be responsible for any tax liability. No registered member shall be responsible for payment for any items ordered or for performance generally, by or to any other registered member. Each registered member shall accordingly be liable only for its own performance and for items ordered and received by it.

The provisions of this paragraph shall be quoted or referred to and sufficiently described in all specifications for bids by the Lead Agency so that each bidder shall be on notice as to the respective responsibilities and liabilities of the registered members.

7. Nothing in this Agreement shall prevent any registered member from awarding contracts of purchase, individually and on its own behalf, with or without advertising, except that invitations for such individual bids shall not be advertised nor bids be received during the period in which the Lead Agency is advertising for and receiving bids for the same items or commodities other than, in the case of the registered member's emergency or hardship.
8. The Lead Agency reserves the right to exclude any item or commodity from within said system if, in its opinion, the pooling of purchasing requirements or needs of the participating contracting units is either not beneficial or not workable as to the Lead Agency or the registered members.
9. The Lead Agency shall appropriate sufficient funds to enable it to perform the administrative responsibilities assumed pursuant to this Agreement. It is understood that all fees for each participating contracting unit are paid to the Lead Agency by the successful bidder.
10. This agreement shall become effective upon approval of the Director of the Division of Local Government Services and shall continue in effect until any party to this Agreement shall give written notice of its intention to terminate its participation.
11. All records or documents maintained or utilized pursuant to terms of this Agreement shall be identified by the code number assigned by the Director, Division of Local Government Services and such other numbers as are assigned by the Lead Agency for purposes of identifying each contract and item awarded.
12. Additional local contracting units may from time to time, execute this Agreement by means of a Rider annexed hereto, which addition shall not invalidate this agreement with respect to other signatories. The Lead Agency is authorized to execute the Rider on behalf of the members of the System.
13. This Agreement shall be binding upon and inure to the benefit of the successors and assigns of the respective parties hereto.

SIGNATURES ON NEXT PAGE

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be signed and executed by their authorized representatives and their respective seals to be hereto affixed.

Harrison Township BOE

BY: _____
(Authorized Signature)

NAME _____ DATE: _____

TITLE: _____

WITNESS: _____
(Signature)

NAME: _____ DATE: _____

Lead Agency

Camden County Educational Services Commission

BY: _____

W. Patrick Madden
Business Administrator & Board Secretary DATE: _____

WITNESS: _____
(Signature)

NAME: _____ DATE: _____

INTERLOCAL AGREEMENT
for
TRANSPORTATION SERVICES
between the
CLEARVIEW REGIONAL BOARD OF EDUCATION
and the
HARRISON TOWNSHIP BOARD OF EDUCATION
for the
2025/2026 SCHOOL YEAR

This Memorandum of Understanding made this 27th day of February 2025 between the Harrison Township Board of Education having its principal offices located at 120 N. Main Street, Mullica Hill, New Jersey 08062 (hereinafter referred to as "Harrison"), and the Clearview Regional High School District Board of Education having its principal offices located at 420 Cedar Road, Mullica Hill, New Jersey 08062 (hereinafter referred to as "Clearview"), jointly referred to as the "Boards";

WHEREAS, Harrison and Clearview have determined that it is in the best interest of both boards and the general public to have various transportation services performed jointly to reduce overall costs and increase efficiency; and

WHEREAS, the Boards are authorized by the Interlocal Services Act, N.J.S.A. 40:8A-1, et seq. and the Local Public Contracts Laws, N.J.S.A. 40A:11-1, et seq. to enter into contracts for the provision of any service, materials, or work which any party to the Agreement is empowered to render within its jurisdiction.

This Agreement to jointly provide the following services is effective September 1, 2025 through June 30, 2026:

- A. Borrowing of buses and trucks;
- B. Sharing of bus drivers;
- C. Sale of gasoline.

In the event that Harrison borrows Clearview's bus to transport their students, Harrison will indemnify Clearview for any physical damage caused in the course of transporting their own students.

Cost of services shall be mutually agreed upon by the school business administrators. Future contracts will be mutually developed and prepared by May 1 of each year for appropriate Board consideration.

The waiver of a breach of any provision of this Agreement by either Board shall not operate or be construed as a waiver of any subsequent breach.

In the event any provision of this Agreement shall be or become invalid under any law, such invalidity shall not affect the validity or enforceability of any other provision herein.

This Agreement shall be governed by and construed in accordance with the laws of the State of New Jersey.

The parties hereto further understand, covenant and agree that the terms and conditions of this Agreement constitute the full and complete understandings, agreements and arrangements of the parties and that there are no agreements, covenants, promises or arrangements other than those set forth herein. Any subsequent alteration in or variance from any term or condition of this Agreement shall be effective only if in writing.

This Agreement is subject to final approval by both Boards of Education.

Additional services may be added to this contract as negotiated in the future.

The parties agree that either may terminate this Agreement upon ninety (90) days written notice served upon the other. No cause shall be required for either party to terminate this Agreement. Should any dispute arise regarding the termination of this Agreement, it shall be submitted to the County Superintendent of Schools for resolution. His or her decision regarding any such dispute shall be final.

IN WITNESS WHEREOF, and intending to be legally bound, the parties have caused this Agreement to be duly signed, sealed and executed by their respective proper official on the day and year first written above.

HARRISON TOWNSHIP
BOARD OF EDUCATION

CLEARVIEW REGIONAL HIGH
SCHOOL BOARD OF EDUCATION



Board President

Board President



School Business Administrator

School Business Administrator

APPROVED FEB 27 2025

Date of Board Adoption

Date of Board Adoption