

**RECORD OF PROCEEDINGS
MINUTES OF WEST MUSKINGUM BOARD OF EDUCATION
REGULAR MEETING
FEBRUARY 11, 2025**

ROLL CALL

The West Muskingum Board of Education held its regular meeting on February 11, 2025 at 5:00 p.m. in the West Muskingum Administrative Center. Mr. Farley called the meeting to order.

Roll Call: Mr. Ankrum, present; Mr. Farley, present; Mrs. MacLaine, present; Mr. Melsheimer, present; Mr. Vousden, present.

Everyone participated in the pledge to the American Flag.

TREASURER'S REPORT

45-131 Minutes

Motion made by Mr. Vousden, seconded by Mrs. MacLaine to approve the minutes from the Organizational Board Meeting and Regular Board Meeting on January 9, 2025. Roll Call: Mr. Vousden, yea; Mrs. MacLaine, yea; Mr. Ankrum, yea; Mr. Melsheimer, yea; Mr. Farley, yea. Motion carried.

45-132 Financial Report

Motion made by Mr. Ankrum, seconded by Mr. Vousden to approve the financial reports for January 2025 as presented. Roll Call: Mr. Ankrum, yea; Mr. Vousden, yea; Mrs. MacLaine, yea; Mr. Melsheimer, yea; Mr. Farley, yea. Motion carried.

45-133 Appropriation and Amended Certificate Modifications

Motion made by Mrs. MacLaine, seconded by Mr. Ankrum to approve the appropriation and amended certificate modifications as presented. Roll Call: Mrs. MacLaine, yea; Mr. Ankrum, yea; Mr. Melsheimer, yea; Mr. Vousden, yea; Mr. Farley, yea. Motion carried.

45-134 Finance and Audit Committee

Motion made by Mr. Vousden, seconded by Mrs. MacLaine to approve the Audit Committee minutes for the audit period ending June 30, 2024. Roll Call: Mr. Vousden, yea; Mrs. MacLaine, yea; Mr. Ankrum, yea; Mr. Melsheimer, yea; Mr. Farley, yea. Motion carried.

45-135 Records Retention

Motion made by Mr. Melsheimer, seconded by Mrs. MacLaine to approve the revised retention schedule update and approve the annual records retention / finance committee meeting minutes. Roll Call: Mr. Melsheimer, yea; Mrs. MacLaine, yea; Mr. Ankrum, yea; Mr. Vousden, yea; Mr. Farley, yea. Motion carried.

SUPERINTENDENT'S REPORT - PERSONNEL

45-136 Retirement(s)

Motion made by Mr. Ankrum, seconded by Mr. Vousden to approve the following retirement(s):

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Barb Snider	WMMS Cook	May 31, 2025

Roll Call: Mr. Ankrum, yea; Mr. Vousden, yea; Mrs. MacLaine, yea; Mr. Melsheimer, yea; Mr. Farley, yea. Motion carried.

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45-137 Certified New Contract(s)

Motion made by Mrs. MacLaine, seconded by Mr. Vousden to approve the following new FY25 certified contract(s), salary based on WMEA Negotiated Contract and salary pay scales, pending proper completion of personnel requirements:

<u>Name</u>	<u>Position</u>
Alaina Dougherty	WMES Intervention Specialist

Roll Call: Mrs. MacLaine, yea; Mr. Vousden, yea; Mr. Ankrum, yea; Mr. Melsheimer, yea; Mr. Farley, yea.
Motion carried

45-138 Supplemental/Limited 3313.53 Contract(s) FY25

Motion made by Mr. Vousden, seconded by Mrs. MacLaine to approve the following Supplemental/Limited 3313.53 Contract(s) for the 2024-2025 school year, pending proper completion of personnel requirements:

<u>Name</u>	<u>Position</u>	<u>Salary/Stipend</u>
Patrick Reilly	Head Baseball Coach	\$3,709.92
Dalton Crowley	Assistant Baseball Coach	Volunteer
Thomas Crowley	Assistant Baseball Coach	\$2,225.96
Andrew McGee	Assistant Baseball Coach	\$2,225.96
Christopher Pettit	Assistant Baseball Coach	\$2,225.96
	(funded by athletic account)	
Joshua Bobo	Head Softball Coach	\$3,709.92
David Bowers, Jr.	Assistant Softball Coach	\$2,225.96
Miranda Fraunfelder	Assistant Softball Coach	Volunteer
Ashley Dillon	Assistant Softball Coach	Volunteer
Courtney Prang	Head Track Coach	\$3,709.92
Robert Moon	Assistant Track Coach	\$1,483.97
Alexus Bell	Assistant Track Coach	\$1,483.97
Benton Mowery	7-8 Track Coach	\$1,483.97
Dan Dougherty	7-8 Track Coach	\$1,483.97

Roll Call: Mr. Vousden, yea; Mrs. MacLaine, yea; Mr. Ankrum, abstain; Mr. Melsheimer, yea; Mr. Farley, yea. Motion carried.

45-139 FMLA Leave(s) of Absence

Motion made by Mr. Ankrum, seconded by Mr. Vousden to approve FMLA leave for the following employee(s). FMLA request will include paid leave of absence until depletion of accrued sick, personal and birthday leave. If applicable, remainder of FMLA will be unpaid leave.

<u>Name</u>	<u>Position</u>
Mark Burwell	Bus Driver
Heather Eltringham	WMES Teacher

Roll Call: Mr. Ankrum, yea; Mr. Vousden, yea; Mrs. MacLaine, yea; Mr. Melsheimer, yea; Mr. Farley, yea. Motion carried.

45-140 MVESC Master Certificate Substitute List

Motion made by Mr. Melsheimer, seconded by Mr. Ankrum to approve the February 2025 MVESC Master Certificated Substitute List as approved and prepared by the Muskingum Valley Educational Service Center. Roll Call: Mr. Melsheimer, yea; Mr. Ankrum, yea; Mrs. MacLaine, yea; Mr. Vousden, yea; Mr. Farley, yea. Motion carried.

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SUPERINTENDENT’S REPORT

45-141 Chiller Replacement and Controls Project

Motion made by Mr. Melsheimer, seconded by Mr. Vousden to approve an Agreement and corresponding Guaranteed Maximum Price Amendment with Veregy to perform the work for the Project in an amount not to exceed \$1,906,700.00. Recommendation authorizes the Superintendent, Treasurer, and Board President to execute the Agreement in the corresponding Guaranteed Maximum Price Amendment and any related documents on behalf of the Board. Roll Call: Mr. Melsheimer, yea; Mr. Vousden, yea; Mr. Ankrum, yea; Mrs. MacLaine, yea; Mr. Farley, yea. Motion carried.

45-142 Special Education Model

Motion made by Mr. Melsheimer, seconded by Mr. Ankrum to approve the ODEW Special Education Model Policies and Procedures as presented. Roll Call: Mr. Melsheimer, yea; Mr. Ankrum, yea; Mrs. MacLaine, yea; Mr. Vousden, yea; Mr. Farley, yea. Motion carried.

45-143 FBLA State Leadership Conference

Motion made by Mrs. MacLaine, seconded by Mr. Vousden to approve the student field trip to the FBLA Ohio State Conference being held at the Cherry Valley Hotel and Ohio Conference Center. Students will be leaving on February 27, 2025 and returning February 28, 2025. Roll Call: Mrs. MacLaine, yea; Mr. Vousden, yea; Mr. Ankrum, yea; Mr. Melsheimer, yea; Mr. Farley, yea. Motion carried.

Student Overnight Sports Trip

Motion made by Mr. Melsheimer, seconded by Mr. Ankrum to approve the following student sports trip request for the WMHS Softball Team, April 11-12, 2025, Softball Tournament in Nitro, WV. Participants and coaches will be staying at the Holiday Inn in Teays Valley.

45-144 Student Overnight Sports Trip - Tabled

Motion made by Mrs. MacLaine, seconded by Mr. Ankrum to table the Student Overnight Sports Trip request. Roll Call: Mrs. MacLaine, yea; Mr. Ankrum, yea; Mr. Melsheimer, yea; Mr. Vousden, yea; Mr. Farley, yea. Motion carried.

45-145 Ohio High School Athletic Association Membership

Motion made by Mr. Ankrum, seconded by Mr. Melsheimer to approve the yearly membership into the Ohio High School Athletic Association for the 2025-2026 school year. Roll Call: Mr. Ankrum, yea; Mr. Melsheimer, yea; Mrs. MacLaine, yea; Mr. Vousden, yea; Mr. Farley, yea. Motion carried.

45-146 Third Grade State Assessments – Paper Testing

Motion made by Mr. Melsheimer, seconded by Mrs. MacLaine to approve the resolution requesting use of paper testing for third grade state assessments for the school year 2025-2026, to be submitted to the Ohio Department of Education. Roll Call: Mr. Melsheimer, yea; Mrs. MacLaine, yea; Mr. Ankrum, yea; Mr. Vousden, yea; Mr. Farley, yea. Motion carried

Discussion Items

Discussion items included the following:

- Driver’s Education

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45-147 Adjourn

Motion made by Mr. Vousden, seconded by Mr. Ankrum to adjourn at 5:33 p.m.

Roll Call: Mr. Vousden, yea; Mr. Ankrum, yea; Mrs. MacLaine, yea; Mr. Melsheimer, yea; Mr. Farley, yea.

Motion Carried.

Treasurer

Board President