

# **CULBERTSON SCHOOL DISTRICT #17 J/R/C**

**RICHLAND/ROOSEVELT COUNTIES  
CULBERTSON, MONTANA**

## **NOTICE OF REGULAR SCHOOL BOARD MEETING**

**Tuesday—March 18, 2025, 6:30 PM**

PREVIEW BILLS.....6:20 PM

CALL TO ORDER.....6:30 PM

### **ROLL CALL**

01. Action, establish quorum

### **RECOGNITION OF VISITORS**

- 02.

### **APPROVE AGENDA**

03. Action, approve agenda

### **PUBLIC COMMENT FOR AGENDA ITEMS**

- 04.

### **MINUTES OF PREVIOUS MEETINGS**

05. Action, approve minutes from the following meeting(s)
  - a. February 18, 2025 (Regular Board Meeting)
  - b. March 11, 2025 (Negotiations Committee Meeting)

### **FINANCE REPORT**

06. Action, pay bills, approve investments, and note cash & extra-curricular balances

### **REPORTS**

07. Information, Student Representative Report—FFA Officers
08. Information, Teacher Report
09. Information, Activities Director Report
10. Information, Technology Systems Administrator Report
11. Information, JH/HS Principal Report
12. Information, Elementary Principal Report
13. Information, District Clerk Report
14. Information, Superintendent Report

\* Items listed on the agenda do not necessarily indicate the order in which they will be addressed.

### **Mission**

Culbertson Public Schools are committed to providing opportunities for students in a safe and productive environment, to achieve their personal best, become responsible and productive citizens, and embrace lifelong learning in an ever-changing world.

## **UNFINISHED BUSINESS**

15. Action, 2<sup>nd</sup> Reading Policies:
  - Policy 3630: Cell Phone and Other Electronic Devices
  - Policy 5334-P(1): Sick Leave Bank Donations
  - Policy 3141: Nonresident Student Enrollment
16. Action, 2025-2026 School Calendar

## **NEW BUSINESS (Continued)**

17. Action, Guest Teacher Addition
18. Action, Accept Resignation
19. Action, Open Vo-Ag Teaching Position
20. Action, Speech & Drama Co-op with Froid/Lake for 2025-2026
21. Action, Summer 2025 Drivers' Education Class
22. Action, Extra-curricular Coaching Contract
23. Action, Resolution for Disposal of Property
24. Action, 2024-2025 Calendar—Use of Flex Day #1
25. Action, 2025-2026 High School District Permissive Levies
  - Transportation
  - Adult Education
  - Tuition
26. Action 2025-2026 Elementary District Permissive Levies
  - Transportation
  - Adult Education
  - Tuition
27. Action, 2025-2026 Certified Contracts
28. Action, Technology Systems Coordinator Contract
29. Action, Junior High/ High School Principal Contract
30. Action, Curriculum Director Contract
31. Action, Elementary Principal Contract
32. Action, Football Helmets
33. Action, 1<sup>st</sup> Reading Policies:
  - Policy 2165: Early Literacy Targeted Intervention
  - Policy 2165F: Early Literacy Targeted Intervention Form

## **PUBLIC COMMENT FOR NON-AGENDA ITEMS**

34.

## **REPORTS (Continued)**

35. Information, Trustees Reports/Requests

## **DATE/TIME FOR NEXT MEETING**

36. Date: Tuesday, April 15, 2025  
Time: 6:30 mtg.  
Potential Conflicts: Culbertson Lions' Track Meet (should conclude at 6PM)  
Suggested Changes:

## **ADJOURNMENT**

29. Time of adjournment: \_\_\_\_\_

### **Mission**

Culbertson Public Schools are committed to providing opportunities for students in a safe and productive environment, to achieve their personal best, become responsible and productive citizens, and embrace lifelong learning in an ever-changing world.

SCHOOL BOARD MINUTES  
REGULAR MEETING  
February 18, 2025  
Tuesday – 6:30 p.m.

The Board met in regular session on Tuesday, February 18, 2025, at 6:30 p.m. Trustees present were: Ian Walker, Chair, Wendy Becker, Amber Fox, Chris Petersen, and Lisa Steppler. Representatives were Nicole Simonsen, Dave Solem, and Lora Finnicum. Visitors were recognized.

Chris Petersen made motion to approve the agenda. Wendy Becker seconded motion. Motion carried unanimously. Notice for public comment was given.

Wendy Becker made motion to approve the minutes of January 21<sup>st</sup> (strategic plan maintenance), January 21<sup>st</sup> (regular board), January 23<sup>rd</sup> (negotiations committee), January 29<sup>th</sup> (facility committee), January 30<sup>th</sup> (negotiations committee), and February 13, 2025 (negotiations committee) meeting(s). Chris Petersen seconded motion. Motion carried unanimously.

Chris Petersen made motion to pay the February bills, approve investments, note cash and extra-curricular balances. Wendy Becker seconded motion. Motion carried unanimously. Payroll warrants #3091 to #3131 and claims warrants #12478 to #12521 were written.

Reports were presented. Science Fair held February 6<sup>th</sup> was great success. School excited for tournaments and good luck to the teams. Shout out to FFA for visiting elementary classrooms and doing projects with the kids to promote the future of the program. Dave Solem reported on the MHSA meeting in Billings held January 20<sup>th</sup>. Physicals will be good for 2 years and 8<sup>th</sup> graders can play both JH and HS seasons. Logistics still need to be determined how that looks. Mrs. Simonsen gave shout out to our Paraprofessional team who go above and beyond in helping the District and to Mrs. Forbregd for arranging coverage during tournaments.

Wendy Becker made motion to hire Samantha Palmer as Guest Teacher, pending background check. Amber Fox seconded motion. Motion carried unanimously.

Chris Petersen made motion to approve the bus rental at no cost for use to the After Prom group on March 29, 2025. Amber Fox seconded motion. Group is responsible for fuel and bus driver time is volunteer. Motion carried unanimously.

Wendy Becker made motion to hire Barry Bighorn Sr as Activity Bus Driver, pending background check. Chris Petersen seconded motion. Motion carried unanimously.

Calendar Committee met and provided a 2025-26 calendar option. Chris Petersen made motion to suspend Roberts' Rules of Order for discussion on the calendar before presenting a motion. Wendy Becker seconded motion. Motion carried unanimously. Concerns expressed on school extending four days after Memorial Day and unequal semester days. Superintendent explained there are more student absences in the second semester for track, music, BPA, FFA, golf that take kids out of the building as well as more consistency in a semester system versus a trimester system. Item referred back to committee to provide one additional option beyond the one presented.

SCHOOL BOARD MINUTES  
REGULAR MEETING  
February 18, 2025  
Tuesday – 6:30 p.m.

Wendy Becker made motion to approve the calendar change moving Parent/Teacher Conferences from March 6<sup>th</sup> to February 27<sup>th</sup> from 4-7 pm due to a conflict with divisional basketball. Chris Petersen seconded motion. Motion carried unanimously.

Amber Fox made motion to approve the early graduation request as presented. Wendy Becker seconded motion. Administration supports request. Motion carries unanimously.

Wendy Becker made motion to approve the trustee and levy election resolution for Tuesday, May 6, 2025, polling site Culbertson Lunchroom from Noon until 8 pm, with election judges of Raedelle Aspenlieder, Beverly Raaum, Beth Hekkel, and Jo Nelson (alternate). Chris Petersen seconded motion. Motion carries unanimously.

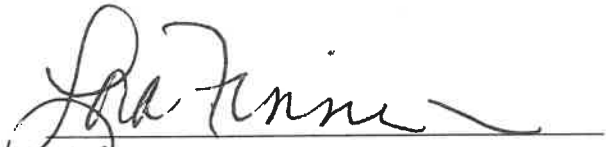
Facility Committee met to discuss building projects and felt priorities should lie with plumbing and windows with remaining projects contingent on available resources.

Amber Fox made motion to post for 1<sup>st</sup> reading Policies 3630 Cell Phone and Other Electronic Devices, 5334 P(1) Vacations, and 3141 Nonresident Student Enrollment. Wendy Becker seconded motion. Motion carried unanimously.

Notice for public comment for non-agenda items was given. Coach hiring process was questioned. Board in process of scheduling an Athletic Committee to define the process. Self-evaluation tool was previously adopted. Next meeting scheduled for March 18<sup>th</sup> at 6:30 p.m. Wendy Becker made motion to adjourn. Chris Petersen seconded motion. Motion carried unanimously. Meeting adjourned at 7:16 p.m.

---

Board Chair

  
Clerk

## Culbertson Public School

Totals Report for February 2025 through February 2025  
2024-2025

03/11/2025  
10:00:50 AM

Checking  
Savings  
Investments

| Account                                             | Beginning +  | Receipts -  | Expenditures + | Transfers = | Ending     |
|-----------------------------------------------------|--------------|-------------|----------------|-------------|------------|
| 1 - ANNUAL                                          | -1,411.40    | 157.00      | 0.00           | 0.00        | -1,254.40  |
| 2 - ATHLETICS                                       | 5,047.63     | 1,726.00    | 3,905.15       | -132.50     | 2,735.98   |
| 3 - 8TH GRADE CLASS                                 | 1,821.19     | 1,084.00    | 0.00           | -50.00      | 2,855.19   |
| 4 - Used for Future - Was Graduated Class of 2024 - | 0.00         | 0.00        | 0.00           | 0.00        | 0.00       |
| 5 - SENIOR CLASS 2025                               | 4,037.54     | 0.00        | 0.00           | 0.00        | 4,037.54   |
| 6 - JUNIOR CLASS 2026                               | 5,286.40     | 5,422.14    | 1,290.00       | 0.00        | 9,418.54   |
| 7 - FRESHMAN CLASS 2028                             | 2,570.59     | 913.00      | 301.23         | 0.00        | 3,182.36   |
| 8 - CHEERLEADER                                     | 367.50       | 650.00      | 372.50         | 0.00        | 645.00     |
| 9 - FFA                                             | 11,389.15    | 4,761.25    | 2,020.62       | 169.50      | 14,299.28  |
| 10 - BAND/CHOIR                                     | 4,930.01     | 0.00        | 313.10         | 0.00        | 4,616.91   |
| 11 - STUDENT COUNCIL                                | 6,043.54     | 180.00      | 410.50         | 0.00        | 5,813.04   |
| 12 - SPEECH AND DRAMA                               | 1,017.45     | 345.00      | 0.00           | 0.00        | 1,362.45   |
| 13 - VO-AG REVOLVING                                | 1,895.49     | 0.00        | 0.00           | 0.00        | 1,895.49   |
| 14 - SOPHOMORE CLASS 2027                           | 3,424.89     | 0.00        | 0.00           | 13.00       | 3,437.89   |
| 15 - PLAY                                           | 5,477.35     | 0.00        | 0.00           | 0.00        | 5,477.35   |
| 16 - JMG                                            | 0.00         | 0.00        | 0.00           | 0.00        | 0.00       |
| 17 - BPA                                            | 5,531.99     | 556.80      | 425.13         | 0.00        | 5,663.66   |
| 18 - EXPLORE AMERICA                                | 43,317.83    | 1,433.50    | 393.28         | 0.00        | 44,358.05  |
| 19 - MUSIC PARENTS                                  | 5,347.02     | 0.00        | 0.00           | 0.00        | 5,347.02   |
| 20 - ART                                            | 2,119.68     | 0.00        | 0.00           | 0.00        | 2,119.68   |
| 21 - LIBRARY                                        | 1,319.64     | 0.00        | 0.00           | 0.00        | 1,319.64   |
| 22 - 6TH GRADE CLASS                                | 0.00         | 0.00        | 0.00           | 0.00        | 0.00       |
| 23 - 7TH GRADE CLASS                                | 1,096.51     | 0.00        | 0.00           | 0.00        | 1,096.51   |
| 24 - SCIENCE OLYMPIAD                               | 5,487.56     | 0.00        | 0.00           | 0.00        | 5,487.56   |
|                                                     | 116,117.56 + | 17,228.69 - | 9,431.51 +     | 0.00 =      | 123,914.74 |



**CULBERTSON SCHOOL DISTRICT CASH FLOW REPORT**  
for the month of JANUARY 31, 2025

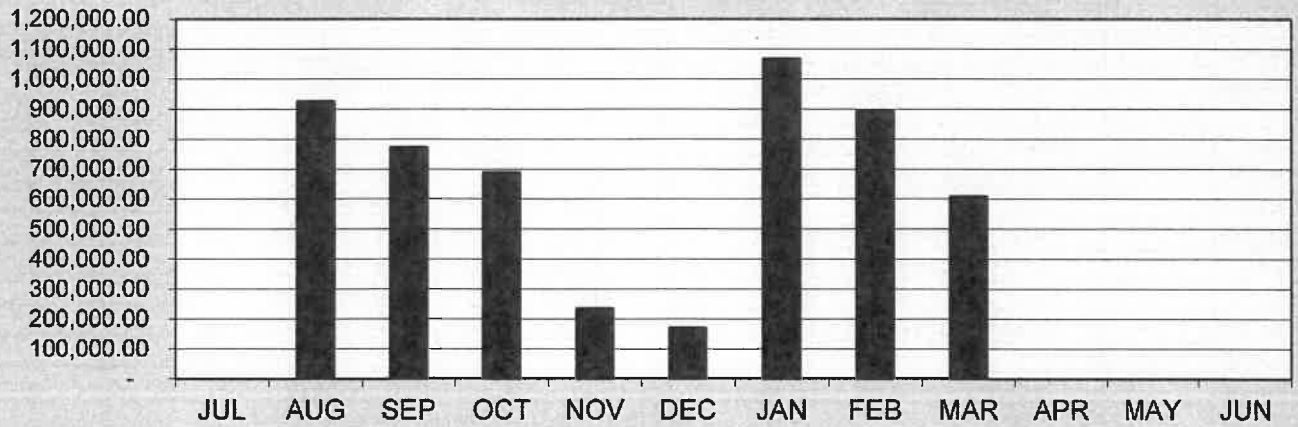
| A<br>FUND | B<br>BEGINNING<br>BALANCE | C<br>RECEIPTS | D<br>INVESTMENTS IN | E<br>INVESTMENTS OUT | F<br>DISBURSEMENTS | G<br>ENDING BALANCE | H<br>TREASURER<br>BALANCE | I<br>VARIANCE |
|-----------|---------------------------|---------------|---------------------|----------------------|--------------------|---------------------|---------------------------|---------------|
| GENERAL   | 143,511.44                | 120,881.25    | -                   | 144,732.00           | 159,564.09         | (39,903.40)         | (39,903.40)               | 0.00          |
| TRANSFER  | 136,623.95                | 10,806.34     | 13,227.00           | 149,850.00           | 26,353.19          | (15,545.90)         | (15,545.90)               | (0.00)        |
| RETIRE    | 127,423.36                | 18,800.82     | 50,709.00           | 178,132.00           | 24,915.77          | (6,114.59)          | (6,114.59)                | 0.00          |
| MISC      | 404,154.39                | 361,610.83    | -                   | -                    | 794,587.99         | (28,822.77)         | (28,821.38)               | (1.39)        |
| Misc      | 442,524.43                | 361,610.83    | -                   | -                    | 779,361.09         | 24,774.17           |                           |               |
| Title     | (47,332.46)               |               |                     |                      | 12,059.03          | (59,391.49)         |                           |               |
| ESSER II  | -                         |               |                     |                      |                    | -                   |                           |               |
| ESSER III | -                         |               |                     |                      |                    | -                   |                           |               |
| Ind Ed    | 21.66                     |               |                     |                      | 3,167.87           | (3,146.21)          |                           |               |
| JMG       | -                         |               |                     |                      |                    | -                   |                           |               |
| SRS       | -                         |               |                     |                      |                    | -                   |                           |               |
| JOM       | 8,940.76                  |               |                     |                      |                    | 8,940.76            |                           |               |
| AD ED     | 6,073.82                  | 61.63         | 349.00              | 6,422.00             | 515.86             | (453.41)            | (453.41)                  | 0.00          |
| COMPA     | 64.58                     | 16.04         | 3,897.00            | 3,961.00             |                    | 16.62               | 16.62                     | 0.00          |
| IMPACT    | 2,686.36                  |               | -                   | 4,573.00             | 14,289.64          | (16,176.28)         | (16,176.28)               | -             |
| TECH      | 10.72                     |               | -                   | 10.00                |                    | 0.72                | 0.72                      | 0.00          |
| FLEX      | (46,896.97)               |               | -                   |                      | 190,387.81         | (237,284.78)        | (237,284.78)              | -             |
| PR        | 11,184.73                 | 324,026.61    | -                   |                      | 297,607.65         | 37,603.69           | 37,603.69                 | -             |
| CL        | 16,773.02                 | 1,097,159.45  | -                   |                      | 266,569.42         | 847,363.05          | 847,363.05                | -             |
| ELEM      | 801,609.40                | 1,933,362.97  | 68,182.00           | 487,680.00           | 1,774,791.42       | 540,682.95          | 540,684.34                | (1.39)        |
| GENERAL   | 99,554.22                 | 84,616.72     | -                   | 99,554.00            | 83,640.37          | 976.57              | 976.57                    | (0.00)        |
| TRANSFER  | 85,300.39                 | 7,026.82      | -                   | 85,300.00            | 16,897.96          | (9,870.75)          | (9,870.75)                | -             |
| LUNCH     | 5,129.66                  | 11,589.83     | 4,023.00            | 9,152.00             | 9,537.95           | 2,052.54            | 2,052.54                  | -             |
| RETIRE    | 77,464.09                 | 12,176.55     | 54,318.00           | 131,782.00           | 15,976.66          | (3,800.02)          | (3,800.02)                | 0.00          |
| MISC      | 20,240.76                 | 7,000.00      | -                   | -                    | -                  | 27,240.76           | 27,240.76                 | -             |
| Misc      | 19,426.00                 | 5,000.00      | -                   |                      |                    | 24,426.00           |                           |               |
| AG        | (791.24)                  | 2,000.00      |                     |                      |                    | 1,208.76            |                           |               |
| BUS       | 1,606.00                  |               |                     |                      |                    | 1,606.00            |                           |               |
| FCS       | -                         |               |                     |                      |                    | -                   |                           |               |
| JMG       | -                         |               |                     |                      |                    | -                   |                           |               |
| Perkins   | -                         |               |                     |                      |                    | -                   |                           |               |
| AD ED     | 6,211.52                  | 13.06         | 378.00              | 6,589.00             | 304.88             | (291.30)            | (291.30)                  | 0.00          |
| DR ED     | (580.08)                  | 21.83         | 5,300.00            | 4,719.00             | 680.95             | (658.20)            | (658.20)                  | (0.00)        |
| COMPA     | (220.74)                  | 15.62         | 3,793.00            | 3,572.00             | 15.02              | 0.86                | 0.86                      | 0.00          |
| IMPAC     | (21,483.27)               | 5,880.00      | -                   | -                    | 5,155.51           | (20,758.78)         | (35,758.78)               | 15,000.00     |
| TECH      | 4.02                      |               | -                   | 4.00                 |                    | 0.02                | 0.02                      | 0.00          |
| FLEX      | 41,987.35                 | 0.01          | 3.00                | 41,990.00            | 25,175.74          | (25,175.38)         | (10,175.38)               | (15,000.00)   |
| ENDOW     | 234,862.71                | 145.62        | 35,358.00           | 201,839.00           | 18,000.00          | 50,527.33           | 50,527.33                 | 0.00          |
| HS        | 548,470.63                | 128,486.06    | 103,173.00          | 175,661.00           | 175,385.04         | 20,243.65           | 20,243.65                 | 0.00          |
| TOTAL     | 1,350,080.03              | 2,061,849.03  | 171,355.00          | 663,341.00           | 1,950,176.46       | 560,926.60          | 560,927.99                | (1.39)        |

Roosevelt County Treasurer deposited to wrong account s/b Coop 284 for \$1.39

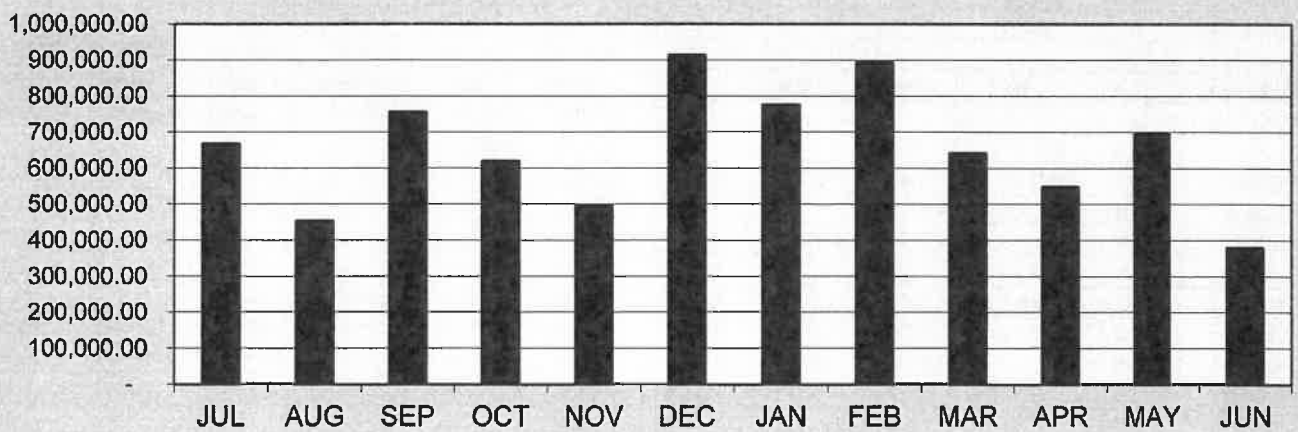
\*

|                | JUL          | AUG          | SEP          | OCT          | NOV          | DEC          | JAN          | FEB          | MAR          | APR          | MAY          | JUN        |
|----------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|------------|
| 201 General    |              | 199,165.00   | 211,434.00   | 229,898.00   |              |              | 144,732.00   | 104,828.00   | 46,125.00    |              |              |            |
| 110 Transport  |              | 85,714.00    | 102,969.00   | 75,842.00    | 40,326.00    | 13,227.00    | 149,850.00   | 134,304.00   | 108,016.00   |              |              |            |
| 114 Retirement |              | 123,934.00   | 111,475.00   | 86,292.00    | 60,820.00    | 50,709.00    | 178,132.00   | 172,017.00   | 147,940.00   |              |              |            |
| 117 Adult Ed   |              | 5,453.00     | 3,932.00     | 2,653.00     | 996.00       | 349.00       | 6,422.00     | 5,968.00     | 5,476.00     |              |              |            |
| 121 Comp Abs   |              | 3,897.00     | 3,897.00     | 3,897.00     | 3,897.00     | 3,897.00     | 3,961.00     | 3,977.00     | 3,988.00     |              |              |            |
| 126 Impact Aid |              |              |              |              |              |              | 4,573.00     | -            | -            |              |              |            |
| 128 Technology |              | 11.00        | 1,253.00     | 1,253.00     |              |              | 10.00        | 10.00        | 10.00        |              |              |            |
| 129 Flex       |              |              |              |              |              |              | -            | -            | -            |              |              |            |
| 201 General    |              | 128,569.00   | 125,075.00   | 60,931.00    |              |              | 99,554.00    | 100,530.00   | 35,774.00    |              |              |            |
| 210 Transport  |              | 38,079.00    | 47,257.00    | 29,950.00    | 9,617.00     | -            | 85,300.00    | 75,429.00    | 58,957.00    |              |              |            |
| 212 Hot Lunch  |              | 2,602.00     |              |              |              | 4,023.00     | 9,152.00     | 11,204.00    | 16,351.00    |              |              |            |
| 214 Retirement |              | 95,888.00    | 90,900.00    | 77,260.00    | 70,017.00    | 54,318.00    | 131,782.00   | 127,981.00   | 105,836.00   |              |              |            |
| 217 Adult Ed   |              | 5,509.00     | 13,801.00    | 12,518.00    | 1,034.00     | 378.00       | 3,589.00     | 6,297.00     | 5,796.00     |              |              |            |
| 218 Drivers Ed |              | 1,475.00     | 1,475.00     | 5,300.00     | 5,300.00     | 5,300.00     | 4,719.00     | 4,060.00     | 2,953.00     |              |              |            |
| 221 Comp Abs   |              | 3,785.00     | 3,782.00     | 3,782.00     | 3,793.00     | 3,793.00     | 3,572.00     | 3,572.00     | 3,582.00     |              |              |            |
| 226 Impact Aid |              |              |              |              |              |              | -            |              | -            |              |              |            |
| 228 Technology |              | 12.00        | 886.00       |              |              |              | 4.00         | 4.00         | 4.00         |              |              |            |
| 229 Flex       |              | 3.00         | 3.00         | 3.00         | 3.00         | 3.00         | 41,990.00    | 31,814.00    | 6,213.00     |              |              |            |
| 281 Endow      |              | 232,905.00   | 56,528.00    | 100,304.00   | 40,358.00    | 35,358.00    | 201,839.00   | 114,425.00   | 62,526.00    |              |              |            |
| TOTAL          |              | 927,001.00   | 774,867.00   | 669,883.00   | 236,161.00   | 171,355.00   | 1,069,181.00 | 896,420.00   | 609,547.00   |              |              |            |
|                | JUL          | AUG          | SEP          | OCT          | NOV          | DEC          | JAN          | FEB          | MAR          | APR          | MAY          | JUN        |
| 201 General    | 116,622.00   | 147,007.00   | 119,072.00   | -            | -            | 10,456.00    | 18,027.00    | -            | -            | -            | 4,800.00     | 122,944.00 |
| 110 Transport  | 52,089.00    | 90,486.00    | 119,075.00   | 117,350.00   | 90,669.00    | 133,725.00   | 153,959.00   | 129,045.00   | 105,732.00   | 91,862.00    | 67,297.00    | 43,497.00  |
| 114 Retirement | -            | 54,866.00    | 54,694.00    | 77,558.00    | 71,693.00    | 91,624.00    | 104,884.00   | 138,827.00   | 117,850.00   | 105,841.00   | 82,332.00    | 7,332.00   |
| 117 Adult Ed   | 13,194.00    | 11,439.00    | 11,734.00    | 10,655.00    | 10,160.00    | 10,177.00    | 10,565.00    | 9,099.00     | 9,111.00     | 8,800.00     | 8,618.00     | 7,618.00   |
| 121 Comp Abs   | -            | 4,285.00     | 4,451.00     | 4,474.00     | 4,474.00     | 4,489.00     | 4,165.00     | 4,162.00     | 4,181.00     | 4,198.00     | 4,216.00     | 156.00     |
| 126 Impact Aid | 86,264.00    | -            | 15,062.00    | 11,541.00    | 65,317.00    | 64,207.00    | 61,028.00    | 57,731.00    | 12,580.00    | 9,300.00     | 75,324.00    | 3,324.00   |
| 128 Technology | 11.00        | 9.00         | 807.00       | 301.00       | 301.00       | 304.00       | 306.00       | 179.00       | 12.00        | 11.00        | 11.00        | 11.00      |
| 129 Flex       | -            | -            | -            | -            | -            | 19,016.00    | 19,016.00    | 19,097.00    | 183.00       | 106,898.00   | 106,898.00   | -          |
| 201 General    | 71,010.00    | 16,912.00    | 11,762.00    | -            | -            | 45,125.00    | 94,628.00    | 86,144.00    | 31,484.00    | -            | 10,680.00    | -          |
| 210 Transport  | 18,916.00    | 22,414.00    | 41,014.00    | 39,077.00    | 19,550.00    | 74,797.00    | 67,261.00    | 65,865.00    | 48,543.00    | 38,414.00    | 20,278.00    | 17,978.00  |
| 212 Hot Lunch  | 3,083.00     | 4,299.00     | 5,207.00     | -            | -            | 180.00       | 1,538.00     | 23,536.00    | 16,871.00    | 17,233.00    | 18,264.00    | -          |
| 214 Retirement | 39,445.00    | 84,647.00    | 84,815.00    | 115,152.00   | -            | 100,765.00   | 104,239.00   | 119,355.00   | 102,731.00   | 106,489.00   | 93,710.00    | 44,710.00  |
| 217 Adult Ed   | 13,500.00    | 11,425.00    | 11,750.00    | 10,672.00    | 9,476.00     | 10,077.00    | 9,909.00     | 8,478.00     | 7,783.00     | 7,471.00     | 7,281.00     | 7,656.00   |
| 218 Drivers Ed | 4,569.00     | 4,044.00     | 7,229.00     | 7,251.00     | 7,251.00     | 7,275.00     | 6,425.00     | 4,438.00     | 4,370.00     | 4,297.00     | 4,246.00     | 6,946.00   |
| 221 Comp Abs   | 153.00       | 2,537.00     | 2,586.00     | 2,600.00     | 2,600.00     | 2,609.00     | 2,268.00     | 2,256.00     | 1,565.00     | 1,574.00     | 1,571.00     | 71.00      |
| 226 Impact Aid | 107,848.00   | -            | 16,895.00    | 13,511.00    | 32,727.00    | 46,995.00    | 24,605.00    | 40,591.00    | 44,940.00    | 41,361.00    | 91,332.00    | 21,332.00  |
| 228 Technology | 12.00        | 10.00        | 925.00       | 602.00       | 510.00       | 321.00       | 418.00       | 179.00       | 11.00        | 12.00        | 12.00        | 12.00      |
| 229 Flex       | 2.00         | 2.00         | 2.00         | 2.00         | 2.00         | 2.00         | 2.00         | 3.00         | 3.00         | 3.00         | 3.00         | 3.00       |
| 281 Endow      | 142,211.00   | -            | 249,360.00   | 209,517.00   | 182,289.00   | 292,067.00   | 94,123.00    | 185,716.00   | 134,842.00   | 6,302.00     | 102,121.00   | 97,121.00  |
| TOTAL          | 668,929.00   | 454,382.00   | 756,440.00   | 620,263.00   | 497,019.00   | 914,211.00   | 777,366.00   | 894,701.00   | 642,792.00   | 550,066.00   | 698,994.00   | 380,711.00 |
|                | JUL          | AUG          | SEP          | OCT          | NOV          | DEC          | JAN          | FEB          | MAR          | APR          | MAY          | JUN        |
| 201 General    | 233,993.00   | 178,970.00   | 221,514.00   | 114,586.00   | 114,586.00   | 359,087.00   | 390,971.00   | 308,948.00   | 260,587.00   | 246,914.00   | 114,842.00   | -          |
| 110 Transport  | 82,263.00    | 90,990.00    | 85,848.00    | 85,951.00    | 85,951.00    | 130,138.00   | 140,062.00   | 129,302.00   | 93,367.00    | 80,508.00    | 57,266.00    | 45,855.00  |
| 114 Retirement | 165,012.00   | 150,687.00   | 131,310.00   | 149,310.00   | 149,310.00   | 156,545.00   | 155,870.00   | 172,805.00   | 171,921.00   | 131,491.00   | 109,062.00   | 26,614.00  |
| 117 Adult Ed   | 11,051.00    | 10,560.00    | 10,525.00    | 10,528.00    | 10,528.00    | 11,980.00    | 12,830.00    | 13,733.00    | 13,856.00    | 12,832.00    | 12,892.00    | 14,267.00  |
| 121 Comp Abs   | 6,869.00     | 13,222.00    | 13,223.00    | 13,224.00    | 13,224.00    | 13,226.00    | 13,265.00    | 13,304.00    | 13,347.00    | 13,356.00    | 13,401.00    | 10,200.00  |
| 126 Impact Aid | 86,023.00    | 1,590.00     | 1,598.00     | 1,598.00     | 1,598.00     | 1,598.00     | 1,603.00     | 1,608.00     | 1,613.00     | 1,614.00     | 794.00       | 43,529.00  |
| 128 Technology | 5.00         | 5.00         | 892.00       | 774.00       | 774.00       | 452.00       | 133.00       | 136.00       | 459.00       | 7.00         | 7.00         | 9.00       |
| 129 Flex       | 89,864.00    | 156,885.00   | 143,973.00   | 134,020.00   | 134,020.00   | 134,043.00   | 134,432.00   | 134,821.00   | 198,268.00   | 198,364.00   | 198,826.00   | 68,814.00  |
| 201 General    | 89,546.00    | -            | 25,055.00    | -            | -            | 109,422.00   | 169,709.00   | 211,198.00   | 160,644.00   | 68,808.00    | 33,175.00    | -          |
| 210 Transport  | 21,774.00    | 20,013.00    | 17,495.00    | 17,662.00    | 17,662.00    | 58,769.00    | 58,902.00    | 43,622.00    | 17,220.00    | 15,664.00    | -            | 7,001.00   |
| 212 Hot Lunch  | 14,089.00    | 35,814.00    | 74.00        | 10,873.00    | 10,873.00    | 3,917.00     | 8,840.00     | 16,741.00    | 21,509.00    | 18,928.00    | 20,366.00    | 19,799.00  |
| 214 Retirement | 112,557.00   | 100,492.00   | 91,388.00    | 133,833.00   | 133,833.00   | 147,694.00   | 150,666.00   | 165,345.00   | 178,380.00   | 150,835.00   | 139,427.00   | 88,037.00  |
| 217 Adult Ed   | 11,488.00    | 10,441.00    | 10,666.00    | 10,669.00    | 10,669.00    | 12,273.00    | 12,905.00    | 13,589.00    | 13,707.00    | 12,902.00    | 12,964.00    | 14,535.00  |
| 218 Drivers Ed | 5,704.00     | 7,148.00     | 7,726.00     | 7,726.00     | 7,726.00     | 7,728.00     | 7,134.00     | 5,953.00     | 3,683.00     | 3,966.00     | 3,980.00     | 4,010.00   |
| 221 Comp Abs   | 8,242.00     | 10,928.00    | 10,928.00    | 10,929.00    | 10,929.00    | 10,931.00    | 10,963.00    | 10,995.00    | 11,030.00    | 11,038.00    | 11,076.00    | 11,162.00  |
| 226 Impact Aid | 124,293.00   | 79,003.00    | 59,649.00    | 59,656.00    | 59,656.00    | 78,603.00    | 78,776.00    | 57,550.00    | -            | 83,042.00    | 83,239.00    | 98,509.00  |
| 228 Technology | -            | -            | 501.00       | 501.00       | 501.00       | 501.00       | 502.00       | 503.00       | 505.00       | 6.00         | 8.00         | 10.00      |
| 229 Flex       | 2.00         | 2.00         | 2.00         | 2.00         | 2.00         | 2.00         | 2.00         | 2.00         | 2.00         | 2.00         | 2.00         | 2.00       |
| 281 Endow      | 227,112.00   | 157,276.00   | 227,186.00   | 242,039.00   | 242,039.00   | 266,778.00   | 247,481.00   | 223,184.00   | 199,954.00   | 244,242.00   | 244,286.00   | 216,275.00 |
| TOTAL          | 1,289,887.00 | 1,024,026.00 | 1,059,553.00 | 1,003,881.00 | 1,003,881.00 | 1,503,687.00 | 1,595,046.00 | 1,523,339.00 | 1,360,052.00 | 1,294,519.00 | 1,055,613.00 | 668,628.00 |

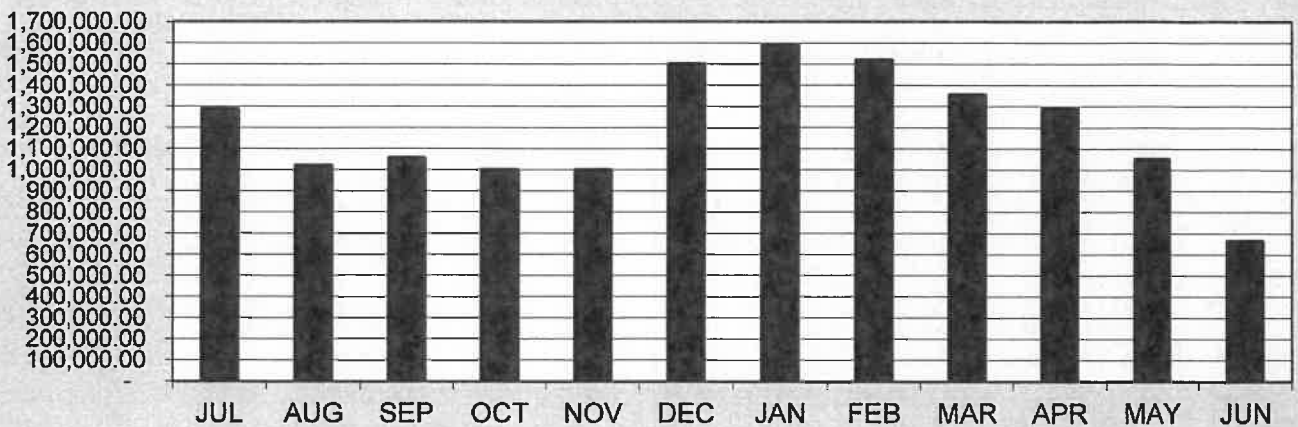
### 2024-25 INVESTMENTS



### 2023-24 INVESTMENTS



### 2022-23 INVESTMENTS



Dear Culbertson Board of Trustees,

This year our FFA officers were as follows:

President = Dawson Bergum  
Vice President = Bridger Salvevold  
Secretary = Jazzmin Fugere  
Treasurer = Kaden Featherston  
Sentinel = Angel Burciaga  
Historian = Henry Colvin  
Concession Manager = Ian Snyder

Concessions:

This year we were able to profit \$14,299 off of concessions sales.

Next school year we would like to attend the National FFA Convention in Indianapolis, Indiana. Our new Ag teacher will have to decide who gets to attend.

This year we finished 2nd in Ag production sweepstakes and 2nd in overall sweepstakes. We have 17 FFA members attending the State FFA Convention in Bozeman in April. We will be competing in:

**Livestock judging-** Dawson, Kaden, Cal, Payton

**Vet Science-** Ivy, Kalia, Catherine, Payton

**Ag Sales-** Mark, Ian, Cal, Henry

**Floriculture-** Ayden, Jazzmin, Ivy, Mariana

**Mechanics-** Ian, Kaden, Cal, Bella

**Agronomy-** Bridger, Cal, Ayden, Emma

**Farm Business Management-** Bridger, Henry, Ivy, Mark

**Prepared Speaking-** Felixe Becker

**Star Greenhand-** Felixe Becker

**Agriscience Fair-** Felixe Becker

**Talent Show-** Felixe Becker

Student Rep. Report Submitted by,

-FFA President, *Dawson Bergum*



March 2025 AD Report

Culbertson Board of Trustees,

High school track season began on March 11 with 25 participants. High school golf team has 10 members. ELE/JH track team will have around 48 participants. The 2025 fall schedules are a work in progress, will hopefully have it done in April.

Sincerely,

David Solem

Mr. Olson  
Technology Report  
School Board Meeting  
March 18, 2025

Schoolhouse IT was here on March 12. They worked on a series of projects and updated the Wi-Fi controller.

Technology requests have been sent out to staff.

I am starting to receive bids for the elementary cabling project through e-rate. We will have to wait until the closing date to look at the bids.

Will begin moving computers to Win 11 at a faster pace as Win10 support ends in Oct of 2025.

Andy and I are working with ATS to get the HVAC system to communicate better with our system.

Innova has been contacted about getting a motion detector on Door 3 to assist with the exit.

Mr. Olson  
 6-12 Principal Report  
 School Board Meeting  
 March 18, 2025

We had a group of JH and Hs students compete at the Math Contest in Sidney on March 11. Mrs. Mogga and Mrs. Morris did a great job getting the student prepared for the testing.

Montana Children's Theatre was held March 10-15 at the Old Armory.

The ASVAB for our 11 grade students will be held on March 18<sup>th</sup>.

Our JH will perform at the JH music festival in Froid on March 21

High School Academic Olympics will be held on March 26<sup>th</sup> in Glasgow.

Culbertson Prom will be held on March 29<sup>th</sup> at the Old Armory.

As of March 12, 2025

|              | K  | 1st | 2nd | 3rd | 4th | 5th | 6th | 7th | 8th | 9th | 10th | 11th | 12th | Total      |
|--------------|----|-----|-----|-----|-----|-----|-----|-----|-----|-----|------|------|------|------------|
| <b>Aug</b>   | 16 | 23  | 18  | 21  | 27  | 24  | 22  | 25  | 25  | 15  | 22   | 29   | 15   | <b>282</b> |
| <b>Sept</b>  | 18 | 23  | 18  | 21  | 28  | 24  | 22  | 25  | 25  | 15  | 21   | 29   | 15   | <b>284</b> |
| <b>Oct</b>   | 17 | 21  | 16  | 20  | 28  | 24  | 22  | 25  | 25  | 15  | 20   | 29   | 13   | <b>275</b> |
| <b>Nov</b>   | 17 | 21  | 16  | 19  | 28  | 24  | 22  | 25  | 25  | 15  | 20   | 29   | 13   | <b>274</b> |
| <b>Dec</b>   | 17 | 21  | 17  | 19  | 28  | 24  | 22  | 25  | 25  | 15  | 20   | 29   | 13   | <b>275</b> |
| <b>Jan</b>   | 17 | 22  | 17  | 19  | 28  | 24  | 21  | 25  | 24  | 14  | 19   | 30   | 13   | <b>273</b> |
| <b>Feb</b>   | 17 | 22  | 16  | 19  | 28  | 24  | 21  | 25  | 24  | 14  | 18   | 30   | 13   | <b>271</b> |
| <b>March</b> | 17 | 22  | 17  | 19  | 28  | 24  | 21  | 26  | 24  | 14  | 18   | 29   | 13   | <b>272</b> |
| <b>April</b> |    |     |     |     |     |     |     |     |     |     |      |      |      | <b>0</b>   |
| <b>May</b>   |    |     |     |     |     |     |     |     |     |     |      |      |      | <b>0</b>   |

|              |   |   |   |   |   |   |   |   |   |   |   |   |   |           |
|--------------|---|---|---|---|---|---|---|---|---|---|---|---|---|-----------|
| Enrolled     | 6 | 2 | 3 | 2 | 2 | 3 | 0 | 5 | 1 | 1 | 0 | 1 | 2 | <b>28</b> |
| Transferred  | 2 | 3 | 3 | 2 | 0 | 0 | 2 | 0 | 2 | 0 | 3 | 3 | 2 | <b>22</b> |
| Total In/Out | 8 | 5 | 6 | 4 | 2 | 3 | 2 | 5 | 3 | 1 | 3 | 4 | 4 | <b>50</b> |

Ended the 2023-2024 year with 275

127 Elem  
 71 JH  
 74 HS

## March Elementary Board Report 2025

March is Reading Month! Shout out to Rhetta Wilson for putting together dress up days to open up Reading Month. Various activities will occur during the month to celebrate the beauty and magic of reading. I encourage everyone to talk to their children about what they are reading in school and books that you as parents are reading!

April Wills, Rhetta Wilson, and Kelly Evenson are attending the Indian Education for All Conference March 24th and 25th.

Vertical alignment curriculum plan completed to turn in with accreditation.

Capturing Kids' Hearts Conference in Bozeman that we were supposed to attend in February was moved to late April.

Math curriculum decision coming next month. We are looking into the MAST testing system to make sure the curriculums we are looking into matches the testing options. The biggest concern we are running into with the curriculums is lack of math practice to prove the mastery of skills.

Weekly PLC meetings continue math review, standards review, and beginning discussions about next school year.

# Culbertson School Board Meeting

## Superintendent's Report

### March 18, 2025

Staff shoutout this month goes to our music teachers, Mrs. Taberna and Mr. Pfeifer! They will be taking 90 kids 5-8 to the Music Festival in Froid on March 21<sup>st</sup>—that is incredible! There are 93 entries from our musicians! This will be an incredible display of our student musicians as well as our wonderful teachers!

#### A. Events that I plan to attend for March & April:

|          |                                                                 |
|----------|-----------------------------------------------------------------|
| March 18 | Regular March Board Meeting of the Culbertson Board of Trustees |
| March 19 | Virtual Meeting with OPI regarding CTE pathways                 |
| March 21 | 5-8 Music Festival in Froid                                     |
| March 25 | 5-8 Music Concert at 7PM                                        |
| March 26 | Indian Education Committee Meeting @ 5:30PM                     |
| March 29 | Culbertson High School Prom                                     |
| April 2  | NEMASS meeting in Sidney @ 10AM                                 |
| April 3  | PIR 1-4 with Kee Dunning!                                       |
| April 5  | JH Track Meet in Sidney                                         |
| April 11 | JH Track Meet in Glasgow                                        |
| April 15 | Regular April Board Meeting of the Culbertson Board of Trustees |
| April 25 | 5-8 Track Meet in Fairview                                      |
| April 30 | Indian Education Committee Meeting @ 5:30PM                     |

#### B. Other updates and items for your review:

1. Civil Rights Data Collection---The Civil Rights Data Collection deadline was extended until April 7th. This year I am learning a new way to submit through our student information system (Infinite Campus) rather than hand inputting all the data. This is helping streamline the process and should make it easier next year too.
2. EASIE—This application has 2 parts. The first part is already complete and the second part opens March 31<sup>st</sup>.
3. 2025-2026 Professional Development—I have requested a meeting with the Professional Development Committee on Wednesday (March 19<sup>th</sup>) or Thursday (March 20<sup>th</sup>). Once we have a rough draft plan for next year's PIR times it will be on the April agenda.
4. Math Curriculum—The math curriculum is up for review this year. Mrs. Parenteau has had several meetings already and the K-5 staff, as well as Mrs. Morris and Mrs. Mogga. They have begun to review the sample curriculums coming in. Our plan is to have a chosen math curriculum to present at the April board meeting. K-5 really liked Stepping Stones, but it does not currently align with the MAST testing required by the state of Montana.
5. Missoula Children's Theater—Our talented students will be performing 2 shows, the student body will be attending the Friday, March 14<sup>th</sup>, afternoon matinee from 1:30-2:30

at the Old Armory.

6. Old Armory Water—We have been without water at the Old Armory for 3 weeks or more. Andy, Mike, and Bob have spent 1-2 days trying different things to see if they could get water flowing again, but no success. Currently we have a garden hose fed into the building in order to have water for the Missoula Children's Theater week. This fix can also get us through prom if needed.
7. Indian Education for All Conference—We have 3 teachers attending this conference in Helena on March 24<sup>th</sup> and 25<sup>th</sup>: Rhett Wilson, Kelly Evenson, and April Wills. April is one of the presenters for the conference!
8. Open Positions---Previously the board gave me permission to open 2 elementary positions. We will be attempting to fill one of them with action on tonight's board agenda and keep advertising for 1 more elementary teacher. In addition, on tonight's agenda I am asking for approval to officially open the Vo-Ag Teaching Position.
9. Here are a few items that will be part of the next regular Board meeting agenda:
  - Classified Contracts
  - Assigning the 2<sup>nd</sup> Flex Day in May
  - 2025-2026 Professional Development Plan
  - Technology Budget
  - Math Curriculum
  - Athletic Committee Recommendations

If you have any questions, comments, or concerns about any item in this report or on the agenda, please feel free to contact me at any time. I can be reached at 787-6246 (school), 787-5211 (home), 404-774-4088 (cell), or by email at [simonsenna@deulbertson.k12.mt.us](mailto:simonsenna@deulbertson.k12.mt.us) at any time. I believe in an open door, so please feel free to drop in my office anytime to visit.

**CULBERTSON PUBLIC SCHOOLS  
DISTRICTS 17 J/R/C  
BOARD AGENDA FACT SHEET**

**MEETING DATE:** 3-18-2025

**AGENDA ITEM #:** 15

**AGENDA TITLE:** 2<sup>nd</sup> Reading of Policies

**SUMMARY:** The following policy adjustments are being recommended for approval for the second reading. There were no comments during the 4 week comment period.

**-Policy 3630: Cell Phone and Other Electronic Devices**

\*The only adjustment is to add 6-12 may use their phones at lunch to reflect what we actually allow. It currently states only 9-12 can use them at lunch.

**-Policy 5334-P(1): Sick Leave Bank Donations**

\*There is no change to the policy, but rather the addition of the sick bank donation form to this policy. Traditionally we ask for donations to the sick bank in August, but this form adjusts to make sick bank donations in May. This allows for staff to donate their unused days to the bank at the completion of the year once they know they haven't needed them.

**-Policy 3141: Nonresident Student Enrollment**

\*These are suggested changes from MTSBA that we did not immediately adopt because we were unsure if we wanted a hard deadline for the out of district applications. After a year and discussions with other local schools, we would like to put a June 1<sup>st</sup> deadline in policy for staff planning purposes.

**BOARD ACTION**

|          | Motion | Second | Aye | Nay | Abstain |
|----------|--------|--------|-----|-----|---------|
| Walker   |        |        |     |     |         |
| Petersen |        |        |     |     |         |
| Becker   |        |        |     |     |         |
| Steppler |        |        |     |     |         |
| Fox      |        |        |     |     |         |

**Mission**

Culbertson Public Schools are committed to providing opportunities for students in a safe and productive environment, to achieve their personal best, become responsible and productive citizens, and embrace lifelong learning in an ever-changing world.

**Policy 3630: Cell Phone and Other Electronic Devices**

Status: ADOPTED

Original Adopted Date: 02/01/2021 | Last Revised Date: 10/21/2024 | Last Reviewed Date: 10/21/2024

Cell Phone and Other Electronic Devices

Student possession and use of cellular phones, pagers, and other electronic signaling devices on school grounds, at school-sponsored activities, and while under the supervision and control of District employees is a privilege which will be permitted only under the circumstances described herein. At no time will any student operate a cell phone or other electronic device with video capabilities in a locker room, bathroom, or other location where such operation may violate the privacy right of another person.

Students may use cellular phones, pagers, and other electronic signaling devices on campus before school begins and after school ends. Students in grades 9-12 may also use such devices during the lunch period. These devices must be kept out of sight and turned off during the instructional day. Unauthorized use of such devices disrupts the instructional program and distracts from the learning environment. Therefore, unauthorized use is grounds for confiscation of the device by school officials, including classroom teachers. Confiscated devices will be returned to the parent or guardian. Repeated unauthorized use of such devices will result in disciplinary action.

↑  
6-12

**Procedure 5334-P(1): Vacations - Vacations Guidelines**

Status: ADOPTED

Original Adopted Date: 02/01/2021 | Last Reviewed Date: 02/01/2021

Vacations

All classified employees, except those in a temporary status, serving more than six (6) months, are eligible to earn vacation leave credits retroactive to the date of employment. Leave credits may not be advanced nor may leave be taken retroactively. A seasonal employee's accrued vacation leave credits may be carried over to the next season, if management has a continuing need for the employee, or paid out as a lump-sum payment to the employee when the season ends (generally in June). The employee may request a lump-sum payment at the end of each season.

Vacation is earned according to the following schedule:

RATE-EARNED SCHEDULE

| Years of<br>Employment | Working Days<br>Credit per Year |
|------------------------|---------------------------------|
| 1 day - 10 years       | 15                              |
| 10 - 15 years          | 18                              |
| 15 - 20 years          | 21                              |
| 20 years on            | 24                              |

Time as an elected state, county, or city official, as a school teacher, or as an independent contractor, does not count toward the rate earned. For purposes of this paragraph, an employee of a district or the university system is eligible to have school district or university employment time count toward the rate-earned schedule, if that employee was eligible for annual leave in the position held with the school district or university system.

Maximum Accrual of Vacation Leave

All full-time and part-time employees serving in permanent and seasonal positions may accumulate two (2) times the total number of annual leave credits they are eligible to earn per year, according to the rate-earned schedule.

Sick Leave Bank

An employee may contribute accumulated vacation leave to the sick leave bank provided for in § 2-18-618, MCA. Donation of vacation leave credits to and use of vacation leave credits in the sick leave bank are governed by terms of the current collective bargaining agreement.

Annual Pay-Out

The District may, in its sole discretion and/or subject to the terms of a collective bargaining

agreement, provide cash compensation in January of each year for unused vacation leave in lieu of the accumulation of vacation leave.

Lump-Sum Payment Upon Termination

An employee who terminates employment for reasons not reflecting discredit on the employee

shall be entitled, upon the date of such termination, to cash compensation for unused vacation leave, assuming that the employee has worked the qualifying periods set forth in § 2-18-611, MCA. The District shall not pay accumulated leaves to employees who have not worked the qualifying period. Vacation leave contributed to the sick leave bank is nonrefundable and is not eligible for cash compensation upon termination.

# Culbertson School District #17 J/R/C

## Contribution of Sick Leave Form

1. To contribute sick leave, complete and sign Section I of this form and return it to the District Clerk. Contribution forms may be submitted for approval at the regular September School Board Meeting each year. *May*
2. Contribution of sick leave hours to needy co-workers will depend on the approval of the Culbertson School Board of Trustees.
3. All contributions are voluntary and irrevocable.

---

### Section I (to be completed by the employee)

I wish to contribute \_\_\_\_\_ day(s) of my personal sick/emergency leave to the Sick Leave Bank (maximum of five days).

\_\_\_\_\_  
Name (please print)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

---

### Section II (to be complete by District Clerk)

\_\_\_\_\_ is eligible to contribute sick/emergency leave hours as indicated above.  
If approved by the Board, the employee's personal sick/emergency leave balance will be debited \_\_\_\_\_ hours for the pay period.

\_\_\_\_\_  
District Clerk's Signature

\_\_\_\_\_  
Date

---

### Section III (to be completed by the Culbertson School Board of Trustees)

\_\_\_\_\_ The Culbertson Board has approved the above request.

\_\_\_\_\_ The Culbertson Board has denied the above request.

\_\_\_\_\_  
Board Chairman's Signature

\_\_\_\_\_  
Date

**Policy 3141: Nonresident Student Enrollment**

Status: ADOPTED

Original Adopted Date: 02/01/2021 | Last Revised Date: 12/20/2023 | Last Reviewed Date: 12/20/2023

Nonresident Student Enrollment

For the purposes of this policy, except as provided in Section 20-9-707, MCA, a student's district of residence must be determined on the basis of the provisions of Section 1-1-215, MCA.

Mandatory Nonresident Enrollment for Extenuating Circumstances

The District shall enroll a student who resides outside of the District whenever the extenuating circumstances listed in Section 20-5-321, MCA, exist.

Applying for Nonresident Enrollment with No Extenuating Circumstances

Whenever the extenuating circumstances listed in Section 20-5-321, MCA do not exist and mandatory enrollment of a student who resides outside the District is not required, the District may enroll the nonresident student at the request of the student's parent or guardian as specified in this policy. The District shall serve children who are residents of the district and nonresident children seeking mandatory enrollment for extenuating circumstances prior to enrolling nonresidents students seeking to apply when extenuating circumstances do not exist.

Every nonresident student who seeks to enroll in the District shall apply for admission for the succeeding school year. All applications shall be submitted using the form found at Policy 3141F as developed by the Superintendent of Public Instruction. Nonresident students shall reapply for admission each school year. Admission in one school year does not infer or guarantee admission in subsequent years. Each application shall be assigned a unique number distinct from a student identification number that does not disclose a student's personally identifiable information consistent with Policy 3600. Within 10 days of the initial application for an attendance, the District shall notify the parent or guardian of the child and district of residence involved in the out-of-district attendance agreement of application the anticipated date for approval or disapproval of the agreement application.

The Board of Trustees authorizes the District Administrator to review the applications for nonresident enrollment consistent with his policy and Section 20-5-320, MCA. Not more than 30 days following the application deadline, the District Administrator shall submit a list of students to the Board of Trustees who are recommended for enrollment. The Board of Trustees shall make the decision to approve or deny requests for nonresident enrollment during a meeting of the Board. Each application shall be considered during a closed session consistent with Policy 1400 after giving prior notice to the parents that their application will be considered by the Board of Trustees in a closed session of the Board. Any motion on an application shall be made referring to the distinct application number.

In reviewing and determining whether to approve an application for attendance by a nonresident child, the District Administrator shall recommend for approval and Board of Trustees shall approve the application unless the Board of Trustees find that the impact of approval of the application will negatively impact the quality of education for resident pupils by grade level, by school, or in the District in the aggregate in one or more of the following ways:

## 1. The approval would result in exceeding limits of:

- A. building construction standards pursuant to Title 50, chapter 60, MCA;
- B. capacity and ingress and egress elements, either by individual room or by school building, of any fire code authorized by Title 50, chapter 3; or
- C. evacuation elements of the district's adopted school safety plan.

The Board authorizes the District Administrator to coordinate with the local fire marshal, law enforcement, health department, and first responders when developing standards under this Subsection 1. Findings shall be adopted by the Board in the District's strategic action plan or plan for continuous improvement specified in Policy 1610.

## 2. The approval would impede meeting goals, standards, or objectives of quality education adopted by the Board in the District's strategic action plan or plan for continuous improvement specified in Policy 1610.

## 3. The approval would risk jeopardizing the educational quality adopted by the Board in the District's strategic action plan or plan for continuous improvement specified in Policy 1610 because the nonresident child who is applying was:

- A. truant as defined in Section 20-5-106, MCA, in the last school district attended;
- B. expelled by another school district at any time; or
- C. suspended in another school district in any of the 3 school fiscal years preceding the school fiscal year for which

attendance is requested. This Subsection C does not apply to a student who is eligible for special education or related services.

Review and consideration of applications and the records of applicants as well as decisions regarding admission cannot be inconsistent with District policies regarding nondiscrimination. In the event the District receives more applications than the District can accommodate, the District shall prioritize applications on the basis of the quality of education for students who are residents of the district of attendance and the obligations of resident taxpayers. This priority may include applications from children of District employees as well as children with siblings who have previously enrolled in the District as nonresident students. This priority is specifically established and shall be implemented on a rational basis to provide a quality education to students enrolled in the District.

Within 10 days of approval or disapproval of an application for non-resident enrollment, District shall provide copies of the approved or disapproved attendance agreement application to the parent or guardian and to the district of residence. In the case of a disapproval, the District shall provide the specific allowable reason for the disapproval consistent with this policy and supporting documentation.

For an approved application and out-of-district attendance agreement application the District shall provide a copy of the completed agreement to the county superintendent of schools of the county of residence, county superintendent of schools of the county of attendance, and the Superintendent of Public Instruction. Whenever a student enrolls in and attends a school outside of the student's district of residence under the provisions of this policy, by July 15 following the year of attendance, the district of attendance shall notify the district of residence of an obligation under Section 20-5-323, MCA.

If an out-of-district attendance agreement application is disapproved or no action is taken, the parent or guardian may appeal the disapproval or lack of action in accordance with Montana law.

Unless otherwise agreed by the district of residence and the district of attendance, the family of a nonresident child whose application for attendance has been approved is responsible for transportation of the child and the child is not an eligible transportee as defined in Section 20-10-101, MCA. The district of attendance may discretionarily provide transportation pursuant to Section 20-10-122, MCA.

- 1.

Suggested  
Changes

## STUDENTS

3141

### Nonresident Student Enrollment

For the purposes of this policy, except as provided in Section 20-9-707, MCA, a student's district of residence must be determined on the basis of the provisions of Section 1-1-215, MCA.

### Mandatory Nonresident Enrollment for Extenuating Circumstances

The District shall enroll a student who resides outside of the District whenever the extenuating circumstances listed in Section 20-5-321, MCA, exist.

### Applying for Nonresident Enrollment with No Extenuating Circumstances

Whenever the extenuating circumstances listed in Section 20-5-321, MCA do not exist and mandatory enrollment of a student who resides outside the District is not required, the District may enroll the nonresident student at the request of the student's parent or guardian as specified in this policy. The District shall serve children who are residents of the district and nonresident children seeking mandatory enrollment for extenuating circumstances prior to enrolling nonresidents students seeking to apply when extenuating circumstances do not exist.

Every nonresident student who seeks to enroll in the District shall apply for admission for the succeeding school year by <sup>June 1st</sup> (date). All applications shall be submitted using the form found at Policy 3141F as developed by the Superintendent of Public Instruction. (Optional) For planning purposes, late applications shall not be considered. (End Optional Language) ~~(Optional) Late applications may be considered. (End Optional Language)~~ Nonresident students shall reapply for admission each school year. Admission in one school year does not infer or guarantee admission in subsequent years. Each application shall be assigned a unique number distinct from a student identification number that does not disclose a student's personally identifiable information consistent with Policy 3600. Within 10 days of the initial application for an attendance, the District shall notify the parent or guardian of the child and district of residence involved in the out-of-district attendance agreement of application the anticipated date for approval or disapproval of the agreement application by the Board of Trustees. YES

The Board of Trustees authorizes the District Administrator to review the applications for nonresident enrollment consistent with his policy and Section 20-5-320, MCA. Not more than 30 days following the application deadline or the receipt of an application, the District Administrator shall submit to the Board of Trustees a list of students who are recommended for enrollment and a list of students who are not recommended for enrollment based on the factors established in this policy and the District's integrated strategic action plan. The Board of Trustees shall make the decision to approve or deny requests for nonresident enrollment during a properly noticed meeting of the Board. Each application requiring discussion of confidential student information shall be considered during a closed session consistent with Policy 1400 after giving prior notice to the parents that their application will be considered by the Board of

Trustees in a closed session of the Board. Any motion on an application must be made in open session and shall be made referring to the distinct application number.

In reviewing and determining whether to approve an application for attendance by a nonresident child, the District Administrator shall recommend for approval and Board of Trustees shall approve the application unless the Board of Trustees find that the impact of approval of the application will negatively impact the quality of education for resident pupils by grade level, by school, or in the District in the aggregate in one or more of the following ways:

1. The approval would result in exceeding limits of:

- A. building construction standards pursuant to Title 50, chapter 60, MCA;
- B. capacity and ingress and egress elements, either by individual room or by school building, of any fire code authorized by Title 50, chapter 3; or
- C. evacuation elements of the district's adopted school safety plan.

The Board authorizes the District Administrator to coordinate with the local fire marshal, law enforcement, health department, and first responders when developing standards under this Subsection 1. Findings shall be adopted by the Board in the District's strategic action plan or plan for continuous improvement specified in Policy 1610.

2. The approval would impede meeting goals, standards, or objectives of quality education adopted by the Board in the District's strategic action plan or plan for continuous improvement specified in Policy 1610. The Board finds that expulsion or suspension from this District would impede in meeting goals standards, or objectives of quality education stated in the plan.

3. The approval would risk jeopardizing the educational quality adopted by the Board in the District's strategic action plan or plan for continuous improvement specified in Policy 1610 because the nonresident child who is applying was:

- A. truant as defined in Section 20-5-106, MCA, in the last school district attended;
- B. expelled by another school district at any time; or
- C. suspended in another school district in any of the 3 school fiscal years preceding the school fiscal year for which attendance is requested. This Subsection C does not apply to a student who is eligible for special education or related services.

Review and consideration of applications and the records of applicants as well as decisions regarding admission ~~cannot be inconsistent~~ shall be consistent with District policies regarding nondiscrimination.

In the event the District receives more applications than the District can accommodate, the District shall prioritize applications on the basis of the quality of education for students who are residents of the district of attendance and the obligations of resident taxpayers. This priority may include applications from children of District employees, applications from previously enrolled students with demonstrated good behavior, and children with siblings who have previously enrolled in the District as nonresident students. This priority is specifically established and shall be implemented on a rational basis to provide a quality education to students enrolled in the District.

Within 10 days of approval or disapproval of an application for non-resident enrollment, District shall provide copies of the approved or disapproved attendance agreement application to the parent or guardian and to the district of residence. In the case of a disapproval, the District shall provide the specific allowable reason for the disapproval consistent with this policy and supporting documentation.

For an approved application and out-of-district attendance agreement application the District shall provide a copy of the completed agreement to the county superintendent of schools of the county of residence, county superintendent of schools of the county of attendance, and the Superintendent of Public Instruction. Whenever a student enrolls in and attends a school outside of the student’s district of residence under the provisions of this policy, by July 15 following the year of attendance, the district of attendance shall notify the district of residence of an obligation under Section 20-5-323, MCA.

If an out-of-district attendance agreement application is disapproved or no action is taken, the parent or guardian may appeal the disapproval or lack of action in accordance with Montana law.

Unless otherwise agreed by the district of residence and the district of attendance, the family of a nonresident child whose application for attendance has been approved is responsible for transportation of the child and the child is not an eligible transportee as defined in Section 20-10-101, MCA. The district of attendance may discretionarily provide transportation pursuant to Section 20-10-122, MCA.

|                  |                 |                                                                                             |
|------------------|-----------------|---------------------------------------------------------------------------------------------|
| Cross Reference: | 2161 – 2161P    | Special Education                                                                           |
|                  | 3110            | Entrance, Placement, and Transfer                                                           |
|                  | 3125            | Education of Homeless Children                                                              |
|                  | 3210            | Equal Education, Nondiscrimination and Sex Equity                                           |
|                  | 3600            | Student Records                                                                             |
|                  | 1400            | Board Meetings                                                                              |
| Legal Reference: | § 20-5-314, MCA | Reciprocal attendance agreement with adjoining state or province                            |
|                  | § 20-5-320, MCA | Out-of-district attendance by parent or guardian request with no extenuating circumstances. |
|                  | § 20-5-321, MCA | Attendance with mandatory approval – tuition and transportation                             |
|                  | § 20-5-322, MCA | Residency determination – notification – appeal for attendance agreement                    |
|                  | § 20-5-323, MCA | Tuition and transportation rates                                                            |
|                  | 10.55.712, ARM  | Class Size Elementary                                                                       |
|                  | 10.55.713, ARM  | Teacher Load and Class Size – High School                                                   |

Policy History:

Adopted on:

Revised on:

**CULBERTSON PUBLIC SCHOOLS  
DISTRICTS 17 J/R/C  
BOARD AGENDA FACT SHEET**

**MEETING DATE:** 3-18-2025

**AGENDA ITEM #:** 16

**AGENDA TITLE:** 2025-2026 School Calendar

**SUMMARY:** The calendar committee met twice prior to the February board meeting to craft the proposed calendar for the 2025-2026 school calendar—Option 1. It is very similar to this year’s calendar.

It was sent back to the calendar committee to create a 2<sup>nd</sup> option that releases school before Memorial Day. The calendar committee met again on March 11<sup>th</sup> and came up with Option 2 that releases before Memorial Day.

**BOARD ACTION**

|          | Motion | Second | Aye | Nay | Abstain |
|----------|--------|--------|-----|-----|---------|
| Walker   |        |        |     |     |         |
| Petersen |        |        |     |     |         |
| Becker   |        |        |     |     |         |
| Steppler |        |        |     |     |         |
| Fox      |        |        |     |     |         |

**Mission**

Culbertson Public Schools are committed to providing opportunities for students in a safe and productive environment, to achieve their personal best, become responsible and productive citizens, and embrace lifelong learning in an ever-changing world.

Option 2 - 11th grade  
presented in Feb.

# Culbertson Public School Calendar 2025-2026

| JULY |    |    |    |    |    |    |
|------|----|----|----|----|----|----|
| S    | M  | T  | W  | T  | F  | S  |
|      |    |    | 1  | 2  | 3  | 4  |
| 5    | 6  | 7  | 8  | 9  | 10 | 11 |
| 12   | 13 | 14 | 15 | 16 | 17 | 18 |
| 19   | 20 | 21 | 22 | 23 | 24 | 25 |
| 26   | 27 | 28 | 29 | 30 | 31 |    |

| AUGUST |    |    |    |    |    |    |
|--------|----|----|----|----|----|----|
| S      | M  | T  | W  | T  | F  | S  |
|        |    |    |    |    | 1  | 2  |
| 3      | 4  | 5  | 6  | 7  | 8  | 9  |
| 10     | 11 | 12 | 13 | 14 | 15 | 16 |
| 17     | 18 | 19 | 20 | 21 | 22 | 23 |
| 24     | 25 | 26 | 27 | 28 | 29 | 30 |
| 31     |    |    |    |    |    |    |

| SEPTEMBER |    |    |    |    |    |    |
|-----------|----|----|----|----|----|----|
| S         | M  | T  | W  | T  | F  | S  |
|           | 1  | 2  | 3  | 4  | 5  | 6  |
| 7         | 8  | 9  | 10 | 11 | 12 | 13 |
| 14        | 15 | 16 | 17 | 18 | 19 | 20 |
| 21        | 22 | 23 | 24 | 25 | 26 | 27 |
| 28        | 29 | 30 |    |    |    |    |

| OCTOBER |    |    |    |    |    |    |
|---------|----|----|----|----|----|----|
| S       | M  | T  | W  | T  | F  | S  |
|         |    |    | 1  | 2  | 3  | 4  |
| 5       | 6  | 7  | 8  | 9  | 10 | 11 |
| 12      | 13 | 14 | 15 | 16 | 17 | 18 |
| 19      | 20 | 21 | 22 | 23 | 24 | 25 |
| 26      | 27 | 28 | 29 | 30 | 31 |    |

| NOVEMBER |    |    |    |    |    |    |
|----------|----|----|----|----|----|----|
| S        | M  | T  | W  | T  | F  | S  |
|          |    |    |    |    |    | 1  |
| 2        | 3  | 4  | 5  | 6  | 7  | 8  |
| 9        | 10 | 11 | 12 | 13 | 14 | 15 |
| 16       | 17 | 18 | 19 | 20 | 21 | 22 |
| 23       | 24 | 25 | 26 | 27 | 28 | 29 |
| 30       |    |    |    |    |    |    |

| DECEMBER |    |    |    |    |    |    |
|----------|----|----|----|----|----|----|
| S        | M  | T  | W  | T  | F  | S  |
|          | 1  | 2  | 3  | 4  | 5  | 6  |
| 7        | 8  | 9  | 10 | 11 | 12 | 13 |
| 14       | 15 | 16 | 17 | 18 | 19 | 20 |
| 21       | 22 | 23 | 24 | 25 | 26 | 27 |
| 28       | 29 | 30 | 31 |    |    |    |

## AUGUST 2025

August 18-19 Teachers PIR  
August 20 First Day of School  
August 29 Dismissal at 2 pm

## SEPTEMBER 2025

September 1 No School

## OCTOBER 2025

October 9 Dismissal at 2 pm  
October 9 P/T Conference 3-6 pm  
October 15 Dismissal at 2 pm  
October 16-17 Teachers PIR / No School  
October 31 Dismissal at 2 pm

## NOVEMBER 2025

November 25 Dismissal at 2 pm  
November 26-28 No School

## DECEMBER 2025

December 19 Dismissal at 12 pm  
December 19 End of 1st Semester  
December 22-31 No School

## JANUARY 2026

January 1-2 No School  
January 5 Start of 2nd Semester  
January 5 School Resumes  
January 21 Dismissal at 1 pm / PIR 1-4 pm  
January 30 Dismissal at 2 pm

## FEBRUARY 2026

February 2 No School  
February 20 Dismissal at 2 pm

## MARCH 2026

March 4 Dismissal at 1 pm / PIR 1-4 pm  
March 10 Dismissal at 2 pm  
March 10 P/T Conference 3-6 pm  
March 13 Dismissal at 2 pm  
March 16 No School

## APRIL 2026

April 2 Dismissal at 2 pm  
April 3-6 No School  
April 29 Dismissal at 1 pm / PIR 1-4 pm

## MAY 2026

May 25 No School  
May 29 Dismissal at 12 pm  
May 29 Teachers PIR 12-3 pm

1st Semester 82 PI Days + 4.5 PIR Days  
2nd Semester 100 PI Days + 2.5 PIR Day

2025-2026 180 PI Days + 7 PIR Days

\*2 flex days TBD

| JANUARY |    |    |    |    |    |    |
|---------|----|----|----|----|----|----|
| S       | M  | T  | W  | T  | F  | S  |
|         |    |    |    | 1  | 2  | 3  |
| 4       | 5  | 6  | 7  | 8  | 9  | 10 |
| 11      | 12 | 13 | 14 | 15 | 16 | 17 |
| 18      | 19 | 20 | 21 | 22 | 23 | 24 |
| 25      | 26 | 27 | 28 | 29 | 30 | 31 |

| FEBRUARY |    |    |    |    |    |    |
|----------|----|----|----|----|----|----|
| S        | M  | T  | W  | T  | F  | S  |
| 1        | 2  | 3  | 4  | 5  | 6  | 7  |
| 8        | 9  | 10 | 11 | 12 | 13 | 14 |
| 15       | 16 | 17 | 18 | 19 | 20 | 21 |
| 22       | 23 | 24 | 25 | 26 | 27 | 28 |

| MARCH |    |    |    |    |    |    |
|-------|----|----|----|----|----|----|
| S     | M  | T  | W  | T  | F  | S  |
| 1     | 2  | 3  | 4  | 5  | 6  | 7  |
| 8     | 9  | 10 | 11 | 12 | 13 | 14 |
| 15    | 16 | 17 | 18 | 19 | 20 | 21 |
| 22    | 23 | 24 | 25 | 26 | 27 | 28 |
| 29    | 30 | 31 |    |    |    |    |

| APRIL |    |    |    |    |    |    |
|-------|----|----|----|----|----|----|
| S     | M  | T  | W  | T  | F  | S  |
|       |    |    | 1  | 2  | 3  | 4  |
| 5     | 6  | 7  | 8  | 9  | 10 | 11 |
| 12    | 13 | 14 | 15 | 16 | 17 | 18 |
| 19    | 20 | 21 | 22 | 23 | 24 | 25 |
| 26    | 27 | 28 | 29 | 30 |    |    |

| MAY |    |    |    |    |    |    |
|-----|----|----|----|----|----|----|
| S   | M  | T  | W  | T  | F  | S  |
|     |    |    |    |    | 1  | 2  |
| 3   | 4  | 5  | 6  | 7  | 8  | 9  |
| 10  | 11 | 12 | 13 | 14 | 15 | 16 |
| 17  | 18 | 19 | 20 | 21 | 22 | 23 |
| 24  | 25 | 26 | 27 | 28 | 29 | 30 |
| 31  |    |    |    |    |    |    |

| JUNE |    |    |    |    |    |    |
|------|----|----|----|----|----|----|
| S    | M  | T  | W  | T  | F  | S  |
|      | 1  | 2  | 3  | 4  | 5  | 6  |
| 7    | 8  | 9  | 10 | 11 | 12 | 13 |
| 14   | 15 | 16 | 17 | 18 | 19 | 20 |
| 21   | 22 | 23 | 24 | 25 | 26 | 27 |
| 28   | 29 | 30 |    |    |    |    |

12 pm out 1 pm out 2 pm out 3 pm out New Semester No School

# Option 2: Not favored by calendar committee

| July |    |    |    |    |    |    |
|------|----|----|----|----|----|----|
| S    | M  | T  | W  | T  | F  | S  |
|      | 1  |    | 2  | 3  | 4  | 5  |
| 6    | 7  | 8  | 9  | 10 | 11 | 12 |
| 13   | 14 | 15 | 16 | 17 | 18 | 19 |
| 20   | 21 | 22 | 23 | 24 | 25 | 26 |
| 27   | 28 | 29 | 30 | 31 |    |    |

| August |    |    |    |    |    |    |
|--------|----|----|----|----|----|----|
| S      | M  | T  | W  | T  | F  | S  |
|        |    |    |    |    | 1  | 2  |
| 3      | 4  | 5  | 6  | 7  | 8  | 9  |
| 10     | 11 | 12 | 13 | 14 | 15 | 16 |
| 17     | 18 | 19 | 20 | 21 | 22 | 23 |
| 24     | 25 | 26 | 27 | 28 | 29 | 30 |
| 31     |    |    |    |    |    |    |

| September |    |    |    |    |    |    |
|-----------|----|----|----|----|----|----|
| S         | M  | T  | W  | T  | F  | S  |
|           | 1  | 2  | 3  | 4  | 5  | 6  |
| 7         | 8  | 9  | 10 | 11 | 12 | 13 |
| 14        | 15 | 16 | 17 | 18 | 19 | 20 |
| 21        | 22 | 23 | 24 | 25 | 26 | 27 |
| 28        | 29 | 30 | 31 |    |    |    |

| October |    |    |    |    |    |    |
|---------|----|----|----|----|----|----|
| S       | M  | T  | W  | T  | F  | S  |
|         |    |    | 35 | 36 | 37 | 38 |
| 39      | 40 | 41 | 42 | 43 | 44 | 45 |
| 46      | 47 | 48 | 49 | 50 | 51 | 52 |
|         |    |    |    |    |    |    |

| November |    |    |    |    |    |    |
|----------|----|----|----|----|----|----|
| S        | M  | T  | W  | T  | F  | S  |
|          |    |    |    |    |    | 1  |
| 2        | 3  | 4  | 5  | 6  | 7  | 8  |
| 9        | 10 | 11 | 12 | 13 | 14 | 15 |
| 16       | 17 | 18 | 19 | 20 | 21 | 22 |
| 23       | 24 | 25 | 26 | 27 | 28 | 29 |
|          |    |    |    |    |    |    |

| December |    |    |    |    |    |    |
|----------|----|----|----|----|----|----|
| S        | M  | T  | W  | T  | F  | S  |
|          | 1  | 2  | 3  | 4  | 5  | 6  |
| 7        | 8  | 9  | 10 | 11 | 12 | 13 |
| 14       | 15 | 16 | 17 | 18 | 19 | 20 |
| 21       | 22 | 23 | 24 | 25 | 26 | 27 |
| 28       | 29 | 30 | 31 |    |    |    |

| January |    |    |    |    |    |    |
|---------|----|----|----|----|----|----|
| S       | M  | T  | W  | T  | F  | S  |
|         |    |    |    | 1  | 2  | 3  |
| 4       | 5  | 6  | 7  | 8  | 9  | 10 |
| 11      | 12 | 13 | 14 | 15 | 16 | 17 |
| 18      | 19 | 20 | 21 | 22 | 23 | 24 |
| 25      | 26 | 27 | 28 | 29 | 30 | 31 |

| February |    |    |    |    |    |    |
|----------|----|----|----|----|----|----|
| S        | M  | T  | W  | T  | F  | S  |
| 1        | 2  | 3  | 4  | 5  | 6  | 7  |
| 8        | 9  | 10 | 11 | 12 | 13 | 14 |
| 15       | 16 | 17 | 18 | 19 | 20 | 21 |
| 22       | 23 | 24 | 25 | 26 | 27 | 28 |
|          |    |    |    |    |    |    |

| March |    |    |    |    |    |    |
|-------|----|----|----|----|----|----|
| S     | M  | T  | W  | T  | F  | S  |
| 1     | 2  | 3  | 4  | 5  | 6  | 7  |
| 8     | 9  | 10 | 11 | 12 | 13 | 14 |
| 15    | 16 | 17 | 18 | 19 | 20 | 21 |
| 22    | 23 | 24 | 25 | 26 | 27 | 28 |
| 29    | 30 | 31 |    |    |    |    |

| April |    |    |    |    |    |    |
|-------|----|----|----|----|----|----|
| S     | M  | T  | W  | T  | F  | S  |
|       |    |    | 1  | 2  | 3  | 4  |
| 5     | 6  | 7  | 8  | 9  | 10 | 11 |
| 12    | 13 | 14 | 15 | 16 | 17 | 18 |
| 19    | 20 | 21 | 22 | 23 | 24 | 25 |
| 26    | 27 | 28 | 29 | 30 |    |    |

| May |    |    |    |    |    |    |
|-----|----|----|----|----|----|----|
| S   | M  | T  | W  | T  | F  | S  |
|     |    |    |    |    | 1  | 2  |
| 3   | 4  | 5  | 6  | 7  | 8  | 9  |
| 10  | 11 | 12 | 13 | 14 | 15 | 16 |
| 17  | 18 | 19 | 20 | 21 | 22 | 23 |
| 24  | 25 | 26 | 27 | 28 | 29 | 30 |
| 31  |    |    |    |    |    |    |

| June |    |    |    |    |    |    |
|------|----|----|----|----|----|----|
| S    | M  | T  | W  | T  | F  | S  |
|      | 1  | 2  | 3  | 4  | 5  | 6  |
| 7    | 8  | 9  | 10 | 11 | 12 | 13 |
| 14   | 15 | 16 | 17 | 18 | 19 | 20 |
| 21   | 22 | 23 | 24 | 25 | 26 | 27 |
| 28   | 29 | 30 |    |    |    |    |

**CULBERTSON PUBLIC SCHOOLS  
DISTRICTS 17 J/R/C  
BOARD AGENDA FACT SHEET**

**MEETING DATE:** 3-18-2025

**AGENDA ITEM #:** 17

**AGENDA TITLE:** Guest Teacher Addition

**SUMMARY:** I recommend approval of Kristin Petersen for the guest teacher. Nepotism was posted properly and Chris needs to abstain from the vote.

**BOARD ACTION**

|          | Motion | Second | Aye | Nay | Abstain |
|----------|--------|--------|-----|-----|---------|
| Walker   |        |        |     |     |         |
| Petersen |        |        |     |     |         |
| Becker   |        |        |     |     |         |
| Steppler |        |        |     |     |         |
| Fox      |        |        |     |     |         |

**Mission**

Culbertson Public Schools are committed to providing opportunities for students in a safe and productive environment, to achieve their personal best, become responsible and productive citizens, and embrace lifelong learning in an ever-changing world.

**CULBERTSON PUBLIC SCHOOLS  
DISTRICTS 17 J/R/C  
BOARD AGENDA FACT SHEET**

**MEETING DATE:** 3-18-2025

**AGENDA ITEM #:** 18

**AGENDA TITLE:** Resignation

**SUMMARY:** The board needs to formally approve the resignation of Shannon O'Brien, her letter is attached.

**BOARD ACTION**

|          | Motion | Second | Aye | Nay | Abstain |
|----------|--------|--------|-----|-----|---------|
| Walker   |        |        |     |     |         |
| Petersen |        |        |     |     |         |
| Becker   |        |        |     |     |         |
| Steppler |        |        |     |     |         |
| Fox      |        |        |     |     |         |

**Mission**

Culbertson Public Schools are committed to providing opportunities for students in a safe and productive environment, to achieve their personal best, become responsible and productive citizens, and embrace lifelong learning in an ever-changing world.

**Shannon O'Brien**

687 Countyline Rd  
Froid, MT 59226  
(970)-485-5756  
[shannonobrien444@gmail.com](mailto:shannonobrien444@gmail.com)

February 23rd, 2025

**Nicole Simonsen**

Superintendent  
Culbertson Public Schools  
Culbertson, MT 59218

Dear Nicole Simonsen,

I hope this message finds you well. I am writing to formally resign from my position as the 6-12 Agriculture Teacher and FFA Advisor at Culbertson Public Schools, effective June 30th.

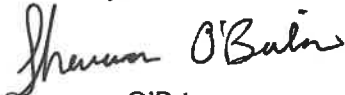
This has been one of the most rewarding roles I have had the privilege to hold, and it is with a heavy heart that I make this decision. The support of the staff, plus the dedication of my students both in the classroom and FFA program have made my time here truly exceptional. I will always be grateful for the opportunities I've had to grow personally and professionally throughout this year.

As much as I have enjoyed my time here, I have made the difficult decision to accept the 7-12 Agriculture Teacher position at Froid Public Schools. I've come to realize that looking ahead, a four-day work week with fewer external commitments would allow me the flexibility to be more present and supportive on the farm, which has always been one of my passions. This decision ultimately comes down to a need to balance my personal and professional life.

Please know that my decision was not made lightly, as I hold this school and community in the highest regard. I am more than willing to assist in any way I can with finding a replacement and helping transition that person in. I also am willing to help with the Fair this summer if the replacement cannot be present.

Thank you again for the opportunity to be a part of such a wonderful school.

Sincerely,



Shannon O'Brien

**CULBERTSON PUBLIC SCHOOLS  
DISTRICTS 17 J/R/C  
BOARD AGENDA FACT SHEET**

**MEETING DATE:** 3-18-2025

**AGENDA ITEM #:** 19

**AGENDA TITLE:** Open Vo-Ag Teaching Position

**SUMMARY:** I am seeking board approval to officially open the Vo-Ag Teaching position and get it posted.

**BOARD ACTION**

|          | Motion | Second | Aye | Nay | Abstain |
|----------|--------|--------|-----|-----|---------|
| Walker   |        |        |     |     |         |
| Petersen |        |        |     |     |         |
| Becker   |        |        |     |     |         |
| Steppler |        |        |     |     |         |
| Fox      |        |        |     |     |         |

**Mission**

Culbertson Public Schools are committed to providing opportunities for students in a safe and productive environment, to achieve their personal best, become responsible and productive citizens, and embrace lifelong learning in an ever-changing world.

**CULBERTSON PUBLIC SCHOOLS  
DISTRICTS 17 J/R/C  
BOARD AGENDA FACT SHEET**

**MEETING DATE:** 3-18-2025

**AGENDA ITEM #:** 20

**AGENDA TITLE:** Speech & Drama Co-op with Froid/Lake

**SUMMARY:** We have been approached by the Froid/Lake Athletic Director, Kayla Johnson, to form a co-op for Speech & Drama in the 2025-2026 school year. This current school year, they only had 3 participants and anticipate 2-5 participants for the 2025-2026 school year.

It will be run just as we do with the Bainville co-op for XC: Bainville pays for all the meals for their own athletes. Our head coach is from Bainville, we issue the contract and pay the coaching salary. Since we are already paying for the transportation & hotels at state, we do not make Bainville pay any of those expenses. This co-op would operate the same. Dave and I recommend the approval of this co-op for speech & drama in the 2025-2026 school year pending MHSA approval of our co-op application.

Robert and Patrick Kjelskus, along with Mrs. G. will be present at the meeting if you have more questions. Patrick is willing to be the assistant coach for Mrs. G. and Robert is getting his bus certification to be able to drive the speech and drama team.

**BOARD ACTION**

|          | Motion | Second | Aye | Nay | Abstain |
|----------|--------|--------|-----|-----|---------|
| Walker   |        |        |     |     |         |
| Petersen |        |        |     |     |         |
| Becker   |        |        |     |     |         |
| Steppler |        |        |     |     |         |
| Fox      |        |        |     |     |         |

**Mission**

Culbertson Public Schools are committed to providing opportunities for students in a safe and productive environment, to achieve their personal best, become responsible and productive citizens, and embrace lifelong learning in an ever-changing world.

**CULBERTSON PUBLIC SCHOOLS  
DISTRICTS 17 J/R/C  
BOARD AGENDA FACT SHEET**

**MEETING DATE:** 3-18-2025

**AGENDA ITEM #:** 21

**AGENDA TITLE:** Summer 2025 Drivers' Education Class

**SUMMARY:** Mr. Solem is willing to teach a summer course for Drivers' Education class. I recommend approval for Mr. Solem to teach this course.

**BOARD ACTION**

|          | Motion | Second | Aye | Nay | Abstain |
|----------|--------|--------|-----|-----|---------|
| Walker   |        |        |     |     |         |
| Petersen |        |        |     |     |         |
| Becker   |        |        |     |     |         |
| Steppler |        |        |     |     |         |
| Fox      |        |        |     |     |         |

**Mission**

Culbertson Public Schools are committed to providing opportunities for students in a safe and productive environment, to achieve their personal best, become responsible and productive citizens, and embrace lifelong learning in an ever-changing world.

**CULBERTSON PUBLIC SCHOOLS  
DISTRICTS 17 J/R/C  
BOARD AGENDA FACT SHEET**

**MEETING DATE:** 3-18-2025

**AGENDA ITEM #:** 22

**AGENDA TITLE:** Extra-curricular Coaching Contract

**SUMMARY:** We have over 50 kids signed up for elementary & JH track this season. Currently we only have Terri Sansaver and Steve Baldwin coaching elementary and JH track. Dave and I recommend Jenna Bowker for assistant Elementary/JH track coach for 2025.

**BOARD ACTION**

|          | Motion | Second | Aye | Nay | Abstain |
|----------|--------|--------|-----|-----|---------|
| Walker   |        |        |     |     |         |
| Petersen |        |        |     |     |         |
| Becker   |        |        |     |     |         |
| Steppler |        |        |     |     |         |
| Fox      |        |        |     |     |         |

**Mission**

Culbertson Public Schools are committed to providing opportunities for students in a safe and productive environment, to achieve their personal best, become responsible and productive citizens, and embrace lifelong learning in an ever-changing world.

**CULBERTSON PUBLIC SCHOOLS  
DISTRICTS 17 J/R/C  
BOARD AGENDA FACT SHEET**

**MEETING DATE:** 3-18-2025

**AGENDA ITEM #:** 23

**AGENDA TITLE:** Resolution for Disposal of Property

**SUMMARY:** Please see the attached resolution that requires board action.

**BOARD ACTION**

|          | Motion | Second | Aye | Nay | Abstain |
|----------|--------|--------|-----|-----|---------|
| Walker   |        |        |     |     |         |
| Petersen |        |        |     |     |         |
| Becker   |        |        |     |     |         |
| Steppler |        |        |     |     |         |
| Fox      |        |        |     |     |         |

**Mission**

Culbertson Public Schools are committed to providing opportunities for students in a safe and productive environment, to achieve their personal best, become responsible and productive citizens, and embrace lifelong learning in an ever-changing world.



Nicole Simonsen <simonsenn@culbertson.k12.mt.us>

## disposal of property

1 message

Mike Olson <olsonm@culbertson.k12.mt.us>

Wed, Mar 12, 2025 at 1:13 PM

To: Nicole Simonsen <simonsenn@culbertson.k12.mt.us>

|   |                       |                   |            |      |      |                    |        |    |          |
|---|-----------------------|-------------------|------------|------|------|--------------------|--------|----|----------|
| 1 | HP Probook 6570b      | Room-210Laptop    | 5CB30801WB | 210  | 2013 | Solem              | Win 10 | \$ | 1,111.00 |
| 1 | HP 8300 Elite         | Room-333-2        | MXL3060XNN | 333  | 2013 | B. Nielsen         | Win 10 | \$ | 1,595.00 |
| 1 | HP 8300 Elite         | Room-333-1        | MXL3060XPB | 333  | 2013 | B. Nielsen         | Win 10 | \$ | 1,595.00 |
| 1 | HP 8200 Elite         | Mens Coaches Room | MXL22103Z5 | MCR  | 2012 | Men's Coaches Room | Win 10 | \$ | 1,500.00 |
| 1 | HP 6000 Pro AIO       | Room-303A         | MXL12839DK | 303A | 2011 | Pfeifer            | Win 10 | \$ | 1,500.00 |
| 1 | HP 8200 Elite AIO     | Room-308          | MXL2240648 | 308  | 2012 | Manning            | Win 10 | \$ | 1,500.00 |
| 1 | ProBook6570b          | BPA-HP6570        | 5CB32315FJ | 107  | 2013 | Forbregd           | Win 10 | \$ | 1,000.00 |
| 1 | Lenovo ThinkPad T440  | Room-201Laptop    | PC-02XW58  | 122  | 2020 | Dehner             | Win 10 | \$ | 500.00   |
| 1 | Dell Optiplex 9020    | Room-122          | 8NJ1HB2    | 122  | 2019 | Dehner             | Win 10 | \$ | 450.00   |
| 1 | HP Compaq 8200sff     | Room-303B         | 2UA2110ZR7 | 303B | 2018 | JOM                | Win 10 | \$ | 1,500.00 |
| 1 | Dell Optiplex 9020    | Room-322          | 12P1287    | 322  | 2019 | T. Nielsen         | Win 10 | \$ | 450.00   |
| 1 | Elite 800 G1 i5       | Room-324-2        | 2UA4200ZMF | 324  | 2014 | Berwick            | Win 10 | \$ | 1,010.00 |
| 1 | Lenovo Think Pad T440 | Choir Department  | PC0A76V1   | 308  | 2020 | Pfeifer            | Win10  | \$ | 350.00   |

--

Mike Olson  
6-12 Principal/Technology Coordinator  
Culbertson Schools  
406-787-6241

### PRIVILEGED AND CONFIDENTIAL INFORMATION:

The information contained in this electronic transmission, and any documents attached hereto, may contain information that is legally privileged and confidential. The information is intended only for the use of the recipient(s) named above. If you have received this electronic message in error, please notify the sender and delete the electronic message. Any disclosure, copying, distribution or the taking of any action in reliance on the contents of the information received in error is strictly prohibited.

**MODEL DISPOSAL OF PROPERTY RESOLUTION**

WHEREAS, Section 20-6-604, Montana Code Annotated, provides in pertinent part: (1) Whenever the trustees of a district determine that a site, building, or any other real or personal property of the district is or is about to become abandoned, obsolete, undesirable, or unsuitable for the school purposes of the district, the trustees may sell or otherwise dispose of the real or personal property. If a decision to sell or dispose of property is made, the trustees shall adopt a resolution to sell or otherwise dispose of the district real or personal property because it is or is about to become abandoned, obsolete, undesirable, or unsuitable for the school purposes of the district. (2) The resolution may not become effective for 14 days after the notice required in subsection (3) is made. (3) The trustees shall provide notice of the resolution in the manner required for school elections in 20-20-204.

WHEREAS, pursuant to Section 20-6-604, Montana Code Annotated, the Board of Trustees of Culbertson School District, has found that miscellaneous technology equipment is obsolete, undesirable, or unsuitable for school purposes;

NOW, THEREFORE, BE IT RESOLVED, the Board of Trustees of Culbertson School District, shall place the following real property on the open market, advertise the real property as being for sale and sell the same if a qualified buyer makes an acceptable offer to the District:

BE IT FURTHER RESOLVED, in accordance with District practice and as required by Sections 20-6-604 and 20-20-204, Montana Code Annotated, this Resolution shall be posted in three different places in the district and published in (insert name of newspaper), the newspaper of general circulation in the District.

BE IT FURTHER RESOLVED, the resolution shall become effective fourteen (14) days after such publication and posting if, in accordance with Section 20-6-604, Montana Code Annotated, no taxpayer appeals this Resolution prior to April 4, 2025, by filing a verified petition with the Clerk of the District Court setting out in detail the objections to the adoption of the Resolution or the disposal of the property and serving a copy of such petition upon the School District.

DATED this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_

BOARD OF TRUSTEES  
Culbertson School District

By \_\_\_\_\_  
\_\_\_\_\_, Chairperson of the Board

ATTEST:

\_\_\_\_\_  
\_\_\_\_\_, Clerk of the Board

**CULBERTSON PUBLIC SCHOOLS  
DISTRICTS 17 J/R/C  
BOARD AGENDA FACT SHEET**

**MEETING DATE:** 3-18-2025

**AGENDA ITEM #:** 24

**AGENDA TITLE:** 2024-2025 Calendar—Use of Flex Day

**SUMMARY:** Our current 2024-2025 school calendar has 2 flex days built in and we have not needed either flex day. With CEA and board approval, I recommend the use of flex day #1 on Tuesday, April 22, 2025, which will add 1 more day to Easter break.

The CEA vote will be attached to this agenda item or presented at the board meeting.

Extra information: Our 2<sup>nd</sup> flex day is typically assigned to the day of District Track & Field for 5-12.

**BOARD ACTION**

|          | Motion | Second | Aye | Nay | Abstain |
|----------|--------|--------|-----|-----|---------|
| Walker   |        |        |     |     |         |
| Petersen |        |        |     |     |         |
| Becker   |        |        |     |     |         |
| Steppler |        |        |     |     |         |
| Fox      |        |        |     |     |         |

**Mission**

Culbertson Public Schools are committed to providing opportunities for students in a safe and productive environment, to achieve their personal best, become responsible and productive citizens, and embrace lifelong learning in an ever-changing world.

**CULBERTSON PUBLIC SCHOOLS  
DISTRICTS 17 J/R/C  
BOARD AGENDA FACT SHEET**

**MEETING DATE:** 3-18-2025

**AGENDA ITEM #:** 25

**AGENDA TITLE:** 2025-2026 High School District Permissive Levies

**SUMMARY:** Attached please find a resolution that Lora has prepared to show a projected increase in high school district mills for tuition. The projected increase will then be advertised for public comment prior to the potential approval of mill increases at the school board budget meeting in August.

**BOARD ACTION**

|          | Motion | Second | Aye | Nay | Abstain |
|----------|--------|--------|-----|-----|---------|
| Walker   |        |        |     |     |         |
| Petersen |        |        |     |     |         |
| Becker   |        |        |     |     |         |
| Steppler |        |        |     |     |         |
| Fox      |        |        |     |     |         |

**Mission**

Culbertson Public Schools are committed to providing opportunities for students in a safe and productive environment, to achieve their personal best, become responsible and productive citizens, and embrace lifelong learning in an ever-changing world.

**RESOLUTION of INTENT to IMPOSE an INCREASE in LEVIES  
Culbertson School Election, Culbertson MT**

As an essential part of its budgeting process, the Culbertson School Board of Trustees for School District No. 17J/R/C, Roosevelt and Richland Counties, State of Montana, is authorized by law to impose levies to support its budget. The Culbertson School Board of Trustees estimates the following increases/decreases in revenues and mills for the funds noted below for the next school fiscal year beginning July 1, 2025, using certified taxable valuations from the current school fiscal year as provided to the district:

| Fund                           | Estimated<br>Change in<br>Revenues | Estimated<br>Change in<br>Mills | Estimated<br>Impact,<br>Home of<br>\$100,000 | Estimated<br>Impact,<br>Home of<br>\$300,000 | Estimated<br>Impact,<br>Home of<br>\$600,000 |
|--------------------------------|------------------------------------|---------------------------------|----------------------------------------------|----------------------------------------------|----------------------------------------------|
| Elementary<br>Transportation   | \$0                                | 0                               | \$0                                          | \$0                                          | \$0                                          |
| Elementary<br>Tuition          | \$5,987                            | 1.84                            | \$0.83                                       | \$2.49                                       | \$4.98                                       |
| Elementary<br>Adult Education  | \$0                                | 0                               | \$0                                          | \$0                                          | \$0                                          |
| High School<br>Transportation  | \$0                                | 0                               | \$0                                          | \$0                                          | \$0                                          |
| High School<br>Tuition         | \$15,157                           | 1.84                            | \$2.49                                       | \$7.46                                       | \$14.91                                      |
| High School<br>Adult Education | \$0                                | 0                               | \$0                                          | \$0                                          | \$0                                          |

This estimation is based on the anticipation of fund reserves in sufficient levels to offset any increases in these permissively funded budgets for the 2025-2026 budget year and are based on current certified taxable valuations from the current school fiscal year.

As attested by:

Ian Walker  
Print Name of Board Chair

\_\_\_\_\_  
Signature of Board Chair

Lora Finnicum  
Print Name of District Clerk

\_\_\_\_\_  
Signature of District Clerk

DATED this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

**CULBERTSON PUBLIC SCHOOLS  
DISTRICTS 17 J/R/C  
BOARD AGENDA FACT SHEET**

**MEETING DATE:** 3-18-2025

**AGENDA ITEM #:** 26

**AGENDA TITLE:** 2025-2026 Elementary District Permissive Levies

**SUMMARY:** Attached please find a resolution that Lora has prepared to show a projected increase in elementary district mills for tuition. The projected increase will then be advertised for public comment prior to the potential approval of mill increases at the school board budget meeting in August.

**BOARD ACTION**

|          | Motion | Second | Aye | Nay | Abstain |
|----------|--------|--------|-----|-----|---------|
| Walker   |        |        |     |     |         |
| Petersen |        |        |     |     |         |
| Becker   |        |        |     |     |         |
| Steppler |        |        |     |     |         |
| Fox      |        |        |     |     |         |

**Mission**

Culbertson Public Schools are committed to providing opportunities for students in a safe and productive environment, to achieve their personal best, become responsible and productive citizens, and embrace lifelong learning in an ever-changing world.

**RESOLUTION of INTENT to IMPOSE an INCREASE in LEVIES**  
**Culbertson School Election, Culbertson MT**

As an essential part of its budgeting process, the Culbertson School Board of Trustees for School District No. 17J/R/C, Roosevelt and Richland Counties, State of Montana, is authorized by law to impose levies to support its budget. The Culbertson School Board of Trustees estimates the following increases/decreases in revenues and mills for the funds noted below for the next school fiscal year beginning July 1, 2025, using certified taxable valuations from the current school fiscal year as provided to the district:

| Fund                           | Estimated<br>Change in<br>Revenues | Estimated<br>Change in<br>Mills | Estimated<br>Impact,<br>Home of<br>\$100,000 | Estimated<br>Impact,<br>Home of<br>\$300,000 | Estimated<br>Impact,<br>Home of<br>\$600,000 |
|--------------------------------|------------------------------------|---------------------------------|----------------------------------------------|----------------------------------------------|----------------------------------------------|
| Elementary<br>Transportation   | \$0                                | 0                               | \$0                                          | \$0                                          | \$0                                          |
| Elementary<br>Tuition          | \$5,987                            | 1.84                            | \$0.83                                       | \$2.49                                       | \$4.98                                       |
| Elementary<br>Adult Education  | \$0                                | 0                               | \$0                                          | \$0                                          | \$0                                          |
| High School<br>Transportation  | \$0                                | 0                               | \$0                                          | \$0                                          | \$0                                          |
| High School<br>Tuition         | \$15,157                           | 1.84                            | \$2.49                                       | \$7.46                                       | \$14.91                                      |
| High School<br>Adult Education | \$0                                | 0                               | \$0                                          | \$0                                          | \$0                                          |

This estimation is based on the anticipation of fund reserves in sufficient levels to offset any increases in these permissively funded budgets for the 2025-2026 budget year and are based on current certified taxable valuations from the current school fiscal year.

As attested by:

Ian Walker  
Print Name of Board Chair

\_\_\_\_\_  
Signature of Board Chair

Lora Finnicum  
Print Name of District Clerk

\_\_\_\_\_  
Signature of District Clerk

DATED this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

**CULBERTSON PUBLIC SCHOOLS  
DISTRICTS 17 J/R/C  
BOARD AGENDA FACT SHEET**

**MEETING DATE:** 3-18-2025

**AGENDA ITEM #:** 27

**AGENDA TITLE:** 2025-2026 Certified Contracts

**SUMMARY:** After completing evaluations per the CBA, the administration team recommends the renewal of all certified contracts listed below:

**Tenured:** Shelly Panasuk, Lee Vandall, Russell Pfeifer, Pam Welch, Rhetta Wilson, Tiffany Nielsen, Brad Nielsen, Jimie Lou Morris, Angela Iverson, Darla Mogga, Courtney Forbregd, Jennessy Taberna, Theresa McDonald, Amy Berwick, Christina Olson, David Solem, Jeri Gustafson, Janelle Ator, Wendy Nickoloff

**Non-tenured:** Elizabeth Standley, Alyssa Hattlestad, Bill Carlisle, Milt Apple, Clayton Marchwick, April Wills, Sarah Schmidt, Kelly Evenson, Shelby Manning

**New Hire:** Sarah Helmuth (Elementary Education)

**BOARD ACTION**

|          | Motion | Second | Aye | Nay | Abstain |
|----------|--------|--------|-----|-----|---------|
| Walker   |        |        |     |     |         |
| Petersen |        |        |     |     |         |
| Becker   |        |        |     |     |         |
| Steppler |        |        |     |     |         |
| Fox      |        |        |     |     |         |

**Mission**

Culbertson Public Schools are committed to providing opportunities for students in a safe and productive environment, to achieve their personal best, become responsible and productive citizens, and embrace lifelong learning in an ever-changing world.

**CULBERTSON PUBLIC SCHOOLS  
DISTRICTS 17 J/R/C  
BOARD AGENDA FACT SHEET**

**MEETING DATE:** 3-18-2025

**AGENDA ITEM #:** 28

**AGENDA TITLE:** 2025-2026 Technology Systems Coordinator Contract

**SUMMARY:** The recommendation is to renew the Technology Systems Coordinator contract for Mike Olson.

**BOARD ACTION**

|          | Motion | Second | Aye | Nay | Abstain |
|----------|--------|--------|-----|-----|---------|
| Walker   |        |        |     |     |         |
| Petersen |        |        |     |     |         |
| Becker   |        |        |     |     |         |
| Steppler |        |        |     |     |         |
| Fox      |        |        |     |     |         |

**Mission**

Culbertson Public Schools are committed to providing opportunities for students in a safe and productive environment, to achieve their personal best, become responsible and productive citizens, and embrace lifelong learning in an ever-changing world.

**CULBERTSON PUBLIC SCHOOLS  
DISTRICTS 17 J/R/C  
BOARD AGENDA FACT SHEET**

**MEETING DATE:** 3-18-2025

**AGENDA ITEM #:** 29

**AGENDA TITLE:** 2025-2026 Junior High/High School Principal Contract

**SUMMARY:** The recommendation is to renew the JH/HS principal contract for Mike Olson.

**BOARD ACTION**

|          | Motion | Second | Aye | Nay | Abstain |
|----------|--------|--------|-----|-----|---------|
| Walker   |        |        |     |     |         |
| Petersen |        |        |     |     |         |
| Becker   |        |        |     |     |         |
| Steppler |        |        |     |     |         |
| Fox      |        |        |     |     |         |

**Mission**

Culbertson Public Schools are committed to providing opportunities for students in a safe and productive environment, to achieve their personal best, become responsible and productive citizens, and embrace lifelong learning in an ever-changing world.

**CULBERTSON PUBLIC SCHOOLS  
DISTRICTS 17 J/R/C  
BOARD AGENDA FACT SHEET**

**MEETING DATE:** 3-18-2025

**AGENDA ITEM #:** 30

**AGENDA TITLE:** 2025-2026 Curriculum Director Contract

**SUMMARY:** The recommendation is to renew the Curriculum Director Contract for Janessa Parenteau.

**BOARD ACTION**

|          | Motion | Second | Aye | Nay | Abstain |
|----------|--------|--------|-----|-----|---------|
| Walker   |        |        |     |     |         |
| Petersen |        |        |     |     |         |
| Becker   |        |        |     |     |         |
| Steppler |        |        |     |     |         |
| Fox      |        |        |     |     |         |

**Mission**

Culbertson Public Schools are committed to providing opportunities for students in a safe and productive environment, to achieve their personal best, become responsible and productive citizens, and embrace lifelong learning in an ever-changing world.

**CULBERTSON PUBLIC SCHOOLS  
DISTRICTS 17 J/R/C  
BOARD AGENDA FACT SHEET**

**MEETING DATE:** 3-18-2025

**AGENDA ITEM #:** 31

**AGENDA TITLE:** 2025-2026 Elementary Principal Contract

**SUMMARY:** The recommendation is to renew the Elementary Principal Contract for Janessa Parenteau.

**BOARD ACTION**

|          | Motion | Second | Aye | Nay | Abstain |
|----------|--------|--------|-----|-----|---------|
| Walker   |        |        |     |     |         |
| Petersen |        |        |     |     |         |
| Becker   |        |        |     |     |         |
| Steppler |        |        |     |     |         |
| Fox      |        |        |     |     |         |

**Mission**

Culbertson Public Schools are committed to providing opportunities for students in a safe and productive environment, to achieve their personal best, become responsible and productive citizens, and embrace lifelong learning in an ever-changing world.

**CULBERTSON PUBLIC SCHOOLS  
DISTRICTS 17 J/R/C  
BOARD AGENDA FACT SHEET**

**MEETING DATE:** 3-18-2025

**AGENDA ITEM #:** 32

**AGENDA TITLE:** Football Helmets

**SUMMARY:** Every 2 years we send the football helmets to Red Rock Sports to get reconditioned for the next season. This purchase needs board approval.

**BOARD ACTION**

|          | Motion | Second | Aye | Nay | Abstain |
|----------|--------|--------|-----|-----|---------|
| Walker   |        |        |     |     |         |
| Petersen |        |        |     |     |         |
| Becker   |        |        |     |     |         |
| Steppler |        |        |     |     |         |
| Fox      |        |        |     |     |         |

**Mission**

Culbertson Public Schools are committed to providing opportunities for students in a safe and productive environment, to achieve their personal best, become responsible and productive citizens, and embrace lifelong learning in an ever-changing world.

# RED ROCK SPORTING GOODS

# Invoice

PO BOX 1117 700 S. HAYNES AVE  
MILES CITY, MT 59301  
1-800-367-5560, 406-232-2716, FX 232-7105  
e-mail reps@redrocksportinggoods.com

| Date     | Invoice |
|----------|---------|
| 3/3/2025 | 30033   |

|                                                                   |
|-------------------------------------------------------------------|
| <b>Bill To</b>                                                    |
| CULBERTSON HIGH SCHOOL<br>423 FIRST AVE W<br>CULBERTSON, MT 59218 |

|                                                                          |
|--------------------------------------------------------------------------|
| <b>Ship To</b>                                                           |
| DAVE SOLEM<br>406-787-6241<br>VARSITY FOOTBALL<br>HELMET RECERTIFICATION |

| P.O. Number | Terms  | Rep | Ship     | Via | F.O.B. | Project |
|-------------|--------|-----|----------|-----|--------|---------|
|             | Net 30 | C   | 3/3/2025 |     |        |         |

| Quantity | Item Code | Description                                 | Price Each | Amount   |
|----------|-----------|---------------------------------------------|------------|----------|
| 60       | Charge    | Recertification on Varsity Football Helmets | 58.00      | 3,480.00 |
|          |           | helmets gold, facemasks purple              |            |          |
| 4        | Charge    | F7 Lateral Liner TPU                        | 64.00      | 256.00   |
| 6        | Charge    | F7 TPU Crown Liner                          | 49.95      | 299.70   |
| 6        | Charge    | F7 LX1 Lateral Air Liner LG                 | 77.00      | 462.00   |
| 3        | Charge    | Facemask Recoat Purple                      | 35.00      | 105.00   |
| 1        | Charge    | UPS Out                                     | 380.00     | 380.00   |
| 1        | Charge    | UPS Back In                                 | 370.00     | 370.00   |

Thank you for your business.

**Total** \$5,352.00

**CULBERTSON PUBLIC SCHOOLS  
DISTRICTS 17 J/R/C  
BOARD AGENDA FACT SHEET**

**MEETING DATE:** 3-18-2025

**AGENDA ITEM #:** 33

**AGENDA TITLE:** 1<sup>st</sup> Reading of Policies

**SUMMARY:** The following policies are being recommended for approval for the first reading. They will then be posted for 4 weeks and brought to you at the April board meeting for a second reading. This policy and form lay the foundation for providing early literacy interventions in our community if we can find a certified teacher for the position.

**-Policy 2165: Early Literacy Targeted Interventions**

\*Janessa and I recommend leaving all 3 options in the policy. Our goal is to provide option 1: in person, half-day early literacy interventions—this will only be possible if we can find a certified teacher for the position. Keeping option 2 allows us to support early literacy interventions at home supported by funding from the state. Keeping option 3 allows us to provide early literacy interventions for students age 5-not yet completed 3<sup>rd</sup> grade if we find certified staff willing to do so during the summer.

**-Policy 2165F: Early Literacy Targeted Intervention Consent Form**

\*This form accompanies the policy to get required parental consent to assess students in the qualifying age range.

**BOARD ACTION**

|          | Motion | Second | Aye | Nay | Abstain |
|----------|--------|--------|-----|-----|---------|
| Walker   |        |        |     |     |         |
| Petersen |        |        |     |     |         |
| Becker   |        |        |     |     |         |
| Steppler |        |        |     |     |         |
| Fox      |        |        |     |     |         |

**Mission**

Culbertson Public Schools are committed to providing opportunities for students in a safe and productive environment, to achieve their personal best, become responsible and productive citizens, and embrace lifelong learning in an ever-changing world.

## **INSTRUCTION**

### Early Literacy Targeted Interventions

#### Purpose and Goals

The Board of Trustees finds the ability to read at or above grade level is essential for educational success. The purposes of this policy are to:

- (a) provide parents with voluntary early literacy interventions for their children;
- (b) increase the number of children in the District who are reading proficient at the end of 3rd grade and in so doing help those children develop their full educational potential pursuant to Article X, section 1(1), of the Montana Constitution; and
- (c) foster a strong economic return for the state on early literacy investment through enhancing the District's skilled workforce and decreasing future reliance on social programs and the criminal justice system.

The Board of Trustees intends to collaborate with the Board of Public Education and Office of Public Instruction to achieve the purposes of this policy by gathering, analyzing, and making available outcome data and by continually refining the interventions to increase the efficacy and efficiency of each intervention.

#### Compliance

The early literacy targeted intervention strategies, programs, and services established, authorized, and implemented by this policy shall be in accordance with early childhood education standards at Title 10 Chapter 63 ARM. The early literacy targeted intervention strategies, programs, and services established, authorized, and implemented by this policy shall include, at minimum:

- (a) ongoing evaluation of student progress used to tailor instruction to specific student needs;
- (b) strategies to encourage, enhance, and honor parental involvement;
- (c) methods to employ and assign qualified staff to deliver programming who have completed a fingerprint based criminal background check in accordance with Policy 5120 and Policy 5122 and receive regular professional development in accordance with Policy 5121;
- (d) adherence to eligibility standards;
- (e) organization, when applicable, of classrooms which satisfy physical, supervision, safety, and capacity standards; and
- (f) dedicated Trustee and administrative leadership in accordance with Policy 6110.

The District's jumpstart program shall take place during the time between the end of one school calendar year and the start of the next school calendar year, as set by the Board of Trustees in accordance with Policy 2100, preceding a child's entry into kindergarten, 1st grade, 2nd grade, or 3rd grade. The jumpstart program shall be at least 4 weeks in duration and provide at least 120 instructional hours. The jumpstart program shall be designed in a manner to increase the likelihood of a child being evaluated at the end of the ensuing school year to be at or above a trajectory leading to reading proficiency at the end of 3rd grade.

Reporting and Funding (SELECT PROVISIONS CONSISTENT WITH ABOVE SECTION)

The Board of Trustees authorizes the District administration to include an eligible child participating in a classroom-based program in accordance with this policy in enrollment counts for the purpose of ANB calculations in the manner described in Policy 3121.

The Board of Trustees authorizes the District administration to report the number of eligible children participating in a home-based program to superintendent of public instruction for purposes of receiving payment for provided programming.

The Board of Trustees authorizes the District administration to include an eligible child participating in a jumpstart program in accordance with this policy in enrollment counts on a quarter-time basis for the purpose of ANB calculations in the manner described in Policy 3121.

The Board of Trustees shall monitor the early literacy intervention programs and authorizes the District administration to report annually to the superintendent of public instruction on the efficacy of the program no later than July 15 of each year.

Cross Reference:     Policy 2100 – School Calendar  
                             Policy 3121- Enrollment and Attendance Calculation  
                             Policy 5120- Hiring Practices  
                             Policy 5121 –Professional Development  
                             Policy 5122 -Fingerprint Background Checks  
                             Policy 6110- Superintendent Responsibilities

Legal Reference:     Article X, section 1(1), of the Montana Constitution  
                             Title 20, Chapter 7, Part 18 – Early Literacy Targeted Interventions  
                             Title 10 Chapter 63 ARM – Early Childhood Standards  
                             Section 20-9-311, MCA – Calculation of ANB

---

Policy History:

Adopted on:

Reviewed on:

Revised on:

## Policy 2165F – Early Literacy Targeted Intervention Consent

Dear Parent/Guardian,

The School District is providing notice required under the provisions of District Policies 2132, 2158, and 2165; Title 20, Chapter 7, Part 18, MCA; and Title 40, Chapter 6, Part 7, MCA. Copies of these provisions are available upon request. This notice is being provided to inform you of the opportunity to have your child evaluated for an early literacy targeted intervention programs and services which will be provided to children as described in Policy 2165 whose parents who provide written consent.

### Notice of Your Rights

This notice is intended to inform parents that the following early literacy evaluation will be provided at the school: \_\_\_\_\_. This evaluation will be provided on \_\_\_\_\_ at \_\_\_\_\_ in \_\_\_\_\_.

As a parent/guardian of a student, you have the right to authorize your child to attend or receive the evaluation in accordance with Montana law and District policy by completing, signing, and submitting the attached form prior to the date identified in the above notice.

### Early Literacy Evaluation Consent Form

A family who wants their student to receive an early literacy evaluation offered at the school may provide consent to such evaluation by completing this form.

I, \_\_\_\_\_, Parent or Guardian of, \_\_\_\_\_, request my child receive an early literacy evaluation for \_\_\_\_\_ to be held at the above noted date and time. This request will be handled in a manner consistent with the methods identified by the School District as specified in of District Policies 2132, 2158, and 2165; Title 20, Chapter 7, Part 18, MCA; and Title 40, Chapter 6, Part 7, MCA. The results of the evaluation will be provided to the parent.

I understand my student will receive the early literacy evaluation. I also understand my student may be eligible receive any services from school district staff based on the results of the evaluation. I understand I will be provided information about those services prior to my child receiving any literacy services. I agree to accept responsibility for my student's participation in the evaluation and services. Participation is strictly voluntary.

A student seeking such services whose parents have not completed this form will not receive the evaluation.

I acknowledge I have received notification of my rights in this area under District Policies 2132, 2158, and 2165; Title 20, Chapter 7, Part 18, MCA; and Title 40, Chapter 6, Part 7, MCA and have been provided an opportunity to review related information and materials on this topic.

I provide consent for my student to receive the evaluation described above at the School District.

\_\_\_\_\_  
Parent

\_\_\_\_\_  
Date

**Received by:**

\_\_\_\_\_  
School Official

\_\_\_\_\_  
Date

