

MANHATTAN PUBLIC SCHOOLS

VACANCY ANNOUNCEMENT

JOB TITLE:

Pre K-12 Speech Pathologist

SALARY RANGE:

2024-25: \$38,326 - \$56,309 determined by education and experience; 2025-26 TBD.

POSTING DATE:

03/13/2025

START DATE:

2025-26 School Year

POSITION SUMMARY:

We are seeking a passionate and skilled speech language pathologist to join our team. This position is responsible for providing speech and language services to students in preschool through high school aged students. The SLP works collaboratively with educators, families, and other specialists to participate in Child Find activities, conduct comprehensive speech and language evaluations, interpret assessment results, and make recommendations for eligibility for special education services. The speech pathologist will provide direct services to students who qualify for speech/language services as well as consult and collaborate with classroom teachers. This position is responsible for maintaining accurate and timely records, including progress reports and Medicaid billing documentation. This position also requires compliance with federal, state, and district policies related to special education services.

DESIRED MINIMUM QUALIFICATIONS:

Successful applicants will be expected to follow the Standards of the Montana Office of Public Instruction (OPI) and be appropriately licensed and endorsed in accordance with state statutes and Board of Public Education rules. Will demonstrate an understanding of child and adolescent communication disorders, be able to relate to and work with children and/or adolescents, write reports and business correspondence, and effectively present information and respond to questions from students, parents, staff, and the community. Will need to handle stressful situations, maintain confidentiality of employment and student matters and effectively manage time and responsibilities.

REPORTING RELATIONSHIP:

Reports to the Special Education Director.

TERMS OF EMPLOYMENT:

1. This position is a 1.0 FTE, 166-day contract days based on a 4-day school week calendar.
2. Position qualifies for insurance and retirement benefits.

Collective bargaining agreement is available at school website, or use this [link](#)

CLOSING DATE:

Open Until Filled

EQUAL EMPLOYMENT OPPORTUNITY:

Manhattan School District #3 is an equal opportunity employer and does not discriminate in regards to race, color, religion, nationality, sex, age, marital status, or disability.

APPLICATION PROCEDURE:

Complete a certified application which is available on the school website www.rollontigers.org/employment or in the Manhattan School District Office. Please provide your application, resume, three letters of recommendation, along with a copy of your Montana Speech Language Pathologist license to Manhattan District Office, or you may email or mail your documents. Please address all documents to Kristie Pierce, Special Education Director. Upon recommendation for hire, candidates will be provided a packet of payroll forms to include a fingerprint background check.

CONTACT INFORMATION:

Email all application materials to info@mhstigers.org or mail to Manhattan School District Office, Attn: Kristie Pierce, Special Education Director, PO Box 425, Manhattan, MT 59741.