

JAMESTOWN PUBLIC SCHOOL
Regular Meeting
Official Minutes

School board new board member orientation meeting on Monday, January 20, 2025 at 4:30 pm in the district office conference room.

School board meeting on Monday, January 20, 2025, at 5:30 pm in the Thompson Community room at the Middle School, 203 2 Ave SE, Jamestown, ND.

Present: Heidi Larson, President, Dan Tweten, Vice President, Jamie Bear, Owen McKenna, Jacob Meier, Aaron Roberts, Jason Rohr, Steve Veldkamp, Superintendent, Robert Lech and Kristi Grounds, Business Manager.

Guests: Cindy Wall and Denise Koble.

President Larson called the meeting to order and welcomed the audience, Jason Linz, Jamestown Video and Amy Neustel, Administrative Assistant.

Aaron Roberts declared a conflict of interest on teacher negotiations because his wife is a teacher.

Jacob Meier declared a conflict of interest on teacher negotiations because his wife is a teacher.

Mrs. Gleason moved, seconded by Mr. Roberts to approve the consent agenda which consisted of December 16, 2024 regular board meeting minutes, January 9, 2025 school board retreat minutes, payment of bills, pledged securities, submission of Career and Technology Center Technical Grant, Kindergarten Transition Grant and Gear Up Grant for the High School, December 9, 2024 Health Insurance committee meeting minutes, December enrollment report, Agreement for Kristen Lynch with St. John's Academy, participation agreement into the cooperative purchasing connection for food service. Roll call with unanimous "yes" vote. Motion carried.

Mr. Tweten reported on the school board retreat. The board toured the Career and Technology Center childcare addition which is a nice addition for the staff. The board discussed the conflict of interest policy. The board reviewed the facility information, budget, enrollment, and feedback from the community. The board felt they did have enough information to make a decision.

Mr. Gehlhar reported on Strategic Focus1: Culture of Learning Goal 1. Jamestown Public Schools want to support a healthy environment. Surveys were done to review the culture by building, district, student, parents and staff. Reviewing responses from the first survey and comparing to second survey. There are areas to work on improving for next year. Mr. Tweten moved, seconded by Mr. McKenna to approve the Strategic Focus1: Culture of Learning Goal 1. Roll call with unanimous "yes" vote. Motion carried.

Mindi Schmitz, Executive Director of the Jamestown Fine Arts Center, reported on the partnership with Jamestown Public Schools with Artist in Residence Program. The Arts Center is launching another partnership with JPS, a culinary arts program for students which should be opening in the fall of 2025. The Arts Center was awarded a 2-year grant for an Art Therapy Program. This therapy program is to improve over all mental health. They will be working with 6-7 grade students this spring and expand to more age groups in the fall. The Arts Center would like to continue this program after September 2026 with

support from Jamestown Public Schools. Ms. Schmitz thanked the school board for their work and the community support from the District.

Dr. Lech reported the our food service staff worked quickly to assist University of Jamestown to provide a place to prepare meals for their students due to a fire in their dining and kitchen areas.

Dr. Lech reported it is board appreciation month and stated our board is a great model for other boards. He thanked the members for all the work they do for Jamestown Public Schools and the community.

Dr. Lech reported on the Equitable Title IV services agreement with St. John's Academy.

Dr. Lech reported on the Department of Instructions decision to change the calculations for Title I funding. This model will impact many districts with a decrease in funding.

Dr. Lech shared the negotiation timeline and reminded board members of possible executive session on the agenda until negotiations is completed.

Dr. Lech shared a list of several Legislative bills to watch. He will highlight important ones to watch as things move forward.

Dr. Lech spotlighted Tiffany Dawson, who was awarded Special Education Teacher of the Year, JoLene Barnick, who was awarded Paraprofessional of the Year and Kathi Fischer, who was awarded Humanitarian of the Year. Congratulations to all on this honor from the ND Council of Exceptional Children.

Mr. Roberts moved, seconded by Mr. Veldkamp to approve the coop agreements in baseball, girls basketball, boys and girls cross country, football, boys and girls golf, gymnastics, boys and girls hockey, boys and girls soccer, softball, boys and girls swim/dive, boys and girls tennis, volleyball and boys wrestling with Victory Christian School. Roll call with mahority "yes" vote. Mr. McKenna voted no. Passed 8-1. Motion carried.

Mr. Tweten moved, seconded by Mrs. Gleason to retire Washington Elementary from active service after the school year, before the 2025-2026 school year. Mr. Roberts moved to amend the motion to add no action on the assets pending long or short-range planning and without any reduction in force. Mr. Tweten seconded the amendment. Roll call vote: Larson, yes; Rohr, yes; Meier, yes; Tweten, yes; Roberts, yes; Veldkamp, yes; Gleason, yes; McKenna, yes; Bear, yes. Add an amendment to previous motion, passed 9-0. Motion carried. Many board members reported their decision was made with the information brought to the board from various committees over many months of work. This decision addresses one of the problems at present, decreasing enrollment. The board will need to address the funding shortfall and aging facilities. Dr. Lech will begin working on surveys to parents, organize staffing for 2025-2026, review the boundary study and work on student relocation plans. Roll call vote: Bear, yes; Larson, yes; Rohr, yes; Meier, yes; Tweten, yes; Roberts, yes; Veldkamp, yes; Gleason, yes; McKenna, yes. Passed 9-0. Motion carried.

Mr. Veldkamp moved, seconded by Mr. Tweten to approve the Hillerud Construction bid for the James Valley Career and Technology expansion project in the amount of \$1,415,842.00. Roll call with unanimous "yes" vote. Motion carried.

Mr. Roberts moved, seconded by Mr. McKenna to approve the TriMark bid for the Culinary Arts Project in the amount of \$142,130.00. Roll call with unanimous “yes” vote. Motion carried.

Mrs. Grounds provided the general fund balance and monthly financial reports for the board to review.

Mrs. Bear moved seconded by Mr. Veldkamp to approve the extended contract of 20 days for Teresa Olson for the 2025-2026 school year. Roll call with unanimous “yes” vote. Motion carried.

Mr. Tweten moved, seconded by Mrs. Gleason to approve Commercial Drive License Instructor and Culinary Arts Instructor positions for the James Valley Career and Technology Center for the 2025-2026 school year. Roll call with unanimous “yes” vote. Motion carried.

Mr. Veldkamp moved seconded by Mr. McKenna to approve the notice of intent to negotiate and unit descriptions for the Jamestown Administrators and Jamestown Education Association. Roll call with unanimous “yes” vote. Motion carried.

Mr. Tweten moved, seconded by Mr. Veldkamp to approve the rescinding of IAD (Disposal of School Real Estate) policy, the first reading of IAD (Sale of District Real Property) policy, amended FDE(Education of Special Education Students/Students with Disabilities) policy, review of FDE-E (504 Student, Parent, Evaluation and Exit Forms), and amended ACBC (Use of Animals in District Schools & in Curricular Programs) policy. Roll call with unanimous “yes” vote. Motion carried.

Mr. Rohr moved, seconded by Mrs. Gleason to approve the tuition agreements for 2-1st, 1- 3rd, and 1- 5th grade Jamestown students to attend Montpelier Public School for the 2024-2025 school year. Roll call with unanimous “yes” vote. Motion carried.

No further business, President Larson adjourned the meeting.

GENERAL FUND			
AMAZON.COM	10,347.93	LEAF	2,745.00
ANDERSON, JADA	208.00	LEARNWELL	643.50
ANDERSON, LUKE	30.00	LECH, ROBERT	30.00
ANNE CARLSEN CENTER	140,473.49	LIFESTYLE APPLIANCE	175.00
ARMITAGE, MICHAEL	56.13	MAHONEY, HALSEY	23.00
AVAS FLOWERS	106.82	MARCO TECHNOLOGIES LLC	3,337.47
BACKGROUND INVESTIGATION BUREAU	134.00	MASTER TEACHER INC	89.95
BATA, BRANDON	30.00	MEISSNER, JEFF	30.00
BLAIS MICROSCOPE COMPANY LLC	465.00	MENARDS OF JAMESTOWN	524.11
CAROLINA BIOLOGICAL SUPPLY	1,603.78	MONTANA DAKOTA UTILITIES	14,715.53
CARPENTER, KIMBERLY	22.00	MOORHEAD AREA PUBLIC SCHOOLS	10,434.00
CASHWISE	287.85	NAPA AUTO PARTS OF JAMESTOWN INC	272.66
CENTRAL VALLEY HEALTH DISTRICT	4,300.00	NATIONAL ARCHERY SCHOOLS PROGRAM	752.00
CHAT GPT	80.00	ND ATTORNEY GENERAL	250.00
CITY OF JAMESTOWN	10,899.88	ND CENTER FOR DISTANCE EDUCATION	518.00
CITY OF JAMESTOWN	18,405.17	ND COUNCIL EDUC LEADERS	525.00
COLE PAPERS INC	5,491.84	ND DEPT OF ENVIRONMENT QUALITY	115.00
COLUMN SOFTWARE PBC	1,025.24	NDCA	60.00
CONNECT THERAPY LLC	39,507.06	NELSON, TAMMY	3.75
CONNELL, JUSTIN	30.00	OSLUND, ANDREW	68.73
COUNTRY GARDENS	225.58	OTTERTAIL POWER CO	29,895.65
DACOTAH PAPER CO	422.05	PETTYS, QUENTIN	54.46
DAKOTA BOYS AND GIRLS RANCH	9,660.00	PITNEY BOWES	1,000.00
DAKOTA CENTRAL	4,703.54	RAINBOW GAS COMPANY	6,485.34
DAKOTA DUST TEX INC	693.75	RECORD KEEPERS LLC	52.88
DALBOL FLOWERS & GIFTS INC	49.98	RECYCLING CENTER OF ND LLC	659.00
DAN POLAND MACHINE INC	38.49	ROBERTS, AARON	134.00
		RSP & ASSOCIATES	13,500.00

DELANEY, CAROL	238.79	SALISBURY, KAIDEN	43.20
DELZER, EDDY	30.00	SANFORD HEALTH EMS EDUCATION	388.50
DIFFIT INC	14.99	SCHERBENSKE INC	8,957.50
DILLMAN, JACE	30.00	SCHMIDT, SHERRY	30.00
DONS HOUSE OF FLOWERS	60.00	SCHMITT MUSIC COMPANY	57.10
ECKROTH MUSIC COMPANY	1,375.75	SCHOCK HARR, CHANTEL	165.38
EVENTBRITE INC	69.52	SCHOOL SPECIALTY INC	425.44
EXTRA VALUE CHECKS	114.35	SEDLER, CANDACE	134.00
FARMERS UNION COOP OIL CO	93.90	SOFTWARE UNLIMITED INC	2,967.00
FARSTAD OIL	3,587.33	SOUTH EAST EDUCATION COOPERATIVE	29,000.00
GEHLHAR, ADAM	30.00	SPIRITS BAR & GRILL	40.35
GOPHER SPORT	2,921.45	STEAM BROTHERS	1,042.00
GROUND, KRISTI	30.00	STEINS INC	233.86
HAMPTON INN AND SUITES BY	407.00	STILWELL, MARK	30.00
HAMPTON INN-FARGO	231.55	SUN LIFE	105.93
HARLOW'S SCHOOL BUS SERVICE INC	71,286.75	T-MOBILE USA INC	161.32
HAWKINS INC	3,869.29	TARGET.COM	209.86
HEINERT, DARBY	186.00	TRANSLATELIVE LLC	9,996.00
HUGO'S #9	142.02	TRUMBAUER, JOSEPH	60.00
INFORMATION TECHNOLOGY DEPT	735.00	ULINE INC	82.89
INTERSTATE ALL BATTERY CENTER	555.90	VALLEY PLAINS EQUIPMENT	50.92
JAMES RIVER SPECIAL EDUCATION	78,089.18	VAN BERKOM, ERIC	30.00
JAMESTOWN PLUMBING HEATING AC	191.95	VILLAGE FAMILY SERVICE CENTER	5,417.00
JAMESTOWN PUBLIC SCHOOL	806.48	WALMART COMMUNITY	880.74
JAMESTOWN PUBLIC SCHOOL	289.69	WEGNER, JEROME	30.00
JAMTGAARD, CODY	20.90	WEX HEALTH INC	166.95
JONNY B'S BRICKHOUSE	668.59	WIDMER ROEL PC	1,433.76
KRUEGER, LISA	9.38	Fund Total:	564,617.07
BUILDING FUND		MARCO TECHNOLOGIES LLC	1,480.18
ELITE HEATING AND AIR	5,757.70	STUTSMAN COUNTY TREASURERS	216,581.18
ENVIRONMENTAL ABATEMENT SERVICES	1,250.00	Fund Total:	225,069.06
DEBT SERVICE FUND			
BANK OF NEW YORK MELLON	30,417.50	Fund Total:	30,417.50
STUDENT ACTIVITY			
701 APPAREL LLC	636.69	KIRKEBY, BENJAMIN	182.00
ADOBE	32.24	KNOLL, ROSS	343.00
ALLARD TROPHY CO	15.00	KULM PUBLIC SCHOOL	456.00
AMAZON.COM	986.87	LARIMORE PUBLIC SCHOOL DISTRICT	325.00
ANDERSON, GRACE	95.00	LHASA OMS INC	28.43
ANDERSON, SHEILA	141.90	LISBON PUBLIC SCHOOLS	150.00
ASTORIA HOTEL & EVENT CENTER	891.00	MANDAN PUBLIC SCHOOL DIST	500.00
BAKER, XAVIER	667.70	MEYER, MARY	302.00
BECKER, NICHOLAS	479.00	MILLER, CAYLEB	150.00
BIRDY BOUTIQUE LLC	5,850.00	MOSER, BRETT	420.00
BISMARCK PUBLIC SCHOOL DIST 1	900.00	MURCHIE, DYLAN	560.00
BSN SPORTS LLC	1,575.00	ND FARMERS UNION	1,950.00
BURLESON, JACOB	200.00	ND HIGH SCHOOL COACH ASSN	120.00
CARIBOU COFFEE	35.72	NDSU	250.00
CASEY'S GENERAL STORE #3355	58.56	NEIGUM, MADELINE	351.40
CDW GOVERNMENT	1,014.94	NEIS SERVICES INC	21,389.70
CENEX	130.00	O'NEILL, SHAWN	600.00
CLASS TEAM BUILDING	59.00	OBERG, GABRIELA	75.00
CLIFFKEEN.COM	1,420.00	OLIVE GARDEN RESTAURANTS	432.89
COMFORT SUITES FARGO	1,032.00	PIEHL, DEVIN	210.00
COOK, PAMELA	270.66	POPPLERS MUSIC INC	404.86
CUCCIA, LYNNE	450.80	QUALITY INN BISMARCK	1,287.00
DAKOTA ASSEMBLIES INC	500.00	QUICHOCHO II, BOYA	650.00
DAKOTA CENTRAL	64.62	RIEDELSEL, TYLER	410.80
DELZER, EDDY	235.00	ROALDSON, JAMES	30.00
DENNYS PIZZA INN	250.04	ROMSDAL, EASTON	457.00
DOC HOLLIDAY'S ROADHOUSE	588.85	RSCHOOL TODAY	950.00
DOMINO'S PIZZA	137.59	RUFF, JOHN	315.00
DUTTENHEFER, KYRAH	358.40	SCHIELE, JEREMEY	405.00
ECKART, CHRISTOPHER	455.00	SCHNEIDER, RYAN	266.00
ECKROTH MUSIC COMPANY	(19.50)	SCHWINGLER, BRITTANY	45.00

ECONO LODGE OF GRAND FORKS	2,209.87	SKUNBERG, ERIC	815.00
EDWARDSON, REED	17.50	SPARK HOCKEY .COM	307.94
ELI-REIDBURN, CASSANDRA	150.00	SUNSHINE TRAVEL COMPANY INC	18,850.00
EVERSPRING INN & SUITES BSMK	2,376.00	SUTTLE, LINN	26.93
FABIAN, JESSICA	82.00	THIELGES, BRETT	105.00
FENWORKS INC	1,800.00	THOMPSON, GAGE	901.80
FM HOCKEY OFFICIALS ASSOCIATION FORUM	2,074.60	TIGER MEDICAL	538.73
FRITZ, BETH	19.99	TJ MAXX	26.96
GALL, KEVIN	187.00	TRAINING ROOM INC	374.61
GEE, CYNTHIA	500.00	TRUMBAUER, JEFF	390.00
GERRELLS SPORTS CENTER INC	370.00	TWO RIVERS PRINTING	303.00
GRAND FORKS LODGE	380.99	UKESTAD, MARK	315.00
GRENDLER, SYDNEY	1,980.00	UNISON BANK	10,815.00
HAGLUND, BRET	95.00	UNIVERSITY OF JAMESTOWN SOFTBALL	100.00
HARLOW'S SCHOOL BUS SERVICE INC	111.00	UNIVERSITY OF JAMESTOWN	1,000.00
HARTY, EVAN	21,192.07	UNIVERSITY OF MARY	358.00
HAZELTON-MOFFIT-BRADDOCK PUBLIC HEMMER, KATHERINE	200.00	US DRY NEEDLING DISTRIB	61.85
HENDERSON, CASEY	342.00	VALLEY CITY PUBLIC SCHOOL	500.00
HIGHLAND SUITES	370.00	VAN BERKOM, ERIC	100.00
HUGO'S #9	117.50	WALMART COMMUNITY	571.37
JAMESTOWN PUBLIC SCHOOL	420.00	WEIS, LAURA	150.00
JAMESTOWN WRESTLING ASSOCIATION	76.88	WENINGER, SARAH	255.70
JENSEN, MADISON	1,244.20	WILDSIDE CREATIONS	5,146.00
JULIAN, LAURIE	399.00	WILLEY'S SEPTIC TANK SERVICE	1,750.00
JUSTICE, STEVEN	355.60	WOODLEY, RACHEL	265.00
JW PEPPER & SON INC	350.00	WORLDS FINEST CHOCOLATE INC	10,320.00
KILLDEER PUBLIC SCHOOL DISTRICT	685.00	ZABINSKI, BLAKE	232.50
HEALTH INSURANCE	185.47	ZERR, TREV	380.00
HAYS COMPANIES	200.00	Fund Total:	146,980.22
JAMESTOWN DOLLARS FOR SCHOLARS		MEDALLUS JAMESTOWN URGENT CARE	20,897.42
DOLLYWOOD FOUNDATION, THE	2,772.00	Fund Total:	23,669.42
SCHOOL LUNCH		JAMESTOWN PUBLIC SCHOOL	160.00
BACKGROUND INVESTIGATION BUREAU	40.00	Fund Total:	828.44
BADLANDS DISTRIBUTION INC	247.66	ND ATTORNEY GENERAL	50.00
CITY OF JAMESTOWN	2,663.92	ND DEPT OF PUBLIC INSTRUCTION	2,490.43
COCA COLA BOTTLING COMPANY HIGH	2,156.00	PLUNKETT'S PEST CONTROL INC	568.00
DACOTAH PAPER CO	2,167.94	SYSCO NORTH DAKOTA INC	57,355.91
DAKOTA CENTRAL	274.23	VESTIS SERVICES LLC	2,793.88
JAMESTOWN PLUMBING HEATING AC	860.39	WALMART COMMUNITY	155.63
JAMES VALLEY CAREER AND TECHNICAL CENTER		WIDMER ROEL PC	154.50
ACT INC	175.50	Fund Total:	71,978.49
ADVANCED BUSINESS METHODS, INC	439.10	MENARDS OF JAMESTOWN	123.86
AMAZON.COM	159.00	MONTANA DAKOTA UTILITIES	1,947.51
AUTO VALUE - GRAND FORKS	54.29	NAPA AUTO PARTS OF JAMESTOWN INC	250.43
CITY OF JAMESTOWN	733.38	ND COUNCIL EDUC LEADERS	75.00
CITY OF JAMESTOWN	57.00	OREILLY AUTO PARTS	251.02
COLE PAPERS INC	61.76	OTTERTAIL POWER CO	2,839.54
DACOTAH PAPER CO	62.39	RECYCLING CENTER OF ND LLC	40.00
DAKOTA CENTRAL	223.73	RHET ARCHITECTURE	7,545.85
DAKOTA DUST TEX INC	55.80	ROCHELEAU-ECKART, HEIDI	30.00
DOMINO'S PIZZA	52.43	SAM'S CLUB	236.90
GEHLHAR, ADAM	134.00	STAMPS.COM	19.99
HILLERUD CONSTRUCTION INC	158,405.75	TEAM LABORATORY CHEMICAL CO	602.01
JAMESTOWN PUBLIC SCHOOL	79,998.40	VALLEY CITY STATE UNIVERSITY	255.00
JETSTREAM CAR WASH INC	69.39	WALMART COMMUNITY	322.01
KUBAT, KEVIN	342.30	WIDMER ROEL PC	471.74
LINDE GAS & EQUIPMENT INC	222.95	WORKFORCE SAFETY & INS	6.42
		Fund Total:	256,264.45