Academic and Career Planning (ACP) in the Elementary Schools

The School District of Marshfield has partnered with Xello, an Academic Career Planning (ACP) tool, to increase student interest and motivation in learning knowledge and skills to help them prepare for the future. Educators and specialists receive "just in time" training prior to using ACP tools and conducting activities with students. Parents are encourages to review their child(ren)'s goals, activities, and plans periodically throughout the school year starting in 3rd grade.

To see your student's Xello account, either use your child's iPad and click on the "Xello" app or go to Marshfield School District homepage and have your student login with their school Username and Password. Their Username is their school email address which can be found on Skyward. Their password is simply their lunch account which they know well. Then your student knows to go to "My Apps" and scroll down to find the green Xello button.

In each grade level, kindergarten through twelfth grade, students will work towards achieving different outcomes. These outcomes are differentiated by grade level. The ACP process is designed to build each year to support the development of each student. The artifacts generated by students in each grade level are outlined in the table on the Academic & Career Planning Grade Level Standards, Artifacts & Activities section of this guide

Academic and Career Planning Focus	Grade Level	Staff	Lesson Materials
Learning to Listen	K & 1	Elementary Counselor	Second Step Lesson 1
Focusing Attention	K & 1	Elementary Counselor	Second Step Lesson 2
Following Direction	K & 1	Elementary Counselor	Second Step Lesson 3
Self-Talk for Staying on Task	K & 1	Elementary Counselor	Second Step Lesson 4
Being Assertive	K & 1	Elementary Counselor	Second Step Lesson 5
Growth Mindset	K & 1	Elementary Counselor and Classroom Teacher	How the Brain Works- Various Resources & Materials
Being Respectful Helps Everyone Learn	2 & 3	Elementary Counselor	Second Step Lesson 1

Focusing Attention & Listening	2 & 3	Elementary Counselor	Second Step Lesson 2
Using Self-Talk	2 & 3	Elementary Counselor	Second Step Lesson 3
Being Assertive	2 & 3	Elementary Counselor	Second Step Lesson 4
Growth Mindset	2 & 3	Elementary Counselor and Classroom Teacher	How the Brain Works- Various Resources & Materials
Interests Linked to Careers	3	Elementary Counselor and Classroom Teacher	Xello Lesson 1
Connecting School Subjects to Careers	3	Elementary Counselor and Classroom Teacher	Xello Lesson 2
Managing Big Feelings	3	Elementary Counselor and Classroom Teacher	Xello Lesson 3
Growth Mindset	4	Elementary Counselor and Classroom Teacher	How the Brain Works- Various Resources & Materials
Worker Skills Now & On the Job	4	Elementary Counselor and Classroom Teacher	Xello Lesson 1
Goal Setting	4	Elementary Counselor and Classroom Teacher	Xello Lesson 2
Tools for Success	4	Elementary Counselor and	Xello Lesson 3

		Classroom Teacher	
Growth Mindset	5	Elementary Counselor and Classroom Teacher	Learning with Growth Mindset
Learning & Future Success	5	Elementary Counselor and Classroom Teacher	Xello Lesson 1
Facing Big Challenges	5	Elementary Counselor and Classroom Teacher	Xello Lesson 2
Many Good Learning Paths to a Job	5	Elementary Counselor and Classroom Teacher	Xello Lesson 3
Academic and Career Planning Focus	Grade Level	Staff	6th Grade College and Career Readiness Events
Understand the definitions and terms related to Academic and Career Plan	6	Elementary Counselor	School Counseling and During the School Day • Introduction to Purpose of ACP • ACP District Resources, ACP Guide and Website Exploration • Introduction to Xello • Middle School Course information • Initial Goal Setting Activities: • Middle School Tours • MHS Career Explorer • Middle School Counseling
Explore the 16 Career Clusters and potential Programs of Study	6	Elementary Counselor	
Develop an initial course plan to modify over time	6	Classroom Teacher and Middle School Counselor	
XELLO ACTIVITIES	Grade Level	Location	
Career Matchmaker- Interest Inventory	6	Elementary Counselor and Classroom Teacher	

School Subject of Interest	6	Elementary Counselor and Classroom Teacher	Presentation- Courses and Registration
Interests	6	Elementary Counselor and Classroom Teacher	
Decision Making	6	Elementary Counselor and Classroom Teacher	
Time Management	6	Elementary Counselor and Classroom Teacher	
Learning Styles	6	Elementary Counselor and Classroom Teacher	
Career Planning Activities	6	Elementary Counselor and Classroom Teacher	