

**Texarkana Independent School District  
Out of State Transfer Application  
For the Year 2025-2026**

Students new to TISD must complete the reverse side.

**PLEASE ATTACH PROOF OF ADDRESS – EXAMPLE: CURRENT UTILITY BILL OR LEASE AGREEMENT.**

Student's Name ( Name First, M Initial, Last )	Student's TISD ID Number	Student's Date of Birth	2024-25 School Attended	Transfer Previous Year  Y or N	Student's Grade Level 2025-26	TISD Campus First Choice	TISD Campus Second Choice

<b>Reason for Transfer Request:</b>	
<b>Siblings Already Attending:</b>	

**This section must be completed by the Student's parent or guardian:**

I have read Texarkana ISD's transfer policy. I agree to pay the cost of education for the student. I understand Texarkana ISD may initiate withdrawal if tuition payments are delinquent.

Signed \_\_\_\_\_ Home Phone \_\_\_\_\_  
Parent's (Guardian's) signature

Parent Name – Please Print \_\_\_\_\_ Cell Phone \_\_\_\_\_

Street Address \_\_\_\_\_ Work Phone \_\_\_\_\_

City, State, Zip \_\_\_\_\_

**Please check the boxes below if applicable:**

Parent/guardian pays Texarkana ISD property taxes. **Please attach tax statement and proof of payment.**

Parent is a current full-time employee of Texarkana ISD. **Please complete the following:**

Employee Name \_\_\_\_\_ Employee ID \_\_\_\_\_

Campus Assignment \_\_\_\_\_

**This section completed by Texarkana ISD:**

The above transfer(s) was \_\_\_\_\_ approved \_\_\_\_\_ on this date, \_\_\_\_\_, \_\_\_\_\_.  
disapproved

\_\_\_\_\_  
Signature of Authorized Official

\_\_\_\_\_  
Printed Name

**Notice Regarding False Information**

Texarkana ISD is required to inform persons enrolling a student in this district that: Presenting false information or false records for identification is a criminal offense under Penal Code 37.10 and that enrolling a child under false documents makes the person liable for tuition or other costs as provided below. *Education Code 25.002 (d)* A person who knowingly falsifies information on a form required for a student's enrollment in the District shall be liable to the District if the student is not eligible for enrollment but is enrolled on the basis of false information. For the period during which the ineligible student is enrolled, the person is liable for the maximum tuition fee the District may charge or the amount the District has budgeted per student as maintenance and operating expense, whichever is greater. *Education Code 25.00 (h)*

**Texarkana Independent School District**  
**Student Transfer - Additional Information Form**  
To be completed for new students applying for transfer into TISD  
**2025 - 2026**

Student's Name \_\_\_\_\_

TISD Campus Requested \_\_\_\_\_  
(1<sup>st</sup> Choice) (2<sup>nd</sup> Choice)

***Please circle the appropriate response.***

Yes No Is English spoken in your home most of the time?  
If no, what language is spoken? \_\_\_\_\_

Yes No Have you ever suspected that your child might have a learning disability?

Yes No If yes, has your child ever been referred for a comprehensive assessment?

If yes, please give referral date and who did the evaluation.

Date \_\_\_\_\_ Evaluator \_\_\_\_\_

***Please identify the educational services your child may need.***

Yes No Modifications in the regular classroom

Yes No Gifted & talented instruction

Yes No Special education instruction

Yes No Dyslexia services

Yes No Related services: (please circle) Occupational therapy, physical therapy, speech therapy,  
psychological therapy, adaptive phys. educ., assistive technology or specialized equipmt.

Yes No Has this student been retained? If yes, list grade level(s) \_\_\_\_\_

Yes No Has this student ever been suspended, expelled and/or attended an alternative education  
program for disciplinary reasons?  
If yes, explain \_\_\_\_\_

Yes No Has this student ever been cited for failure to attend school or truancy?

**TISD does not accept transfers into the District Alternative Education Program.**

Parent Signature \_\_\_\_\_ Date \_\_\_\_\_

**Out of State Residents Please Note: District policy states that out-of-state transfer students must pay tuition unless the student qualifies for one of the exemptions listed below. Tuition for the 2025-26 school year is \$6,160.00.**

- Exemptions from tuition:**
- 1. The student's parent or legal guardian is currently a full-time employee of TISD.**
  - 2. One biological parent lives in Bowie or Cass County in Texas.**
  - 3. The student's parent or legal guardian currently owns a business or property in TISD and pays school property taxes to the District. School district taxes (verified by current tax statement) will be deducted from tuition owed.**

**Please return this form along with a completed and signed Application for Transfer form to the TISD Welcome Center at 2208 Kennedy Lane, Texarkana, TX 75503.**



## **Texarkana Independent School District Guidelines for Out-of-State Enrollees 2025-2026**

The following guidelines govern the application for and acceptance of out-of-state student enrollment.

Students residing out-of-state who wish to attend a TISD school shall apply for enrollment every year by completing a Student Transfer Application form. The form must be returned online, in person or by mail, to the TISD Welcome Center at 2208 Kennedy Lane, Texarkana, TX 75503. A student new to TISD must also complete the Additional Information Request Form.

### **Tuition Policy**

Out-of-state enrollees may only be accepted for enrollment in TISD on a tuition basis. Acceptance is based on payment of tuition and space available at the campus, grade, and programs/services requested. Attendance and discipline records of applicants are also reviewed and considered. The standard tuition for the 2025-2026 year has been set at \$6,160.00 and may be paid in quarterly installments as follows:

Payment 1	Due August 4, 2025	\$1,540.00
Payment 2	Due October 10, 2025	\$1,540.00
Payment 3	Due January 5, 2026	\$1,540.00
Payment 4	Due March 2, 2026	\$1,540.00

(Tuition will be prorated on a daily basis for students entering after the first day of school.)

In the event the cost of education for the student exceeds the standard tuition, the student will not be enrolled in TISD unless the student's parent/guardian, or the school district where the student resides, assumes the financial responsibility of such cost and pays TISD in a timely manner.

Payments may be made in person at the TISD Welcome Center or mailed to:  
Texarkana ISD Chief Accountant  
4241 Summerhill Rd.  
Texarkana, TX 75503-2733

Students whose tuition payments are delinquent will be subject to withdrawal from the District as follows:

- Non-payment by August 4<sup>th</sup> will be withdrawn on August 22, 2025
- Non-payment by October 10<sup>th</sup> will be withdrawn on October 24, 2025
- Non-payment by January 5<sup>th</sup> will be withdrawn on January 9, 2026
- Non-payment by March 2<sup>nd</sup> will be withdrawn on March 6, 2025

### **Exemptions from Standard Tuition**

Out-of-state residents may be exempt from full tuition on the following basis:

- 1) The student's parent or legal guardian is currently a full-time employee of TISD.
- 2) One biological parent (with continuing parental rights) lives in Bowie or Cass County in Texas.
- 3) The student's parent or legal guardian currently owns a business or property in TISD and pays school property taxes to the District. School district taxes paid (verified by current tax statement) will be deducted from tuition owed.

## **Guidelines for Out of State Enrollees Continued**

### **Important Dates**

Transfer applications for 2025-26 will be accepted beginning April 1, 2025. To retain priority placement status, students enrolled in 2024-25 must reapply by April 30, 2025.

To allow staff adequate time to meet TEA reporting requirements and to prepare for and administer state assessments, enrollment applications will not be accepted during the following time periods for some or all grade levels:

- Two weeks prior to the TEA fall snapshot date. This applies to all students and covers the period October 17 to October 31, 2025.
- Transfer applications will not be accepted after the end of the fourth six weeks.

### **Campus Assignment Policy**

Assignment to a particular TISD school will be determined based on space available and on the following basis in order of priority:

1. Student who attended the school during the prior school year and reapplied by the designated deadline.
2. Sibling(s) of a current student enrolled at the requested campus.
3. Student whose parent is a current full time employee of TISD.
4. Students enrolling within their attendance zone.
5. Date and time transfer application was received by TISD Administration Office.
6. Application and acceptance to the Martha & Josh Morriss Mathematics and Engineering Elementary School will be governed by regulation in place for that school.

The Superintendent may designate specific campuses or grade levels that will be closed to new enrollment applications due to projected space availability. Elementary enrollees are subject to campus reassignment for the first two weeks of the school year if class sizes exceed State limits.

**Students must follow all rules and regulations of the District, including those for attendance, student conduct, and work habits.** Violation of the District's rules and regulations may result in revocation of the transfer agreement. The effective date of the revocation shall be set in accordance with the written transfer agreement. Violation of the terms of the agreement may result in a transfer request not being approved the following year.

### **Students Requiring Special Needs or Additional Programs**

If a child has special program needs, a central ARD or SIT meeting will be held to determine the type of programs/services that are needed as well as availability of these programs/services. A change in programs/services needed during the school year will require the transfer to be reevaluated to determine the availability of the needed programs/services.

### **Change of Resident Status During the Year**

A resident student who becomes a nonresident shall be permitted to continue in attendance for the remainder of the school year only if a transfer request is submitted and approved. Approval will be based on a review of the availability of programs and services needed by the student, and a review of the student's attendance, behavior and work habits.

### **Contact Information**

Please contact Rosalind Mayfield at 903-794-8473 (ext. 1030) or Hailey Bird at 903-794-8473 (ext. 1037) if you have any additional questions.