

West Muskingum Board of Education
Agenda
March 13, 2025
West Muskingum Administration Center, 5:00 p.m.

Board Members:

Dan Ankrum, Marcus Farley, Julie MacLaine, Bryan Melsheimer, Ab Vousden

Note:

This is a meeting of the Board of Education for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting. The portion of the meeting which the participation of the public is invited shall be limited to 30 minutes. All statements shall be directed to the presiding officer; no person may address or question a board member individually. All cellphones should be turned off during board meetings.

Citizens of the West Muskingum School District and employees who wish to speak with the Board are requested to keep items presented as brief as possible. Items are limited to five minutes. No participant may speak more than once on the same topic unless all others who wish to speak on that topic have been heard.

Call to Order:

Pledge:

Roll Call:

Mr. Ankrum ____ Mr. Farley ____ Mrs. MacLaine ____ Mr. Melsheimer ____ Mr. Vousden ____

Additions to the Agenda:

Ankrum ____ Farley ____ MacLaine ____ Melsheimer ____ Vousden ____

Public Participation:

Presentations:

I. TREASURER'S REPORT

1. **Minutes of previous meeting(s)** - Attachment
Recommendation to approve the minutes from the February 11, 2025, regular board meeting.

Ankrum ____ Farley ____ MacLaine ____ Melsheimer ____ Vousden ____

2. **Financial Report** - Attachments

Recommendation to approve the February 2025 financial reports as presented.

Ankrum ___ Farley ___ MacLaine ___ Melsheimer ___ Vousden ___

3. **Appropriation and Amended Certificate Modifications** – Hand Carry

Recommendation to approve the appropriation and amended certificate modifications, as presented.

Ankrum ___ Farley ___ MacLaine ___ Melsheimer ___ Vousden ___

4. **Workers Compensation/Unemployment Compensation Third Party Administrator**

Recommend approving participation in the Ohio School Compensation OSBA/OASBO Workers' Compensation Retrospective Group Rating Program/Unemployment Services through CompManagement as the District third party administrator (TPA) and CompManagement Health Services as the District managed care organization (MCO) for the rating period of January 1, 2026, through December 31, 2026

Ankrum ___ Farley ___ MacLaine ___ Melsheimer ___ Vousden ___

5. **Property Tax Rates and Amounts** - Attachment

Recommendation to approve the annual tax rates and amounts as approved by the Budget Commission.

Ankrum ___ Farley ___ MacLaine ___ Melsheimer ___ Vousden ___

II. SUPERINTENDENT'S REPORT – PERSONNEL

1. **Retirement(s)**- Attachment(s)

Recommendation to approve the following retirement(s).

- Terry Slack, WMMS paraprofessional, effective May 31, 2025
- Maria Thomas, WMHS teacher, effective end of school year 2024-2025

Ankrum ___ Farley ___ MacLaine ___ Melsheimer ___ Vousden ___

2. **FMLA Leave(s) of Absence**

Recommendation to approve FMLA leave for the following employee(s). FMLA request will include paid leave of absence until depletion of accrued sick, personal and birthday leave. If applicable, remainder of FMLA will be unpaid leave.

- Cindi Kinney, WMES teacher

Ankrum ___ Farley ___ MacLaine ___ Melsheimer ___ Vousden ___

3. **Certified Assignment Change(s) FY26**

- Cassie Tomplait, WMES Teacher changing from Grade 2 to Literacy Specialist
- Teresa Rotella, WMES Teacher changing from Kindergarten to Grade 2

4. **Supplemental Contract**

Recommendation to approve additional payment of .5 FTE to Bill Murphy as Assistant Boys Soccer Coach for the 2024 season. The roster was larger than anticipated leading to full JV and varsity boys' soccer squads. Bill Murphy fulfilled the full 1.0 FTE commitment.

Ankrum ___ Farley ___ MacLaine ___ Melsheimer ___ Vousden ___

5. **Credit Recovery Supplemental**

Recommendation to approve Nathan Brownrigg to monitor the WMHS Credit Recovery Program June 2025 through May 2026. Supplemental pay will be \$5,000.00.

Ankrum ___ Farley ___ MacLaine ___ Melsheimer ___ Vousden ___

6. **WMLSD Classified Substitute List**

Recommendation to approve the following addition(s) to the WMLSD Classified Substitute List as maintained by the Superintendent's Office. Additions will be approved monthly as needed pending proper completion of personnel requirements.

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Tenesa Dean	Cook, Custodian, Bus Aide	March 14, 2025
Kaitlyn Bunting	Secretary, Cook, Custodian	March 14, 2025
Lori Meadows	Secretary	March 14, 2025
Shelena Johnson	Custodian	March 14, 2025
Amanda Michael	Bus Driver	March 14, 2025
Gerald Coganow	Cook, Custodian, Bus Driver	March 14, 2025

Ankrum ___ Farley ___ MacLaine ___ Melsheimer ___ Vousden ___

7. **MVESC Master Certificate Substitute List**

Recommendation to approve the March 2025 MVESC Master Certificated Substitute List as approved and prepared by the Muskingum Valley Educational Service Center.

Ankrum ___ Farley ___ MacLaine ___ Melsheimer ___ Vousden ___

SUPERINTENDENT'S REPORT

8. **Landscape Service Contract**

Recommendation to approve the Winland Complete Landscape Service Contract for mowing, lawn fertilization and weed control for the two-year landscaping period covering March 2026 – November 2027.

Ankrum ___ Farley ___ MacLaine ___ Melsheimer ___ Vousden ___

9. **Technology Equipment Purchase**

Recommendation to approve the equipment purchase contract for two (2) data switches, one (1) wireless switch, and a five (5) year license to replace elementary switches and the reorganization of three (3) data closets at the High School and three (3) data closets at the Middle School submitted by Licking Area Computer Association (LACA) following the E-Rate procurement guidelines.

Ankrum ___ Farley ___ MacLaine ___ Melsheimer ___ Vousden ___

10. **Edgenuity Academic Digital CourseWare**

Recommendation to approve the Imagine Learning Edgenuity digital software contract, 3-year contract for credit recovery program.

Ankrum ___ Farley ___ MacLaine ___ Melsheimer ___ Vousden ___

11. **Elementary Construction Remodel- Attachment**

Recommendation to authorize Superintendent and Treasurer in working with legal counsel, to negotiate and execute an agreement with Architects for design professional services for the 2025 Elementary School Remodeling Project.

Ankrum ___ Farley ___ MacLaine ___ Melsheimer ___ Vousden ___

12. **Sale of Assets**

West Muskingum District and VoAg program participation in the Licking Valley FFA Alumni Consignment Auction held. Items to be sold include assets no longer used by the district with a value meeting ORC requirements for sale.

Ankrum ___ Farley ___ MacLaine ___ Melsheimer ___ Vousden ___

13. **WMHS Summer Credit Recovery Program**

Recommendation to approve the WMHS Summer Credit Recovery Program.

Ankrum ___ Farley ___ MacLaine ___ Melsheimer ___ Vousden ___

14. Student Field Trip Request

Recommendation to approve the student field trip request to the National Archery Competition being held in Louisville, Kentucky. Competition dates are May 8, 2025 through May 10, 2025.

Ankrum ___ Farley ___ MacLaine ___ Melsheimer ___ Vousden ___

15. Student Overnight Sport Trip

Recommendation to take resolution off the table.

Ankrum ___ Farley ___ MacLaine ___ Melsheimer ___ Vousden ___

16. 45-144 Student Overnight Sport Trip

Recommendation to approve the following overnight student sport trip:

- WMHS Softball Team, April 11-12, 2025, Softball Tournament in Nitro, WV. Participants and coaches will be staying at the Holiday Inn in Teays Valley.

Ankrum ___ Farley ___ MacLaine ___ Melsheimer ___ Vousden ___

17. First Readings - Attachments

First reading of the following items:

- WMES, WMMS and WMHS Student Handbooks for school year 2025-2026
- Student Athletic Handbook for school year 2025-2026

18. 2025-2026 School Year Calendar – Attachment

Recommendation to approve 1st and 2nd reading of the 2025-2026 School Year Calendar

Ankrum ___ Farley ___ MacLaine ___ Melsheimer ___ Vousden ___

19. Donations

Recommendation to approve the following donation(s):

- The Norman Family to WMHS Junior Class for Prom - \$50.00
- West Muskingum Vocal Boosters to WMHS Vocal Music Project - \$1,596.97
- WM Youth League to WMHS Athletics for athletic purposes - \$1,000.00
- YMCA to WMHS Weight Room for mirrors - \$300.00

Ankrum ___ Farley ___ MacLaine ___ Melsheimer ___ Vousden ___

20. Discussion Items

III. Board Member Reports and Concerns

- A. Legislative Report
- B. Mid-East Career and Technology Center Report
- C. Facility Committee Report
- D. Policy Committee Report

IV. Executive Session

WHEREAS boards of education and other governmental bodies are required by statute “to take official action and to conduct all deliberations upon official business only in open meetings, unless the subject matter is specifically excepted by law”;

WHEREAS “the minutes need only reflect the general subject matter of discussions in executive session”, and

WHEREAS the members of a public body may hold an executive session only at a regular or special meeting for the sole purpose of consideration of any of the matters set forth below.

NOW THEREFORE BE IT RESOLVED under the provisions of ORC 121.22, the board hereby enters executive session for the reason(s) herein stated:

- personnel matters
 - o appointment of employee(s) (re-employment)
 - o promotion or compensation
 - o dismissal, discipline, or demotion of employee(s) or student(s)
 - o investigation of charges or complaints of employee(s) or student(s)
- consider the purchase of property for public purposes
 - o sale of property at competitive bidding, if premature disclosure of information would give an unfair competitive or bargaining advantages to a person whose personal, private interest is adverse to the general public interest
- conference with an attorney to discuss matters which are subject of pending or imminent court action
- preparing for, conducting, or reviewing negotiations or bargaining sessions with employees
- matters required by federal law or state statutes to be confidential
- specialized details of security arrangements

Motion: Ankrum ___ Farley ___ MacLaine ___ Melsheimer ___ Vousden ___

§ Time entered executive session: _____ p.m.

§ Time returned to public session: _____ p.m.

Roll Call:

Ankrum ___ Farley ___ MacLaine ___ Melsheimer ___ Vousden ___

V. Adjournment

Meeting Adjournment at _____ P.M.

Ankrum ___ Farley ___ MacLaine ___ Melsheimer ___ Vousden ___