

Hamilton Central School District
BOARD OF EDUCATION REGULAR MEETING
Thursday, February 13, 2025

BOARD MEMBERS PRESENT: Jennifer Jones, Amanda Phillips, Cory Duclos, and Sung Choe

BOARD MEMBERS ABSENT: Michelle Jacobsen and Colin Olsen as Ex-Officio Member

ADMINISTRATORS PRESENT: William Dowsland, Matthew Crumb, Heather Thomas,
and Christopher Rogers
Jodi Shantal, District Clerk

VISITORS: Dawn Giddings, Daniel Marcano, Morgan Elmore, Lena Harnik, Travis Ames, Althea Brooks,
Cris Amann, and the presenters for the evening.

1.0 CALL TO ORDER

Call to Order

1.1 The regular meeting of the Hamilton Central School District Board of Education was held in the Dave McKay Board of Education Room/Large Group Instruction Room, 47 West Kendrick Ave, Hamilton, New York. Jennifer Jones, Vice President, called the meeting to order at 6:00 p.m. The following items of business were conducted.

1.2 Pledge of Allegiance

2.0 PRELIMINARY ACTION

*Preliminary
Action*

2.1 Amendments to the Agenda – No amendments; the agenda is as presented.

*Amendments
to the Agenda*

2.2 Approval of the Agenda

BE IT RESOLVED that the agenda for the February 13, 2025, regular meeting be approved as submitted.

*Approval of
Agenda*

Moved by: Duclos

Seconded by: Phillip

Ayes: 4 Nays: 0 Motion carried.

2.3 Approval of Minutes

BE IT RESOLVED that the minutes of special meeting on January 6, 2025 and the regular meeting on January 14, 2025 be approved as submitted.

*Approval of
Minutes*

Moved by: Duclos

Seconded by: Choe

Ayes: 4 Nays: 0 Motion carried.

3.0 CONSENT AGENDA

*Consent
Agenda*

BE IT RESOLVED to approve the consent agenda (3.1 through 4.1) as recommended by the Superintendent as follows:

Moved by: Duclos

Seconded by: Choe

Ayes: 4 Nays: 0 Motion carried.

<i>Business Operations</i>	
3.1 Treasurer's Report BE IT RESOLVED that the Treasurer's Report be accepted as submitted.	<i>Treasurer's Report</i>
3.2 Consideration of Claims BE IT RESOLVED to approve the consideration of claims and authorize the District Treasurer to pay the submitted warrants totaling \$292,693.66 for the general fund, \$13,180.56 for the capital fund, and \$112,102.21 for the HBUS fund.	<i>Consideration of Claims</i>
3.3 Transportation Report BE IT RESOLVED to accept the transportation report as submitted.	<i>Transportation Report</i>
3.4 Cafeteria Report BE IT RESOLVED to accept the cafeteria report as submitted.	<i>Cafeteria Report</i>
<u>4.0 OLD BUSINESS</u>	<i>Old Business</i>
4.1 Extra-curricular/Co-curricular Advisors BE IT RESOLVED to approve the amended list of extra-curricular/co-curricular advisors, as provided, for the 2024-2025 school year and as recommended by the Secondary Principal and Superintendent.	
<i>That concludes the consent agenda.</i>	
<u>5.0 DISTRICT PRESENTATIONS</u>	<i>District Presentations</i>
5.1 Madison-Oneida BOCES Administrative Budget - Scott Budelmann, District Superintendent and Lisa Decker, Deputy Superintendent for Finance and Operations	
5.2 Capital Project - King + King Architects	
5.3 HCS ESSA Data – Chris Rogers	
<u>6.0 COMMUNITY PARTICIPATION</u>	<i>Community Participation</i>
There was no community participation at this time.	
<u>7.0 NEW BUSINESS</u>	<i>New Business</i>
7.1 Personnel	<i>Personnel</i>
A) Resignations	<i>Resignations</i>
Robette Schubert	
BE IT RESOLVED to accept the resignation, for purposes of retirement, of Robette Schubert, Teacher Assistant, effective June 30, 2025 as recommended by the Superintendent with sincere appreciation for her services rendered to the district.	
Moved by: Duclos	
Seconded by: Choe	
Ayes: 4 Nays: 0 Motion carried.	

Michael Coldren

BE IT RESOLVED to accept the resignation, for purposes of retirement, of Michael Coldren, Music Teacher, effective June 30, 2025 as recommended by the Superintendent with sincere appreciation for his services rendered to the district.

Moved by: Choe
Seconded by: Duclos
Ayes: 4 Nays: 0 Motion carried.

Susan Lehmann

BE IT RESOLVED to accept the resignation, for purposes of retirement, of Susan Lehmann, Math Teacher, effective June 30, 2025 as recommended by the Superintendent with sincere appreciation for her services rendered to the district.

Moved by: Choe
Seconded by: Duclos
Ayes: 4 Nays: 0 Motion carried.

Emily Freeth

BE IT RESOLVED to accept the resignation of Emily Freeth, Varsity Track and Field Coach, effective January 8, 2025 as recommended by the Superintendent.

Moved by: Duclos
Seconded by: Phillips
Ayes: 4 Nays: 0 Motion carried.

B) Leave of Absence

*Leave of
Absence*

Jordan Mercer Smith

BE IT RESOLVED to approve a child-rearing leave of absence for Jordan Mercer Smith, with tentative dates from May 2, 2025 through June 27, 2025 as recommended by the Director of PPS and the Superintendent.

Moved by: Choe
Seconded by: Duclos
Ayes: 4 Nays: 0 Motion carried.

C) Appointments

Appointments

Coaches

BE IT RESOLVED to approve Josh Budlong as a volunteer basketball coach, along with the two additional spring coaches for the 2024-2025 school year. Approval is contingent upon sufficient participation and is recommended by the Athletic Coordinator and the Superintendent.

Moved by: Duclos
Seconded by: Choe
Ayes: 4 Nays: 0 Motion carried.

Sub List

BE IT RESOLVED to approve the addition of Jodi McNamara and John Trowbridge to the substitute list as recommended by the administrative team and Superintendent.

Moved by: Duclos
Seconded by: Choe
Ayes: 4 Nays: 0 Motion carried.

7.2 Committee on Special Education and Preschool Special Education

BE IT RESOLVED to approve the recommendation of the Committees on Special Education and Preschool Special Education.

Moved by: Duclos
Seconded by: Phillips
Ayes: 4 Nays: 0 Motion carried.

CSE/CPSE

7.3 Donations

BE IT RESOLVED to accept the following monetary donations with sincere appreciation and to increase the budget by these amounts, as recommended by the Business Manager and Superintendent.

- First Baptist Church Deacons Fund - \$100.00 (S.E.L. Program)
- Hamilton Emerald Foundation - \$2,000.00 (NYC Trip)
- Hamilton Emerald Foundation - \$501.85 (Snare Drums)
- Hamilton Emerald Foundation - \$607.19 (3D Science Kits)
- First Baptist Church Deacons Fund - \$200.00 (S.E.L. Program)

Moved by: Duclos
Seconded by: Phillips
Ayes: 4 Nays: 0 Motion carried.

Donations

7.4 Policies and Regulations—1st Reading—DISCUSSION ONLY

#4640 – Inventories
#5102 – Participation with a NYSDOH Registered Opioid...
#5102.1 – Participation with a NYSDOH Registered Opioid...
#5662 – School Food Service Program and Meal Charge (*Delete old*)
#7068 – Limitations on the Use of Physical Restraints
#7068.1 – Limitations on the Use of Physical Restraints
#7101 – Concussion Management (*Delete old*)
#7300 – Immunization of Students
#7301 – Student Health and Dental Exams
#8500 – Special Education Program and Services

Policies and
Regulation
Discussion –
1st Reading

7.5 Art and History Department Trip

BE IT RESOLVED to approve the Art and History Department trip to New York City from April 4-5, 2025, with lodging in New Jersey, as recommended by the secondary principal and Superintendent. Approval is contingent upon meeting all administrative planning and funding requirements, and the Board of Education reserves the right to cancel the trip if student safety concerns arise.

Moved by: Duclos
Seconded by: Phillips
Ayes: 4 Nays: 0 Motion carried.

Art and
History
Department
Trip

7.6 Combined Sports

BE IT RESOLVED to approve Hamilton's participation in the following combined sports program for the 2025-2026 school year, as recommended by the Athletic Coordinator and Superintendent.

- Modified and Varsity Field Hockey with Morrisville-Eaton (*tentatively 2 students*)

Moved by: Duclos
Seconded by: Phillips
Ayes: 4 Nays: 0 Motion carried.

Combined
Sports

7.0 INFORMATION AND CORRESPONDENCE

Information &
Correspondence

- 8.1 Superintendent's Report
- 8.2 Administrative Reports
- 8.3 Athletic Report
- 8.4 Business Manager Report
- 8.5 Student Board Member Report – *Unable to attend due to an athletic contest.*
- 8.6 Knowledge Sharing
 - Elementary Steering Committee
 - Secondary Steering Committee
 - Inclusivity Committee
- 8.7 Advocacy Update
- 8.8 Board Update
 - M-O BOCES Annual Meeting – Wednesday, April 9th at 6:00 PM
 - Budget Update
 - March 6th at 9:00 AM and 5:00 PM – Budget Coffee
 - March 24th at 9:00 AM and 5:00 PM – Budget Coffee
 - April 8th at 9:00 AM and 5:00 PM – Budget Coffee
 - March 3rd - Petitions are available for Board of Education candidates. Please contact Jodi Shantal for more information.
 - March 18th - How to Become a School Board Member Candidate - What You Need to Know. If interested, please contact Jodi Shantal.
 - May 13th – Public Budget Hearing at 6:00 PM

8.0 COMMUNITY PARTICIPATION

Community
Participation

There was no community participation at this time.

9.0 EXECUTIVE SESSION


Executive
Session

BE IT RESOLVED upon the recommendation of the Board Vice President to adjourn to Executive Session at 8:17 p.m. to motion to discuss matters pertaining to the employment history of a particular person(s) focusing on probationary and untenured faculty and staff, and the collective negotiations pursuant to Article 14 of the Civil Service Law for both non-instructional and instructional bargaining units.

Moved by: Duclos
Seconded by: Phillips
Ayes: 4 Nays: 0 Motion carried.

The Board of Education had a short recess, entering Executive Session at 8:24 p.m.

Respectfully submitted,



Jodi Shantal, District Clerk

BE IT RESOLVED upon the recommendation of the Board Vice President to reconvene the regular meeting at 9:07 p.m.

Moved by: Choe
Seconded by: Phillips
Ayes: 4 Nays: 0 Motion carried.

10.0 ADJOURNMENT

Adjournment

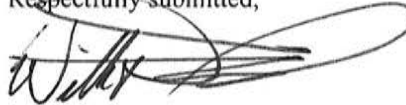
BE IT RESOLVED upon the recommendation of the Board Vice President to adjourn the regular meeting at 9:07 p.m.

Moved by: Duclos

Seconded by: Phillips

Ayes: 4 Nays: 0 Motion carried.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'W. Dowsland', written over a horizontal line.

William Dowsland, Superintendent