

A Special Meeting of the Board of Education, Seaford Union Free School District, was held on Monday, February 3, 2025, in the Board of Education Conference Room located in the Manor Elementary School, 1590 Washington Avenue in Seaford, New York.

PRESENT:

Ms. Lisa Herbert – President  
Ms. Trisha Matulewicz - Vice President  
Mr. Jimmy Chwe – Trustee  
Ms. Heather Umhafer - Trustee  
Ms. Melissa Whidden - Trustee

ALSO PRESENT:

Dr. Adele V. Pecora  
Dr. Sheena Jacob  
Dr. Alison Offerman-Celentano

At 8:37 a.m., the President of the Board of Education opened the Special Meeting. As the first order of business, Board President Lisa Herbert led the audience in the Pledge of Allegiance.

OPEN SPECIAL  
MEETING

Motion by Ms. Matulewicz, second by Ms. Umhafer, to accept the recommendation to approve the Personnel Action Report:

PERSONNEL ACTION  
REPORT - INSTRUCTIONAL

A. Instructional (February 3, 2025):

- P-1: POSITION ABOLITION: No Recommended Actions
- P-2: POSITION CREATION: No Recommended Actions
- P-3: RESIGNATIONS: No Recommended Actions
- P-4: LEAVES:

1. CANDICE KAPLAN

Position: Elementary Teacher  
Assignment: Seaford Manor School  
Effective Date: February 12, 2025  
Sick Leave: February 12, 2025 – May 20, 2025  
Leave without Pay: N/A  
Expiration Date: May 20, 2025  
FMLA: February 12, 2025 – May 20, 2025  
Reason: Medical Leave
- P-5: TERMINATIONS: No Recommended Actions
- P-6: TENURE APPOINTMENTS: No Recommended Actions
- P-7: APPOINTMENTS:

(\*) 1. LINDSAY PARIS

Position: Permanent Substitute - ELA  
Type of Appointment: Substitute  
Assignment: Seaford Middle School  
Certification: English Language Arts 7-12 Initial,  
Students with Disabilities Grades 1-6  
Initial, Childhood Education 1-6 Initial  
  
Effective Date: February 4, 2025  
Expiration Date: May 31, 2025  
Tenure Eligibility: N/A  
Tenure Area: N/A  
Salary: MA = \$40,000 (prorated)  
Reason: To Meet District Needs

(\*) 2. LINDSAY PARIS

Position: Per Diem Substitute  
Type of Appointment: Substitute  
Assignment: District  
Certification: English Language Arts 7-12 Initial,  
Students with Disabilities Grades 1-6  
Initial, Childhood Education 1-6 Initial  
  
Effective Date: June 1, 2025  
Salary: \$125 per day  
Reason: To meet district needs
- P-8: OTHER:

a) Recommend the Board of Education approve the resignation for the following Manor School Club and Extracurricular appointment for the 2024-2025 school year as of February 11, 2025.  
  
Candice Kaplan Math Olympiads

b) Recommend the Board of Education approve the following Manor School Club and Extracurricular appointment for the 2024-2025 school year as of February 12, 2025  
  
John Berry Math Olympiads \$1000 (prorated)

PERSONNEL (cont'd)

B. Non-Instructional (February 3, 2025):

- P-1: POSITION ABOLITION: No Recommended Actions
- P-2: POSITION CREATION: No Recommended Actions
- P-3: RETIREMENTS: No Recommended Actions
- P-4: RESIGNATIONS:

1. DOMINICK ARTALE

Position: Head Custodian  
Civil Service Title: Head Custodian  
Location: Seaford Manor School  
Effective Date: February 3, 2025
- P-5: TERMINATIONS: No Recommended Actions
- P-6: APPOINTMENTS: No Recommended Actions
- P-7: LEAVES: No Recommended Actions
- P-8: OTHER: No Recommended Actions  
No Discussion.  
All Ayes  
Motion Carried.

Motion by Ms. Matulewicz, second by Ms. Umhafer, to adopt the following resolution:

RESOLUTION 2025/2026  
AGREEMENT – UPK  
PROGRAM  
MAPLEWOOD SCHOOL

**RESOLVED**, that the Board of Education approve an agreement with Maplewood School for the provision of a UPK program for the 2025/2026 school year and authorize the Board of Education President to sign same.

No Discussion  
Lisa Herbert - Aye  
Trisha Matulewicz - Aye  
Jimmy Chwe - Aye  
Heather Umhafer - Aye  
Melissa Whidden - Aye  
Motion Carried.

Motion by Ms. Matulewicz, second by Ms. Umhafer, to adopt the following resolution:

RESOLUTION 2025/2026  
UPK PROGRAM

**RESOLVED**, that the Board of Education approve an agreement with Harmony Early Learning for the provision of a UPK program for the 2025/2026 school year subject to review and approval of a written agreement by Legal Counsel.

HARMONY EARLY  
LEARNING

No Discussion  
Lisa Herbert - Aye  
Trisha Matulewicz - Aye  
Jimmy Chwe - Aye  
Heather Umhafer - Aye  
Melissa Whidden - Aye  
Motion Carried.

Motion by Ms. Matulewicz, second by Ms. Umhafer, to adopt the following resolution:

RESOLUTION 2025/2026  
UPK PROGRAM

**RESOLVED**, that the Board of Education approve an agreement with Seaford Community Preschool for the provision of a UPK program for the 2025/2026 school year subject to review and approval of a written agreement by Legal Counsel.

SEAFORD COMMUNITY  
PRESCHOOL

No Discussion  
Lisa Herbert - Aye  
Trisha Matulewicz - Aye  
Jimmy Chwe - Aye  
Heather Umhafer - Aye  
Melissa Whidden - Aye  
Motion Carried.

None	RESIDENTS' COMMENTS
All correspondence has received a response	CORRESPONDENCE
None	DISCUSSION ITEMS
Closing remarks by the Administration and Board	CLOSING REMARKS
<div>♦ It is wonderful to see how our UPK Program is growing Happy the State timely gave us the information we needed in order to increase our numbers from 18 last year. Materials will be on the website; letters will go out</div>	
<div>There being no further business, a motion was made by Ms. Matulewicz, second by Ms. Umhafer, to adjourn the Special Meeting at 8:39 a.m. No Discussion. All Ayes Motion Carried.</div>	ADJOURN SPECIAL MEETING
Respectfully submitted,	
Carmen T. Ouellette District Clerk	
Heather Umhafer Vice District Clerk	