

**Bloomsburg Area School District
Board of School Directors
Regular Monthly Meeting
Monday, 17 July 2017
7:00 p.m.
District Office Board Room**

MINUTES

Attendance

The regular monthly meeting of the Bloomsburg Area School District Board of Directors was called to order by President Marianne Kreisher at 7:00 p.m. on Monday, 17 July 2017 in the district office board room, followed by the pledge to the flag. Directors in attendance were: Mr. Brent Hock, Mrs. Tina Howell, Mr. Jonathan Jones, Mr. Joshua Klingerman Sr., Ms. Marianne Kreisher, Mr. Norman Mael, Mrs. Gail Moore, and Mr. Leo “Joe” Yodock III. Ms. Stephanie Dunn Haney was absent from the meeting.

Bloomsburg Area School District administrators in attendance were: Mrs. Melissa Day, Mr. Marc Freeman, Mr. David Marsiglio, Mr. Justin Simpson, Dr. Amanda Stutzman, Mr. Joshua Tabor, and Dr. Donald Wheeler.

Others present were: Mr. Erick Coyne, Ms. Jean Crane, Ms. Terri Drucker, Mrs. Megan Fleetwood (left at 8:43 p.m.), Mr. Seth Fleetwood (left at 8:43 p.m.), Ms. Stephanie Kessler, and Mr. Brad Remig (left at 7:15 p.m.).

RECOGNITION OF VISITORS & PERSONS WISHING TO SPEAK

Mr. Brad Remig from PFM Financial Advisors LLC distributed to directors a new money analysis relative to a future capital project. The analysis included three different options for the board’s consideration: Option 1 would allow the district to borrow \$10,000,000 in 2019; Option 2 would allow the district to borrow \$15,000,000 in 2019; and Option 3 would involve the district restructuring a 2011 loan and wrapping it in with new money to get \$10,000,000 without spending cash. Also shown in the analysis were two options for the district to borrow \$70,000,000 to complete a rebuilding project. Mr. Yodock asked if it was feasible for the district to borrow \$70,000,000, and Mr. Remig said that this would have to go to referendum or the district could apply for an exception, but that it would be tough to get that large of an amount.

Mrs. Megan Fleetwood then addressed the board to express concerns about the interview and hiring process for the secondary school nurse position.

MEETING MINUTES

Mrs. Howell made the motion, which Mr. Yodock seconded, to approve the minutes of the 19 June 2017 regular monthly meeting. The motion passed by a unanimous voice vote.

FINANCIAL REPORTS

Mr. Klingerman made the motion, which Mrs. Moore seconded, to approve the financial reports for June 2017. There were no questions regarding Mr. Marsiglio's written report, and the motion passed by a unanimous voice vote.

BILLS PAYABLE – 20 JUNE 2017 – 30 JUNE 2017

Mr. Klingerman made the motion, which was seconded by Mr. Hock, to approve the bills payable for 20 June 2017 – 30 June 2017, ranging from check #00043214 – check #00043282, including wire transfers in the amount of \$1,006,491.10, in the total amount of \$1,207,759.59. The motion passed by a unanimous roll call vote.

BILLS PAYABLE – 1 JULY 2017 – 17 JULY 2017

Mrs. Moore made the motion, which Mrs. Howell seconded, to approve the bills payable for 1 July 2017 – 17 July 2017, ranging from check #00043283 – check #00043348, including wire transfers in the amount of \$172,512.60, in the total amount of \$445,388.47. The motion passed by a unanimous roll call vote.

OPERATIONS REPORTS

There were no questions about the written athletic report. Mr. Yodock did ask Mr. Simpson if the field hockey/soccer field was in good condition and not rutty, and Mr. Simpson replied that it was in good condition and had been fixed the previous year. Mr. Klingerman said he would like the district to make sure it was collecting money at the gates for fall events being held inside Panther Stadium. Mr. Simpson said that this was the plan for the upcoming school year.

There were no questions on the business administrator's written report. Mr. Hock asked Mr. Marsiglio if he was still working for the Weatherly Area School District. Mr. Marsiglio responded that Weatherly would be holding a third set of interviews for the position of business administrator in August, so he was currently helping out the district for about five or six hours a week. Mr. Marsiglio said that this practice was not uncommon, and that Bloomsburg was where his concern and effort was. He said this wasn't a secret, but apologized for not making the board aware of this prior to it being printed in the newspaper.

The board did not have any questions about the written maintenance report.

SUPERINTENDENT'S REPORT

Dr. Wheeler started his report by saying that Mark Harris, Megan Shields, and Jared Stetts were being granted tenure status.

Next, he moved into a discussion about adding an elementary librarian. He said that so far, there were four candidates who had applied for the position. Mr. Mael asked Dr. Wheeler if this position was the most important one that could be added district-wide, and Dr. Wheeler responded in the affirmative, adding that the district really needed the second elementary librarian in order to move forward with its K-12 technology plan.

Dr. Wheeler then distributed his 2016-2017 district goals and task overview. He said he would like to talk to the board about the progress being made on these goals on August 7 and then start talking about his 2017-2018 goals on August 21.

Dr. Wheeler distributed a list of recommended technology lab upgrades for Kirk Marshall's classroom. He said that it would cost the district about \$35,000 to purchase the technology on the list and that over the next five years he'd like robotics technology skills to be pushed down into the middle school and also late elementary grades. Dr. Wheeler said that Dr. Stutzman had identified possible grant funding sources to help with the cost of upgrades.

OLD BUSINESS

Affirmation of Votes from 19 June 2017 School Board Meeting

Mrs. Howell made the motion, which was seconded by Mr. Klingerman, to affirm the motions approved at the 19 June 2017 Bloomsburg Area School District Board of Directors meeting:

- Approve the minutes of the following Bloomsburg Area School District Board of Directors' meetings: 15 May 2017 regular monthly meeting and 5 June 2017 special meeting and work session.
- Approve the financial reports for May 2017.
- Approve the bills payable for 16 May 2017 – 19 June 2017, ranging from check #00043049 – check #00043213, including wire transfers in the amount of \$496,314.46, in the total amount of \$1,089,160.01.
- Approve the bills payable for the Capital Reserve Fund for 16 May 2017 – 19 June 2017, being check #00001823, in the amount of \$1,540.00.
- Approve on final reading Policy 246: School Wellness and Policy 808: Food Services.
- Approve as presented the revised 2017-2018 athletic handbook.
- Accept the following donations to the Bloomsburg Area School District: a copy of the book "Keller's Jungle Killers: The Story of the World's Only Professor/Wild Animal Trainer" by Robert Dunkelberg to the Bloomsburg High School library, donated by the Columbia County Historical and Genealogical Society; and a monetary donation of \$100 to be used toward unpaid lunch debt, made by the American Federation of State, County, and Municipal Employees (AFSCME).
- Approve as presented the resolution with Berkheimer permitting David Marsiglio and Amy Kofskie to be the liaisons between the Bloomsburg Area School District and Berkheimer.
- Accept the following classified staff resignations: Bloomsburg Middle School Paraprofessional Karen Reifendifer, effective 20 June 2017, and Bloomsburg Middle School Paraprofessional Tanka Dahal, effective 14 June 2017.
- Approve Special Education Secretary Suzanne Adamchick as the Child Accounting Coordinator for a stipend of \$500 per month, effective 1 July 2017 – 30 June 2018.
- Approve the following individuals as long-term volunteers/overnight chaperones: Barry Bower and Michelle Bower.
- Approve retroactively changing the step of Memorial Elementary School Teacher Alyssa McNamara from Step 1 Bachelors (\$36,476) for the 2016-2017 school year to Step 1 Masters for the 2016-2017 school year (\$38,253).
- Approve Todd Barton as a Volunteer Football Coach for the 2017-2018 school year, effective upon receipt of his Pennsylvania Criminal Record Check and his FBI Clearance or Volunteer Affidavit.

The motion went on to pass by a voice vote of seven yes votes and one no vote (being Mr. Hock).

NEW BUSINESS

Donation

Mrs. Howell made the motion, which was seconded by Mr. Mael, to accept the donation of two GaGa Ball Pits (one for Beaver-Main Elementary School and one for W.W. Evans Elementary School), donated by the Geisinger Health Plan's Health and Wellness Department. The motion passed by a unanimous voice vote.

Agreement with Jostens

Mr. Klingerman made the motion, which was seconded by Mrs. Moore, to approve as presented the 2018-2020 yearbook publishing contract between Bloomsburg High School and Jostens. The motion passed by a unanimous voice vote.

High School Job Cancellation Invoice

Mr. Klingerman made the motion, which Mr. Yodock seconded, to approve cancelling the Bloomsburg High School sidewalk project with Benton Mobile Concrete and pay Invoice #4388 dated 12 July 2017 to Benton Mobile Concrete.

Mr. Klingerman asked what the invoice was for and Mr. Marsiglio responded that \$1,800 of it was for the bond performance fee and the rest was time spent on the project, which he said seemed fair. Ms. Kreisher said that if the bond's expiration date had not yet arrived when the board was ready to complete the project, directors should keep that in mind.

The motion to approve payment to cancel the invoice then passed by a unanimous voice vote.

Informational Items

The board reviewed the list of items the district wished to sell in accordance with Policy 620: Sale or Disposal of Equipment, Vehicles, Materials, and Supplies. Dr. Wheeler asked if the board to proceed with this, and the board agreed that it was. Dr. Wheeler said he would bring a motion to the board at the August 7 meeting to formally approve selling the items.

Next, Mr. Simpson told directors that the HIPAA form presented to them needed to be included in student-athletes' physical packets, per federal law. Dr. Wheeler said he would be bringing this to the board for a vote at the August 7 meeting.

Directors reviewed the real estate tax audit service proposal and cyber risk management insurance policy presented to them and did not have any questions at that time.

PERSONNEL

Athletic Coach Resignations

Mr. Hock made the motion, which was seconded by Mrs. Moore, to accept the resignations of Junior High Girls' Soccer Coach Dave Tumolo, effective to 27 June 2017, and Head Varsity Baseball Coach Keith Thrush, effective to 30 June 2017.

Dr. Wheeler said he would like to post the head baseball position internally, which he said he would discuss at the next board meeting.

The motion to accept the athletic coach resignations passed by a unanimous voice vote.

Professional Staff Resignations

Mr. Klingerman made the motion, which Mrs. Moore seconded, to accept the resignations of Bloomsburg High School English Teacher Jason Moser, effective 1 July 2017; Memorial Elementary School Learning Support Teacher Angela (Brown) Lindgren, effective 3 July 2017; and Bloomsburg Middle School English Teacher Chelsey Whitmiller, effective 1 August 2017. The motion passed by a unanimous voice vote.

Classified Staff Transfer

Mr. Klingerman made the motion, which Mrs. Howell seconded, to approve transferring Danyelle Hornick from the position of Memorial Elementary School Food Service Aide (2.75 hours per day) to the position of Memorial Elementary School Cook (4 hours per day), effective for the start of the 2017-2018 school year. The motion passed by a unanimous voice vote.

Professional Staff

Mr. Hock made the motion, which was seconded by Mr. Yodock, to approve Emily Higgins as a Bloomsburg Middle School Sixth-Grade English Teacher at BS+24 Step 10 and an annual salary of \$54,542 and with benefits as per the negotiated professional staff agreement, effective for the start of the 2017-2018 school year. The motion passed by a unanimous voice vote.

Mr. Klingerman made the motion, which was seconded by Mr. Hock, to approve Megan Mowery (Lazar) as the Secondary School Nurse at BS Step 4 and an annual salary of \$42,332 and with benefits as per the negotiated contract, effective for the start of the 2017-2018 school year, pending approval of certification through the Pennsylvania Department of Education.

At this point in the meeting, Mr. Hock made the motion to move into executive session to discuss personnel matters. The motion was seconded by Mrs. Howell and then passed by a unanimous voice vote. The executive session lasted from 8:16 – 8:42 p.m.

Once back in open session, the motion to approve Megan Mowery (Lazar) as the Secondary School Nurse passed by a voice vote of seven yes votes to one no vote (being Mr. Jones).

Athletic Coach

Mr. Klingerman made the motion, which Mr. Jones seconded, to approve Erick Coyne as the Head Girls' Tennis Coach at Step 1 and a salary of \$1,825 for the 2017-2018 school year, and also as the Head Boys' Tennis Coach at Step 1 and a salary of \$1,825 for the 2017-2018 school year, pending receipt of his clearances. The motion passed by a unanimous voice vote.

INFORMATION

Ms. Kreisher reported that there were not any items scheduled to appear on the next work session, and also that there was no enrollment report for the month.

ANNOUNCEMENTS

Ms. Kreisher announced that the next special meeting and work session was scheduled for Monday, 7 August 2017 at 7:00 p.m. in the district office board room, and that the next regular monthly meeting was scheduled for Monday, 21 August 2017 at 7:00 p.m. in the district office board room

ADJOURNMENT

At 8:45 p.m., Mr. Klingerman made the motion to adjourn the meeting. Mrs. Howell seconded the motion, which then passed by a unanimous voice vote.

Respectfully Submitted,

Stephanie Kessler
Recording Secretary