

**Bloomsburg Area School District
Board of School Directors
Special Meeting
Monday, 6 November 2017
7:00 p.m.
District Office Board Room**

MINUTES

Attendance

A special meeting of the Bloomsburg Area School District Board of Directors was called to order at 7:00 p.m. on Monday, 6 November 2017 by President Marianne Kreisher in the district office board room, followed by the pledge to the flag. Directors in attendance were: Ms. Stephanie Dunn Haney, Mr. Brent Hock, Mrs. Tina Howell, Mr. Jonathan Jones, Ms. Marianne Kreisher, Mr. Norman Mael, Mrs. Gail Moore, and Mr. Leo "Joe" Yodock III. Mr. Joshua Klingerman Sr. was absent from the meeting.

Bloomsburg Area School District administrators in attendance were: Mrs. Melissa Day, Mr. Marc Freeman (left at 8:11 p.m.), Mr. David Marsiglio, Mr. Trevor Palmatier (left at 8:11 p.m.), Dr. Amanda Stutzman, Mr. Joshua Tabor (left at 8:11 p.m.), and Dr. Donald Wheeler.

Others present were: Mr. Phil Burrell (arrived at 8:03 p.m.), Ms. Terri Drucker, Mr. Shayne Homan (left at 7:39 p.m.), Ms. Stephanie Kessler, Ms. Sophie Pence (left at 7:44 p.m.), and Ms. Alyssa Wingenfield (left at 7:39 p.m.).

RECOGNITION OF VISITORS & PERSONS WISHING TO SPEAK

Ms. Alyssa Wingenfield and Mr. Shayne Homan from McClure Company gave a presentation on the district's potential capital project. Ms. Wingenfield explained that the district could bid the project through the Request for Qualifications (RFQ) process, the Request for Proposals (RFP) process, or a combination of both. She said that if the district approve McClure as the general contractor for its capital project, McClure would be the single point of contact for the project and McClure would seek to secure grants, rebates, and incentives for the district. Additionally, this would be a guaranteed energy savings project, which would help offset the total cost of the project. Ms. Wingenfield said that the next step would be to conduct a scoping audit. Ms. Kreisher asked if the district had any financial obligation to McClure up to the point where a contract was executed, and Ms. Wingenfield replied that there would be no cost to the district during the investment grade audit unless an architect needed to be involved, which would likely not happen. Mr. Homan told directors that the district would have full autonomy with regards to the project, and that it could even flat specify certain systems such as its heating, ventilation, and air conditioning. Mr. Jones asked what type of reporting it could expect from McClure if it went with the company, and Mr. Homan said that there would be weekly project meetings on site and that the project manager, Ms. Wingenfield, and/or himself could make reports to the board as requested. Mr. Marsiglio asked what type of warranty McClure had on its work, and Ms. Wingenfield responded that there was a one-year warranty on work and one to five years on products, all of which was handled by McClure.

OLD BUSINESS

There was no old business to come before the board at this time.

STUDENT EXPULSION

Mr. Yodock made the motion, which Mrs. Howell seconded, to affirm that Bloomsburg High School Student A had violated Bloomsburg Area School District Policy 218.1: Weapons. The motion passed by a unanimous voice vote.

Mr. Yodock then made the motion to expel Bloomsburg High School Student A for one calendar year, effective 7 November 2017. Mr. Hock seconded this motion, which then passed by a unanimous voice vote.

NEW BUSINESS

Out-of-State/Overnight Field Trip Requests

Mr. Jones made the motion, which Mr. Yodock seconded, to approve the following out-of-state/overnight field trip requests: Bloomsburg High School Chorus students to Milton High School for District Chorus from 25 January 2018 – 27 January 2018, at an approximate cost to the district of \$521.70; Qualifying Bloomsburg High School Wrestling student-athletes to Williamsport High School for District Wrestling from 23 February 2018 – 24 February 2018, at an approximate cost to the district of \$550.00; Qualifying Bloomsburg High School Wrestling student-athletes to Williamsport High School for Sectional Wrestling from 2 March 2018 – 3 March 2018, at an approximate cost to the district of \$550.00; Qualifying Bloomsburg High School Wrestling student-athletes to Hershey, Pennsylvania for State Wrestling from 7 March 2018 – 10 March 2018, at an approximate cost to the district of \$2,016.00; and Bloomsburg High School Band students to Orlando, Florida to participate in a parade at Universal Studios from 24 May 2018 – 28 May 2018, at no cost to the district. The motion passed by a unanimous voice vote.

Donation

Mr. Yodock made the motion, which Mr. Jones seconded, to accept the donation of a dictionary to all third-grade students at Beaver-Main Elementary School, W.W. Evans Elementary School, and Memorial Elementary School, made by the Bloomsburg Rotary Club. The motion passed by a unanimous voice vote.

PERSONNEL

Personnel Items

Mr. Yodock made the motion, which was seconded by Mrs. Howell, to approve/accept the following personnel items:

- Approve the following individuals as athletic coaches for the 2017-2018 school year:
 - Hunter Freeman as a Volunteer Junior High Wrestling Coach for the 2017-2018 season, pending receipt of his FBI Clearance or Volunteer Affidavit and Pennsylvania Child Abuse History Clearance;
 - James McGinley as a Volunteer Elementary Wrestling Coach (reapproval from last year);
 - Lauren Traugh as a Volunteer Elementary Boys' Basketball Coach;
 - Brent Traugh as a Volunteer Elementary Boys' Basketball Coach;
 - Mitchell Tombasco as the Eighth-Grade Boys' Basketball Coach at \$1,274 (Step 1);
 - Henry Guzevich as a Volunteer Ninth-Grade Boys' Basketball Coach;

- Zachary Mrozek as a Volunteer Eighth-Grade Boys' Basketball Coach;
 - Josh Stewart as the Head Baseball Coach at \$2,864 (Step 7);
- Approve the following individuals as long-term volunteers/overnight chaperones, effective 7 November 2017:
 - Lauren Douglass;
 - Angela McKee;
 - Danielle Shuman;
- Approve the following individuals as professional day-to-day substitutes, as per Board Policy 405: Employment of Substitute Professional Employees, effective 7 November 2017:
 - Brittany Harris (through the CSIU Education Majors as Substitute Teachers Program);
 - Caitlyn McKinley (through the CSIU Education Majors as Substitute Teachers Program);
 - Richard Koch (reapproval from last year – through the CSIU Guest Teacher Program);
- Approve Ann Kostiuk as a Support Teacher for Danielle Garancosky for the 2017-2018 school year at \$525 (7 units at \$75/unit);
- Approve the following individuals as drivers for the Bloomsburg Area School District for the 2017-2018 school year:
 - Gabrielle Pegg – school bus driver through Fishing Creek Transportation;
 - Thomas Brokenshire – van driver through Fishing Creek Transportation;
- Approve the leave of absence request of W.W. Evans Elementary School Cook Nicole Rupert, effective 1 November 2017 through 15 November 2017;
- Accept the following classified staff resignations:
 - Bloomsburg High School Food Service Aide Edith Pagan, effective 1 November 2017;
 - Memorial Elementary School Paraprofessional Sue Nevius, with her last day of work being 24 November 2017;
- Approve the following individuals as classified staff:
 - Patricia Kraus as a classified substitute, effective upon receipt of her Pennsylvania State Police Criminal Record Check, FBI Clearance, Pennsylvania Child Abuse History Clearance, and tuberculosis test results;
 - Samantha Pavick as a Memorial Elementary School Personal Care Aide (6.5 hours per day) at \$8.95 per hour and with benefits as per the negotiated classified staff agreement, effective upon receipt of her FBI Clearance, Pennsylvania Child Abuse History Clearance, and tuberculosis test results;
- Approve Sophie Pence as a building substitute at W.W. Evans Elementary School for the 2017-2018 school year, at a rate of \$100 per day with eligibility for medical insurance, effective 7 November 2017;
- Approve Andrew Brown as the Behavior Management and Support: High School Special Education (pro-rated annual stipend of \$6,000) and Student Retention Coordinator (pro-rated annual stipend of \$3,000), effective 30 October 2017.

The motion passed by a unanimous voice vote.

ADJOURNMENT TO WORK SESSION

At 7:44 p.m., Mrs. Howell moved to adjourn the special meeting and move into the work session. Mr. Yodock seconded this motion, which then passed by a unanimous voice vote.

Respectfully Submitted,

Stephanie Kessler
Recording Secretary

**Bloomsburg Area School District
Board of School Directors
Work Session
Monday, 6 November 2017
7:00 p.m.
District Office Board Room**

MINUTES

Administrative Reports

Mr. Freeman congratulated the junior high football team for finishing the season 9-0. He said that Red Ribbon Week, which had occurred at the middle school two weeks ago, was well received and that students had heard about the dangers of drugs and alcohol from some great speakers, and that a drug dog presentation had also been made. He said that the school's History Bee and Geography Bee were coming up and that students were preparing for the student-led conferences scheduled for Monday, November 13.

Dr. Stutzman told directors that she had made a presentation at a PASA/PSBA conference two weeks ago about what the district had done in getting education majors into the classroom as substitute teachers. She also distributed to directors her 2017-2018 professional goals.

Mr. Tabor said he was very thankful to the parent-teacher organizations at Beaver-Main and W.W. Evans elementary schools for their work in coordinating the Fall Fest and Multi-Thon, respectively. Mr. Tabor said he and Dr. Stutzman were working together in establishing an Instruction Support Team (IST) process to help at-risk students be successful.

Mr. Palmatier told directors that October had been a very busy month at Memorial. He said the new guidance counselor had started that day and that she had already been working with students. He said that the school recently held a school spirit competition and that because the response was so overwhelming, the entire school had a doughnut party instead of just one class in the lower levels and one in the upper levels.

Online Learning Options

Mrs. Day said that currently there was a high school student who took an online class over the summer and was taking one during the school year in order to graduate at the conclusion of the 2017-2018 school year. She said there was also a high school student who had transferred from New Story to Bloomsburg High School who was taking two online courses while enrolled in the school's emotional support program. She said these were the only two students currently piloting the program. Mrs. Day said that it would cost the district about \$3,000, as opposed to \$8,000 - \$10,000, per student enrolled in the eQUIP online education option. She said that students graduating through the eQUIP program would receive a Bloomsburg High School diploma. At the end of her presentation, Mrs. Day said approval of the memorandum with the BLaST IU would appear on the next school board meeting agenda for a vote.

Comprehensive Plan

Dr. Stutzman told directors that the draft comprehensive plan she had shared with them was very similar to the one approved last year. She asked that if anyone had feedback on it, they let her know. She said the revised comprehensive plan would be taken to the board for a vote at its 20 November 2017 meeting. Dr. Stutzman also distributed to directors her 2017-2018 professional goals.

Reorganization Meeting – 4 December 2017

Ms. Kreisher said that there would be one open school director position, as Mrs. Moore would be exiting the board. Mr. Hock suggested the district advertise for an anticipated school board member vacancy within the next few days so that if necessary, interviews could be held prior to the reorganization meeting on December 4.

School Board Meeting Schedule 2018

Ms. Kreisher said that the proposed 2018 school board meeting schedule called for two regular meetings each month, rather than one special meeting/work session and one regular monthly meeting. She said that this way, if the board wished to take action on something during the work session, it would not have to wait until the next voting meeting in two weeks. Mr. Hock asked if the state allowed for this, and Ms. Kreisher replied that it did, and that the district's board policy also allowed for this, only stipulating that there be at least one board meeting per month. Ms. Kreisher said the 2018 calendar would be brought to the board for a vote at the next meeting.

Athletic Coaches' Contract Discussion

Dr. Wheeler said that he would like the board to vote on the proposed revised 2017-2018 athletic coaching salary schedule at the next meeting unless there were questions. He said that he would be recommending retroactive pay for fall and winter 2017-2018 athletic coaches who had already been approved. Mr. Jones said he'd like to have elementary wrestling coaches paid the same salary as elementary basketball coaches, and that he'd also like to have a second paid wrestling coach at the junior high level. Dr. Wheeler said that he saw the recommended revisions as a step to get the district moving in the right direction, not as an end point, and that salaries for department chairs and extra-curricular advisors would be reviewed next.

Columbia-Montour Area Vocational-Technical School Report

Mr. Jones told his fellow directors that the CMAVTS Joint Operating Committee had recently approved its financial audit, and that the school was in great shape. He also reported that Mr. Bacher shared with the JOC that he wanted to get out a Request for Quotes for the original construction project he'd outlined. Lastly, Mr. Jones reported that the nurse's aide program being offered through the adult education program had nine seats reserved, and that the class would be starting on December 1.

Central Susquehanna Intermediate Unit Report

Mr. Mael said that he was not able to attend the last CSIU board meeting, adding that he thought it would be best for the board to elect a new CSIU representative at its December 4 reorganization meeting.

Adjournment to Executive Session

At 8:43 p.m., Mr. Hock made the motion, which was seconded by Mrs. Howell, to adjourn the work session and move into executive session for the purpose of discussing personnel matters and negotiations. The motion passed by a unanimous voice vote. The executive session concluded at 8:58 p.m.

Respectfully Submitted,

Stephanie Kessler
Recording Secretary