

**Bloomsburg Area School District
Board of School Directors Meeting
Monday, 18 June 2018
7:00 p.m.
District Office Board Room**

MINUTES

Attendance

This meeting of the Bloomsburg Area School District Board of Directors was called to order by Vice President Joshua Klingerman Sr. at 7:00 p.m. on Monday, 18 June 2018 in the district office board room, followed by the pledge to the flag. Directors in attendance were: Mrs. Stephanie Andreacci, Ms. Stephanie Dunn Haney, Mr. Jonathan Jones, Mr. Joshua Klingerman Sr., Ms. Marianne Kreisher (via phone – until 7:37 p.m.), Ms. Bryne Lewis, and Mr. Leo “Joe” Yodock III. Mr. Brent Hock and Mrs. Tina Howell were absent from the meeting.

Bloomsburg Area School District administrators in attendance were: Mr. Marc Freeman, Mr. David Marsiglio, and Dr. Donald Wheeler.

Others present were: Mrs. Allison Burrell, Mr. Phil Burrell, Mr. Tim Carr (left at 7:37 p.m.), Mr. Tyler Dombroski (left at 7:24 p.m.), Ms. Terri Drucker, and Ms. Stephanie Kessler.

RECOGNITION OF VISITORS & PERSONS WISHING TO SPEAK

No one wished to address the school board at this time.

MEETING MINUTES

Mr. Yodock made the motion, which was seconded by Mr. Jones, to approve the minutes of the 21 May 2018 and the 4 June 2018 Bloomsburg Area School District Board of Directors’ meetings. The motion passed by a unanimous voice vote.

OLD BUSINESS – ACTION ITEMS

Audit Report for 2016-2017

Mrs. Andreacci moved to approve as presented the Independent Auditor’s Report by Wagner, Dreese, Elsasser & Associates, P.C. for the year ended 30 June 2017. Mr. Yodock seconded this motion, which then passed by a unanimous voice vote.

Capital Reimbursement Resolution

Mr. Yodock made the motion, which was seconded by Mr. Jones, to approve as presented the resolution for debt repayment. The motion passed by a unanimous voice vote.

First Columbia Bank Debt Option

Mr. Jones made the motion, which Mr. Yodock seconded, to approve foregoing commitment and terms and conditions for a General Obligation Note in the amount of \$1,000,000 (option 1) at a fixed rate at 3.1% for the first 120 months with a variable rate capped at 4.35% for the next 120 months. The motion passed by a unanimous voice vote.

Final Budget for 2018-2019

Mrs. Andreacci made the motion, which was seconded by Mr. Jones, to approve the final 2018-2019 Bloomsburg Area School District budget in the amount of \$30,078,366 with tax rates being set as follows, with the continuation of existing penalties and discounts:

Real Estate

44.38 mils (up 1.29 miles from 2017-2018)

Act 511

Per Capita

\$0.00

Local Services Tax

\$52.00 (Bloomsburg, Hemlock Township, Montour Township)

\$10.00 (Beaver Township, Catawissa Township, Main Township)

Real Estate Transfer

1.0%

Earned Income

1.56%

Per Capita Section 679

\$0.00

In order to clarify this motion, Mr. Yodock made the motion to add the following verbiage “with \$10 being the district’s portion” to the end of the line reading “\$52.00 (Bloomsburg, Hemlock Township, Montour Township.” This motion was seconded by Mr. Jones and then passed by a unanimous voice vote.

The motion to approve the final budget, with the addition by Mr. Yodock, passed by a unanimous voice vote.

Additional School District Logo

Mr. Yodock, made the motion, which was seconded by Ms. Lewis, to approve as presented the additional logo for the Bloomsburg Area School District. The motion passed by a unanimous voice vote.

Marotta/Main Bid Specification Authorization

Mr. Yodock made the motion, which was seconded by Ms. Lewis, to authorize Marotta/Main Architects to prepare bid specifications and publicly bid the renovation scope to the Bloomsburg High School and Middle School building in accordance with the capital project presentation made to the school board at the

4 June 2018 school board meeting, with the scope of the project including the following major components:

1. Renovations to provide Security Upgrades to the Middle and High School Main Entries
2. Learning Commons Addition
3. Technical Education, Fitness and Lobby Addition
4. Renovations to provide additional space for the Music (Choral and Band) Programs at the High School
5. Interior Renovations for relocation of Art and FCS Classrooms at the High School
6. Renovations to provide an expanded Auditorium Lobby
7. Finish Upgrades in Corridors
8. Miscellaneous upgrades to the High School Servery

The motion passed by a unanimous voice vote.

Bids

Mr. Jones made the motion, which Mr. Yodock seconded, to accept the following bids for items from the Beaver-Main Elementary School kitchen, which were sold on Municibid:

- Dishwasher - \$400
- Two-Door Upright Refrigerator - \$575
- Convection Oven - \$120
- Flat-Top Electric Stove - \$215
- Milk Cooler - \$155
- Toaster - \$175
- Steamtable - \$411
- Chest Freezer - \$62

The motion passed by a unanimous voice vote.

Flood Risk Management Expansion Project Request for Proposals

Mrs. Andreacci made the motion, which Ms. Lewis seconded, to approve publishing a Request for Proposals for Professional Construction Phase Engineering Services: Resident Project Representative for the flood risk management expansion project. The motion passed by a unanimous voice vote.

OLD BUSINESS – DISCUSSION ITEMS

There were no discussion items to be discussed under Old Business at this meeting.

NEW BUSINESS – ACTION ITEMS

Memorandum of Understanding with Bloomsburg Area Education Association

Mr. Jones made the motion, which Mr. Yodock seconded, to approve as presented the Memorandum of Understanding with the Bloomsburg Area Education Association dated 7 June 2018. The motion passed by a unanimous voice vote.

Van Courier Agreement

Ms. Lewis made the motion, which was seconded by Mr. Yodock, to approve as presented the van services agreement with Lone Derr for the 2018-2019 school year. The motion passed by a unanimous voice vote.

Resetting of Fund Reserve Commitments

Mrs. Andreacci made the motion, which was seconded by Ms. Lewis, to approve resetting the general fund balance commitments of \$7,700,000 (PSERS stabilization - \$6,400,000; compensated absences - \$710,000, and Other Post-Employment Benefits - OPEB - \$590,000). The motion passed by a unanimous voice vote.

Homestead/Farmstead Resolution

Mrs. Andreacci made the motion, which Mr. Yodock seconded, to approve as presented the 2018 Homestead and Farmstead Exclusion Resolution. The motion passed by a unanimous voice vote.

Selling of Equipment and Textbooks

Mr. Yodock made the motion, which was seconded by Mrs. Andreacci, to approve selling the following equipment/textbooks as per Policy 620: Sale, Rental, and/or Disposal of Equipment, Materials, and Supplies:

- From Beaver-Main Elementary School kitchen:
 - Three stainless steel work tables
 - Double stainless steel sink
 - Handwashing sink
 - Mixer
- 150 copies of “My World History” (textbook that was used at Bloomsburg Middle School) for \$1,725, being sold back to Follett.

The motion passed by a unanimous voice vote.

Transfer of Funds

Mr. Jones made the motion, which was seconded by Ms. Lewis, to approve transferring \$200,000 from the general fund to the capital reserve fund. The motion passed by a unanimous voice vote.

NEW BUSINESS – DISCUSSION ITEMS

Revised Personal Document Request Form

Dr. Wheeler requested that this item be discussed at the 16 July 2018 school board meeting instead of the current meeting.

Request for Home-Schooled Student to Enroll Part-Time at Bloomsburg High School

Mr. Klingerman reported to his fellow directors that there was a Bloomsburg Area School District resident student who was home schooled and wanted to enroll part-time at Bloomsburg High School in order to take Band and Driver's Education and also participate in the school musical and driver's education on-the-road training during the 2018-2019 school year. This information was shared with the school board at this meeting, with the intent being to vote on it at the 16 July 2018 meeting.

Distribution of Central Susquehanna Intermediate Unit Director Ballots

Ms. Kessler distributed and collected from directors ballots for Central Susquehanna Intermediate Unit directors.

PERSONNEL – ACTION ITEMS

Building Substitute

Mrs. Andreacci moved to reapprove Katie Knorr as a building substitute at Memorial Elementary School for the 2018-2019 school year, at a rate of \$100 per day and with eligibility for medical insurance. The motion passed by a unanimous voice vote.

Classified Staff Resignations

Ms. Lewis made the motion, which was seconded by Mrs. Andreacci, to accept the following classified staff resignations:

- Bloomsburg Middle School Personal Care Aide Victoria Dent, with her last day of work being 8 June 2018;
- Accounting Clerk/Receptionist Brenda Breisch, with her last day of work being 30 June 2018.

The motion passed by a unanimous voice vote.

Classified Staff Transfers

Mr. Yodock made the motion, which was seconded by Mrs. Andreacci, to approve the following classified staff transfers, effective for the start of the 2018-2019 school year:

- Paraprofessional Michelle Adams from Bloomsburg Middle School to Bloomsburg High School;
- Paraprofessional Johanna Nenstiel from Bloomsburg High School to Bloomsburg Middle School.

The motion passed by a unanimous voice vote.

Professional Staff Transfer

Mr. Jones made the motion, which was seconded by Mr. Yodock, to approve the transfer of James Booth from the position of Beaver-Main Elementary School Learning Support Teacher to the position of Half-Time Beaver-Main Elementary School Learning Support Teacher and Half-Time Memorial Elementary School Learning Support Teacher, effective for the start of the 2018-2019 school year. The motion passed by a unanimous voice vote.

Supplemental Pay

Mrs. Andreacci made the motion, which was seconded by Mr. Jones, to reapprove supplemental pay for the following individuals for the 2018-2019 school year:

- Suzanne Adamchick – Child Accounting Coordinator - \$6,000;
- Lew Blass – Head of Grounds - \$1,000;
- Erin Hunsecker – Beaver-Main Elementary School Health Aide - \$2,000;
- Stephanie Kessler – Maintenance Coordinator - \$5,000.

The motion passed by a unanimous voice vote.

Superintendent Salary Adjustment

Ms. Lewis made the motion, which was seconded by Mr. Yodock, to approve a 4% salary increase for Superintendent Donald Wheeler for the third year of his current contract. The motion passed by a unanimous voice vote.

Professional Staff

Mr. Jones made the motion, which was seconded by Ms. Lewis, to approve Tim Carr as a Bloomsburg Middle School Social Studies Teacher at Masters Step 2 and a salary of \$42,454 and with eligibility for benefits as outlined in the professional staff agreement, effective for the start of the 2018-2019 school year. The motion passed by a unanimous voice vote.

Administrative Transfer

Mr. Jones made the motion, which Mrs. Andreacci seconded, to approve the transfer of Melissa Day from Bloomsburg High School Principal to Bloomsburg Area School District Director of Elementary and Secondary Curriculum and Instruction, effective the date prior to the start of a new Bloomsburg High School Principal. The motion passed by a unanimous voice vote.

Classified Substitute

Mr. Yodock made the motion, which was seconded by Mr. Jones, to approve Tim Carr as a classified substitute, effective 19 June 2018. The motion passed by a unanimous voice vote.

PERSONNEL – DISCUSSION ITEMS

There were no discussion items under Personnel for this meeting.

FINANCIAL REPORTS

Mrs. Andreacci made the motion, which Mr. Jones seconded, to approve the financial reports for May 2018. The motion passed by a unanimous voice vote.

BILLS PAYABLE

Mr. Yodock made the motion, which was seconded by Mrs. Andreacci, to approve the bills payable for 22 May 2018 – 18 June 2018, ranging from check #00044903 – check #00045070, including wire transfers in the amount of \$314,130.61, in the total amount of \$2,173,260.70. The motion passed by a unanimous roll call vote.

BILLS PAYABLE – CAPITAL RESERVE FUND

Mrs. Andreacci made the motion, which Mr. Yodock seconded, to approve the bills payable for the Capital Reserve Fund 22 May 2018 – 18 June 2018, ranging from check #00001831 – check #00001834, in the amount of \$29,563.79. The motion passed by a unanimous roll call vote.

OPERATIONS REPORTS

There were no questions on the written business administrator, maintenance, and technology reports.

INFORMATION

No one requested any specific items to be added to the next school board meeting agenda.

ANNOUNCEMENTS

Mr. Klingerman announced that the next school board meeting was scheduled for 7 p.m. on Monday, 16 July 2018 in the district office board room.

ADJOURNMENT

At 7:59 p.m., Mrs. Andreacci moved to adjourn the meeting. Mr. Jones seconded this motion, which then passed by a unanimous voice vote.

Respectfully Submitted,

Stephanie Kessler
Recording Secretary

* All documents referenced in the minutes are retained electronically at the district office. *