

**Bloomsburg Area School District
Board of School Directors Meeting
Monday, 15 October 2018
7:00 p.m.
District Office Board Room**

MINUTES

Attendance

This meeting of the Bloomsburg Area School District Board of Directors was called to order by President Marianne Kreisher at 7:00 p.m. on Monday, 15 October 2018 in the district office board room, followed by the pledge to the flag. Directors in attendance were: Mrs. Stephanie Andreacci, Ms. Stephanie Dunn Haney, Mr. Jonathan Jones, Mr. Joshua Klingerman Sr., Ms. Marianne Kreisher, and Ms. Bryne Lewis. Mr. Brent Hock, Mrs. Tina Howell, and Mr. Leo “Joe” Yodock III were absent from the meeting.

Bloomsburg Area School District administrators in attendance were: Mrs. Melissa Day, Mrs. Melissa Everhart, Mr. Gary Honabach, Mr. David Marsiglio, Mr. Jason Moser (left at 7:38 p.m.), and Dr. Donald Wheeler.

Others present were: Mr. Phil Burrell (arrived at 7:48 p.m.), Ms. Jean Crane, Ms. Terri Drucker, and Ms. Stephanie Kessler.

EXECUTIVE SESSION

At 7:00 p.m., Ms. Lewis made the motion, which was seconded by Mrs. Andreacci, to move into executive session to discuss personnel issues. The motion passed by a unanimous voice vote. The executive session concluded at 7:02 p.m.

RECOGNITION OF VISITORS & PERSONS WISHING TO SPEAK

No guests wished to address the school board at this time.

Mrs. Day and Mr. Moser gave a presentation to directors on post-secondary partnerships and programming. This presentation outlined potential further partnering between the district and Luzerne County Community College, Bloomsburg University, and Penn College to offer high school students the opportunity to earn college credits, and even an associate’s degree, while still in high school.

MEETING MINUTES

Mr. Klingerman made the motion, which was seconded by Mr. Jones, to approve the minutes of the 17 September 2018 and the 1 October 2018 Bloomsburg Area School District Board of Directors’ meetings. The motion passed by a unanimous voice vote.

FINANCIAL REPORTS

Mr. Klingerman made the motion, which was seconded by Ms. Lewis, to approve the financial reports for September 2018. The motion passed by a unanimous roll call vote.

BILLS PAYABLE

Ms. Lewis made the motion, which was seconded by Mr. Klingerman, to approve the bills payable for 18 September 2018 – 15 October 2018, including check #00046046 – check #00046218 and wire transfers, in the total amount of \$2,398,610.90. The motion passed by a unanimous roll call vote.

BILLS PAYABLE – CAPITAL RESERVE FUND

Mr. Klingerman made the motion, which was seconded by Mrs. Andreacci, to approve the bills payable for the Capital Reserve Fund from 22 September 2018 – 15 October 2018, ranging from check #00001857 – check #00001859, in the amount of \$37,686.39. The motion passed by a unanimous roll call vote.

BILLS PAYABLE – CAPITAL PROJECT FUND

Mr. Klingerman made the motion, which Mrs. Andreacci seconded, to approve the bills payable for the Capital Project Fund from 22 September 2018 – 15 October 2018, being check #00001544 and check #00010542 – check #00010546, in the amount of \$819,699.91. The motion passed by a unanimous roll call vote.

ADMINISTRATIVE/OPERATIONS REPORTS

There was no athletic report for this meeting.

Directors did not have any questions pertaining to the business administrator's report.

Regarding the food service report, Ms. Kreisher asked if middle school students had a la carte options, and Mrs. Everhart replied that they did.

For the custodial and maintenance report, Ms. Kessler told directors that the driver's education instructor was now using the new car purchased at the end of September, and that the board would be asked to approve selling the old driver's education car on Municibid.

Regarding the technology report, Mr. Jones asked if measures were being taken to prevent a future virus from infecting district computers, and Mr. Honabach responded that he was going to talk to someone in the information technology department at the Central Susquehanna Intermediate Unit about a cloud-based option.

OLD BUSINESS – ACTIONS ITEMS

Snow Removal Agreements

Mr. Jones made the motion, which Mrs. Andreacci seconded, to approve as presented the snow removal proposals of Custom Cuts Lawn Care (for the district office), and O'Neil Excavating (for Beaver-Main Elementary School, W.W. Evans Elementary School, and Memorial Elementary School) for the 2018-2019 school year. The motion passed by a unanimous voice vote.

Security Guard Job Description

Mr. Klingerman made the motion, which was seconded by Mrs. Andreacci, to approve as presented the Security Guard job description. The motion passed by a unanimous voice vote.

OLD BUSINESS – DISCUSSION ITEMS

There were discussion items under Old Business for this meeting.

NEW BUSINESS – ACTION ITEMS

Flood Risk Expansion Project Invitation for Bids

Mr. Klingerman made the motion, which was seconded by Mr. Jones, to approve going out for bid, in conjunction with the Town of Bloomsburg, for the construction of the Flood Risk Management Expansion Project. The motion passed by a unanimous voice vote.

Out-of-State/Overnight Field Trip Request

Mrs. Andreacci made the motion, which was seconded by Mr. Jones, to approve an out-of-state/overnight field trip request for a Bloomsburg High School student to attend the PIAA Eastern Regional Golf Championships in Fleetwood, Pennsylvania from 14 October 2018 – 15 October 2018, at an approximate cost to the district of \$314. The motion passed by a unanimous voice vote.

First Reading of Policy

Mr. Jones made the motion, which Mrs. Andreacci seconded, to approve on first reading Policy 709.1: School Security Guards, and schedule it for final adoption at the 5 November 2018 meeting. The motion passed by a unanimous voice vote.

Budget Transfer

Mr. Klingerman made the motion, which Mr. Jones seconded, to approve transferring \$340,165.91 from the Capital Project Fund to the General Fund. The motion passed by a unanimous voice vote.

GPI Contract

Mr. Klingerman made the motion, which was seconded by Ms. Lewis, to approve s presented the Contract for Professional Services with Greenman-Pedersen, Inc. The motion passed by a unanimous voice vote.

Out-of-State/Overnight Field Trip Request

Mr. Klingerman made the motion, which was seconded by Mrs. Andreacci, to approve an out-of-state/overnight field trip request for a Bloomsburg High School student to attend the PIAA State Golf Championships in York, Pennsylvania from 22 October 2018 – 23 October 2018, at an approximate cost to the district of \$492.20. The motion passed by a unanimous voice vote.

NEW BUSINESS – DISCUSSION ITEMS

Administrative Assistant – Building-Level Support Job Description

A draft of the administrative assistant – building-level support job description was shared with directors. There were no questions on it. Dr. Wheeler asked if he had the board's support in advertising for an anticipated administrative assistant at the middle school and one at Memorial Elementary School, and the board replied in the affirmative.

BoardDocs

The school board was provided with a summary of BoardDocs LT and BoardDocs Pro. Ms. Kreisher asked Ms. Kessler to schedule a presentation at an upcoming school board meeting.

Correspondence

The board was provided with a letter from the Pennsylvania Department of Education naming Beaver-Main Elementary School as a Title I Distinguished School in the 2018-2019 school year and a letter from the Bloomsburg Fair Association stating that students and teachers received a total of \$421 from participation in the Bloomsburg Fair's Educational Building.

PERSONNEL – ACTION ITEMS

Athletic Coach Resignation

Mrs. Andreacci made the motion to accept the resignation of Assistant Swimming/Diving Coach Casey Hackett, effective 8 October 2018. Ms. Lewis seconded this motion, which then passed by a unanimous voice vote.

Long-Term Volunteers/Overnight Chaperones

Mr. Klingerman made the motion, which was seconded by Mrs. Andreacci, to approve the following individuals as long-term volunteers/overnight chaperones as per Policy 916: School Volunteers:

- Ronald Boyer;
- Michael Greenwalt;
- Petra Hester;
- Krystal Hoffa;
- Jessica Jordan;
- Linda Steffen;
- Alyssa Temple.

The motion passed by a unanimous voice vote.

Classified Staff Resignation

Mr. Jones made the motion, which Mr. Klingerman seconded, to accept the resignation of W.W. Evans Elementary School Second-Shift Custodian Michael Kalenak Jr., with his last day of work having been 5 October 2018. The motion passed by a unanimous voice vote.

Classified Staff Transfers

Mr. Klingerman made the motion, which was seconded by Mrs. Andreacci, to approve the following classified staff transfers:

- Ed Knorr from the position of Bloomsburg Middle School First-Shift Custodian to the position of W.W. Evans Elementary School First-Shift Custodian, effective 8 October 2018;
- James Breisch from the position of Bloomsburg Middle School Second-Shift Custodian to the position of Bloomsburg Middle School First-Shift Custodian, effective 8 October 2018.

The motion passed by a unanimous voice vote.

Classified Staff

Mr. Klingerman made the motion, which was seconded by Ms. Lewis, to approve Valarie Johnson as a Bloomsburg Middle School Health Aide at \$17 per hour and with benefits as outlined in the classified staff agreement, effective upon receipt of her three clearances and tuberculosis test results. The motion passed by a unanimous voice vote.

Professional Day-to-Day Substitute

Mr. Klingerman made the motion, which was seconded by Mrs. Andreacci, to approve Matthew Hess as a professional day-to-day substitute through the CSIU Guest Teacher Program for the 2018-2019 school year as per Policy 405: Employment of Substitute Professional Employees, effective upon receipt of his three clearances. The motion passed by a unanimous voice vote.

Advisor

Ms. Lewis made the motion, which Mr. Klingerman seconded, to approve Katie Knorr as the Memorial Elementary School Safety Patrol for the 2018-2019 school year at a stipend of \$375 (5 units). The motion passed by a unanimous voice vote.

Bus Driver

Mrs. Andreacci made the motion, which was seconded by Mr. Jones, to approve Donald Kester as a bus driver through MS Bond Busing for the 2018-2019 school year. The motion passed by a unanimous voice vote.

Long-Term Professional Substitute

Mr. Klingerman made the motion, which was seconded by Ms. Lewis, to approve transferring Jennifer Malatesta from the position of Memorial Elementary School Building Substitute/Literacy Aide to the position of Bloomsburg Middle School Long-Term Life Skills Substitute Teacher, effective upon receipt of her special education emergency permit until approximately 15 May 2019. The motion passed by a unanimous voice vote.

Classified Staff Retirement

Mr. Klingerman made the motion, which was seconded by Ms. Lewis, to accept the retirement of Bloomsburg Middle School Secretary Lori Clemens, effective 3 October 2018. The motion passed by a unanimous voice vote.

SUPERINTENDENT'S REPORT

Dr. Wheeler gave an overview of the district's proposed field and site construction project. Dr. Wheeler said the district would need to raise about \$1.5 million toward this project. Ms. Kreisher recommended the district reach out to the Central Susquehanna Community Foundation as a pass-through site for funds. Mr. Klingerman said he thought the raising funds would be beneficial and that he really wanted to switch the home and visitor bleachers at Panther Stadium.

INFORMATION

Ms. Kreisher reported that there would be a cyber insurance presentation at the next school board meeting, and that a BoardDocs demonstration should be scheduled for an upcoming meeting.

Dr. Wheeler reported that as of 9 October 2018, there were 1,506 students enrolled in the district from kindergarten through 12th grade.

ANNOUNCEMENTS

Ms. Kreisher announced that the next school board meeting would be held at 7 p.m. on Monday, 5 November 2018 in the district office board room.

ADJOURNMENT

At 8:15 p.m., Mr. Klingerman made the motion, which was seconded by Mr. Jones, to adjourn the meeting. The motion passed by a unanimous voice vote.

Respectfully Submitted,

Stephanie Kessler
Recording Secretary

* All documents referenced in the minutes are retained electronically at the district office. *