



**Mountain View School District**  
**11748 State Route 106**  
**Kingsley, PA 18826**  
**570-434-2501**

## Change Of Address Form

Please complete this form to notify the school district of a change of student address. It is imperative that the district's records be as accurate and timely as possible. Please mail the completed form to:

Mountain View Jr. Sr. High School  
Attn: Holly Benedict  
11749 State Route 106  
Kingsley PA 18826  
Fax: 570-434-2265

or Mountain View Elementary School  
Attn: Holly Estabrook  
11748 State Route 106  
Kingsley PA 18826  
Fax: 570-434-9582

All address changes must be accompanied by a valid proof of residence. A new bus pass will be issued to the student when all information is completed.

Acceptable Proof of Residence:

\*Tax Bill  
\*Deed

\*Landlord's tax bill with letter verifying the rental agreement  
\*Lease

\*Current Utility Bill

Date: \_\_\_\_\_

Name of Parent/Guardian: \_\_\_\_\_

Previous Physical Address: \_\_\_\_\_

\_\_\_\_\_

Previous Phone Number: \_\_\_\_\_

New Physical Address: \_\_\_\_\_

\_\_\_\_\_

New Mailing Address (if different than physical address):

\_\_\_\_\_

\_\_\_\_\_

New Phone Number: \_\_\_\_\_

Please list the names and grades of any students affected by this change:

\_\_\_\_\_

