

OFFICIAL MINUTES
GENESEE VALLEY CENTRAL SCHOOL
BOARD OF EDUCATION EXECUTIVE SESSION,
REGULAR MEETING & WORK SESSION
TUESDAY, FEBRUARY 11, 2025 – 5:15/5:30 P.M.
MEDIA LAB ROOM #1121

The Board of Education Executive Session was called to order at 5:32 p.m. by Heath Gordon, President presiding.

ENTER EXECUTIVE SESSION: Motion made by Shawn Grusendorf, seconded by Tim Hand - BE IT RESOLVED that the Board of Education of Genesee Valley Central School entered into executive session at 5:32 p.m. for the purpose of personnel discussion.

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

EXIT EXECUTIVE SESSION: Motion made by Tim Hand, seconded by Michelle Kelley - BE IT RESOLVED that the Board of Education of Genesee Valley Central School exited executive session at 5:40 p.m.

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

The meeting was livestreamed on the school's website: www.genvalley.org

The regular meeting was called to order at 5:48 p.m. by Heath Gordon, President presiding.

Roll Call was taken by District Clerk:

Members Present: Heath Gordon, President, Max Gilluly, Vice-President, Tim Hand, Michelle Kelley, Jamie Willson, Shawn Grusendorf, James Cartwright

District Personnel: Dr. Brian Schmitt, Superintendent, Sara Donlon, 7-12 Principal, Paula Mighells, Curriculum Coordinator/Dean of Students, Erin Ostrander, Business Official (via Zoom), Pam Winterhalter, District Clerk

Staff Members: Kim Marciano, Donna Slawson, Donna Faller & Rhonnie Tilton, Class of 2026 Advisors (left at 5:52 pm), Chris Graham (left at 6:08 pm)

Guests: Mike Saglibene, from HUNT (left at 6:08 pm), Jacey Davis & Charlotte Mejia, Class of 2026 representatives (left at 5:52 pm)

The Pledge of Allegiance was recited.

Persons to Address the Board:

- No scheduled guests

Presentations to the Board:

- Class of 2026 representatives presented Prom details
- Mike Saglibene presented an update on Clean Green Project & Capital Project Phase II (Power Point posted on the GV website: www.genvalley.org)

APPROVE MINUTES: Motion made by Michelle Kelley, seconded by James Cartwright - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves the Board of Education minutes of the regular meeting dated January 14, 2025.

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

ADMINISTRATORS' REPORTS: Printed copies available for public

- Nothing new to report

ACCEPT AND ADOPT SCHOOL LEADERSHIP LLC REPORT AND SPECIFICATIONS:

Motion made by Tim Hand, seconded by Max Gilluly - BE IT RESOLVED that the Board of Education of Genesee Valley Central School accepts and adopts School Leadership LLC report and Specifications for the Superintendent search.

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

BOARD COMMITTEE REPORTS:

- Nothing to report this month

FINANCIAL REPORTS:

- Business Office/District Treasurer's Report by Ms. Ostrander: Information will be discussed during the Budget Work Session

APPROVE TREASURER'S REPORTS: Motion made by Shawn Grusendorf, seconded by Michelle Kelley - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves the following Treasurer's Reports as submitted: Payroll Account 1/1-1/31/2025; Agency Account 1/1-1/31/2025; General Fund – Community Bank, N.A. 1/1-1/31/25; School Lunch Fund 1/1-1/31/25; Scholarship Fund 1/1-1/31/25; Risk Retention (U.I. Reserve) 1/1-1/31/25; Capital Fund 1/1-1/31/25, Special Aid Account 1/1-1/31/25.

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

APPROVE WARRANT REPORTS: Motion made by James Cartwright, seconded by Max Gilluly – BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves the following Accounts Payable Warrant Reports – Dated February 4, 2025 as submitted: School Lunch Fund #7, Federal Fund #7, General Fund #7, Capital Fund (HADD) #6.

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

APPROVE BOCES COOPERATIVE PURCHASING RESOLUTION: Motion made by Tim Hand, seconded by Michelle Kelley - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves the following BOCES Cooperative Purchasing Annual Resolution for 2025-26:

WHEREAS, It is the plan of a number of public school districts in Cattaraugus County and Allegany County, New York, to bid jointly for **various supplies, commodities, and/or services in the 2025-26 fiscal year, and**

WHEREAS, The ***Genesee Valley Central School*** is desirous of participating with other School districts in Cattaraugus and Allegany Counties in the joint bidding of all or some of the supplies, commodities, and/or services as mentioned above, as authorized by General Municipal Law, Section 119-0, and as determined by district need, and

WHEREAS, The Board of Cooperative Educational Services and Boards of Education wish to appoint a committee to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids, reporting of the results to the Board of the Board of Cooperative Educational Services and Boards of Education and making recommendations thereon; therefore,

BE IT RESOLVED, That the ***Genesee Valley Central School*** Board of Education hereby appoints the Cattaraugus-Allegany-Erie-Wyoming Board of Cooperative Educational Services to represent it in all matters related above, and,

BE IT FURTHER RESOLVED, That the *Genesee Valley Central School* Board of Education authorizes the above-mentioned committee to represent it in all matters leading up to the entering into a contract for the purchase of the above-mentioned supplies, commodities, and/or services, and,

BE IT FURTHER RESOLVED, That the *Genesee Valley Central School* Board of Education agrees to assume its equitable share of the costs of the cooperative bidding, and,

BE IT FURTHER RESOLVED, That the *Genesee Valley Central School* Board of Education agrees (1) to abide by the majority decisions of the participating districts on quality standards; (2) that unless all bids are rejected, it will award contracts according to the recommendations of the committee; (3) that after award of contract(s) it will conduct all negotiations with the successful bidder(s).

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

APPROVE RIC ONE RISK OPERATIONS CENTER (ROC) RESOLUTION: Motion made by Max Gilluly, seconded by Shawn Grusendorf - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves the following *RIC One Risk Operations Center resolution* for the 2024-25 school year:

WHEREAS, four (4) BOCES (Onondaga-Cortland-Madison BOCES, Albany-Schoharie-Schenectady-Saratoga BOCES, Madison-Oneida BOCES and Broome-Tioga BOCES) have collaborated and entered into an Article 5 General Municipal Law intermunicipal arrangement for the purpose of improving vendor management and data security and privacy practices for school districts and/or BOCES statewide known as the RIC ONE Risk Operations Center (the “ROC”);

WHEREAS, the Board of Education of the *Genesee Valley Central School District*, through its affiliation with a locally based Regional Information Center, participates with the ROC and desires, for the 2024-2025 fiscal year, to authorize the ROC to enter into Data Privacy Agreements and related exhibits (DPAs) with vendors and third-party contractors that include the requirements of, and compliance with, New York State Education Law Section 2-d and Part 121 Regulations (collectively, “Ed Law 2d”) related to student personally identifiable information (PII) and certain Teacher and Principal APPR data;

WHEREAS, the ROC also partners with NYSED, the Access4Learning Student Data Privacy Consortium (SDPC) and The Education Cooperative (TEC), to negotiate and approve Ed Law 2-d compliant DPAs;

WHEREAS, the DPAs are presented to school districts and/or BOCES for final execution and do not require the expenditure of funds beyond those budgeted; and

BE IT RESOLVED, Board of Education of the *Genesee Valley Central School District* authorizes the attorneys designated by the ROC to negotiate and approve of DPAs for software and/or technology resources; and,

BE IT FURTHER RESOLVED, the *Genesee Valley Central School* Board of Education grants the ROC and its designated attorneys the authority to negotiate the terms and conditions of DPAs and take such actions so as to effectuate the purposes and intent of this resolution.

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

AUTHORIZE DATA PROTECTION OFFICER (DPO): Motion made by Max Gilluly, seconded by Tim Hand - BE IT RESOLVED that the Board of Education of Genesee Valley Central School authorizes the Data Protection Officer (DPO) to enter into data privacy agreements on behalf of the Superintendent between Genesee Valley CSD and outside vendors for goods and services consistent with administrative regulations and within budgetary constraints.

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

CONSENT AGENDA/GENERAL ACTION ITEMS:

MOTION TO MOVE CONSENT AGENDA ITEM #7 TO A SEPARATE RESOLUTION: Motion made by Michelle Kelley, seconded by Max Gilluly - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves to move consent agenda item #7 to a separate resolution after the list of consent agenda items.

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

APPROVE CONSENT AGENDA: Motion made by Max Gilluly, seconded by Shawn Grusendorf - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves the consent agenda items as follows:

1. Approve **CSE/CPSE Recommendations** dated February 6, 2025, as submitted.
2. Accept the **Public School Fire Safety Non-Conformance Report** dated January 23, 2025, as submitted.
3. Approve the following Extended School Day Program workers for 2024-25 school year:
 - ~ Substitute Program Director - **Deb Auman**, pay shall be \$500/week
 - ~ Student Program Aide - **Abby Meigs**, pay shall be \$15.50/hour
 - ~ Part-time Program Aide - **Nichole Chamberlain**, pay shall be \$15.50/hour
4. Approve **Rachel Drake** to a non-probationary position of Long-Term Substitute Teacher Aide, effective January 27, 2025, fingerprint clearance on file. The rate of pay shall be per CSEA contract with benefits, as per Board Policy. (*working with a new student*)
5. Approve **overnight trip request** for the Marching Band to travel to Cedar Point, Ohio on May 23-24, 2025, under the supervision of Alvin Robbins, as submitted.
6. Approve **overnight trip request** for the Jazz Band to travel to Chicago on during the April break 2026 under the supervision of Alvin Robbins, as submitted.
7. ~~The GVCS Board of Education supports **William Weaver** to serve as the Interim Supervisor of Transportation at the Belfast CSD from February 27, 2025 to June 30, 2025, per terms submitted~~

VOTE: Yes 7, No 0, Abs. 0 Motion carried

APPROVE TO SUPPORT INTERIM SUPERVISOR OF TRANSPORTATION AT BELFAST CENTRAL SCHOOL DISTRICT AND CHANGE THROUGH DATE: Motion made by Max Gilluly, seconded by James Cartwright - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves to support **William Weaver** to serve as the Interim Supervisor of Transportation at the Belfast CSD from February 27, 2025 to (~~June 30, 2025~~) March 11, 2025, per terms submitted. (consent item #7 pulled from above)

VOTE: Yes 6, No 1 (Michelle Kelley), Abs. 0 Motion carried.

PERSONNEL ACTION ITEMS:

ACCEPT RESIGNATION: Acting on the recommendation of the Superintendent – Motion made by Michelle Kelley, seconded by Jamie Willson - BE IT RESOLVED that the Board of Education of Genesee Valley Central School accepts the resignation of **Linda Warner** as receptionist due to retirement, effective June 30, 2026. Retirement benefits shall be under the terms of the Confidential & Managerial contract.

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

APPOINT GVCS STAND COOK: Acting on the recommendation of the Superintendent – Motion made by Jamie Willson, seconded by Max Gilluly - BE IT RESOLVED that the Board of Education of Genesee Valley Central School appoints the *Crystal Malota* as the GVCS Stand Cook for the July 2025 Fair Season, pay as per GVEA contract.
VOTE: Yes 7, No 0, Abs. 0 Motion carried.

APPOINT 2024-25 SPRING COACHES: Acting on the recommendation of the Superintendent – Motion made by Tim Hand, seconded by Shawn Grusendorf - BE IT RESOLVED that the Board of Education of Genesee Valley Central School appoints the following spring coaches for the 2024-25 school year, pay as per GVEA contract:

SPRING COACHES:

- ~ Girls Varsity Softball Coach – *Brook Bradt*
- ~ Girls JV Softball Coach – *Bryan Gamache*

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

INFORMATIONAL/DISCUSSION:

Upcoming Board Meetings:

- Wednesday, February 26, 2025 at 4:15 p.m. – Health & Wellness Committee Meeting in the Main Conference Room
- Wednesday, February 26, 2025 at 5:00 p.m. – Budget, Personnel & Negotiations Committee Meeting in Dr. Schmitt’s office
- Wednesday, March 5, 2025 – Draft Agenda will be sent Electronically
- Thursday, March 6, 2025 at 5:00 p.m. – Athletics Committee Meeting at Belfast School
- Tuesday, March 11, 2024 at 4:30 p.m. – Policy Committee Meeting in Dr. Schmitt’s office
- Tuesday, March 11, 2025 at 5:30 p.m. – Regular Board of Education Meeting

Informational / Discussion:

- Review *2025-26 School Year Calendar* draft (to be adopted March 11th BOE mtg.)

ADJOURN REGULAR MEETING: Motion made by Jamie Willson, seconded by James Cartwright - BE IT RESOLVED that the Board of Education of Genesee Valley Central School adjourns the regular meeting at 6:29 p.m.
VOTE: Yes 7, No 0, Abs. 0 Motion carried.

~~~~~  
**WORK SESSION** called to order at 6:30 p.m. by Heath Gordon, President presiding.

**WORK SESSION AGENDA:**

- Budget Discussion
- For the Good of the order

**ENTER INTO EXECUTIVE SESSION:** Motion made by Max Gilluly, seconded by James Cartwright – BE IT RESOLVED that the Board of Education of Genesee Valley Central School suspends the work session at 7:06 p.m. to enter into executive session for personnel discussion.  
VOTE: Yes 7, No 0, Abs. 0 Motion carried.

**EXIT EXECUTIVE SESSION:** Motion made by Tim Hand, seconded by Max Gilluly - BE IT RESOLVED that the Board of Education of Genesee Valley Central School resumes the regular order of business at 7:24 p.m.

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

**ADJOURNMENT:** Motion made by James Cartwright, seconded by Tim Hand - BE IT RESOLVED that the Board of Education of Genesee Valley Central School adjourns the work session at 7:25 p.m.

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

Respectfully submitted:

Pamela A. Winterhalter  
District Clerk