



Policy Advisory Committee Meeting Minutes

Plymouth-Canton Community Schools
December 10, 2024 – 5:30 p.m.
Meeting Location: Collaboration Conference Room
454 S. Harvey, Plymouth, MI 48170

Committee Attendees: Aamina Ahmed, Dr. Monica Merritt, Abdul Madyun, Chris Allan and Anupam Sidhu

Others Present: Lisa Rasmussen, John Johnston and Josh Patterson

1. The meeting was called to order at 5:30 p.m. Member Sidhu welcomed the group.
2. Citizens Comments: None
3. The Meeting Minutes from September 24, 2024 were reviewed and approved.
The Meeting Minutes from November 26, 2024 were reviewed and approved.
4. Mr. Madyun reviewed the agenda.
5. Old Business:

Policy 6320 - PURCHASING

This policy was brought to the committee as a result of Treasurer Kehoe suggesting additions around topics that aren't currently in the policy. This policy was recently reviewed by the Chief Finance and Operations Manager who recommended that we stay with option A in this policy. It was recommended by the committee to forward the policy to Treasurer Kehoe and President Christenson for further review. The policy will be brought back to the committee for more discussion.

Policy 3120.08 - EMPLOYMENT OF PERSONNEL FOR CO-CURRICULAR ACTIVITIES

Starting with the 2025-2026 school year, the law will require all High School athletic coaches to be trained in CPR and the use of AED machines. The committee questioned if this should pertain to High School only or would the district want this requirement to apply to all grade levels? This policy was taken to the School Health Specialist who said all levels are currently being trained. The Committee discussed whether it was better to keep both option A and option B in the policy to give the district more options for filling coaching positions?

Policy 5340 - STUDENT ACCIDENTS

The Committee discussed whether the name of this policy should be changed to Student Safety and Accidents or if there should be two separate policies? The committee wants to be sure the district is covered legally and in compliance with the law.

Other options were discussed such as keeping it as one policy and adding bullet points as well as some language changes. The committee suggested clarity in the language regarding the shared responsibility between the parent(s)/guardian(s) and the district. Neola and legal counsel will be contacted to ensure the district isn't being jeopardized by creating a new policy. This will be brought back to a policy meeting for further discussion.

Policy 7440.03 - SMALL UNMANNED AIRCRAFT

This is a new policy to address the use of aircraft, such as drones, over school property. The Director of School Safety and Security prefers Option 2 because it includes the information needed. The committee also discussed the use of drones by district students and would like language added to include student use under the direction of the district. Language will be added to this policy and brought back to the committee for further discussion.

Policy 8321 - CRIMINAL JUSTICE INFORMATION SECURITY (NON-CRIMINAL JUSTICE AGENCY)

The committee discussed this policy and how it relates to the Administrative Guidelines and to review the guidelines to determine if updates are needed. It was determined that this policy will need language changes and grammatical errors corrected. Legal counsel will be invited to the next policy meeting to continue discussion on this policy.

The Policy Committee would like to thank member Patti McCain for her many years as Chair of the Policy Committee. Patti brought a wealth of knowledge to the committee and was dedicated to the district and its students. We wish her all the best!

Future scheduled meetings:

Jan 28, 2025

Feb 25, 2025

Mar 11, 2025

Apr 22, 2025

May 27, 2025

June 24, 2025

The meeting was adjourned at 6:48 p.m.