



## Redfield School District 56-4

111 E 6<sup>th</sup> Ave

PO Box 560

Redfield, SD 57469

### *Application for Certified Employment*

#### PERSONAL INFORMATION

Last Name	First Name	Middle Initial	Date
Social Security Number		Home Phone	
Permanent Address		Cell Phone	
City	State	Zip Code	
Position Desired		Email Address	
How did you learn of our opening?			

Are you a Veteran of the United States Military or the spouse of a Veteran? \_\_\_\_Y or \_\_\_\_N

If yes, please list service dates and discharge status: \_\_\_\_\_

Have you ever applied for employment with the Redfield School District before? \_\_\_\_\_Y or \_\_\_\_N

If yes, when? \_\_\_\_\_

Have you ever been convicted of a crime? \_\_\_\_Y or \_\_\_\_N. If yes, please describe: \_\_\_\_\_

*Please note that all prospective employees will be required to have a criminal background check prior to employment.*

#### EDUCATION

Please list your educational history, including graduate level work, beginning with the most recent experience.

School/College	Location	Course of Study	Dates Attended	Degree, if any

Please list content areas and/or grade levels in which you hold certification \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**RECORD OF EMPLOYMENT**

Please provide information about past employers beginning with your most recent employer.

1. Employer Name	Employer Phone
Employer Address	Dates of Employment
Name and Title of Immediate Supervisor	
Job Title and Description of Duties	
Reason for Leaving	

2. Employer Name	Employer Phone
Employer Address	Dates of Employment
Name and Title of Immediate Supervisor	
Job Title and Description of Duties	
Reason for Leaving	

3. Employer Name	Employer Phone
Employer Address	Dates of Employment
Name and Title of Immediate Supervisor	
Job Title and Description of Duties	
Reason for Leaving	

4. Employer Name	Employer Phone
Employer Address	Dates of Employment
Name and Title of Immediate Supervisor	
Job Title and Description of Duties	
Reason for Leaving	

May we contact the employers listed above? \_\_\_Y or \_\_\_N If no, please indicate, by number those which you do not want us to contact. \_\_\_\_\_ Reason \_\_\_\_\_

**Check the extra-curricular activities you are qualified to supervise:**

<input type="checkbox"/> Football	<input type="checkbox"/> Basketball	<input type="checkbox"/> Cross Country	<input type="checkbox"/> Volleyball
<input type="checkbox"/> Oral Interp	<input type="checkbox"/> FFA	<input type="checkbox"/> Athletic Director	<input type="checkbox"/> Yearbook
<input type="checkbox"/> FCCLA	<input type="checkbox"/> Softball	<input type="checkbox"/> FFA	<input type="checkbox"/> Cheerleading
<input type="checkbox"/> Track	<input type="checkbox"/> Bus Driving	<input type="checkbox"/> Golf	<input type="checkbox"/> Wrestling
<input type="checkbox"/> Student Council	<input type="checkbox"/> Live Ticket	<input type="checkbox"/> ELL	

**Please give a brief statement as to why you would like to work for the Redfield School District.**

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**INFORMATION FOR THE APPLICANT**

Thank you for your interest in the Redfield School District. We will give your application prompt consideration.

Your completed application should be accompanied by a letter of application, current resume, three recommendations, and college transcripts.

**Certification.** The teacher candidate assumes the responsibility for obtaining and renewing his/her SD teaching certificate. Certificates must be filed with the Superintendent upon hiring. Information on certification requirements and application forms may be obtained from the Director of Certification, Division of Elementary and Secondary Education, Pierre, SD 57501

**Background Check.** Each person over eighteen years of age hired by the district, who is a volunteer two or more times during the school year, or is employed by an entity which provides the District direct or indirect student services shall be required to submit to a criminal background investigation. The school district shall submit completed fingerprint cards to the Division of Criminal Investigation before the prospective new employee or volunteer enters into service.

If no statutorily disqualifying record is identified at the state level, the fingerprints shall be forwarded by the Division of Criminal Investigation to the Federal Bureau of Investigation for a national criminal history record check.

If the applicant believes the criminal background result is incorrect or incomplete in any respect and the applicant wishes changes, corrections or updating of the alleged deficiency, the applicant should make application directly to the agency which contributed the questioned information or to FBI, Criminal Justice Information Services (CJIS) Division, ATTN: SCU, Mod. D-2, 1000 Custer Hollow Road, Clarksburg, WB 26306

**Nondiscrimination Statement.** The Redfield School District is an equal opportunity employer. It is the policy of the Redfield School District 56-4 not to discriminate on the basis of sex, race, color, national origin, creed, religion, marital status, status with regard to public assistance, age, or disability, in its educational programs, activities or employment policies as required by federal and state laws and regulations.

The information provided in this Application for Certified Employment is true, correct, and complete. I understand that, if I am employed, any misstatement or omission of fact on this application may result in my dismissal.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

RETURN THIS APPLICATION TO:

**Redfield School District 56-4**

*Michelle Mortensen, Superintendent*

Michelle.mortensen@k12.sd.us

**PO Box 560**

**Redfield, SD 57469**