

Minutes
February 12, 2025
Swedesboro-Woolwich Board of Education
"A Community dedicated to inspiring life-long learners"
Gov. Charles Stratton School
15 Fredrick Boulevard
Woolwich Township, NJ 08085
6:00 P.M. Meeting Opening

1. Opening

A. Call to Order

Open Public Meeting Act. *Adequate notice of this meeting of the board of education of the Swedesboro-Woolwich School District has been provided in accordance with the certification of notice by the secretary of the board, which shall become part of the minutes of this meeting.*

B. Roll Call

<input checked="" type="checkbox"/> Gina Azzari, School Board President	All Committees
<input checked="" type="checkbox"/> Natalie Baker, School Board Vice President	(Chair) Curriculum, (Chair) Negotiations
<input checked="" type="checkbox"/> Julie Dickson	(Chair) Operations Committee
<input checked="" type="checkbox"/> Erin Carroll	Operations Committee
<input checked="" type="checkbox"/> Laurie Cecala-Read	Operations Committee
<input checked="" type="checkbox"/> Marie Barbara	(Chair) Personnel/Finance Committee, Negotiations
Tamara McGovern	Curriculum Committee
Alfred Beaver	Curriculum Committee, Personnel/Finance Committee
<input checked="" type="checkbox"/> Kenneth Riley	Personnel/Finance Committees, Negotiations

Quorum: 7-2/6:03 pm

C. Flag Salute

D. Adoption of Agenda

Recommendation: Baker/Riley approved the adoption of the agenda, **as presented.**

Board action needed: Yes

(All yes, motion to carry 7-0)

E. Code of Ethics, as submitted.

a) Board members read and signed the Code of Ethics

Al Beaver arrived at 6:11 pm to make the quorum 8-1

2. Presentations

Stellar Comets. Each building has developmentally appropriate criteria for selecting these students. For example, the student demonstrates respect for self and others, shows acts of kindness, demonstrates a positive attitude, exhibits positive conduct and follows school rules, puts forth full effort in all areas, and comes to school on time prepared for the day. Congratulations to all of our Stellar Comets!

A. Stellar Comet of the Month- January 2025

1) Walter Hill School

Grade 6

- Ari Morgan
- Melina Russo

2) Charles G. Harker School

Grade 3

- Madeline Rodier
- Jack Enwright

Grade 4

- Connor Healey
- Erin O'Brien

Grade 5

- Boluwatife Ashiru
- Kevin Mendez

3) Gov. Charles Stratton School

Grade 1

- Nova Terrell
- Ezekiel Carlton

Grade 2

- Josephine Fordyce
- Cory Noonan

4) Margaret Clifford School

Preschool

- Landon Palmer
- Adam Al-Shabini

Kindergarten

- Bexley Burke
- Macklin Alexander

B. MLK Art Contest Winners

Contest Winners

1st Place	Melaniya Ramsay
2nd Place	Anna Henry
3rd Place	Natalia DiNicola & Aiza Hashmi

6th Grade Winners

1st Place	Anna Henry
2nd Place	Natalia DiNicola
3rd Place	Aiza Hashmi

5th Grade Winners

1st Place	Melaniya Ramsay
2nd Place	Emma Whitworth
3rd Place	Emma Johnston

4th Grade Winners

1st Place	Joseph Newpher-Lockard
2nd Place	Savannah Casperson
3rd Place	Emma Esnouf

3Rd Grade Winners

1st Place	Brynn DeAngelis
2nd Place	Elizabeth Coughlan
3rd Place	Lily Wimberg

2nd Grade

1st Place	Jayce Bruno
-----------	-------------

1st Grade

2nd Place	Braydan Martz
-----------	---------------

Teacher Winner- Mrs. Tara Roberto

EXECUTIVE SESSION

RECESS INTO EXECUTIVE SESSION – If Needed

WHEREAS, the Open Public Meetings Act authorizes boards of education to meet in closed executive session under certain circumstances, and

WHEREAS, the Open Public Meetings Act requires the Swedesboro-Woolwich School District Board of Education (the "Board") to adopt a resolution at a public meeting to go into closed executive session; now therefore:

BE IT RESOLVED by the Board that it is necessary to meet in closed executive session to discuss certain items, including the following:

- ☐ Matters of personal confidentiality rights, including but not limited to, staff and/or student discipline matters, and specifically: _____
- ☐ Matters in which the release of information would impair the right to receive government funds, and specifically: _____
- ☐ Matters which, if publicly disclosed, would constitute an unwarranted invasion of individual privacy, and specifically: _____
- ☐ Matters concerning negotiations, and specifically: _____
- ☐ Matters involving the purchase of real property and/or the investment of public funds, and specifically: _____
- ☐ Matters involving the real tactics and techniques utilized in protecting the safety and property of the public, and specifically: _____
- ☒ Matters involving anticipated or pending litigation, including matters of attorney-client privilege, and specifically: SWEA Negotiations Update
- ☒ Matters involving personnel issues, including but not limited to, the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or discipline of any public officer or employee, and specifically: Personnel
- ☐ Matters involving quasi-judicial deliberations, and specifically: _____

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

BE IT FURTHER RESOLVED that the Board anticipates the executive session to last approximately 30 minutes. The Board will return to open session to conduct business at the conclusion of the executive session.

- 1) Recommendation: Baker/Beaver approve to enter into **Executive Session** for the purpose of discussing/reviewing items as noted above.
Board action needed: Yes Time: 6:26 pm
(All yes, motion to carry 8-0)
- 2) Recommendation: Baker/Riley approve to return to **Regular Session**.
Board action needed: Yes Time: 7:19 pm
(All yes, motion to carry 8-0)

Approval of Minutes

Recommendation: Beaver/Barbara approve the regular and executive session minutes dated [January 2, 2025](#) and regular session minutes for [January 15, 2025](#), **as submitted.**

Board action needed: Yes
(All y es, motion to carry 8-0)

3. Communication

A. Superintendent

"A Community dedicated to inspiring life-long learners"

1) [Superintendent Updates](#), **as submitted.**

2) District Enrollment

a) Report, **as submitted**

[Clifford](#)
[Stratton](#)
[Harker](#)
[Hill](#)

*Board member, Al Beaver, asked if they can get maximum enrollment per building?
Dr. Kellogg will work on getting those numbers for the board members.*

B. District Administration

1) Administrator's Monthly Board Reports, **as submitted**

[Clifford](#)
[Stratton](#)
[Harker](#)
[Hill](#)
Technology
[Special Services](#)
[Curriculum & Instruction](#)
[Maintenance](#)

Public Comments/Visitors

Pursuant to the Open Public Meetings Act, this meeting will now be open to members of the public who wish to speak or make comment on agenda items or a school district issue that may be of concern to the residents of the district. Any person who wishes to speak must wait to speak until they have been recognized by the presiding Board Officer.

Any person who wishes to speak is requested to give their name, municipality of residence, and group affiliation, if any, at the beginning of their comments. Comments shall be limited to five minutes in total length. It is the intention of the board to listen to public comments, and to respond if possible. If questions cannot be immediately answered the Board asks that you pose the question to the Board Secretary via email.

If questions or comments pertain to litigation, student or personnel matters, the Board asks that you email the Superintendent after the meeting since the Board does not, pursuant to Open Public Meetings Act, discuss or respond to these items in public.

1- Eileen Healey- SWEA President

- Thanked Dr. Kellogg for meeting with the association about attendance in regards to the Eagles parade so everyone was prepared
- Thanked Dr. Kellogg for sharing the calendar and asking for input
- Members have concerns with item A23 under personnel/finance
 - Instructional Facilitator- \$46,000 position. Is the salary the parttime salary for March through June?

Dr. Kellogg explained this is the yearly salary and it will be prorated for March – June. It comes out to be approximately \$15,000 for the remainder of this school year.

- Letter H under Personnel/Finance- What services are being rendered outside of the contract?

Dr. Kellogg explained that the Business Administrator took on an additional full-time position when our bookkeeper left before she was contractually permitted. Payroll is labor intensive and this position was excessive making sure the payroll and HR related items were addressed and completed.

- Tuition Reimbursement- what is done with the money that is left over. Will it be distributed to anyone who goes beyond the cap?

Korey Jeffries explained that any monies left over will be distributed to anyone who went beyond their cap on a first come first serve basis.

4. Action Items

Personnel/Finance/Negotiations Committee

Personnel & Finance Committee Meeting Report, (Chairperson) Marie Barbara

Negotiations Committee Meeting Report, (Chairperson) Natalie Baker

- *Long Range Facility Plan*
- *Put funds into our Maintenance Reserve*
- *Possibility of some shared services*
- *Facility Use charges*
- *Personnel Items*
- *Budget Updates*

Upon the recommendation of the Superintendent the following Personnel Matters are presented for Board Approval:

A. **Personnel-** Recommendation: Baker/Riley approve the following personnel items, as listed:

Name	Position/ Cert	Salary	Budget Acct #	Action	Effective Date
1- Staff ID #5035	Teacher	-	-	Medical Leave Adjustment	On or around March 10, 2025-June 30, 2025
2- Staff ID #4883	Teacher	-	-	Medical Leave	January 13, 2025-March 15, 2025
3- Staff ID #4933	Teacher	-	-	Medical Leave	On or around May 16, 2025-November 21, 2025/Requesting use of 20 sick days after birth of child
4- Staff ID #4434	Teacher	-	-	Medical Leave	On or around April 21, 2025-November 3, 2025
5- Staff ID # 4493	Teacher	-	-	Medical Leave	Beginning February 26, 2025 for 4-8 weeks.
6- Lisa Komadina	Paraprofessional	Step 7/\$23,246	11-213-100-101-000-01-060	New Hire	February 24, 2025- pending completion of ALL state required paperwork
7- Jeannie Billman	LTS	\$135/day for day 1-20/\$200 per day 21+	11-120-100-101-000-01-080	New Hire- LTS	February 13, 2025-pending completion of ALL state required paperwork
8- Stephanie Schoening	Teacher	\$135/day for day 1-20/\$200 per day 21+	11-120-100-101-000-01-080	New Hire- Long Term Sub	On or around March 10, 2025-June 30, 2025
9- Lisa Weber	LTS	\$135/day for day 1-20/\$200 per day 21	11-120-100-101-000-01-080	New Hire- Long Term Sub	February 13, 2025-March 23, 2025- pending completion of ALL state required paperwork
10- Helen Fromm	Substitute Secretary	\$15.49/hour	11-000-240-103-000-01-070	New Hire- Substitute Secretary	February 13, 2025- pending completion of ALL state required paperwork
11- Donna DeMareo	Paraprofessional	-	-	Requestions 3 Days without pay	May 19-21, 2025
12- Elisa Turdo	Teacher	-	-	Retirement	July 1, 2025

Minutes
February 12, 2025
Swedesboro-Woolwich Board of Education
"A Community dedicated to inspiring life-long learners"

13- Kaitlin Sabatino	Student Teacher	-	-	Field Experience under the direction of Janeen Buirch	1 day a week for 8 weeks beginning on February 19, 2025
14- Brionna Sansone	Student Teacher	-	-	Field Experience under the direction of Kristin Gutelius	1 day a week for 8 weeks beginning on February 19, 2025
15- Isabella Simone	Student Teacher	-	-	Field Experience under the direction of Morgan Linvill	1 day a week for 8 weeks beginning on February 19, 2025
16- Nicole Simpson	Student Teacher	-	-	Field Experience under the direction of Lynne Bussott	1 day a week for 8 weeks beginning on February 19, 2025
17- Riley Simpson	Student Teacher	-	-	Field Experience under the direction of Rosie Match	1 day a week for 8 weeks beginning on February 19, 2025
18- Madison Slim	Student Teacher	-	-	Field Experience under the direction of Ryane Dougherty	1 day a week for 8 weeks beginning on February 19, 2025
19- Bryanna Snell	Student Teacher	-	-	Field Experience under the direction of Amanda Seal	1 day a week for 8 weeks beginning on February 19, 2025
20- Christopher John Edwards	Sub Custodian	\$17.00/hour	11-000-261-100-000-01	New Hire	Pending completion of ALL state required paperwork
21- Fatim Khoussa	Sub Custodian	\$17.00/hour	11-000-261-100-000-01	New Hire	Pending completion of ALL state required paperwork
22- Garrison Overbey	Maintenance	\$33,000	11-000-261-100-000-01	Salary Adjustment	February 16, 2025
23- Dana Teague	Administration	\$46,000	11-000-221-102-000-01-050/060/070/080	New Hire- Part Time Instructional Facilitator	March 10, 2025- pending completion of ALL state required paperwork
24- Deanna Stone	Teacher	-	-	Retirement	October 1, 2025

B. Stipends- Recommendation: Baker/Riley approve the following stipends for the 2024-2025 school year, as listed:

Name	School	Stipend Position	Amount
1- Chris Lewis	Harker	First Aid/Sitters Club	\$38/hour
2- Anne Dorety	Harker	Conservation Club	\$38/hour
3- Deanna Mazzuca	Harker	Bingo Club	\$38/hour
4- Debronna Brown	Clifford	Kindergarten Drama Club Aide Support (Tuesday rehearsals and performances)	\$25/hour

Minutes
February 12, 2025
Swedesboro-Woolwich Board of Education
"A Community dedicated to inspiring life-long learners"

5- Erin Meddick	Clifford	Kindergarten Drama Club Aide Support (Wednesday rehearsals and performances)	\$25/hour
-----------------	----------	---	-----------

C. Workshops- Recommendation: Baker/Riley approve the following workshops for the 2024-2025 school year, as listed:

Name	Workshop	Date & Time	Cost	Estimated Travel Cost
1- Ada Kreutzer, Haley Dawson, Tiffany Sciorillo	Restorative Practices and Building Relations in the Classroom	Virtual March 24, 2025	\$275/person (paid with ESEA Title II Funds)	\$0
2- Cristy DiBella, Eileen Mission	NJASPERD Annual Convention, Princeton NJ	February 25, 2025	\$350/person (paid by ESEA Title II funds)	\$0
3- Brian Lockman & Michael Forlano	NJASPERD Annual Convention, Princeton NJ	February 24, 2025	\$350/person (paid by ESEA Title II funds)	
4- Tara Roberto & Chris MacGuigan	Artificial Intelligence (AI) for Educators at TCNJ	May 19, 2025	\$225/person (paid with ESEA Title II Funds)	

D. Recommendation: Baker/Riley approve the [Board Secretary's Report](#) in accordance with 18A: 17-36 and 18A: 17-9 for the month of **September 2024**. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and

Approve the [Treasurer Report](#) in accordance with 18A:17-36 and 18A:17-9 for the month of **September 2024**. The Treasurer Report and Board Secretary's Report are in agreement for the month of **September 2024**.

Whereas, the Board Secretary in accordance with N.J.A.C. 6A:23A-16.10(c) 2 certifies that there are no changes in revenue amounts or revenue sources, and

Whereas, the Board of Education certifies- pursuant to N.J.A.C. 6A:23A-16.10 (c) 4 that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C 6A: 23A-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

E. Regular, Payroll, Cafeteria & Addendum Bills

Recommendation: Baker/Riley approve for payment of **February 202 [regular and addendum bills](#)** in the amount of **\$1,327,469.81** and payment of **January 2025 payroll** in the amount of **\$1,575,918.33, as submitted**.

- F. Recommendation: Baker/Riley approve the [Line-Item Transfer](#) for **February 2025** in the amount of **\$0.00, as submitted**.
- G. Recommendation: Baker/Riley approve sick day pay out for Ms. Hunt in July 2025. Not to exceed \$8,000, as per contract.
- H. Recommendation: Baker/Riley approve the stipend amount of \$7,500 to Korey Jeffries for services rendered outside of the contract.
- I. Recommendation: Baker/Riley approve [Tuition Reimbursements](#) for the 2024-2025 school year, **as submitted**.

Board action needed: Yes (Roll Call Required)

(Motion carries, 8-0 for A1-A22, A24, B-I; 6-1-1 for A23)

Natalie Baker-Y

Erin Carroll-Y

Laurie Cecala-Read-Y

Marie Barbara-Y

Tamara McGovern

Alfred Beaver-Y

Kenneth Riley-Y

Julie Dickson- Abstain for A23; Yes for all the rest

Gina Azzari – No for A23; Yes for all the rest

Curriculum, Policy, Community Relations Committee

Committee Meeting Report, (Chairperson) Natalie Baker

- *Pilot Data- Thank you Jamie for the deep dive and numbers on the pilot data*
 - *Calendar*
- A. Recommendation: Baker/Barbara approve the [2025-2026 School Calendar](#), as **submitted**.
- B. Recommendation: Baker/Barbara approve to accept the **SSDS (Student Safety Data System) Information** for July 1, 2024-December 31, 2024, as **submitted**.
- C. Recommendation: Baker/Barbara approve the Kindergarten Parent Information Session on March 20, 2025 (Snow Date March 27, 2025) from 6:00pm-7:30pm located at the Clifford School.
- D. Recommendation: Baker/Barbara approve Denis Sheeran to present professional development on February 19-20, 2025 on Deepening Mathematical Concepts at the rate of \$3,000 per day, paid through ESEA Title Funds
- E. Recommendation: Baker/Barbara approve Haley Watson as an ESL Tutor at a rate of \$38 per house, paid through Title III funds.
- F. Recommendation: Baker/Barbara approve the Affirmative Action Team to conduct a Needs Assessment and develop the 3-year Comprehensive Equity Plan 2025-2026 through 2027-2028.
- G. Recommendation: Baker/Barbara approve Anne Dorety to support children on the bus in need of VNS (Vagus Nerve Stimulation) at the rate of \$25/hour, as per contract.
- H. Recommendation: Baker/Barbara approve the following Field Trips for the 2024-2025 school year:

School	Grade	Location and Date
Clifford	Kindergarten	Please Touch Museum/Spring 2025
Clifford	PreK	Cohanzick Zoo/April 2025
Stratton	1 st Grade	Delaware Children's Museum/Spring 2025
Stratton	2 nd Grade	Philadelphia Zoo/Spring 2025
Harker	3 rd Grade	Kingsway High School to see Matilda Play/March 5, 2025

Board member, Laurie Cecala Read, asked why the 3rd grade was not returning to the Franklin Institute this year?

Dr. Kellogg said she will touch base with the building administration and get back to the board with an explanation.

Board action needed: Yes (Roll Call Required)

(All yes, motion to carry 8-0)

Natalie Baker-Y

Julie Dickson-Y

Erin Carroll-Y

Laurie Cecala-Read-Y

Marie Barbara-Y

Tamara McGovern

Alfred Beaver-Y

Kenneth Riley-Y

Gina Azzari-Y

Operations

**Buildings and Grounds, Long Range Plans, Technology, Transportation
Committee Meeting Report, (Chairperson) Julie Dickson**

- *Field Trip List*
- *Long Range Facility Plan*
- *Facility Use Charges*
- *Pathway at Harker*

A. Facility Usage Requests

Recommendation: Baker/Riley approve Facility Usage Requests, as listed.
(Subject to submission of Insurance Certificate, and 501 documentation, and no conflict with school district activities)

Organization	School/Location	Date & Time	Activity
Swedesboro-Woolwich Baseball	Harker Fields 1 & 2	March 2025-April 2025/5-8:30 pm	Practices
Swedesboro-Woolwich Little Theater	Harker Music Room	2/25/2025/4-9pm	Rehearsal
Swedesboro-Woolwich Soccer Association	Harker Fields	Date adjustment- Requesting to start February 17, 2025- May 23, 2025	Practices

B. Recommendation: Baker/Riley approve Sundance Associates to perform a Demographic Survey at the cost of \$3,000.

Board action needed: Yes (Roll Call Required)

(All yes, motion to carry 8-0)

Natalie Baker-Y
Laurie Cecala-Read-Y
Alfred Beaver-Y

Julie Dickson-Y
Marie Barbara-Y
Kenneth Riley-Y

Erin Carroll-Y
Tamara McGovern
Gina Azzari-Y

Delegates:

- a. NJSBA – Mrs. Gina Azzari
- b. GCSBA – Mrs. Natalie Baker

6. Adjournment

Recommendation: Barbara/Baker approve the adjournment of meeting.

Board action needed: Yes

Time: 7:48 pm

(All yes, motion to carry 8-0)

Respectfully submitted,



Mr. Corey Jeffries
Board Secretary/SBA

Next Meeting(s).

March 12, 2025

Board/Committee Meetings as scheduled