

MINUTES

PLUMSTED TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING
February 12, 2025
6:00 p.m. Executive Session
7:00 p.m. Anticipated Public Session
NEW EGYPT HIGH SCHOOL

Vision Statement

“Unleashing Unlimited Opportunities . . . Empowering One Warrior At A Time!”

Mission Statement

The Plumsted Township School District shall inspire all students to realize their personal potential. A rich and challenging learning environment, in partnership with the community, will develop critical thinkers, lifelong learners and productive citizens in an emerging global society.

I. CALL TO ORDER

Mr. Goodman, BOE Vice President will preside and voice the call to order at 6:04 p.m.

II. OPEN PUBLIC MEETING ACT

In compliance with the Open Public Meeting Act, this is to announce that adequate notice of this meeting has been given in the form of an Annual Notice contained in Resolution No. 2024-1, which Resolution was immediately thereafter posted upon the bulletin board in the main office of all four schools and the Board Secretary’s office and disseminated within seven (7) days of passage to the Asbury Park Press and The Trenton Times, and a copy of such resolution was filed with the Plumsted Township Clerk. No advance written notice of this meeting was requested and paid for by any person according to the record of the Secretary of the Board. I direct the Secretary of the Board to enter into the minutes of this meeting this public announcement.

III. ROLL CALL

Roll Call

Dr. Giardina	Absent
Mr. Goodman	Present
Mrs. Kovacs	Present
Mr. Meroney	Absent
Mrs. Morgan	Absent
Mrs. Raywood	Present
Mr. Stepnowski	Present

ALSO PRESENT

Mr. Ytreboe, Superintendent
Mr. Gately, Business Administrator/Board Secretary
Mr. Supsie, Board Attorney

IV. EXECUTIVE SESSION

Mrs. Raywood made a motion to go into executive session at 6:06 p.m. for the purpose of discussing HIB reports, pending litigation, student matters, and personnel.
Seconded by Mr. Stepnowski passed unanimously.

WHEREAS, the Open Public Meeting Act (N.J.S.A. 10:4-6, et seq.) permits bodies to discuss certain matters in closed sessions, and

WHEREAS, PURSUANT TO THE Open Public Meeting Act (N.J.S.A. 10:4-6, et seq.), such a meeting may be held in private;

NOW, THEREFORE, BE IT RESOLVED, that:

- 1. The Board shall meet in closed session on these matters; and
- 2. The matters to be discussed in private may be shared with the public at such other time as the Board may determine that there is no longer any requirement for confidentiality.

Mr. Goodman made a motion to go out of executive session at 7:01 p.m.
Seconded by Mrs. Kovacs, passed unanimously.

Dr. Giardina, BOE President, will preside and voice the remainder of the meeting.

V. ROLL CALL

Dr. Giardina	Present
Mr. Goodman	Present
Mrs. Kovacs	Present
Mr. Meroney	Absent
Mrs. Morgan	Absent
Mrs. Raywood	Present
Mr. Stepnowski	Present

VI. FLAG SALUTE

VII. APPROVAL OF AGENDA

Mrs. Raywood made a motion, with a second by Mrs. Kovacs that VII.A. be approved:

- A. Recommend that the Board approve the regular meeting agenda for February 12, 2025.

Roll Call	
Yes	Mrs. Raywood, Mrs. Kovacs, Mr. Stepnowski, Mr. Goodman, Dr. Giardina
No	None
Absent	Mr. Meroney, Mrs. Morgan

VIII. APPROVAL OF MINUTES

Mr. Goodman made a motion, with a second by Mr. Stepnowski that VIII.A. be approved:

- A. The minutes are presented for necessary correction and approval for the regular meeting on January 22,

Roll Call

Yes

Mr. Goodman, Mr. Stepnowski,
Mrs. Kovacs, Mrs. Raywood,
Dr. Giardina

No

None

Absent

Mr. Meroney, Mrs. Morgan

IX. BOARD OF EDUCATION COMMITTEE REPORTS

Curriculum Committee - Committee provided updates on the middle and high school programs since stopping the Summit Platform; elementary curriculum and planning for next year; special education and SEPAC updates as well as information on current grants and grant applications.

Policy Committee - Met and discussed updates on policies from Strauss Esmay. Discussed possibility of a new policy for spectators at scholastic events and a new student grievance policy.

X. STUDENT REPRESENTATIVE COMMENTS - Jordan Lanuto

[Presentation](#)

XI. SUPERINTENDENT'S COMMENTS

Mr. Ytreboe, Superintendent, commented on the following:

Student Safety Data System (SSDS) Report:

Student Safety Data System Summary Report for September 1 - December 31, 2024

School	Incidents	Other Incidents Leading to Removal	HIB Alleged	HIB Confirmed	Restraints/ Seclusions
New Egypt High School	22	0	13	5	0
Gerald H. Woehr Elementary School	2	7	2	2	5
New Egypt Primary School	0	0	0	0	1

Thanked Ed Novatkowski, Scott Rodriguez, and the entire Aramark crew for maintaining the buildings and parking lots this winter season.

XII. PRESENTATIONS/AWARDS

NEHS 7-12 Students of the Month - Students were provided with a certificate for their accomplishments.
Audit Presentation - Representative from HFA reported there were no deficiencies in the district's audit.

XIII. PUBLIC COMMENT ON AGENDA ITEMS - Opened at 7:21 p.m. and Closed at 7:21 p.m.

None

XIV. SUPERINTENDENT'S AGENDA

Mrs. Kovacs made a motion, with a second by Mr. Goodman that A.1 - A.11 be approved:

The following items are presented for approval as recommendations by the Superintendent of Schools:

- A. Finance Motions
- 1. Recommend approval of all bills and claims for February 12, 2025, which have been examined by members of the Finance Committee and are presented for approval.
 - 2. Recommend approval of all bills and claims for February 12, 2025, which required handwritten checks after the January 22, 2025, Board of Education meeting. Bills and claims list were approved, and were examined by the members of the Finance Committee and are presented for approval.
 - 3. Recommend ratification of the transferring of funds, for the period ending November 30, 2024.
 - 4. Recommend ratification of the transferring of funds, for the period ending December 31, 2024
 - 5. Recommend approval of the Board Secretary’s Report and the Treasurer of School Monies Report, for the period ending November 30, 2024.
 - 6. Recommend approval of the Board Secretary’s Report and the Treasurer of School Monies Report, for the period ending December 31, 2024.
 - 7. Recommend approval that Pursuant to N.J.A.C. 6A:23A-16.10(c)3, the Business Administrator/Board Secretary, certifies that as of December 31, 2024, no budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.A.C. 6A:23A-16.10(a), that the District financial accounts have been reconciled and are in balance.
 - 8. Recommend approval that the Plumsted Township Board of Education, pursuant to N.J.A.C. 6A:23A-16.10(c)4, certifies that as of December 31, 2024, after review of the Secretary’s monthly financial report (appropriations section) and upon consultation with the Business Administrator/Board Secretary and other appropriate district officials, that to the best of their knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(b) and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.
 - 9. Recommend approval of an agreement with Richmond Tours, and the New Egypt High School for the Senior trip to Camelback Lodge, PA on March 10, 2025, through March 11, 2025, paid by the Class of 2025, at no cost to the Board of Education.
 - 10. Recommend approval of an event contract with the Battleground Country Club to host the prom for the Class of 2026 on May 21, 2026, at no cost to the Board of Education.
 - 11. Recommend approval of the revision of bus routes for the 2024-2025 school year.

Roll Call	
Yes	Mrs. Kovacs, Mr. Goodman, Mrs. Raywood, Mr. Stepnowski, Dr. Giardina
No	None
Absent	Mr. Meroney, Mrs. Morgan

B. Personnel Motions

Mrs. Kovacs made a motion, with a second by Mr. Stepnowski that B.1 - B.11 be approved:

1. Recommend a revision of approval of a Maternity/FMLA/NJFLA leave of absence for employee 5976, Special Education Teacher at the Dr. Gerald H. Woehr Elementary School.

<u>LEAVE</u>	<u>FROM</u>	<u>THROUGH</u>
Maternity/Disability (utilizing 4 sick days)	March 7, 2025	March 12, 2025
FMLA w/o pay, with benefits	March 13, 2025	March 28, 2025
NJFLA w/o pay, with benefits	March 31, 2025	June 19, 2025

2. Recommend approval of Richard Caldes as an Interim Principal, at the New Egypt High School, effective, March 3, 2025 through June 30, 2025 at the per diem rate of \$600.00 per day, pending the successful completion of the application process by the Superintendent of Schools, and that the criminal history clearance is obtained through the State of New Jersey in accordance with the law.
3. Recommend approval of Katrina D'Agosto as a Resource Room/In-Class Resource Teacher, at the Dr. Gerald H. Woehr Elementary School, effective on or about February 24, 2025, at a prorated salary of \$59,803.00, equal to BA Step 1, of the PTEA/PTBOE Collective Bargaining Agreement, pending the successful completion of the application process by the Superintendent of Schools, and that the criminal history clearance is obtained through the State of New Jersey in accordance with the law.
4. Recommend ratification of approval of high school staff and their rate of pay to support portfolio tasks, [as per the attached](#):
5. Recommend ratification of approval of New Egypt High School staff to teach an additional 80 minutes per day, beyond their contractual time, in accordance with the PTEA/PTBOE Collective Bargaining Agreements, [as per the attached](#):
6. Recommend approval staff transfers/change of assignments, [as per the attached](#):
7. Recommend approval to fulfill the District mentor-mentee requirements for the 2024-2025 school year, [as per the attached](#):
8. Recommend approval of extra-curricular staff for the 2024-2025 school year, [as per the attached](#):
9. Recommend approval of additional NEED staff for the 2024-2025 school year and their rates of pay, [as per the attached](#):
10. Recommend approval of staff professional development/travel reimbursements, [as per the attached](#):
11. Recommend approval of the Law Enforcement Unit Members for the 2024-2025 school year, [as per the attached](#):

Roll Call

Yes

Mrs. Kovacs, Mr. Stepnowski,
Mrs. Raywood, Mr. Goodman,
Dr. Giardina

No

None

Absent

Mr. Meroney, Mrs. Morgan

C. Policy

Mrs. Raywood made a motion, with a second by Mrs. Kovacs that C.1 - C.8 be approved:

1. Recommend approval of the first reading of Policy 5512, Harassment, Intimidation, or Bullying (M).
2. Recommend approval of the first reading of Policy 5533, Student Smoking (M).
3. Recommend approval of the first reading of Policy 5710, Student Grievance.
4. Recommend approval of the first reading of Policy 7441, Electronic Surveillance in School Buildings and on School Grounds (M).
5. Recommend approval of the first reading of Policy 9163, Spectator Code Of Conduct For Interscholastic Events (M).
6. Recommend approval of the first reading of Policy 9320, Cooperation With Law Enforcement Agencies (M).
7. Recommend approval of the first reading of Regulation 7441, Electronic Surveillance in School Buildings and on School Grounds (M).
8. Recommend approval of the first reading of Regulation 9320, Cooperation With Law Enforcement Agencies (M).

Roll Call

Yes

Mrs. Raywood, Mrs. Kovacs,
Mr. Stepnowski, Mr. Goodman,
Dr. Giardina

No

None

Absent

Mr. Meroney, Mrs. Morgan

D. Other Motions

Mrs. Raywood made a motion, with a second by Mrs. Kovacs that D.1 - D.8 be approved:

1. Recommend receipt of the HIB (Harassment, Intimidation and Bullying) Report on February 12, 2025, by the Board of Education.
2. Recommend approval of the affirmation of HIB HS-07-24-25.
3. Recommend approval of the [Fire Drill/Security Drill](#) report for the month of January 2025.
4. Recommend approval of field trips, [as per the attached](#):

5. Recommend approval of the Preschool Creativity and Innovation Night to be held at the New Egypt Primary School on Thursday, February 13, 2025, paid for through the Preschool Expansion Aid Fund.
6. Recommend approval of Tender Smiles 4 Kids Mobile Dentistry Program to provide pediatric dentistry Services for eligible New Egypt Primary School students, on May 19, 2025.
7. Recommend approval of the Uniform State Memorandum of Agreement Between Education and Law Enforcement Officials for the 2024-2025 school year.
8. Recommend approval of the 2025-2026 School Calendar, [as per the attached](#):

Roll Call

Yes

Mrs. Raywood, Mrs. Kovacs,
Mr. Stepnowski, Mr. Goodman,
Dr. Giardina

No

None

Absent

Mr. Meroney, Mrs. Morgan

E. Facilities

XV. PUBLIC COMMENT ON ANY SCHOOL-RELATED TOPIC - Opened at 7:23 p.m. - Closed at 7:23 p.m.
None

XVI. NEW BUSINESS

XVII. OLD BUSINESS

XVIII. EXECUTIVE SESSION

XIX. ADJOURNMENT

Mrs. Kovacs made a motion to adjourn at 7:24 p.m.
Seconded by Mr. Goodman passed unanimously.

Sean Gately
Business Administrator/Board Secretary