



PINEWOOD AMERICAN INTERNATIONAL SCHOOL
Elementary Teacher - Maternity Leave Position
September 1, 2025 (start date)

Overview of the Position

Pinewood seeks a dynamic Elementary teacher for the 2025-2026 academic year to cover a maternity leave opening. We seek a teacher who exhibits excellence in the classroom, encourages students' development as informed, kind, global citizens and is interested in working collaboratively with colleagues. The ideal candidate will implement modern, student-centered and inquiry-based approaches to teaching and learning and work cooperatively with students, parents and colleagues to create and support an inclusive, individualized, creative learning environment with student success, academically, emotionally and socially as the foremost goal.

Prior experience teaching in an English-speaking school environment and with IB PYP experience is considered a strong advantage for the position. **Only teachers with an Elementary Education degree and relevant epityrida status should apply.**

Scope of the Position

The Elementary teacher reports directly to the EY/Elementary Principal and will be responsible for teaching inquiry-based lessons in Language Arts, Mathematics, TDL, Science, Social Studies, ESL and other courses as designated by the program. The position is full-time.

Responsibilities

- Embrace the mission, vision and philosophy of the school
- Prepare original weekly outlines and course descriptions for each course taught
- Enter all units into Managebac
- Administer NWEA MAP assessment twice yearly
- Implement AERO/NGSS standards in course design and delivery
- Implement the IB PYP as described by the school
- Prepare and teach daily lessons and complete the yearly curriculum as outlined
- Carry out advisory and supervision duties as assigned by the Principal
- Supervise students in the classroom and during recess/lunch/school activities to ensure safety

- Assist with behavior management both in the classroom and around the school
- Participate in the faculty appraisal system as designated by the President and Principal
- Administer appropriate formative and summative assessments to drive student learning
- Comply with all student SEN accommodations as identified by the school
- Monitor student progress, including up-to-date and accurate record-keeping
- Submit grades and written comments promptly as required by the Principal
- Communicate judiciously with students and parents regarding student progress and feedback
- Make time during the school day for student and/or parent conferences
- Attend weekly and monthly faculty meetings
- Chaperone special school activities
- Participate in professional development activities throughout the year
- Participate in evening sessions for parent/teacher conferences and other parent-oriented events

Qualifications

- Bachelor's degree in Elementary Education
- Valid teaching certification / license registered with the Greek Ministry of Education (epitirida)
- Native speaker of English (preferred)
- Experience working in an international school environment
- Interest, initiative and energy to develop modern approaches to curriculum and learning
- Demonstrated ability to work as part of a team

Method of application

We welcome experienced, **qualified** candidates to send a **cover letter and CV, in English**, to **employment@pinewood.gr**. Applications will be accepted until the position is filled.