



# Request for Student Records

1<sup>st</sup> Request: \_\_\_\_\_ 2<sup>nd</sup> Request: \_\_\_\_\_ 3<sup>rd</sup> Request: \_\_\_\_\_

**ATTN: REGISTRAR**

Previous School Phone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

Previous School Name: \_\_\_\_\_

Previous School Address: \_\_\_\_\_

Name of Student	Birthdate	Grade
_____	_____	_____

The above student is applying for Non-Resident Enrollment in Avon Community Schools.  
**This student has not been accepted by Avon Community Schools at this time.**

Please forward to us cumulative records which should include:

- Official Transcript
- Test Data (All Standardized Test Scores)
- Current IEP and Psychological Evaluations
- Attendance Records
- Discipline Records
- 504 Plan

Is this student currently serving a suspension or expulsion? \_\_\_\_\_ Yes \_\_\_\_\_ No

**Send Records to:**

**Avon Community School Corporation**

**7203 E US Highway 36**

**Avon, IN 46123**

**Attn: Barb Marcotte**

**Phone: 317-544-6000 ext. 6026**

**Fax: 317-544-6001**

**Email: [bjmarcotte@avon-schools.org](mailto:bjmarcotte@avon-schools.org) (preferred method - pdf doc attached)**

As parents or guardian of the above named student, I hereby give permission for the information requested to be released to the above named school.

\_\_\_\_\_  
(Parent or Guardian Signature)

\_\_\_\_\_  
(Date)

According to the Final Regulations-Family Education Rights and Privacy Act dated June 17, 1976, it is no longer necessary to obtain written consent to release records between schools.