

**Contact:**

Ruth Floyd, Executive Director of Business Services
Stanwood-Camano School District
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TO: Board of Directors

FROM: Ruth Floyd, Executive Director of Business Services

SUBJECT: Capital Projects Bid Award - District Window Coverings Phase III

DATE: March 18, 2025

TYPE: Action Required

The 2019-2022 Facilities and Technology Levy have remaining funds to install window coverings at several schools. This was identified as a safety project by the Capital Facilities Advisory Committee. The total cost of the district-wide window coverings project, including change orders, is projected to be \$285,000, excluding sales tax.

There were no window covering contractors listed on the small works roster, and so phases of the project are being advertised and awarded to the lowest responsive bidders for each school. The phase III advertisement was published in the Everett Herald on February 26 and March 5, 2025. Staff recommend that the board accept the lowest responsive bid for each school, totalling \$85,757.60, as follows:

- Stanwood Elementary School - Upscale Blinds, located in Mount Vernon, WA, submitted the low bid at \$27,338.25, excluding sales tax.
- Twin City Elementary School - Upscale Blinds, located in Mount Vernon, WA, submitted the low bid at \$20,543.05, excluding sales tax.
- Port Susan Middle School - Upscale Blinds, located in Mount Vernon, WA, submitted the low bid at \$37,876.30, excluding sales tax.

The total cost of the above quotes is \$85,757.60, excluding sales tax. The vendor anticipates completion of the projects before school is out in June 2025.

Recommendation: It is recommended that the Board award the window coverings replacement phase III project to the lowest responsive bidder, and approve the execution of Capital Projects Fund purchase orders and agreements with Upscale Blinds.

Every student is empowered to learn in an inclusive setting
and is prepared for the future of their choice

www.stanwood.wednet.edu

Upscale Blinds
3410 E Broadway st
Mount Vernon, WA 98274
upscaleblinds@gmail.com
www.upscaleblinds.com

Estimate

ADDRESS	SHIP TO	ESTIMATE # 1154
Stanwood-Camano	Stanwood-Camano	DATE 03/07/2025
School District	School District	
	Stanwood Elementary	
	School	
	10227 273rd PI NW,	
	Stanwood, WA 98292	

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
	Roller Shades	Install Levolor Mark 1 metal blinds that use 1”slats, cordless, with a Sand 00310 color on all interior windows.	1	27,338.25	27,338.25T
		Install Hunter Douglas - Architectural series RB Basics Manual Roller Shades 1% openness using Greenscreen Revive Blackout Color Sand 0% on any south facing windows. – Sand color. Install with cord attachment at sill on all exterior windows.			
		This bid is for both normal hours and swing shift.			
SUBTOTAL					27,338.25

TAX

2,542.46

TOTAL

\$29,880.71

Accepted By

Accepted Date

Upscale Blinds
3410 E Broadway st
Mount Vernon, WA 98274
upscaleblinds@gmail.com
www.upscaleblinds.com

Estimate

ADDRESS	SHIP TO	ESTIMATE # 1153
Stanwood-Camano	Stanwood-Camano	DATE 03/07/2025
School District	School District	
	Twin City	
	26211 72nd Ave NW	
	Stanwood, WA 98292	

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
	Mini Blinds	Install Levolor Mark 1 metal blinds that use 1"slats, cordless, with a Sand 00310 color on all interior windows.	1	20,543.05	20,543.05T
		Install Hunter Douglas - Architectural series RB Basics Manual Roller Shades 1% openness using Greenscreen Revive Blackout Color Sand 0% on any south facing windows. – Sand color. Install with cord attachment at sill on all exterior windows.			
		This bid is for both normal hours and swing shift.			

SUBTOTAL	20,543.05
TAX	1,910.50

TOTAL

\$22,453.55

Accepted By

Accepted Date

Upscale Blinds
3410 E Broadway st
Mount Vernon, WA 98274
upscaleblinds@gmail.com
www.upscaleblinds.com

Estimate

ADDRESS	SHIP TO	ESTIMATE # 1155
Stanwood-Camano	Stanwood-Camano	DATE 03/07/2025
School District	School District	
	Port Susan Middle	
	School	
	7506 267th St NW,	
	Stanwood, WA 98292	

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
	Roller Shades	Install Levolor Mark 1 metal blinds that use 1”slats, cordless, with a Sand 00310 color on all interior windows.	1	37,876.30	37,876.30T
		Install Hunter Douglas - Architectural series RB Basics Manual Roller Shades 1% openness using Greenscreen Revive Blackout Color Sand 0% on any south facing windows. – Sand color. Install with cord attachment at sill on all exterior windows.			
		This bid is for both normal hours and swing shift.			
SUBTOTAL					37,876.30

TAX

3,522.50

TOTAL

\$41,398.80

Accepted By

Accepted Date