

CARDIFF SCHOOL DISTRICT

## MULTI-TIER SYSTEMS OF SUPPORT TEACHER

**DEFINITION:**

Under the general supervision of the principal, is responsible for planning, developing, implementing, and evaluating an effective multi-tiered support program for students that aligns with the Common Core State Standards in the areas of reading, English Language Development, and math, utilizing effective, research-based instructional strategies.

**DUTIES:**

- Engages and supports all students in learning by using a variety of instructional strategies and resources to respond to students' diverse needs
- Oversees and trains the instructional assistants who work within the program
- Establishes and maintains high standards for student behavior, managing routines, transitions, and instructional time effectively
- Provide high-quality, standards-based, individualized and small group instruction to students using instructional materials and activities designed to meet the needs of each student
- Collaborates with the principal to create and maintain an effective schedule for the program to maximize student learning
- Demonstrates knowledge and understanding of subject matter content, ELA/math curricula, and student development by implementing curriculum to maximize student understanding
- Uses data to inform, plan, place students, monitor, and adjust instruction; designs learning experiences for all students that incorporate Common Core State Standards and include a repertoire of instructional strategies
- Monitor, report, and communicate student progress and performance
- Regularly analyzes state and local assessment data to focus targeted, flexible support of individual or small groups of students
- Works closely with principals on the needs and progress of the multi-tier systems of support program
- Defines student learning outcomes and communicates and exchanges learning goals with students, classroom teachers, and families to enhance academic progress as needed
- Cooperates with principal and staff in providing and supporting programs, events, and activities as needed
- Meet professional obligations through efficient work habits such as meeting deadlines, honoring schedules, coordinating resources and meetings in an effective and timely manner
- Provide and maintain a functional, engaging, collaborative, and creative learning environment
- Assists with selecting materials, suggesting diagnostic and teaching techniques to support the needs of pupils, and demonstrates teaching methods and materials for instruction as needed
- Collaborates and communicates with grade-level teams to ensure cohesive instructional planning

- Participates in staff meetings and serves on various school committees as assigned; performs school-related responsibilities
- Performs other related duties as assigned

## **EMPLOYMENT STANDARDS:**

### **Knowledge of:**

- Methods, practices, theories, and standards pertinent to the specific assignment
- Basic instructional methods and techniques
- Skills aligned with grade-level practices
- Classroom management techniques and appropriate disciplinary actions
- Health and safety practices
- Correct English usage, grammar, spelling, punctuation, and vocabulary
- Operation of office equipment and other equipment pertinent to the specific assignment
- Educational expectations based on the Common Core State Standards
- Best practices in reading and math instruction
- Best practices in second language acquisition
- Research and current trends related to student achievement, differentiated instruction, and research-based instructional practices that promote effective learning environments
- Best practices of and applications of technology to teaching, learning, and assessment
- Data and ELPAC outcomes

### **Ability to:**

- Provide effective instruction to groups of students in a learning environment
- Monitor and discipline student behavior according to approved policies and procedures
- Understand and follow oral and written instructions
- Maintain a safe, clean, and orderly learning environment
- Learn the procedures, functions, and limitations of assigned duties
- Communicate effectively with children and adults
- Work well with students, school staff, parents, and others
- Modify instruction in response to evaluation of formative and summative achievement data
- Be sensitive to the needs of children and parents of different ethnic, cultural, educational, and economic backgrounds
- Exhibit strong interpersonal skills using tact, patience, and courtesy
- Exhibit strong organizational skills
- Operate instructional and office equipment, including computers and associated software

## **EDUCATION/EXPERIENCE:**

Valid California Multiple Subject Teaching Credential/CLAD or equivalent; BCLAD or equivalent is desirable. Bilingual in Spanish and English is desirable. Experience with Reading and Math intervention methods is preferred. At least three years of full-time classroom teaching experience is preferred.

**PHYSICAL DEMANDS:**

While performing the duties of this job, the employee is regularly required to sit, use hands to finger, handle, or feel objects, tools, or controls, speak, and listen. The employee is frequently required to walk, reach with hands and arms, climb or balance, and stoop, kneel, crouch, or crawl. The employee is required to stand. The employee must occasionally lift and/or move up to 25 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

**WORK ENVIRONMENT:**

The noise level in the work environment is usually moderate. Exposure to climatic elements; intermittent noise; frequent interruptions; potential for contact with blood-borne pathogens and communicable diseases.