Prepare | Explore | Empower

The Academy
Board of Directors

Board Meeting Minutes
Monday, January 27, 2025

Board Members Present:	
Sarah Drewlow	Chairperson
Amy McDuffee	Vice Chairperson
Dan Klenjoski	Treasurer
Kevin Sanchez	Board Member
Kristen Cofrades	Board Member
Autumn Coffee	Secretary-online

Also Present:	
Brent Reckman	Executive Director
Sarah Gramarossa	Chief Academic
Stacy McCleskey	Exec. Admin. Manager

Minutes of the regular board meeting of The Academy held at 11800 Lowell Blvd, Westminster, CO 80031 in Adams County on January 27, 2025.

I. Open Meeting
   a. A quorum being present, Mrs. Drewlow called the meeting to order at 7:00 pm.

II. Consent Agenda
   a. Mr. Sanchez moved to approve the December 16, 2024, minutes. Seconded by Mr. Klenjoski.
      a. Discussion: None
      b. Ayes: Mrs. Drewlow, Mrs. McDuffee, Mrs. Cofrades, Mrs. Coffee
      c. Nays: None

III. Public Comment
   a. There was no public comment this month.

IV. Reports from Directors, Principals, and Committees

a. Executive Director Report

i. The Student Intent to Return forms were completed this month and 98% of the families are reporting that they will return next year.

1. The registrar used the Intent to Return information to identify the available positions in each grade and ran the random lottery. Families from the lottery are now being contacted.
2. There are currently 496 applications for new student enrollment. There were 474 last year so current enrollment is stable and strong.
3. There are approximately 76 PreK students on the lottery for 40 available spots.
4. Looking at the 25-26 enrollment, we are set to run a similar budget process.
5. Mr. Reckman will review and report the reasons families gave for not returning.

ii. Facility Master Plan

1. A communication was included in the January newsletter and repeated in mid-January as a stand-alone email.
2. Mr. Reckman has reached out to the Bradburn HOA to provide a clear pathway for resident feedback, questions, and gave details about the specific impacts to the neighborhood.
3. It was recommended that we create some type of visual for everyone to see and create vision for future growth opportunities.

b. Chief Academic Officer Report

i. Each grade level has finished mid-year assessments and principals are reviewing data. This data will be presented at the February Board meeting

ii. CSI is completing audits for special populations program. There has been

1. great feed-back and very positive outcome. CSI looks for
2. compliance and legal requirements. They also dive into how meaningful
3. the report is written.

iii. Of the 135 seniors, 84.4% are expected to graduate.

iv. We are currently at a 92% daily attendance rate. The goal is 95%. The

1. current rate is 1.2% higher than this time last year and the team will be
2. focusing on K-5 because the attendance is lower than the secondary
3. grades.

c. Committee Reports
    i. Finance
        1. The monthly financial report was presented and there were no surprises this month.
        2. The budget modification was discussed in detail.
    ii. SACademic – No meeting this month. The next meeting is February 3.
    iii. PTO – no questions or comments.

V. Presentation and Discussion
a. Final Read of Mid-Year Budget Modification
    i. The first read of the mid-year modified budget is in December and
        1. the second is in January with final changes.
    ii. The Mill Levy Equalization fund was created to give funding to charter
        1. schools. This is the first year that it was fully funded and final changes to funding are still being calculated. Changes are being made because Adams 12 did not properly project the mill levy.
b. Name Change Policy
    i. The state is mandating that a policy be put in place.
    ii. The revisions were discussed since some Board members were not present
        1. at the December meeting.
    iii. There are questions about current litigation and violations of funding if we
        1. don't have a policy in place.
    iv. Mr. Reckman will contact Attorney General's office with further questions.
c. Executive Session
    i. The Board entered into Executive Session to discuss the annual evaluation of Mr. Reckman, Executive Director for The Academy. Mr. Reckman was invited to join the Executive Session. This Executive Session involves a personnel matter so the employee involved has been given an opportunity to require that this discussion be conducted in public and the employee has indicated that they wish for this discussion to occur in private. Formally, Mrs. Drewlow moved, pursuant to Colorado Revised Statutes, Title 24, Article 6, Section 402 at subsection 4(f) to go into Executive Session to discuss personnel matters. The particular matter that is to be discussed behind closed doors is the Executive Director's evaluation. Seconded by Mr. Sanchez, call for vote. Motion carried. Executive Session started at 8:20 p.m. Executive Session ended at 9:11 p.m.

d. Work Session Summary
    i. School Safety Update. SRO Kelly Jacobson and Sgt. Salazar from Westminster P.D. gave update on education/outreach, relationship building, and collaboration with staff regarding school policy and procedures.
    ii. Board Self -Evaluation Review. Revisions were discussed and made as a group.
    iii. Ongoing Policy Review. CSI wants all schools to have a Health and Wellness Policy.

VI. Executive Summary
a. Vote to approve Name Change Policy – further discussion needed.
b. Vote to approve Amended Budget
Mrs. McDuffee made a motion to approve the Amended Budget. Mr. Sanchez seconded to motion.

Discussion:	None
Ayes:	Mrs. Drewlow, Mrs. Cofrades, Mr. Klenjoski, Mrs. Coffee
Nays:	

VII. Board Meeting Self-Scoring: 4

VIII. Meeting adjourned at 9:14 pm