

8th Grade AMS Families,

We are excited to be traveling to Washington, DC **Tuesday, March 25th - Friday, March 28th**. The trip this year has been planned based on previous years' experience to ensure that all of the kids are safe, able to fully experience DC, and have a great time. **Attached is the final itinerary and packing list**

**CONTACT:**

- **Rheta West is your main point of contact - Call or text if needed: (828) 575-8037**
- Each chaperone will have a group for parents through **ParentSquare**. Your student's chaperone may be in contact throughout the trip to share updates about how things are going or send a photo. They will update you about our arrival back on Thursday evening. If you haven't downloaded the ParentSquare app, we recommend you doing that so you are able to be in contact with your student's chaperone.
- Chaperones will also use ParentSquare to share information with students throughout the trip.

**FINAL PAYMENTS:**

Final balance payments were due by January 3rd. Please pay any remaining balances as soon as possible. If you have questions about payments, contact Rheta West at [rheta.west@acsgmail.net](mailto:rheta.west@acsgmail.net)

**DISCIPLINE WHILE IN WASHINGTON, DC:**

- We will contact you for any major discipline issue. We must have a working number for you which you can access while we are on the trip.
- Students are expected to follow the direction and instructions of the adults on the trip.
- If warranted, you may be required to come and pick up your child. Situations which may warrant this action include, but are not limited to:
  - Calling 911 from hotel phone
  - Exiting the room when there is not an emergency after rooms have been taped shut
  - Unsafe behavior
  - Identification and/or possession of items which are prohibited on school grounds
  - Bullying/ Hazing, etc.
- If necessary, a child may be removed from an activity- but no child will remain at the hotel while the group is traveling.

**MISCELLANEOUS INFORMATION:**

- The staff is trained to administer any medication your student will need to take during the duration of the trip. Any OTC or prescription medication requires a physician-signed medication form. We will not accept medication on the morning of the trip. It must be turned in by this **Friday, March 15th**.
- Students are permitted to have their electronic devices. These are their responsibility, loss or theft will not be investigated or covered by AMS/ ACS.
- All attractions and meals are covered on the trip except for lunch on Monday. **Students must bring a packed lunch from home for the bus ride on Monday**. We will be stopping at rest stops and souvenir shops. You may send your child with extra spending money but the student is responsible for it.
- We will have security every night beginning at 10:30pm to ensure that students remain in their rooms and are respectful of the other guests in the hotel.
- Working in conjunction with Asheville Police Department will provide a K-9 unit to sweep luggage for narcotics prior to departure.
- We need correct contact information. We will call you when needed, regardless of time of day.
- We do need current health care information- in case of emergency.

**HOTEL INFORMATION:**

Wyndham Garden Hotel Manassas  
10800 Vandor Ln, Manassas, VA 20109