

**PITTSFORD CENTRAL SCHOOL DISTRICT**

Board of Education Meeting  
 Tuesday, February 25, 2025  
 Barker Road Middle School  
 (Link to Public Viewing on Website)

A BUDGET WORK SESSION of the Pittsford Central School District Board of Education was held at 6:00 p.m. in the McCluski Room, Barker Road Middle School on Tuesday, February 25, 2025. Ms. Clayton provided an overview of the Curriculum and Instruction budgets. Ms. Woods reviewed the proposed budget for Central Services and Special Education. Mrs. Cutaia reviewed the proposed Student Services budget. Mr. Kwiatkowski reviewed the proposed budget for Technology Instructional Services and BOCES Technology Support Services.

The REGULAR MEETING of the Pittsford Central School District Board of Education began at 7:00 p.m. in the McCluski Room, Barker Road Middle School on Tuesday, February 25, 2025.

BOARD MEMBERS PRESENT: R. Scott, J. Casey, S. Pelusio, D. Berk, K. Huels, E. Kay, R. Sanchez-Kazacos.  
 LEADERSHIP TEAM PRESENT: M. Pero, J. Cimmerer, S. Clark, H. Clayton, S. Cutaia, M. Vespi, N. Wayman, E. Woods.

1. Mrs. Scott called the Regular Meeting to order at 7:01 p.m. and asked everyone to stand for the Pledge of Allegiance.

2. Motion was made by Mrs. Pelusio, seconded by Mrs. Kay and carried **APPROVED:**  
 regarding the following resolution: BE IT RESOLVED, that the Board of Education approves **AGENDA**  
 the agenda for this evening's meeting.  
 Vote: Unanimously carried

3. Principal's Report: Principal, Ms. Lindsay Ali, presented on the activities taking place at Park Road Elementary School.

4. Motion was made by Mrs. Huels, seconded by Mrs. Sanchez-Kazacos and carried **APPROVED:**  
 regarding the following resolution: BE IT RESOLVED, that the Board of Education approves **MINUTES**  
 the minutes of its January 14, 2025, Regular meeting. **1/14/25**  
 Vote: Unanimously carried

5. Motion was made by Mrs. Pelusio, seconded by Mrs. Sanchez-Kazacos and carried **APPROVED:**  
 regarding the following resolution: BE IT RESOLVED, that the Board of Education **MINUTES**  
 approves the minutes of its January 24, 2025, Special meeting. **1/24/25**  
 Vote: Unanimously carried by all except Mr. Casey and Mr. Berk, as both were not in attendance at this meeting.

6. Motion was made by Mrs. Huels, seconded by Mrs. Berk and carried **APPROVED:**  
 regarding the following resolution: BE IT RESOLVED, that the Board of Education **MINUTES**  
 approves the minutes of its January 28, 2025, Special meeting. **1/28/25**  
 Vote: Unanimously carried by all except Mrs. Kay and Mrs. Sanchez-Kazacos, as both were not in attendance at this meeting.

7. Motion was made by Mrs. Sanchez-Kazacos, seconded by Mrs. Pelusio and carried **APPROVED:**  
 regarding the following resolution: BE IT RESOLVED, that the Board of Education **MINUTES**  
 approves the minutes of its February 4, 2025, Regular meeting. **2/4/25**  
 Vote: Unanimously carried by all except Mrs. Huels who was not in attendance at this meeting.

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8. Board Reports: Mrs. Pelusio shared some highlights from the Legislative breakfast. Mrs. Scott noted the MCSBA meeting dates as well as other dates to remember.

9. Motion was made by Mr. Casey, seconded by Mrs. Huels and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the 2<sup>nd</sup> quarterly Extraclassroom Activities Report as presented.

Vote: Unanimously carried

**APPROVED:  
EXTRACLASSROOM  
ACTIVITIES REPORT**

10. Motion was made by Mrs. Pelusio, seconded by Mrs. Kay and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the Energy Performance Contract SEQRA as presented.

Vote: Unanimously carried

**APPROVED:  
(EPC) ENERGY  
PERFORMANCE  
CONTRACT SEQRA**

**RESOLUTION ADOPTED PURSUANT TO THE NEW YORK STATE ENVIRONMENTAL QUALITY REVIEW ACT DETERMINING THAT AN ACTION APPROVING AND IMPLEMENTING AN ENERGY PERFORMANCE CONTRACT CONSTITUTES A TYPE II ACTION THAT IS NOT SUBJECT TO FURTHER REVIEW**

WHEREAS, the Pittsford Central School District (“District”) is the sponsor of repairs, renovations and improvements designed to improve energy usage at District facilities, including the execution of an Energy Performance Contract meeting the requirements of Article 9 of the New York State Energy Law (the “Project”); and

WHEREAS, the Board of Education desires to comply with the provisions of the New York State Environmental Quality Review Act (“SEQRA”) as set forth in Article 8 of the Environmental Conservation Law and the requirements of the SEQRA Regulations at 6 NYCRR Part 617 (the “Regulations”) with respect to the Project; and WHEREAS, pursuant to the Regulations, the Board of Education has considered the Project in light of the actions included on the Type I list specified in Section 617.4 of the Regulations and in light of the actions included on the Type II list specified in Section 617.5 of the Regulations; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Education as follows:

Section 1. The Board of Education hereby determines that the Project constitutes a “Type II action” (as the quoted term is defined in the Regulations) because it meets the criteria specified in 6 NYCRR Part 617.5(c)(1), (2), (10) and/or (15), because it involves:

(1) maintenance or repair involving no substantial changes in an existing structure or facility; and/or

(2) replacement, rehabilitation or reconstruction of a structure or facility, in kind, on the same site . . . ; and/or

(10) routine activities of educational institutions, including expansion of existing facilities by less than 10,000 square feet of gross floor area . . . ; and/or

(15) installation of solar energy arrays on an existing structure provided the structure is not (i) listed on the National or State Register of Historic Places, (ii) located within a district listed in the National or State Register of Historic Places . . . , (iii) been determined by the Commissioner of the Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places . . . , or (iv) within a district that has been determined by the Commissioner of the Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places . . .

Section 2. The Board of Education hereby determines that the Project is not subject to further review under SEQRA.

Section 3. As applicable, the Board of Education will comply with guidance issued by the New York State Education Department.

Section 4. A copy of this resolution shall be provided to the New York State Education Department.

Section 5. This resolution shall take effect immediately.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

Robin Scott	Voting _____ YES
Jeffrey Casey	Voting _____ YES
Sarah Pelusio	Voting _____ YES
Dave Berk	Voting _____ YES
Kim Huels	Voting _____ YES
Emily Kay	Voting _____ YES
René Sanchez-Kazacos	Voting _____ YES

The resolution was thereupon declared duly adopted.

11. Motion was made by Mrs. Pelusio, seconded by Mrs. Kay and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the Energy Performance Contract as presented.  
Vote: Unanimously carried

**APPROVED:  
(EPC) ENERGY  
PERFORMANCE  
CONTRACT**

#### **ENERGY PERFORMANCE CONTRACT**

WHEREAS, the Board of Education (“Board”) of the Pittsford Central School District (“District”) after soliciting requests for proposals from energy services companies for the implementation of energy conservation measures at all district facilities (“Project”) on an Energy Performance Contract basis appointed the energy services company, Johnson Controls, Inc. (“Johnson Controls”); and

WHEREAS, the Board authorized Johnson Controls to conduct a comprehensive energy audit (“CEA”) of District property to determine what energy conservation measures might be installed under an energy performance contract; and

WHEREAS, the results of the Johnson Controls CEA have been reviewed and evaluated by the District’s consultant engineer, SEI Design Group (“SEI”) and the District to determine which comprehensive energy efficient technologies can realistically reduce the District’s energy consumption and generate cost savings to the District; and

WHEREAS, based upon said review and evaluation of the CEA, SEI and the District have identified and recommend the scope of energy conservation measures to be installed in District facilities (“Project”) pursuant to an energy performance contract; and

WHEREAS, the Board desires to enter into an energy performance contract (“EPC”) for the installation of energy performance measures with Johnson Controls based upon the legal review and approval of the EPC.

NOW THEREFORE, BE IT RESOLVED, that the Board hereby approves the scope and the installation of energy performance measures and energy conservation services in District facilities, and

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BE IT FURTHER RESOLVED, that the Board hereby authorizes the Board President to execute an EPC between the District and Johnson Controls that incorporates the energy conservation services and installations that are identified in the EPC and all supporting documents, upon final approval by the District counsel and SEI.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

Robin Scott	Voting _____YES
Jeffrey Casey	Voting _____YES
Sarah Pelusio	Voting _____YES
Dave Berk	Voting _____YES
Kim Huels	Voting _____YES
Emily Kay	Voting _____YES
René Sanchez-Kazacos	Voting _____YES

The resolution was thereupon declared duly adopted.

12. Mr. Vespi spoke on the Professional Service Contract Report.

13. Motion was made by Mr. Berk, seconded by Mrs. Huels and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education, upon the Superintendent's recommendation, approves the following Professional Staff Report:  
Vote: Unanimously carried

**APPROVED:  
PROFESSIONAL  
STAFF REPORT**

A. Appointment - Administrator

Name:	Jason Simoni
Position:	BRMS Principal
Type of Position:	Probationary
Tenure Area:	Principal
Probationary Period:	03/26/2025 – 03/25/2028
Certification:	Professional
Salary:	\$130,000.00
Effective Date:	03/26/2025

B. Appointment – Certificated Staff

Name:	Samuel Gacicia
Position:	MCE Grade 2
Type of Position:	Regular Substitute
Tenure Area:	N/A
Probationary Period:	N/A
Certification:	Pending
Salary:	\$61,052.00
Effective Date:	02/26/2025

C. Appointment - School Related Professional – Part-Time to Full-Time

Name:	Sara Daly
Position:	BRMS Paraprofessional
Type of Position:	Full-Time
Salary:	\$23,346.00
Effective Date:	2/10/2025

## D. Appointment – Teacher Fellow

Name: Natalie Maurer  
 Position: CRMS Teacher Fellow  
 Type of Position: Per Diem  
 Salary: \$115.00 Daily  
 Effective Date: 02/03/2025 – 04/30/2025

Name: Valerianne Jacobson  
 Position: MHS Teacher Fellow  
 Type of Position: Per Diem  
 Salary: \$115.00 Daily  
 Effective Date: 02/25/2025 – 04/30/2025

E. Resignation – Teacher – see attached  
 Michael Chiponis

F. Spring Coaching Salaries – see attached

14. Motion was made by Mrs. Sanchez-Kazacos, seconded by Mr. Casey and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education, upon the Superintendent's recommendation, approves the following Support Staff Report:  
 Vote: Unanimously carried

**APPROVED:  
 SUPPORT  
 STAFF REPORT**

## CLERICAL

APPOINTMENTS	POSITION	BLDG	HOURS	DATE	SALARY
Giovanna Glanton	Office Clerk III	CRMS	37.5/wk.	2/03/2025	\$28,162.00

## CUSTODIAL/MAINTENANCE

APPOINTMENTS	POSITION	BLDG	HOURS	DATE	SALARY
Bryan Szczech	Cleaner	BRMS	40/wk.	2/03/2025	\$36,530.00

## CUSTODIAL/MAINTENANCE

RESIGNATIONS	POSITION	BLDG	LENGTH OF SVC	DATE
Paul Whaley	Cleaner	MHS	5.9 yrs.	02/21/2025
Chancellor Schafer	Cleaner	ACE	1.7 yrs.	02/24/2025

## FOOD SERVICE

RESIGNATIONS	POSITION	BLDG	LENGTH OF SVC	DATE
Kimberly Capiello	Asst. Cook Mgr.	BRMS	5 mos.	02/07/2025

15. Motion was made by Mrs. Huels, seconded by Mrs. Kay and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the position and title of Coordinator of Special Education Programs and Services as presented.  
 Vote: Unanimously carried

**APPROVED:  
 COORD. OF SPEC ED  
 PROGRAMS & SERVICES**

16. Special Education Report: Ms. Woods noted that the recommendations are under the Consent Agenda.

17. Motion was made by Mrs. Pelusio, seconded by Mrs. Sanchez-Kazacos and carried regarding the following resolution: BE IT RESOLVED that the Board of Education approves calling an Executive Session for the purpose of discussing proposed litigation and the employment of a particular person, where no official business will be conducted. This session will take place immediately after the Regular Meeting.  
 Vote: Unanimously carried

**APPROVED:  
 EXECUTIVE  
 SESSION**

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18. Motion was made by Mr. Casey, seconded by Mrs. Sanchez-Kazacos and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the Sutherland High School field trip to Orlando, FL from 4/13/25 to 4/17/25.  
Vote: Unanimously carried

**APPROVED:  
SHS SOFTBALL  
FIELD TRIP**

19. Motion was made by Mr. Berk, seconded by Mrs. Kay and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the Pittsford Robotics Team field trip to Houston, TX from 4/15/25 to 4/21/25.  
Vote: Unanimously carried

**APPROVED:  
PITTSFORD ROBOTICS  
FIELD TRIP**

20. Mr. Pero noted the second reading of policy #5671 - Information Security Program, under the Consent Agenda.

21. Superintendent's Report: Mr. Pero noted that students are doing great after returning from break. He noted that the month of March can be long and he encouraged everyone to keep doing well and grind it out. He also noted the upcoming 60th Urban Suburban ceremony scheduled for March 20th, which will take place at the Memorial Art Gallery from 5:30 pm to around 8:00 pm. Mr. Pero plans to ask (PEF) Pittsford Education Foundation, to purchase a table of ten for this event; an email with more details will be sent to the Board.

22. Motion was made by Mrs. Sanchez-Kazacos, seconded by Mrs. Pelusio and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the following items per the Consent Agenda:  
Vote: Unanimously carried

**APPROVED:  
CONSENT  
AGENDA**

Committee on Special Education: Amendment, Amendment – Agreement No Meetings, Annual Reviews, Initial Eligibility Determination Meetings, Reevaluation/Annual Reviews, Requested Review.

Sub-Committee on Special Education: Amendments, Amendment – Agreement No Meetings, Annual Reviews, Reevaluation Reviews, Reevaluation/Annual Reviews.

Committee on Preschool Special Education: Initial Eligibility Determination Meetings, Transfer - Amendment No Meetings.

Policy Approval: #5671 - Information Security Program

23. New Business: Mr. Vespi requested a consideration to have a Special Board Meeting scheduled mid-March to approve bids. Mrs. Carpenter will send correspondence to the Board and coordinate said meeting.

24. Motion was made by Mrs. Huels, seconded by Mr. Berk and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves recessing its Regular Meeting in order to enter into Executive Session at 7:40 p.m.  
Vote: Unanimously carried

**APPROVED:  
RECESS**

25. Motion was made by Mrs. Pelusio, seconded by Mrs. Scott and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the adjournment of its Executive Session and Regular Meetings at 10:01 p.m.  
Vote: Unanimously carried

**APPROVED:  
ADJOURNMENT**

Respectfully submitted,



Deborah L. Carpenter  
School District Clerk