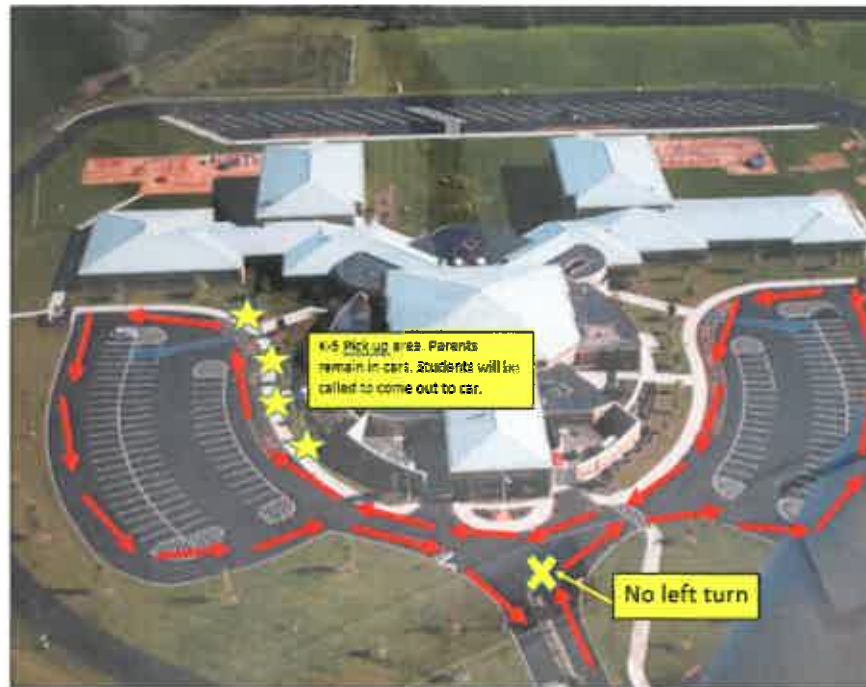


Student Pick-up Procedures



In our ongoing efforts to enhance your children's safety, we are using the PikMyKid Dismissal App to dismiss our parent pick-up students. Whether you have an Android phone or iPhone, visit the appropriate app store and download the PikMyKid app. Once downloaded, please register your student. The process is quick and easy. You will receive a car tag with your child's unique PikMyKid number. You can place this on a visor or have it on hand in your car. When you get to the bottom of the hill and you are stopped at the stop sign, please push the green ANNOUNCE button in the app. (This will generate a pick up list inside the school.) Pick-up traffic will wind around the Intermediate side of the building. You will need to be cleared by our secretaries on the Intermediate side. Once the secretaries wave you on, the line will proceed to the primary side where your child will be picked up in the pick-up zone designated by orange cones. The app can also be used for you to designate another person to pick up your child. Please contact the school for any other transportation changes (for example, if your child will be riding the bus instead of being a pick up).

Please follow these procedures when in the pick-up line:

1. Pull forward to the nearest car. Students are dismissed by groups of nine cars. If you fail to pull forward, we are unable to fit nine cars in the loading zone. The first car in the loading zone will pull up and stop at the mini stop signs.
2. Wait until your child is fully inside your car and the door is closed before taking off.
3. We ask that students enter cars on the passenger side of the car only (curbside). We would rather students have the inconvenience of crawling over a sibling's car seat or a car console than compromise the safety of walking between cars.
4. Please drive slowly.
5. Be sure you are paying attention in the pick-up line. We ask that you refrain from using your phone when the line is moving.

Some parents may choose to park in the sophomore parking lot and walk down the hill to get their student. In this case, you will need to visit the secretaries on the Intermediate side to sign out your child. You will then walk to the Primary side to pick up your student.