



**Clinton-Glen Gardner Board of Education**

March 13, 2025

CPS Media Center 7:00pm

**WORK AND BUSINESS SESSION AGENDA**  
**Action may be taken**

The Clinton-Glen Gardner School District is a community who values traditions. Our MISSION is to nurture and cultivate each child to be a compassionate, curious, and creative thinker, entrusted and empowered to build and lead the future.

**Adopted 3/2016**

**1. Call to Order**

**2. Opening Statement:**

This meeting is held in compliance with the New Jersey Open Public Meetings Law. The Clinton-Glen Gardner Board of Education has given the public adequate notice by having the date, time, and place of the meeting published in the Hunterdon County Democrat and Hunterdon Review, and by having duly posted the same information in the Board Office, the school bulletin board, the faculty room and the Town Hall.

**3. Roll Call**

**4. Monthly School Data:**

**A. Enrollment Data Report (Attachment #1)**

**B. Student Suspensions:**

1. In-School Suspensions: 0
2. Out-of-School Suspensions: 0

**C. School Nurse's Report (Attachment #2)**

**D. Fire Drill and Bus Evacuation Drill Report (Attachment #3)**

**Motion:** To accept the aforementioned monthly school data report, items 4A-D.

**5. Superintendent/Principal's Report**

**A. Student Representative Report**

**B. Clinton Education Association Report**

**C. Assistant Principal- Curriculum Coordinator Report**

**D. Special Services Report**

**6 Public Comment**

**7. Personnel**

**A. Retirement and Resignation**

**Motion:** To approve with gratitude and best wishes the retirement of Denise Grimm (Attachment #4)

**B. Staff Approval**

<b>Motion:</b> To approve the following staff member and rate for the listed position for the 2024-2025 school year			
Position	Name	Rate	Effective Date
Substitute Teacher	Sophia Brotons	\$125.00 per diem	3/13/25 pending completion of paperwork

**8. Curriculum, Instruction, Assessment, & Technology**

**A. Professional Development**

<b>Motion:</b> To approve the following requests for professional development and travel related mileage in accordance with NJAC 18A: 11-12:					
Program Name	Date	Employees	Event Cost	Substitute Pay	Total Cost
NJABA 2025 Annual Conference (Virtual)	4/25/2025	Allyson Kubik	\$275	\$125	\$400
Developing Critical Thinking Skills in Pediatric Dysphagia Parts 1, 2, and 3	Virtual On Demand Dates TBD	Amanda Thomas	\$357	\$0	\$357

**B. Field Trips**

<b>Motion:</b> To approve the following requests for field trips as listed:			
Date	Grade	Destination	Cost per student
NONE			

**9. Policy and Regulations**

<b>Motion:</b> To approve the listed First and Second Readings and Adopt or Repeal the Policies and Bylaws with Second Readings (summaries attached):			
Policy #	Title	Action	Att. #
NONE			

**10. General Information: Business Administrator’s Report**

**A. 2025-2026 School Budget Tentative Approval**

**Motion:** To approve submission of the 2025-26 tentative budget.

The Board of Education of Clinton-Glen Gardner hereby adopts the following Preliminary budget for the 2025-26 school year:

The proposed budget includes sufficient funds to provide curriculum and instruction which will enable all students to achieve the New Jersey Student Learning Standards, and is in compliance with N.J.S.A. 18A and N.J.A.C. Title 6 and 6A.

The proposed budget includes the adjustment for Healthcare in the amount of \$XXXX. The district intends to utilize this adjustment for pay for the additional increase in health benefit premium.

The proposed budget includes the use of Capital Reserve transferred to the General Fund for the proposed renovation of garage space into small group instruction and additional staff bathroom for the estimated amount of \$300,000.

The proposed budget includes the adjustment for banked cap in the amount of \$XXXX. In accordance with N.J.A.C. 6A:23A-10.1(b), the district has fully exhausted all eligible statutory spending authority. The adjustment will be used to increase the tax levy above the 2% legal budget cap.

Anticipated Enrollment	520
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Expenditures

General Current Expense	\$10,171,097
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Capital Outlay	\$300,000
	<hr/>

Capital Interest	\$1,000
	<hr/>

Total Operating Budget	\$10,472,097
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Special Revenue Fund	\$1,200,405
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Repayment of Debt	\$183,834
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Revenue

Local Tax Levy-General	\$8,544,819
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Withdraw from Emergency Reserve	0
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Withdraw from Cap Res	\$300,000
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Misc Revenue	\$16,096
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Tuition	\$535,895
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State Aid	\$1,075,287
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Total Operating Budget	\$10,472,097
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Special Revenue Fund	\$1,200,405
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Debt Reserve	\$0
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Debt Service Aid	\$63,807
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Local Tax Levy-Debt	\$120,027
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Budgeted Fund Balance	\$0
	<hr/>

	<hr/>
	\$183,834
	<hr/>

	_____	Total Debt Fund	_____
<b>Total Expenditures</b>	_____	<b>Total Revenue</b>	_____
	<b>\$11,856,336</b>		<b>\$11,856,336</b>
	_____		_____

As per NJAC 6A:34B-1.2(b), the proposed budget provides for a maximum expenditure amount that may be allotted for travel and expense reimbursement.

The 2025-2026 tentative budget includes a maximum travel appropriation of \$25,000.

The School Business Administrator shall track and record these costs to ensure that the maximum amount is not exceeded.

Included in the 2025-26 proposed budget is a maximum regular business travel amount of \$1,000 per employee (total travel not to exceed \$1500 per employee)

**B. 2025-2026 Preschool Expansion Aid tentative Budget**

**Motion:** To approve submission of the 2025-26 Preschool Expansion Aid tentative budget to the State for approval. **(Attachment #5)**

**C. Monthly Minutes and Financial Approval**

**Motion:** To approve the Minutes and monthly financial transactions and reports items 1-5:

1. Approval of Board of Education Minutes from the February 19, 2025 Work/Business Session and Executive Session**(Attachment #6)**
2. Certification of the Board of Secretary’s and Cash reconciler’s report that the cash receipts, cash expenditures, and cash balances in the specified amounts, are in agreement and further approve that in compliance with NJAC 6A:23A-16/10(c) 3 and 4, there are sufficient funds available to meet financial obligations for the remainder of the 2024-2025 school year. That no major account or fund has been over-expended pursuant to NJSA 18A:22-8.1, and that no line-item account has encumbrances and expenditure, which is totally exceed the line item appropriation in violation of NJAC 6A 23-2.22(a) that as of the date of their reports. **(Attachment #7)**

January 2025     \$3,786,481.02

3. Approval of the Bill List in the specified amounts (**Attachment #8**)
  - a. General Account: \$1,392,205.15 (2/20/25 to 3/13/25)
  - b. Cafeteria Account: \$ 40,172.77 (February 2025 checks)
  
4. Checking Account Balances – January 2025
  - a. Student Activities \$ 69,795.10
  - b. Cafeteria: \$235,716.47
  - c. Payroll Agency: \$ 19,568.45
  - d. Unemployment: \$116,331.34
  
5. Transfers in the amount of:  
  
\$116,015.20 for January, 2025. (**Attachment #9**)  
\$ 35,296.11 for February, 2025 Fund 10  
\$ 2,000.00 for February, 2025 Fund 20. (**Attachment #10**)

**11. Correspondence**

- A. SEMI Waiver Approval Letter (Attachment #11)**

**12. New Business**

**13. Old Business**

- A. Dear Parents**
- B. Board Liaison Reports**

**Clinton Public School Goals 2024-2025**

**Goal Statement: To create a learning environment and foster academic programs focused on meeting the needs of each learner and cultivate independence.**

- **Find out/identify what resources teachers need and provide**
- **Identify areas for cross-curricular/interdisciplinary instruction**
- **Provide opportunities for cross-grade learning**
- **Balance the use of technology and interpersonal SEL, real-world applications.**

**14. Public Comment**

**15. Executive Session**

**Call for a motion to adjourn to Executive Session in accordance with the Sunshine Law, Chapter 231, P.L.1975, to discuss matters listed below. The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will no longer exist.**

**16. HIB Report # 3**

**Motion to affirm, reject or modify the recommendation of the superintendent that HIB #3 was found to be HIB. Second Reading**

**17. Adjournment**