



**LITTLEFIELD UNIFIED SCHOOL DISTRICT #9  
GOVERNING BOARD MEETING  
Administrative Services Site  
3490 East Rio Virgin Road  
Thursday, March 13, 2025  
5:00 P.M.  
(Doors Open at 4:45 p.m.)**

**Mission Statement**

The Littlefield Unified School District is committed to excellence. Therefore, we are committed to providing opportunities for all students to learn and develop socially, emotionally, and academically. We are committed to providing resources to our students, parents and teachers in an ongoing effort to help students transition from childhood to adulthood.

1. CALL TO ORDER:
2. ROLL CALL:

Mike Fagnan, Board President  
John Reyes, Board Secretary  
Nichole Frisby, Board Member  
Sonny Graham, Board Member  
Sean Hogan, Board Member

Troy Heaton, Superintendent/Secondary Principal  
Kevin Murray, Elementary Principal  
Spencer Holmes, Business Manager  
Sheree Goessman, Human Resources Director

**CEREMONIAL ITEMS**

3. Pledge of Allegiance: By invitation of Board President.

**AGENDA**

4. Consideration of approval of the March 13, 2025 LUSD9 Board Meeting agenda.

**PUBLIC COMMENT**

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At this time, the public may speak to the Governing Board on topics of concern with the public body's jurisdiction, even if the topic is not specifically included on the agenda. The public must state their full name for the record and will be allowed up to three minutes to address the Governing Board. No action will be taken as a result of public comments. The Board expects that citizens who address the board will present concerns regarding the activities in question rather than make personal attacks upon Board Members, District Personnel or other persons in attendance or absent. In addition, questions or comments on matters that are currently under legal review will not be accepted.

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5. Public Comment.

**INFORMATION AND DISCUSSION:**

6. Spencer Holmes, Business Manager



- a) Critical Items.
  - b) Budget Update
  - c) Student Activity Balance
  - d) Food Service Financial
  - e) Looking Ahead.
7. Kevin Murray, Elementary Principal
- a) School Update.
    - i. March 3-7, 2025 – Reading Week & Penny Wars
    - ii. March 10, 2025 – Classroom Talent Show
    - iii. March 11, 2025 – Cookies with Mrs. K
    - iv. March 11, 2025 – PTO Meeting at 3:15 p.m.
    - v. March 17-21, 2025 – Spring Break
    - vi. March 25, 2025 – Dixie Power Dinner
    - vii. March 26 & 27, 2025 – Parent Teacher Conferences (Early Dismissal for Students)
    - viii. March 27, 2025 – DC Trip Parent Meeting (6<sup>th</sup> Grade)
    - ix. March 18, 2025 – Talent Show at 12:30 p.m.
  - b) Other.
8. Troy Heaton, Superintendent/Secondary Principal
- a) School Update.
    - i. March 7, 2025 – Mesquite STEAM Center presenting to Mrs. Okelberry's 7<sup>th</sup> period class.
    - ii. March 13, 2025- End of Quarter 3
    - iii. March 14-21, 2025 – Spring Break
    - iv. March 24, 2025 – Parent Teacher Conferences.
    - v. March 24-26, 2025 – AZSci testing
    - vi. March 27, 2025 – ACT Test
    - vii. March 28, 2025 – ACT Make-Up Test
    - viii. March 31, 2025 – AZSci Make-Up Testing
  - b) Other.
9. Board Reports.
- a) Other

## **CONSENT AGENDA**

Approval of Routine Orders of Business. Documentation concerning the matters on the Consent Agenda may be reviewed at the Littlefield Unified School District Office, located at 3490 East Rio Virgin Road, Beaver Dam, Arizona. Any Board Member may request an item be pulled off the agenda for further discussion.

10. Consideration of approval of the February 13, 2025, Regular Governing Board Meeting Minutes and the February 26, 2025, Governing Board Work Session.
11. Consideration of approval of Vouchers and Stipends:
- a) LUSD9 Payroll Vouchers: 17/2517 and 18/2518.
  - b) LUSD9 Vouchers: 1014 and 1015.
  - c) Stipends

(Members of the public may view the content of the vouchers 24 hours prior to the board meeting in the district office.)



12. Consideration of approval of FY 2024/2025 Classified, Certified, and Substitute Personnel per the attached list:

Name	Position	Effective Date
Holmes, Spencer	Business Manager	02/26/2025

13. Consideration of approval of the following staff resignations/retirements/terminations:

Name	Position	Effective Date
Dixon, Rebecca	Business Manager	02/14/2025

14. Consideration of approval of revision to the 2024/2025 Stipend List.

15. Consideration of approval of donations received by the District per Policy KCD.
- a) Bonnie Beacham - \$50 donation to Class of 2025.
  - b) Kroger – Smith’s Inspiring Donations - \$98.27

## **ACTION ITEMS AND/OR DISCUSSION**

16. Consideration of approval of allowing Elementary 6<sup>th</sup> Grade students to go on an overnight trip to Washington, DC.

17. Consideration of first reading of Policy Advisory #809-818:
- a. Policy A - District Mission and Belief Statement
  - b. Policy AA – School District Legal Status
  - c. Policy ABA – Community Involvement in Education
  - d. Policy ABAA – Parental Involvement
  - e. Policy AC – Nondiscrimination / Equal Opportunity
  - f. Policy ACA – Sexual Harassment
  - g. Policy ACAA – Title IX Sex Discrimination
  - h. Policy AD – Education Philosophy / School District Mission
  - i. Policy GBK – Staff Grievances
  - j. Policy JII – Student Concerns, Complaints, and Grievances

18. Consideration of approval of the FY 2025/2026 Salary Schedules:

- a. Administrative Salary Schedule
- b. Director Salary Schedule
- c. Certified Salary Schedule
- d. Classified Salary Schedule

19. Consideration of approval of the FY 2025/2026 templates for the Administrative Contract, Director Contract, Certified Teacher Contract, and Classified Notice of Appointment.

20. Consideration of approval of the authorized signers List: Spencer Holmes, Sheree Goessman, and Troy Heaton on all accounts with America First Credit Union. Also, removal of all previously approved signers.

21. Suggestions for Future Board Meetings.



## **INFORMATION ITEMS**

22. News articles about the schools.
23. Upcoming Governing Board Conferences:
  - a. ASBA The Board-Superintendent Team: Using Board Retreats to Build Team Culture and Collaborative Relationships – March 11, 2025, 5:00 p.m.-6:00 p.m.
  - b. ASBA Virtual Orientation for New School Board Members Part 2 – March 28, 2025, 8:30 a.m.-4:00 p.m.
  - c. MCEC School Board Roles and Responsibilities Training – April 3, 2025, 1:00 p.m. – 5:00 p.m.
  - d. Free R.A.I. Training with Jimmy Hart – April 4, 2025, 10:00 a.m. – 2:00 p.m.
  - e. ASBA From Idea to District Policy: The Long and Winding Road Webinar – May 13, 2025 @ 5:00 p.m.
  - f. ASBA Summer Leadership Institute – June 5-7, 2025, Flagstaff, AZ
24. Notification of Policy Regulations and Exhibits:
  - a. Deleted - Exhibit AA-E: School District Legal Status
  - b. Regulation AC-R: Nondiscrimination / Equal Opportunity
  - c. Exhibit AC-E: Nondiscrimination / Equal Opportunity
  - d. Regulation ACA-R: Sexual Harassment
  - e. Exhibit ACA-E: Sexual Harassment
  - f. Regulation ACAA-R: Title IX Sex Discrimination
25. Baseball & Softball Schedules
26. School Calendar 2024/2025
27. Next Meeting – April 10, 2025

## **ADJOURNMENT**

*Members of the public who are disabled and require special assistance or accommodation at the meeting are requested to notify Littlefield Unified School District 9 in writing at 3475 East Rio Virgin Road, Beaver Dam, AZ, 86432 or by calling 347- 5486 twenty-four hours in advance.*

*THIS NOTICE AND AGENDA HAS BEEN POSTED 24 HOURS BEFORE THE MEETING IN ACCORDANCE WITH A.R.S. § 38-431.02(G) AT THE FOLLOWING LOCATIONS:*

1. Beaver Dam Post Office, 3288 E. McKnight Rd., Littlefield, AZ 86432.
2. Beaver Dam Elementary School, 3436 E. Rio Virgin Rd., Beaver Dam, AZ 86432.
3. Littlefield Unified School District, 3490 E. Rio Virgin Rd., Beaver Dam, AZ 86432.
4. Beaver Dam Jr./Sr. High School, 3475 E. Rio Virgin Rd., Beaver Dam, AZ 86432.
5. Scenic General Store, 2960 Scenic Blvd., Suite A, Littlefield, AZ 86432

The agenda is also available on the Internet at [www.lusd9.com](http://www.lusd9.com)