



SEARCH TIMELINE

Laguna Beach Unified School District Superintendent Search

Note: *Blue italicized text* indicates Board Participation

DECEMBER 2024/ FEBRUARY 2025 Preliminary Phase	December 19	District receives proposals
	February 12	<i>Proposal Presentations / Board Selects Firm</i>
MARCH 2025 Community Engagement	March 6 (Special Mtg)	<i>Initial Meeting with the Board; Board determines characteristics, skills & qualities desired in new superintendent; publicly announces timeline and procedures (Open and Closed Session; approx 3 hrs total)</i>
	March 12-21	Online survey dates
	Week of March 10 and March 19 & 20	Consultants confer with staff and community designated by the Board to receive input
MARCH/APRIL 2025 Advertisement and Recruitment	March	Consultants identify potential candidates; Development and posting of recruitment materials and Position Description
	March 17 & 24	Advertising and active recruitment; Ad appears in <u>EdCal</u> , (Two consecutive publications)
	April 4, 5:00 PM	Deadline for applications
APRIL/MAY 2025 Interviews and Selection	Early to Mid April	Consultants complete comprehensive reference and background checks on applicants
	April 24 3:00 pm (Special Mtg)	<i>Board confers with consultants, reviews all applications and selects candidates to be interviewed (Closed Session; approx 3 hours)</i>
	May 10, 2025 (Special Mtg)	<i>Board interviews candidates; selects finalist(s) (Closed Session; all-day meeting)</i>
MAY/JUNE 2025 Contract Approval	TBD	<i>Board completes the validation process of the leading candidate and makes final determination</i>
	June 9 Regular Scheduled	<i>Board approves superintendent contract at a regularly scheduled board meeting</i>
JULY 2025 Start Date	July 1, 2025 (as mutually agreed)	New superintendent begins